

COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238
TWIN FALLS, IDAHO 83301

TRUSTEES:

JOHN C. HEPWORTH, CHAIRMAN
JOHN R. COLEMAN, VICE CHAIRMAN
ROBERT S. BLASTOCK JR., CLERK
JOHN N. GARRABRANDT
ELDON V. EVANS

ADMINISTRATION:

DR. JAMES L. TAYLOR, PRESIDENT
DR. PAUL T. SMITH, DEAN
ORVAL L. BRADLEY, DIRECTOR
AREA VOCATIONAL SCHOOL
KARL L. BLACK, BUSINESS MANAGER

AGENDA FOR BOARD MEETING, MONDAY, OCTOBER 15, 1973
8:00 PM--CSI BOARD ROOM

MINUTES	5 Minutes
TREASURER'S REPORT	10 Minutes
BILLS PAYABLE	10 Minutes
PERSONNEL	5 Minutes
OLD BUSINESS	5 Minutes
NEW BUSINESS	5 Minutes
PRESIDENT'S REPORT	10 Minutes

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
SPECIAL BOARD OF TRUSTEES MEETING
October 10, 1973

CALL TO ORDER: 12:15 PM

PRESIDING: John Hepworth

ATTENDING: Trustees: John Hepworth, Robert Blastock, Eldon Evans,
John Garrabrandt, and John Coleman.
College Administration: Dr. James L. Taylor, President
and Karl L. Black, Secretary-Treasurer.

SPECIAL MEETING: As all members of the Board were present, notice of a
special meeting was waived.

BUSINESS: A tentative report was received on the Federal Audit of
Student Financial Aid Funds at the College of Southern
Idaho. The tentative report asked for concurrence or
nonconcurrence with the findings of the audit. Motion
was made by Mr. Garrabrandt, seconded by Mr. Blastock
that the attached letter of concurrence be returned to
Mr. Durnil, Assistant Regional Audit Director and that
the College refund to the Federal Government \$3,191 as
indicated in the tentative report. Affirmative vote
unanimous.

ADJOURNMENT was declared at 12:20 PM.

Secretary Karl L. Black

APPROVED: November 19, 1973.

Chairman John Coleman

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October 9, 1973

Mr. James Durnil
Assistant Regional Director
HEW Audit Agency
Salem Branch Office
P.O. Box 2127
Salem, Oregon 97308

Dear Mr. Durnil:

We received your Tentative Statements of Condition and Recommendations entitled "Advance Payments and Excess Hours." We concur with your findings.

In answer to your recommendations on "Advance Payments":

1. When the final audit report is made we will process and pay to the Federal Government the \$3,191 included in your report.
2. Payments to the students will be made only after receipt of a time card showing hours worked and bearing the signature of the student, the supervisor, and the Director of Financial Aids. This should eliminate any advance payments to the students.

In answer to your recommendations on "Excess Hours":

1. All time cards are reviewed by a payroll clerk and any time card showing hours in excess of 40 hours is pulled and reviewed. The student is paid only for the 40 hours from work study funds and a letter is sent back to the supervisor to prevent reoccurrence of this problem.
2. All supervisors keep a log of work done by the students. Determination of the schedule of hours to be worked is made jointly by the supervisors and the student.

Sincerely,

Dr. James L. Taylor
President

JLT/rjv

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
October 15, 1973

CALL TO ORDER: 8:00 PM

PRESIDING: John Coleman

ATTENDING: Trustees: Robert Blastock, Eldon Evans, John Garrabrandt and John Coleman. John Hepworth was absent.
College Administration: Dr. James L. Taylor, President, Karl L. Black, Secretary-Treasurer and Robert Alexander, College Attorney.
Visitors: Annette Jenkins, reporter for the Statesman, Bill Lazarus, reporter for the Times-News, Terrill Castaneda, Ted Argyle and Mark Stinson, CSI Student Senate representatives, and Jack Newell.

MINUTES OF SEPTEMBER 17, 1973, were approved as written upon MOTION by Mr. Evans, seconded by Mr. Garrabrandt. Affirmative vote unanimous.

TREASURER'S REPORT for September was approved upon MOTION by Mr. Blastock, seconded by Mr. Garrabrandt. Affirmative vote unanimous.

BILLS PAYABLE included vouchers #1 through #229 including 229A, 229B and 229C totaling \$102,863.45; voucher #43 was excluded. It was not a bill but a departmental transfer #238. Included in the bills #131 represented a payment to North Idaho Junior College for Jack Caldwell a resident of Twin Falls County. His transfer to North Idaho was approved with the bills. Fund transfers covered by vouchers #230 through #237 amounted to \$11,079.38.

September payrolls were: Regular	\$143,891.52
Work Study	\$ 18,011.80

A MOTION by Mr. Garrabrandt seconded by Mr. Blastock approved payment of bills, and the transfer of funds and acknowledged the September payrolls. Affirmative vote unanimous.

PERSONNEL CHANGES: Three new employees were accepted and two resignations on MOTION by Mr. Evans, seconded by Mr. Blastock. Affirmative vote unanimous.

ATTORNEY'S REPORT: Mr. Alexander reports that he had received no additional correspondence from Frontier Riding Club since the last meeting of the Board.

Mr. Garrabrandt moved that the College Attorney be instructed to write a letter requesting the Frontier Riding Club to relinquish 17 plus acres north of the fire station and that this area be used for development of a recreation area jointly by the city and the college. It was to be stipulated in any agreement with the city that the College would have first priority on use of the facilities. Seconded by Mr. Blastock. Affirmative vote unanimous.

ATTORNEY'S REPORT CONT'D.:

Mr. Garrabrandt moved that the Board of Trustees, with Dr. Taylor, inspect Frontier Field and review our agreement with the Frontier Riding Club, seconded by Mr. Blastock. Affirmative vote unanimous.

PRESIDENT'S REPORT: Dr. Taylor reported that no correspondence had been received from the Human Rights Commission and no additional correspondence on the Federal Audit.

Dr. Taylor requested an executive session after the regular meeting.

Dr. Taylor reported that the State Board of Education held its October meeting on CSI campus on October 9, 10, 11, and 12. The Role and Mission of the College of Southern Idaho was discussed and agreed to be that of a comprehensive community college. The State Board discussed the possibility of residence credit being given at the College for some third and fourth year classes. The State Board also agreed that the College should be governed on a local basis by a local board of trustees.

It was also reported that a Manpower Training Program for ten Chicano students in Auto Mechanics had been approved.

Dr. Taylor asked that the Board reaffirm its policy that first priority for use of College facilities and particularly the Fine Arts Center would be granted to students of the College. He further asked for a vote of confidence on present procedures of scheduling the Fine Arts Center through a College Lyceum Committee and through a Lyceum Committee composed of five citizens of the District.

It was so MOVED by Mr. Evans, seconded by Mr. Garrabrandt. Affirmative vote unanimous.

Dr. Taylor will be at Highline Community College in Midway, Washington for the next three days as Chairman of an accreditation team.

ADJOURNMENT of the regular meeting declared at 8:47 PM and Executive Session convened.

Secretary Karl L. Bleck

APPROVED November 19, 1973.

Chairman John Ralston

CSI BOARD MEETING
October 15, 1973

PERSONNEL:

EMPLOYMENT:

1. Wayne Courtwright, AV Technician-Projectionist, at an annual salary of \$5,040, effective 10-1-73.
2. Wanda Sorensen, transferred from Academic to Vocational as Office Occupations Coordinator, 10 mo. contract with a salary increase of \$1,100. The new salary would be \$11,000.
3. Berit Sweet, Vocational Counselors' Secretary, at \$340 per month, effective 9-17-73.

RESIGNATIONS:

1. Bert Pollard, Secretary for Vo-Tech Department Heads, effective 8-31-73.
2. Ryvona Stephens, Secretary to Director of Vocational School, effective 8-31-73.