

# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238

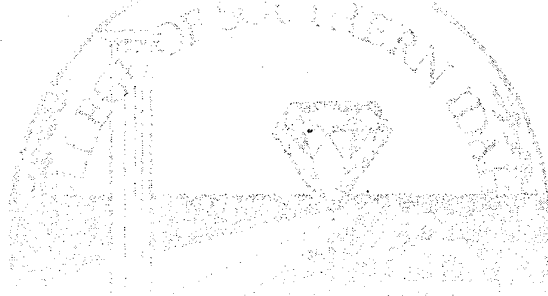
TWIN FALLS, IDAHO 83301

TRUSTEES:

JOHN C. HEPWORTH, CHAIRMAN  
JOHN R. COLEMAN, VICE CHAIRMAN  
ROBERT S. BLASTOCK JR., CLERK  
JOHN N. GARRABRANDT  
ELDON V. EVANS

ADMINISTRATION:

DR. JAMES L. TAYLOR, PRESIDENT  
DR. PAUL T. SMITH, DEAN  
ORVAL L. BRADLEY, DIRECTOR  
AREA VOCATIONAL SCHOOL  
H. W. VAN SLYKE, BUSINESS MANAGER



AGENDA FOR BOARD MEETING, MONDAY, APRIL 16, 1973  
8:00 P.M. — CSI BOARD ROOM

MINUTES	5 Minutes
TREASURER'S REPORT	10 Minutes
BILLS PAYABLE	10 Minutes
* NEW BUSINESS	5 Minutes
EMPLOYMENT & RESIGNATIONS	5 Minutes
PRESIDENT'S REPORT	10 Minutes

- \* 1. Elect Karl as Sec. Treasurer 33-2106
- ✓ 2. Resolution on signatures
- ✓ 3. Scholarships
- ✓ 4. Employ an auditor 33-2114
- 5. Have Perry lease signed

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
APRIL 16, 1973

CALL TO ORDER, PURPOSE, AND ATTENDANCE: The April meeting of the Board of Trustees of College of Southern Idaho Junior College District was convened at 8:00 PM by Vice-Chairman, John Coleman, in the Administrative Board Room. The purpose of the meeting was to conduct all such business as might lawfully come before the Board.

Those attending were: Trustees John R. Coleman, John C. Hepworth, Robert S. Blastock, Jr., and John N. Garrabrandt. Absent - Eldon V. Evans. Administration - Dr. James L. Taylor, Secretary Herb Van Slyke, Attorney Bob Alexander, and Secretary elect, Karl Black. Visitors - Mark Stinson, Mike Thompson, and Stan Wachstetter of the CSI Student Body; Terrill Castaneda; George Wiley and Annette Jenkins of the Press.

MINUTES OF MARCH 19 were approved as written upon MOTION by Mr. Garrabrandt, seconded by Mr. Blastock.

THE TREASURER'S REPORTS for March were submitted in the Board mailing, for review by the Board.

MOTION was made by Mr. Garrabrandt, seconded by Mr. Blastock, that the March reports of the Treasurer be approved and accepted.

Put to a vote, carried, and so ordered.

BILLS PAYABLE FOR MARCH and the MARCH PAYROLLS were included in the abstract which was also included in the Board mailing.

A MOTION was made by Mr. Blastock, seconded by Mr. Garrabrandt, that the bills for March be paid totalling \$88,691.77 covered by Vouchers #1 thru #196D; that fund transfers covered by Vouchers #197 thru #202 be approved, noted that voucher #203 be deleted because it should be handled by a journal entry since it is only an error in posting; and acknowledged March payrolls: regular, \$134,416.32; Work-Study, \$22,427.12.

MOTION carried.

RECOMMENDATIONS BY PRESIDENT JAMES TAYLOR APPROVED:

1. Re: 72 scholarships - Motion by Mr. Garrabrandt, seconded by Mr. Blastock.
2. Re: Free tuition for residents of Junior College Area IV who are age 65 or over -- MOTION by Mr. Blastock, seconded by Mr. Garrabrandt.
3. Re: Bids on tractor mower and two passenger vans -- MOTION by Mr. Garrabrandt, seconded by Mr. Hepworth.
4. Re: Transfer of \$3,000 from General Fund Budget Line item #131.22 to Varsity Athletics to help carry the spring athletic programs through to end of semester. MOTION by Mr. Blastock, seconded by Mr. Hepworth.

RECOMMENDATIONS CONT'D.:

5. Re: Bids on computerized equipment for Business Office and other uses -- MOTION by Mr. Blastock, seconded by Mr. Garrabrandt. The cost, whether leased or purchased, will be spread over several departments. (See full text of recommendations attached to the minutes)

PERSONNEL CHANGES recommended by Dr. Taylor were:

Resignations of Nicholas Ohanesian effective 5-31-73, and Harold Rathjen effective 8-1-73.

Employment of:

- Nancy Hollifield as RSVP Director, effective 5-1-73 at an annual salary of \$10,800.
- Marilee Kohtz, Vo-Ed Counselor, effective 6-1-73 at an annual salary of \$10,000.
- Gary Loomis, Spanish Instructor, effective 8-1-73 thru 7-31-74 at a salary of \$9,200. (9 month contract)
- Robert Tidd, part-time instructor, 1973-74 year at a salary of \$1,050.
- Tom Bulmer, part-time drafting instructor at a salary of \$260 per month effective 4-1-73.

Upon MOTION by Mr. Blastock, seconded by Mr. Hepworth, the Board accepted the resignations and approved the employment of personnel as recommended by Dr. Taylor.

A MUSIC SCHOLARSHIP of \$120 was awarded to Michael D. Williamson upon MOTION by Mr. Hepworth, seconded by Mr. Blastock.

REPORTS ON AN EVALUATION AT SPOKANE COMMUNITY COLLEGE, and on the recent CSI student election were made by Dr. Taylor.

FUNDS FOR NEW VO-ED BUILDINGS will not be available until 1974 because the top priority on State Permanent Building Funds is the completion of the State Pen, according to Max Boesiger, Commissioner of the State Department of Public Works.

JAMES A YOUNG LEASE renewal is to include a \$95 increase in the monthly rental bringing it up to \$705 per month from \$610 per month. In a recent letter to Dr. Taylor, Mr. Young certified that the utilities and other costs upon which the original figure was predicated have risen to the extent he can no longer afford to lease the building to CSI at the old figure.

A MOTION was made by Mr. Blastock, seconded by Mr. Hepworth, that the Board of Trustees authorize the renewal of the James A. Young lease at the increased monthly rental of \$705.

Motion put to a vote and declared carried.

COMMENDATION TO JOE D. MCCOLLUM to be expressed to him by letter from Dr. Taylor.

The Board of Trustees, upon MOTION by Mr. Hepworth, seconded by Mr. Garrabrandt, instructed that the Minutes reflect its appreciation to Mr. McCollum for his efforts in behalf of CSI while serving on the State Board of Education.

AMERICAN ASSOCIATION OF COMMUNITY COLLEGES and a related group named the Association of Community College Trustees came under discussion pertaining to membership and other matters pertinent thereto. The Colorado Association was also mentioned.

A MOTION was made by Mr. Garrabrandt, seconded by Mr. Blastock, that the matter and the discussion be tabled. Put to a vote, the motion carried.

KARL L. BLACK ELECTED SECRETARY-TREASURER: Pursuant to Sec. 33-2106 Idaho Code, the Board of Trustees upon MOTION by Mr. Hepworth, seconded by Mr. Blastock, unanimously elected Karl L. Black to the office of Secretary-Treasurer of College of Southern Idaho Junior College District, term to commence June 1, 1973.

RESOLUTION VALIDATING BANKING SIGNATURES ETC.: To accommodate the change in the person of the Secretary - Treasurer and CSI Business Manager brought about by the retirement of H. W. Van Slyke and the election and appointment of Karl L. Black, with an effective date of June 1, 1973, all signature authorizations have to be changed.

To implement this, a MOTION was made by Mr. Garrabrandt, seconded by Mr. Hepworth, that the Board of Trustees adopt the following resolution with the name of Trustee John R. Coleman as the authorized trustee signature on the signature plate for the check signer.

The MOTION was put to a vote, and carried without dissent.

RESOLUTION

(Full text of Resolution attached to these Minutes.)

AUDITOR EMPLOYED FOR 1973 FY: Pursuant to Sec. 33-2114 Idaho Code, the Board of Trustees, upon MOTION by Mr. Hepworth, seconded by Mr. Blastock, employed the auditing firm of Tullis and Schabot of Buhl to do the 1973 FY audit for the College.

The MOTION carried without dissent.

A written contract will be executed pursuant to the above mentioned Section of the Code.

ADJOURNMENT was declared at 9:06 PM upon MOTION by Mr. Garrabrandt.

Secretary J. W. Van Slyke

APPROVAL: May 21, 1973

Chairman John R. Coleman

RECOMMENDATIONS TO THE BOARD OF TRUSTEES  
April 16, 1973

Recommendation #1: That we establish 72 Trustee Scholarships. 40 scholarships will be awarded to students in the counties of Jerome and Twin Falls. 32 Out-of-District scholarships for students residing in Junior College Area IV which included Blaine, Camas, Cassia, Gooding, Lincoln, and Minidoka. The cost of these scholarships would amount to approximately \$15,000 and would be in keeping with scholarships provided by other institutions that are state supported. This would become a line item in the budget. The scholarships would be awarded by a scholarship committee. Primarily, they would be for scholastic achievement and participation in activities.

Recommendation #2: That the College of Southern Idaho Junior College District provide senior citizens residing in Junior College Area IV free tuition if they are 65 years of age or older.

Recommendation #3: Ask the Board's permission to call for bids on the following items:

1. A lawn mower similar to the lawn mower that the College now owns.
2. Two - ten passenger vans to be used for field trips similar to the two vans the College now has.

Recommendation #4: To transfer \$3,000 from the M & O Budget to minor sports activities.

Recommendation #5: To accept bids on accounting equipment necessary to conduct the affairs of the Business Office of the College.

*Res*

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
April 16, 1973

RESOLUTION VALIDATING NEW SIGNATURES  
for CHECKS and OTHER BANKING TRANSACTIONS

WHEREAS the College of Southern Idaho and the College of Southern Idaho Junior College District have the following listed bank accounts and authorized officer signature arrangements:

<u>Bank, and Account Name</u>	<u>Account No.</u>	<u>Authorized Signature</u>
Idaho First National Bank		
General Fund	38009 9	Trustee & Treasurer
Business Manager's Revolving Fund	02679 1	Business Manager or Assistant Business Manager
Twin Falls Bank & Trust		
Administrative Imprest A/C	02131 3	Bus. Mgr. or Ass't. Bus. Mgr.
Title I CWSP	38015 1	Trustee and Treasurer
Title II NDSL	38017 8	Trustee and Treasurer
E. O. G.	38018 6	Trustee and Treasurer
Student Associations Fund	02129 1	Bus. Mgr. or Ass't. Bus. Mgr.
CSI Book Store	02130 5	Bus. Mgr. or Ass't Bus. Mgr.
First Security Bank of Idaho		
G. O. Bond Construction	08007 10	Trustee and Treasurer
G. O. Bond & Interest Sinking FD.	08008 19	Trustee and Treasurer
Bank of Idaho		
Nursing Student Scholarship	0046 38	Trustee and Treasurer
Nursing Student Loan	0046 11	Trustee and Treasurer

; and,

WHEREAS the Board of Trustees has previously authorized the use of a facsimile signature block for those accounts requiring the signature of a Trustee and the Treasurer, and the signatures on said block are those of Trustee Eldon V. Evans and Treasurer H. W. Van Slyke; and,

WHEREAS as of May 31, 1973, H. W. Van Slyke will be retiring as Business Manager for the College and Treasurer for the College District; and whereas Karl L. Black has been elected Treasurer of said District and appointed Business Manager for the College both effective June 1, 1973;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of College of Southern Idaho Junior College District that, effective June 1, 1973, these signatures are authorized as follows:

1. On all accounts where two signatures are required — any member of the Board of Trustees and Karl L. Black as Treasurer, or — any two of the Trustees.
2. On the facsimile signature block, that of Trustee JOHN R. COLEMAN and Karl L. Black as Treasurer.
3. On any accounts requiring the single signatures of the Business Manager or the Assistant Business Manager, that of Karl L. Black as Business Manager or R. L. Sterling, as Assistant Business Manager.
4. On the Dormitory Housing Commission Accounts, the signatures of Michael P. Gray as Chairman and Karl L. Black as Treasurer.
5. On any other banking transactions where the signature of H. W. Van Slyke is valid to May 31, 1973, that of Karl L. Black; and,

Be It Further Resolved that this resolution shall be authorization for the various banks with which the College and the College District do business, to recognize the signatures hereinbefore stipulated as valid for banking transactions in the respective banks and accounts as outlined earlier in this resolution.

ADOPTED this 16th day of April, 1973

Chairman \_\_\_\_\_  
Board of Trustees  
College of Southern Idaho  
Junior College District

ATTEST: \_\_\_\_\_  
Secretary  
Board of Trustees  
College of Southern Idaho  
Junior College District