



College of Southern Idaho Computer Systems Acceptable Use Policy

CSI Computer Systems Acceptable Use Policy

October 27, 1995

Modified: July 18, 2003

Review by the CSI Computer Committee: January 14, 2000

This policy is designed to guide students, faculty, and staff in the acceptable use of computer and information systems and networks provided by the College of Southern Idaho (CSI).

Guiding Principles

The CSI community is encouraged to make innovative and creative use of information technologies in support of education and research. Access to computer systems and networks owned or operated by College of Southern Idaho imposes certain responsibilities and obligations and is granted subject to college policies, and local, state, and federal laws. Acceptable use always is ethical, non-offensive, reflects academic honesty, and shows restraint in the consumption of shared resources. It demonstrates respect for intellectual property, ownership of information, system security mechanisms, and individuals' rights to privacy and to freedom from intimidation and harassment.

Acceptable Use Guidelines

In making acceptable use of resources the College expects that you will:

- use resources only for authorized purposes.
- use resources for educational-related course work, research projects, or department activity.
- protect your user id and system from unauthorized use. You are responsible for all activities on your user id or that originate from your system.
- access only information that is your own, that is publicly available, or to which you have been given authorized access.
- use only legal versions of copyrighted software in compliance with vendor license requirements.
- be considerate in your use of shared resources. Refrain from monopolizing systems, overloading networks, degrading services, or wasting computer time, connect time, disk space, printer paper, manuals, or other resources.

In making acceptable use of resources the College expects that you will not:

- use another person's system, user id, password, files, or data without permission.
- use computer programs to decode passwords or access control of information.
- attempt to circumvent or subvert security measures.
- connect or use unauthorized or personal equipment on CSI networks.
- engage in any activity that might be harmful to systems or to any information stored thereon, such as creating or propagating viruses, disrupting services, or damaging files.
- use CSI systems to access or distribute what could be considered offensive, abusive, pornographic, threatening or libelous material.
- make use of CSI systems for commercial or partisan political purposes, such as using electronic mail to circulate advertising for products or for political candidates.
- make or use illegal copies of copyrighted software, store such copies on CSI systems, or transmit them over CSI networks.

- use mail or messaging services to harass or intimidate another person, for example, by broadcasting unsolicited messages, by sending unwanted mail, or by using someone else's name or user id.
- waste computing resources, for example, by intentionally placing a program in an endless loop, printing excessive amounts of paper, or sending chain letters.
- use the College's systems or networks for personal gain, for example, by selling access to your user id or to CSI systems or networks, or by performing work for profit with CSI resources in a manner not authorized by the college.
- play games using any of the College's computers or networks, unless for instructional purposes as specifically assigned by a professor.
- engage in any other activity that does not comply with the Guiding Principles presented above.

Procedures and Sanctions

Individuals using computer systems owned by the College of Southern Idaho do so subject to applicable laws and CSI policies. College of Southern Idaho disclaims any responsibility and/or warranties for information and materials residing on non-CSI systems or available over publicly accessible networks. Such materials do not necessarily reflect the attitudes, opinion, or values of College of Southern Idaho, its faculty, staff or students.

Notice is hereby given that there are no facilities provided by the College for guarantee of confidential files. CSI staff may have the ability to view all messages and files of any user. However, it is not the routine policy of the staff to view others' files, and the intention is to keep files private, even though such privacy cannot be guaranteed.

Violations, or apparent violations of this policy will be referred to the Office of Instruction and Computer Center as appropriate. Persons found to be in violation of this policy are subject to the full range of sanctions, including the loss of computer or network access privileges, disciplinary action, dismissal from the College, and legal action.

The College of Southern Idaho considers any violation of acceptable use principles or guidelines to be a serious offense and reserves the right to copy and examine any files or information resident on CSI systems allegedly related to unacceptable use, and to protect its network from systems and events that threaten or degrade operations. Violators are subject to disciplinary action as prescribed in the student's College Code of Conduct and the student and employee handbooks. Offenders also may be prosecuted under laws including (but not limited to) the Communications Act of 1934 (amended), the Privacy Protection Act of 1974, the Computer Fraud and Abuse Act of 1986, the Computer Virus Eradication Act of 1989, Interstate Transportation of Stolen Property, the Electronic Communications Privacy Act, and Idaho computer crime laws as specified in Idaho Code, Section 2201. Access to the text of these laws is available in the reference section of the College of Southern Idaho library.

Appeals

Appeals should be directed through the existing appeals and problem solving procedures.

I have read and understood the Computer Systems Acceptable Use Policy as stated above. I shall abide by this Policy. I understand that failure to comply with these policies may result in dismissal from Camp.

Participant's name (Please Print)

Participant's signature

Date

Parent / Guardian Signature

Date