

**Intermediate Technical Certificate - Medical Assistant**

**Major Code: 4410T**

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The Medical Assistant Program prepares graduates to assist health care providers in outpatient setting performing administrative and/ or clinical tasks. Medical Assistants are multi-skilled, allied health care workers who perform a variety of skills assisting health care providers with patient care. They assist with clerical duties, referrals, insurance billing and coding, minor in-office procedures; perform phlebotomy with lab tests, EKG's, as well as many other administrative and clinical tasks. This program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP, 1361 Park Street, Clearwater, FL 33756; Phone: 727-210-2350, FAX: 727-210-2354 on recommendation of the Medical Assisting Education Review Board (MAERB) of the American Association of Medical Assistants Endowment (AAMAE). Upon completion of the program students are eligible to sit for the national medical assistant certification exam, CMA (AAMA) by the Certification Board of the American Association of Medical Assistants. The CMA (AAMA) is considered the gold standard of medical assisting professionalism. The CMA (AAMA) means a professional edge, increased prestige among peers and employers, better job security, and greater career advancement opportunities. Applying to this program is a separate application process from applying to the College or declaring your major. Additional information and current application requirements (including deadlines) can be found at: [http://hshs.csi.edu/medical\\_assistant](http://hshs.csi.edu/medical_assistant). You must be a high school graduate or have completed the GED/HSE before applying to this program. To promote success on the certification/licensure examination(s), all Required Courses must be passed with a grade of C

**Program Application Required:** Yes

**Gainful Employment:** <https://www.csi.edu/ge/MedicalAssistant>

**Career Opportunities:** [https://idcis.intocareers.org/index\\_cluster.aspx?FileID=Occ](https://idcis.intocareers.org/index_cluster.aspx?FileID=Occ)

**Apply for Scholarships:** <http://scholarships.csi.edu/> and <http://hshs.csi.edu/scholarship/index.asp>

**General Education Core List:** <http://advising.csi.edu/forms/Gen%20Ed%20Core.pdf>

Required non-program courses (must be completed before program entrance)	Credits
Proficient on Computer Literacy Test (CSA exam) or CISA 101 Office Applications Overview	0-3
<b>Non-program Credit Total</b>	<b>0-3</b>

Required non-program courses (can be completed before or during program)	Credits
ENGL 101 English Composition 1*	3
General Education Math	3
PSYC 101 General Psychology	3
ALLH 101 Medical Terminology	2
BIOL 105 Human Structure and Function	4
<b>Non-program Credit Total</b>	<b>15</b>

**COURSES**

SEMESTER 1	Credits
MEDA 109 Pharmacology	2
MEDA 131 Medical Office Procedures	5
MEDA 233 Clinical Procedures 1	5
<b>Semester Total</b>	<b>12</b>

**NOTES**

SEMESTER 1

*The Advising Academic Plan is not considered a binding contract between CSI and each respective student. Please refer to the CSI catalog or major advisor for any changes or modifications which may have occurred after the publication of this document.*

<b>SEMESTER 2</b>	<b>Credits</b>
MEDA 201 Integrated Medical Procedures*	3
MEDA 220 Human Diseases	3
MEDA 234 Clinical Procedures 2*	3
MEDA 235 Practicum*	4
<b>Semester Total</b>	<b>13</b>

<b>SEMESTER 2</b>
*Prerequisites: MEDA 109, 131, 233 and 233L
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The mission of the program is to provide a comprehensive medical assisting education to diverse student populations, promoting their ability to achieve quality of life for themselves and others as multi-skilled allied health workers. The goals of the program are:

1. To promote the medical assisting program to meet the employment needs of the community.
2. To provide a learning experience to assist graduates in performing administrative clinical skills in an allied health setting.
3. To provide a high quality education to ensure that graduates demonstrate basic level competencies.
4. To prepare students to successfully complete the CMA examination.

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