



The **9th Annual Southern Idaho EMS Conference *Serving Communities.... Together*** will be held on **Friday, October 7 and Saturday, October 8, 2011** on the **College of Southern Idaho** campus in **Twin Falls, Idaho**. We have a limited number of vendor spaces available and would like you to consider participating in our exciting conference. The Southern Idaho EMS Conference relies on the generous support of our vendors and sponsors to offer valuable education and networking opportunities at an affordable price to our participants.

We are marketing our event to all of Idaho, eastern Washington and Oregon, and northern Nevada. We anticipate hosting more than 300 participants again this year.

If you are interested in having a display at the conference, it is critical that you notify us immediately as space limitations will restrict the number of vendors we can accommodate. The vendor spaces will be filled on a first come, first served basis. The following are vendor related details:

- ***Registration, all breaks and refreshments will be held in the vendor area.***
- ***Lunch on Saturday (90 minutes) will be in the vendor area.***
- ***Vendor displays will be limited to one 8-foot table (2nd table available for additional cost of \$100).***
- ***Electrical outlets are limited. If you require power for your display, please indicate on your application so that we can attempt to place you near a power supply. You will need to provide your own power strip.***
- ***The fee for vendors is \$225 plus the donation of suitable door-prizes for Saturday's "Lunch with the Vendors."***

We would also like to invite you to participate in this year's conference as a SPONSOR. The minimum cost to be considered a sponsor is \$500. This amount will go toward sponsorship for a refreshment break or keynote presenter and cover the fee for your vendor area. Vendors who sponsor a refreshment break and/or presenter(s) are welcome to provide us with an electronic copy of their company logo for use in our marketing materials and in conference packets, etc. In order to have your logo included in the initial marketing, we would need your commitment by July 18. After this date, it will be included on our website, in conference packets, etc. Also, any sign boards or banners that you are able to provide will be displayed in common conference or break areas. We would ask that sponsors also provide a suitable door prize for the drawing on Saturday.

To request a space, please submit your request by e-mail or phone. Your vendor space will be confirmed when your fee (made payable to **Department #3580, College of Southern Idaho, P.O. Box 1238, Twin Falls, ID 83303-1238**) and a commitment of door prize(s) and/or your commitment to sponsor refreshments or presenter(s) is received in writing.

We hope that you will be able to participate in this year's conference! Please feel free to contact me with any questions. Our web site www.csi.edu/emsconference will have more information as it becomes available.

I look forward to hearing from you!

Sincerely,

Shonna

Shonna L. Parsons, Coordinator
Southern Idaho EMS Conference
Phone (208) 732-6281
FAX (208) 736-4785
Email: sparsons@csi.edu