I am applying for a tutor through the Peer Tutoring Program through the CSI Academic Development Center Learning Assistance Services. I understand that this is a FREE SERVICE and agree to the following conditions:

1. I will attend class regularly and not use peer tutoring as a substitute for attending classes.

2. I will not cancel appointments for tutoring sessions except when necessary and will contact tutor or coordinator (733-9554, ext 2548) at least one day in advance (if possible) to cancel. This is very important. I understand that I will be dropped from the program after 2 “no shows”. A “no show” is when no attempt is made to contact tutor or coordinator.

3. I am willing to be prompt and meet with my tutor on a regular basis at the times and place agreed upon.

4. I will come prepared to tutoring sessions, having done assigned work and with problems or questions in mind.

5. I will not use the tutorial service as a means of having someone do my homework for me.

6. I will make extra effort to learn by efficiently using my tutor’s time and abilities. (Remember, they are students too, and don’t have time to waste).

7. I will contact Learning Assistance Coordinator (733-9554 Ext. 2548) if I have trouble with tutoring situation to discuss an alternative.

8. I will fill out an evaluation sheet that will be provided to me at the end of the semester evaluating the tutoring program and my tutor. (This is very important information for the success of the program).

9. I give permission to my tutor or coordinator to contact my instructor(s) as they deem necessary.

I have read and understand the above and agree to these conditions.

Signature _______________________________ Date ________________

SIGN WHITE COPY AND RETURN IT TO COORDINATOR