

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
TWIN FALLS, IDAHO 83301  
REGULAR MEETING, BOARD OF TRUSTEES  
May 17, 1971

CALL TO ORDER: 8:05 P.M. PRESIDING: John N. Garrabrandt

PLACE: CSI Board Room, Administration Building.

PURPOSE: To conduct such business as may lawfully come before the Board of Trustees including those special items which are not normally part of the regular business of the College and the College District.

ATTENDANCE: Trustees: John N. Garrabrandt, John R. Coleman and Robert S. Blastock, Jr.  
Absent: Eldon V. Evans, Trustee.  
Administration: Dr. James L. Taylor, Secretary Herb Van Slyke, and Attorney Robert Alexander.  
Visitors: Lee Tremaine of the Times-News.

MINUTES: Upon MOTION by Mr. Blastock, seconded by Mr. Coleman, the minutes of the April 19, meeting of the Board were approved as written.

TREASURER'S REPORT: The April Report of the Treasurer was subjected to a few explanatory comments and then, upon MOTION by Mr. Coleman, seconded by Mr. Blastock, approved and accepted as submitted, including the Budget Analysis for the first eleven months of the 1971 Fiscal Year. (Copies attached hereto.)

BILLS PAID: The Board reviewed the Abstract of Bills payable for April and the recap of the April payrolls.

A MOTION was made by Mr. Blastock, seconded by Mr. Coleman, that vouchers #1 to #247 totalling \$54,622.52 be approved for payment; that Fund Transfers covered by Vouchers #248 to #253 totalling \$17,676.79 be approved for transfer; that April payrolls - Regular \$95,855.35, and Work Study \$18,647.68, be acknowledged.

The MOTION was put to a vote, and declared carried. (Copy of Abstract included in these minutes.)

PERSONNEL: Dr. Taylor recommended employment of the following persons:  
Frances Golding as part-time lab instructor - Biology  
at a salary of \$4,000.00 for the Academic Year.

PERSONNEL CONT'D.:

Ray Lewin as instructor of Math at a salary of \$8,400.00 for the Academic Year.  
Ben Johnson as instructor of Outdoor Programs at a salary of \$1,200.00 for the ten week program.  
Ann McCullough as instructor in Accounting, 1971 summer session only, at a salary of \$800.00 for the session.  
Robert E. McGuire as Librarian and Instructor in Library Science at a salary of \$8,500.00 for the 1971-72 Academic Year, but will be employed as of June 1, 1971 at a salary of 2/9 of the \$8,500.00 or \$944.44 per month for June and July 1971.

Upon MOTION by Mr. Blastock, seconded by Mr. Coleman, the Board approved the employment of the above named personnel, and the assignments and salaries, as recommended by Dr. Taylor.

1972 FISCAL YEAR BUDGET APPROVED: A proposed budget for the 1972 fiscal year operation of the College has been under study by the Board of Trustees since the April meeting of the Board. This new budget calls for revenue from all sources in the total of \$2,060,538.00 plus \$152,388.00 from previous year's surpluses. Expenses total \$2,212,926.00.

A MOTION made by Mr. Blastock, seconded by Mr. Coleman and carried, approved the 1972 Fiscal Year Budget as submitted and recommended by Dr. Taylor for approval. (Copy of said budget included herewith.)

OLD AND NEW BUSINESS: 1. Dr. Taylor reported that \$277.50 has come in memorials for Mr. Shields, that the money is being placed in a Memorial Scholarship and hopefully can be built up to where the interest earned can achieve a self perpetuating scholarship.

2. Petroleum Bids and Contract Awarded. The Secretary informed the Board that bids were opened on April 29th for furnishing the College the required petroleum products for the period ending May 31, 1972; that six companies submitted bids, and Kendrick Oil bidding Phillips 66 products was low bidder. An abstract of bids was submitted for review.

Upon MOTION by Mr. Blastock, seconded by Mr. Coleman, the Board confirmed the awarding of the contract to Kendrick Oil Co.

3. 1971-72 Catalog Bids being called: It was reported to the Board that bids are being called for publication of the 1971-72 catalog for CSI, with the opening set for May 28th.

Upon MOTION by Mr. Blastock, seconded by Mr. Coleman, the Board authorized that the award for publication be issued to the lowest and best bidder in response to the invitation to bid.

4. Scholarships Awarded. A MOTION by Mr. Coleman, seconded by Mr. Blastock awarded the following listed scholarships:

Ruth Norris - Earnings from Creed Medical Award -  
\$200.00 to ISU.

Oscar Cadena - Gem State Welding Supply - \$100.00 check  
to CSI to apply on his tuition account.

PRESIDENT'S REPORT: 1. Northwest Accreditation Association Evaluation Team consisting of Dr. James Bemis and Dr. Eddie Smith, was on campus May 11 and 12 to review the status of CSI in view of the extending accreditation.

Dr. Taylor expressed optimism that CSI's period of accreditation will be extended for a substantial period.

2. Summer Session Enrollment may exceed 700 students, if preliminary interest is a valid indication.

3. The local High School Rodeo Committee has asked for the privilege of using CSI dorm to house participants during the National High School Rodeo here early in August. The Committee has been advised that it will be available only if every other hotel-motel facility in the valley is full. The rate, if used, will be \$2.00 per person per night.

4. College Work Study Funds drastically curtailed, and if not restored, at least in part, will materially affect both summer and fall personnel requirements of the College.

Night letters are being sent to members of the Congressional Committees responsible, in the name of the Northwest Association of Junior Colleges.

EXECUTIVE SESSION: The Board having completed its routine business, went into Executive Session. The news media was asked to leave and did so.

1. Vacancy in Board of Trustees: The first item of business was the filling of the vacancy on the Board, caused by the death of Mr. James H. Shields, Jr. on April 27th in Ireland while on an extended trip.

Attorney Alexander explained the statutory procedures for filling the vacancy. He said the appointee would serve until the 1972 trustee election, and there would then be the necessity of electing a Trustee to serve the remaining two years of Mr. Shield's term, which is December, 1974.

It was suggested the new appointee should be someone who would have generous support and backing by the Buhl area, as well as general compatability with the philosophy of the junior college concept and CSI.

A number of names were brought to attention, discussed at length, and finally narrowed to two, both of whom appeared to be eminently qualified and with little room for distinction of one above the other.

Therefore, James T. Shields, son of James H., and John Hepworth, both of Buhl, were nominated.

Because of the very nature of the situation, the desire to show the utmost of respect and appreciation for the elder Mr. Shields and his devotion to the College, and other factors which seem to apply, the Board decided to offer the appointment to Mr. James T. Shields, and in the event he does not accept to tender it to Mr. John Hepworth. The Chairman of the Board was authorized to proceed.

Chairman Garrabrandt then contacted Mr. Shields and offered the appointment to him; Mr. Shields declined.

Mr. Hepworth, upon the invitation from Mr. Garrabrandt, accepted the appointment which becomes effective immediately and continues until the 1972 election for trustees.

2. President's Contract of Employment: Dr. James L. Taylor has been serving the CSI Junior College District on an annual contract which expires May 31, 1971.

A MOTION was made by Mr. Coleman, seconded by Mr. Blastock, that the Board of Trustees offer Dr. James L. Taylor a new one-year contract effective June 1, 1971 at a salary of \$25,000.00 annually plus a \$2,400.00 annual housing allowance.

The MOTION was put to a vote and carried without dissent.

3. President's Revolving Expense Allowance: A MOTION by Mr. Blastock, seconded by Mr. Coleman, increased the President's revolving expense account from \$2,400.00 annually to \$3,600.00 annually effective June 1, 1971.

4. Extension #203 to have night trunk line connection: The Secretary was instructed to arrange for the Board Room phone extension to be placed on a direct outside line at times when the switchboard is closed. This is to provide for emergencies which may arise, and the convenience of direct outside access after hours; the dial number will be 733-9607.

ADJOURNMENT:

No further business appearing, the meeting was declared adjourned at 11:00 P.M.

Secretary Harold Van Slyke

APPROVAL:

June 21, 1971

Chairman John W. Garrabrandt

# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238  
TWIN FALLS, IDAHO 83301

**TRUSTEES:**

JOHN N. GARRABRANDT, CHAIRMAN  
ELDON V. EVANS, VICE CHAIRMAN  
ROBERT S. BLASTOCK JR., CLERK  
JAMES H. SHIELDS JR.  
JOHN R. COLEMAN

**ADMINISTRATION:**

DR. JAMES L. TAYLOR, PRESIDENT  
DR. PAUL T. SMITH, DEAN  
ORVAL L. BRADLEY, DIRECTOR  
AREA VOCATIONAL SCHOOL  
H. W. VAN SLYKE, BUSINESS MANAGER

May 13, 1971

## AGENDA FOR BOARD MEETING, MONDAY, MAY 17, 1971

MINUTES	5 MINUTES
TREASURER'S REPORT	10 MINUTES
BILLS PAYABLE	10 MINUTES
PERSONNEL	10 MINUTES
BUDGET ADOPTION	5 MINUTES
OLD BUSINESS	10 MINUTES
NEW BUSINESS	10 MINUTES
PRESIDENT'S REPORT	20 MINUTES
EXECUTIVE SESSION	10 MINUTES