

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE
COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

September 5, 1967

CALL TO ORDER, PURPOSE and ATTENDANCE:

The Board of Trustees of the College of Southern Idaho Junior College District met in special session on September 5, 1967, at the Holiday Inn, with the following persons in attendance: Trustees Evans, Shields, Garrabrandt, Blastock, and Coleman; President Taylor, Attorney Alexander, and Acting Secretary Van Slyke.

Chairman Evans called the meeting to order at 12:10 p. m.

DUFFY REED PROPERTY:

Mr. Coleman reported that the title to the Duffy Reed property is clear; that Mr. Reed wants to retain possession of the premises until December 1, 1968, and that he will remove the stable. A \$7,000.00 check was signed to make payment to Mr. Reed.

CUT-OFF DATE FOR STUDENT TRANSFERS:

It was noted that the deadline date of August 7, 1967, set by CSI is being questioned. Attorney Alexander stated that CSI has a legal right to set this date even though subjected to criticism; he said this is an administrative matter, and the date must be set to provide ample time for certifying the levy.

Upon Motion by Mr. Garrabrandt, seconded by Mr. Shields, the trustees voted to waive the previously set deadline date of August 7 for the 1967 fall semester, and approve the transfers for the following students to Boise College:

Elmore County

Lorraine Carnahan, King Hill
Janet Arlene Walker, Glens Ferry
James Edward Kast, Glens Ferry
Lelah Marie Kast, Glens Ferry

Minidoka County

Margaret Rosecrans, Rupert
Kenneth Kofoed, Rupert

Jerome County

Beverly Saunders, Hazelton
Joseph Tippett, Jerome

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Twin Falls County
Gary Gage, Twin Falls

PART-TIME FACULTY MEMBERS APPROVED FOR EMPLOYMENT:

Dr. Taylor recommended the employment of the following persons for part-time faculty for the first semester of the 1967-68 school-year:

Mr. Ted Quigley	Math 3	7:00 MTT	\$300.00
Dr. Hank Mayland	Chem 3	5:00 MTWTF	\$500.00
Mr. George Goodner	Psych 1	6:00 MTT	\$600.00
		8-10:30 Tu	
Mr. Marvin Glasscock	Educ 85	6:00 MTT	\$600.00
	Educ 87	7:00 MTT	
Mr. Herschel Boydston	Agri 2	8-10 TT	\$300.00
Mrs. DeAnn Wilson	Zool 1		\$200.00
	(Lab Assistant)		

Vocational

Mr. James J. May	Criminal Law & Law of Arrest	\$5.00 per hr
Mr. Leonard Talkington	Photography (To Law Enforcement class)	\$5.00 per hr

He also recommended that Elaine Schmidt, presently employed part-time in the Vocational Education Department, be changed to full time at \$3,000.00 annual salary.

Upon MOTION by Mr. Coleman, seconded by Mr. Blastock, the Trustees approved the employment of the part-time faculty members and the salaries and changing Elaine Schmidt to full time at \$3,000.00 annual salary, as recommended by Dr. Taylor.

FULL TIME SUPERVISION (INSPECTOR) ON CONSTRUCTION SITE:

Dr. Taylor discussed the interpretation of the Office of Education relative to full time supervision at the campus construction site. Mr. Peterson is now devoting sufficient time to qualify as "full time", but later will not be able to spend the required time. The OE has indicated that "full time" means on the job four to eight hours daily, and longer if there is need. Dr. Taylor pointed out that this could add \$6,000.00 to \$8,000.00 to the cost of construction.

LEVY CERTIFIED:

Dr. Taylor, referring to the 1967-68 Budget approved by the Trustees in June of this year, recommended that the trustees certify to the County Commissioners, an M & O Levy of 4.70 mills which will

raise approximately \$332,398.00, and a Bond and Interest levy for debt retirement of 3.10 mills which will produce revenue of approximately \$220,100.00.

Upon MOTION by Mr. Shields, seconded by Mr. Blastock, the trustees voted to certify to the Commissioners the levies as recommended by Dr. Taylor, i. e. 4.70 mills for M & O, and 3.10 mills for debt retirement.

METHOD OF HEATING HOREJS AND BRIGGS HOUSES:

Being informed by Dr. Taylor of the advisability of making some changes in the type of fuel and the heating system in these two houses on the campus, the Trustees discussed various kinds of heat and took this action:

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Blastock, the Horejs house is to be converted from coal to natural gas, and the Briggs to retain the oil heating system now in operation for the lower floors.

MENTAL HEALTH CENTER:

Discussion relative to a Mental Health Center brought out some variance of opinion whether one should be on campus or as part of the related program of the college.

Chairman Evans mentioned that he has been asked to attend a meeting on this subject, and will probably be asked about the position of the College on the matter.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Shields, the Board of Trustees indicated that it would not want to assume any particular position regarding a Mental Health Center related to CSI, until after it has had opportunity to review additional information about all aspects of it.

CIVIC AUDITORIUM COMMITTEE:

Mr. Coleman reported on the status of the funds of the Civic Auditorium Committee, resulting from its fund drive activity.

ADJOURNMENT:

No further business appearing, the meeting was declared adjourned at 1:15 p. m.

H. W. Van Slyke
H. W. Van Slyke, Acting Secretary

APPROVED: Chairman Edgar V. Evans

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

September 18, 1967

CALL TO ORDER, ATTENDANCE:

The Board of Trustees of the College of Southern Idaho Junior College District met in regular session in the Administrative Office of the College on Monday, September 18, 1967, to conduct such business as might lawfully come before this board. Those in attendance were: Trustees Eldon V. Evans, James H. Shields, John N. Garrabrandt, John R. Coleman, and Robert S. Blastock, Jr.; Dr. James L. Taylor, attorney Robert Alexander, and CSI Business Manager, Herb Van Slyke. The meeting was called to order at 8:06 p. m.

VISITORS:

Visitors included Ruth Miller, reporter for the Times-News; Charles Watt, Gem State Welders Supply; William Trail, Elmore County Clerk; Mr. & Mrs. Joe F. Krepcik of Filer; and later in the meeting, Dr. Harry Brumbach.

STUDENT REQUESTS FOR TRANSFER TO ANOTHER COLLEGE:

Mr. Trail and Mr. & Mrs. Krepcik all appeared before the Board relative to student transfers, Mr. Trail in behalf of students from Elmore County and the Krepciks in behalf of their son, Charles. Chairman Evans explained briefly the matter of student transfers, and emphasized that requests for transfer must be made for each semester - the fall semester by August 7, 1967, and the second semester by December 1, 1967.

Dr. Taylor recommended that in addition to those approved at the special meeting of the Board on September 5th, the requests for transfer of the following to Boise College be granted: Carol Jean Hutchison, Cassia County; Gail Larsen, Elmore County; and Charles M. Krepcik, Twin Falls County. He noted too, that Gary Gage of Twin Falls, whose request had previously been approved, has joined the Armed Forces this voiding this request.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Shields, the Board of Trustees granted the requests for transfer of Carol Jean Hutchison, Gail Larsen, and Charles M. Krepcik.

BIDS ON WELDING SUPPLIES FOR VOCATIONAL SCHOOL:

In response to invitation to bid, published according to law on

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September 1, and 8, 1967, on welding supplies to be furnished and delivered to the Vocational School, three firms submitted bids; they are Norco, Twin Falls; Whitmore Oxygen Company, Salt Lake City; and Gem State Welders Supply, Twin Falls. The quotations, which are in considerable detail, were reviewed by the Board.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Coleman, the Board of Trustees instructed that because of the volume of detail in the bids, they be referred to Vocational School Director, Orval Bradley, and CSI Business Manager, Herb Van Slyke, for evaluation and determination as to whom is in fact the low bidder.

(On September 19, 1967, Mr. Bradley and Mr. Van Slyke reviewed the three bids in detail and found the Gem State Welders Supply to be the lowest and best bidder, and recommended that the contract be awarded to Gem State. Chairman Evans thereupon polled those members of the Board he could contact by phone, and obtained Board approval to award the contract to the Gem State Welders Supply.)

MINUTES OF PREVIOUS MEETINGS:

Because of a variety of circumstances, the Minutes for a number of previous meetings of the Board of Trustees have not been read and formally approved. Dr. Taylor suggested a remedy would be to have all of such minutes brought into proper form, duplicated, and copies mailed out to each Trustee for study and then approval at a subsequent regular meeting of the Trustees; also, that as soon as possible after each subsequent meeting, the minutes would be duplicated and sent out to each Trustee. The Board, without objection, concurred in Dr. Taylor's suggestion.

REPORT OF FINANCES, BILLS APPROVED FOR PAYMENT:

Checkbook balances at September 18, 1967, were reported to be: General Fund \$175,221.91, Bond & Interest Sinking Fund \$109,476.81 (both the GF and B & I are net after the September 18 checks are paid), Construction Account \$431,766.38, Creed Memorial Fund being closed out and the \$822,50 balance transferred to the College of Southern Idaho Educational Trust in the Twin Falls Bank & Trust Company.

Bills submitted, and other items for disbursement, SUBJECT to approval by the Board of Trustees were: Economic Opportunity Grants \$9,925.00; National Defense Student Loans \$11,165.00; Payroll - Administrative, Academic, and Vocational \$37,338.92 (gross) or \$28,963.36 (net), Title I Academic Work-Study \$3,055.36 (gross) or \$2,746.50 (net); August bills \$46,825.37.

Trustee Coleman reminded the Board that there is an M & O \$50,000 in U.S. Treasury Bills maturing September 28, 1967, which likely

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can be reinvested for 91 or 180 days.

Upon MOTION by Mr. Coleman, seconded by Mr. Shields, the Board of Trustees took cognizance of the checkbook balances in the various bank accounts, and approved payment of the grants, loans, payrolls and August bills as outlined herein above.

DR. HARRY BRUMBACH - CIVIC AUDITORIUM CHAIRMAN:

Dr. Brumbach appeared before the Board and made a quite comprehensive report of the efforts of his group to complete collection of the unpaid pledges for the civic auditorium - now the Fine Arts Buidling for CSI. He is optimistic about the ultimate results, but believes that an extension of time in which to turn over the balance of the previously committed amount to CSI, would be highly advantageous toward collecting a higher percentage of the total outstanding pledges.

TRANSFER OF STUDENT ASSOCIATIONS FUNDS, AND BOOK STORE ACCOUNT, TO SEPARATE THEM FROM THE GENERAL FUNDS OF THE COLLEGE DISTRICT:

Dr. Taylor described the type of monies which flow through these two accounts, their respective status in relation to the other funds of the College District, justification for their being separate accounts in the bank to expedite handling transactions within them, and recommend that they be set up in separate accounts in the bank separate and apart from the General Fund.

A MOTION was made by Mr. Garrabrandt, seconded by Mr. Shields, that the Student Associations Funds and the Book Store Account, both be transferred out of the General M & O Fund and set up as separate accounts in the bank; that the Treasurer of College of Southern Idaho Junior College District be designated as trustee of these accounts, and his signature be the only authorized signature required on checks on either of said accounts; and that periodic reports of the status of said accounts be made by the Treasurer to the Board of Trustees.

Upon being put to a vote, the following resulted: Ayes - Garrabrandt Coleman, Shields and Blastock; No - Evans.

DEPOSITORY FOR NEW ACCOUNTS:

Upon MOTION by Mr. Coleman, seconded by Mr. Garrabrandt, the Board of Trustees directed that the bank account for the Student Associations Fund shall be in the Twin Falls Bank & Trust Company.

Upon MOTION by Mr. Coleman, seconded by Mr. Garrabrandt, the Board of Trustees directed that the bank account for the Book Store shall be in the Twin Falls Bank & Trust Company.

(Note: This new Book Store Account is not to take the place of the present CSI Book Store account in the the Fidelity National Bank.)

COLEMAN RESIGNATION AS SECRETARY-TREASURER: APPOINTED CLERK OF THE BOARD

Mr. Coleman reminded the Board that for some time he has sought relief from the numerous duties imposed upon him as Secretary-Treasurer, and now that a man is available for this job, his resignation from this office is in order.

Attorney Alexander noted that there are certain circumstances which may arise requiring the signature of an elected officer of the junior college district; he suggested that Mr. Coleman be appointed Clerk of the Board to satisfy the aforementioned possibility.

Thereupon a MOTION was made by Mr. Garrabrandt, seconded by Mr. Blastock, that the resignation of John R. Coleman as Secretary-Treasurer of the College of Southern Idaho Junior College District be accepted; and that he be appointed Clerk of the Board of Trustees.

Being put to a vote, the Motion carried without dissent.

NEW SECRETARY-TREASURER APPOINTED:

A MOTION was made by Mr. Coleman, seconded by Mr. Garrabrandt, that the Board of Trustees appoint H. W. Van Slyke Secretary-Treasurer of the College of Southern Idaho Junior College District.

The motion was put to a vote, and carried without opposition.

RESOLUTION CHANGING AUTHORIZED SIGNATURE OF TREASURER:

Upon MOTION by Mr. Coleman, seconded by Mr. Garrabrandt, the following resolution was adopted by the Board of Trustees of the College of Southern Idaho Junior College District:

RESOLUTION

WHEREAS, the Board of Trustees of College of Southern Idaho Junior College District has designated as bank depositories for said district for funds to which it is entrusted, the following banks all situated in Twin Falls Idaho:

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Fidelity National Bank, Twin Falls Bank & Trust Company, First Security Bank of Idaho; and,

WHEREAS, said board has from time to time designated certain authorized signature for checks and drafts drawn on said banks; and has authorized the use of facsimile signatures; and,

WHEREAS, at its regular meeting on September 18, 1967, the said board accepted the resignation of Trustee John R. Coleman as Secretary-Treasurer of said district, and appointed H. W. Van Slyke to the office of Secretary-Treasurer of said district;

NOW THEREFORE BE IT RESOLVED that, effective immediately, the signature of H. W. Van Slyke, Treasurer of said district, be recognized by said banks as an authorized signature for said district, whether written or in facsimile.

PART-TIME FACULTY MEMBER APPROVED FOR EMPLOYMENT:

Pursuant to recommendation by Dr. Taylor, and upon MOTION by Mr. Coleman, seconded by Mr. Shields, the Board of Trustees approved the employment of Harry Gault as part-time instructor for two hours daily, five days per week, at a salary of \$5.00 per hour.

LYONS PROPERTY:

Mr. Blastock informed the Board that he had visited with Mr. Lyons relative to his property on Falls Avenue; that Mr. Lyons wants to trade for another residence property rather than to sell to CSI and then try to buy another; efforts are being made now to find another place which will be acceptable to him. Dr. Taylor said that not having the Lyons property in the possession of the College now, is presenting a problem for the contractor.

DR. TAYLOR -- CURRENT ENROLLMENT, FUTURE CONSTRUCTION AND FINANCING:

Dr. Taylor told the Board that enrollment is currently approaching 1,300 students, and he expects it to reach between 1,400 and 1,500 before the year is gone. He recounted recent discussions with local bankers regarding temporary financing for construction of a student union and dormitory facility, while money from HUD and other federal agencies is being processed. Building plans and specifications ought to be in preliminary status by March 15, 1968, so they could be developed into bid stage by June 1, 1968, if finances for construction are assured.

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Parking space at the Vocational School is becoming critical, and is infringing upon the good nature of some of the neighbors in the area. A solution is not readily apparent.

SCHOLARSHIP TRUST FUND; TWO NEW SCHOLARSHIPS APPROVED:

Upon MOTION by Mr. Coleman, seconded by Mr. Blastock, the Board of Trustees approved scholarships for Mrs. Emma Hollingsworth and Mrs. Mary Rambo, and adopted the following resolution to cover these two and four previously approved, in a transmittal to the Twin Falls Bank & Trust Company:

RESOLUTION BY THE BOARD OF TRUSTEES

Re: The College of Southern Idaho Educational Trust (Scholarship Fund)

WHEREAS, there has been established with the College of Southern Idaho, a Scholarship Fund, the purpose for which is to provide scholarships, financial grants, and/or loans to worthy students of the College of Southern Idaho; and said scholarship fund is held in trust in the Twin Falls Bank & Trust Company, Twin Falls, Idaho, under the name of "The College of Southern Idaho Educational Trust"; and,

WHEREAS, the Scholarship Committee of the College of Southern Idaho has reviewed the applications of:

Charles Bean

Bonnie Williams

Mrs. Mary Rambo

Joanne Edwards

Ken Miracle

Mrs. Emma Hollingsworth

and in its opinion finds these students deserving of the aforementioned scholarships;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the College of Southern Idaho, that the students hereinbefore named be granted scholarships in the amount of \$100.00 each, and that the Trust Officer of said Twin Falls Bank & Trust Co. be directed to release said funds and deduct the same from educational trust fund.

AUDIT REPORT:

The Audit Report of the College of Southern Idaho Junior College District, for the year ended May 31, 1967, prepared by J. Robert Tullis, CPA, has been completed; copies were placed in the hands of the Trustees for study, with discussion and acceptance contemplated at the next regular meeting of the Board.

CREED MEMORIAL FUND CLOSED OUT OF CHECKING ACCOUNT,
TRANSFERRED TO TRUST FUND:

An \$822.50 balance of several months standing in a checking account in the Fidelity National Bank, was closed out and that amount transferred to the College of Southern Idaho Educational Trust in the Twin Falls Bank & Trust Company, by action of the Board of Trustees in approving the disbursement of funds as of September 18, 1967.

ADJOURNMENT:

No further business appearing, the meeting was declared adjourned at 9:52 p.m.

Secretary

A.W. Van Slyke

APPROVAL: October 16, 1967

Chairman

Edgar V. Evans