

COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES MEETING

MONDAY, DECEMBER 20, 1976, 8:00 P.M., CSI BOARD ROOM

AGENDA

MINUTES	5 Minutes
TREASURER'S REPORT	5 Minutes
DISBURSEMENTS	5 Minutes
PERSONNEL	5 Minutes
BILL PERKINS, LAND DEVELOPER Property South of the College	10 Minutes
PRESIDENT'S REPORT	10 Minutes

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
December 20, 1976

CALL TO ORDER: 8:00 P.M. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Bill Babcock, Dr. Charles
Lehrman and John Coleman.
Absent: Robert Blastock.

College Administration: Dr. James L. Taylor, President;
Karl Black, Secretary-Treasurer; and
Jerry Meyerhoeffer, Assistant to the President.

College Attorney: Bob Alexander

Vistors: Annette Jenkins, Statesman; George Wiley,
Times News; Terrill Castaneda, Bill Perkins,
and two other visitors with Mr. Perkins.

MINUTES OF NOVEMBER 15, 1976, were approved as written upon MOTION
by Mr. Coleman, seconded by Mr. Babcock. Affirmative
vote unanimous.

TREASURER'S REPORT FOR NOVEMBER, 1976, was accepted upon MOTION by
Mr. Babcock, seconded by Dr. Lehrman. Affirmative
vote unanimous.

DISBURSEMENTS included vouchers #1 through #303 totaling
\$104,968.63; including 57A and 154A. Fund transfers
covered by vouchers #304 through #312 amounted to
\$12,702.54.

November payrolls were:	Regular	\$221,929.22
	Work Study	15,603.15

A MOTION by Dr. Lehrman seconded by Mr. Coleman approved
the disbursements, and the transfer of funds and
acknowledged the November payrolls. Affirmative vote
unanimous.

LOANS: of \$200.00 to Richard R. Sorenson and \$100.00 to Matthew
Olivas were approved on MOTION by Dr. Lehrman, seconded
by Mr. Babcock. Affirmative vote unanimous.

SCHOLARSHIP: of \$100.00 to Sandra Phelps was approved on MOTION
by Mr. Coleman, seconded by Dr. Lehrman. Affirmative
vote unanimous.

PERSONNEL: Employment of Shawn Davis as an animal science
instructor was approved on MOTION by Mr. Babcock,
seconded by Mr. Coleman. Affirmative vote unanimous.

FISH CULTURE TECHNOLOGY: Dr. Taylor recommended that the College
enter into a contract with the Twin Falls Fish and
Wildlife Organization for \$1.00 per year for three
years to use their facilities in Rock Creek Canyon
for a fish culture technology program to be offered
by the College. Part of the agreement would be

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
P.O. BOX 1238
TWIN FALLS, IDAHO 83301

1976 Trustee Election Particulars -- subject to Board approval on
November 15, 1976

DATE OF ELECTION: Tuesday, December 21, 1976

TRUSTEES TO BE ELECTED:

Robert Blastock, Jr., for a six (6) year term
William E. Babcock for a six (6) year term

NOMINATIONS: -- per Idaho Code Sec. 33-502

Petition must be signed by five (5) or more electors of the
District, and

Filed with the Clerk (Secretary) of the Board by
December 3, 1976.

PUBLICATION & POSTING OF NOTICE:

Publication -- November 25 and December 2, 1976

Posting -- three public places by November 25, 1976

POLLING PLACES:

Open from 12 noon to 8:00 p.m.

Locations:

1. Buhl - Moose Hall
2. Castleford - Grange Hall
3. Filer - High School
4. Hansen - City Hall
5. Hazelton - Grade School
6. Hollister - Grade School
7. Jerome - Jerome City Hall
8. Kimberly - High School
9. Murtaugh - Elementary School
10. Twin Falls - Administration Bldg., CSI Campus
11. Twin Falls - Courthouse, Main Lobby

BOARDS OF ELECTION:

At each polling place -- 2 judges & 1 clerk

ABSENTEE BALLOTS:

Must be requested in writing

Sent out by registered mail not more than ten (10) days
prior the day of election

BOARDS AND PRESIDENTS

- Boards are ultimate authority.
- Boards do not administer.
- Boards set policies.
- Presidents implement policies.

What Boards should expect of Presidents:

1. Implementation of direction.
2. Recommend changes and policy.
3. Develop budgets.
4. Develop curriculum.
5. President hires and fires.
6. Report on operation of college.
7. Recommend Board actions.
8. Legislative responsibility.

What Presidents should expect of Boards:

1. Review information.
2. Make rational decisions for best interests of the college.
3. Support on his decisions in negotiations and other matters of administration.
4. To exemplify good public relations.
5. To get good Board members by encouraging good qualified persons to run for Board positions.
6. To attend meetings and workshops.
7. To work together in implementation of policy and program.

Areas of Difficulty:

1. If Board attempts to administer.
2. If Board does not set direction.
3. If President does not administer
4. If President withholds or slants information.
5. If staff attempts to go around administration and goes to the Board.

Areas of Mutual Respect:

1. Sharing of information -- give more than necessary rather than less.
2. Recognize the difference between information items and action items.
3. Remember -- actions become law!
4. Do not be afraid of term "Rubber Stamp." Harmony is not necessarily rubber stamp. If President is doing his job there should be no need for disharmony.
5. Avoid surprises.
6. Have work sessions and allow time for ample discussions of all sides.
7. Communicate with all Board members.
8. Remember -- Board members have power only when they meet in regular plenary session!
9. Have regular evaluations.
10. Avoid open conflict.
11. Have a written Board Policy Manual -- keep it updated.

that any surplus fish from the program be planted in various streams in the vicinity.

The College Attorney was directed to draw up the contract and send a copy to each member of the Board. If no objections to the contract are made by members of the Board within four days of mailing of the contract, the Board Chairman is authorized to sign the contract on behalf of the Junior College District. This action was taken on MOTION by Mr. Coleman, seconded by Mr. Babcock. Affirmative vote unanimous.

ZONING FOR HANDBALL COURTS: Bill Perkins appeared before the Board to advise them that he is requesting a zoning change to residential-professional for two acres of land south of the college to build handball and racquet ball courts. The application to the Zoning Commission will be reviewed on January 4, 1977.

He indicated that parking would be behind the building and a green berm area would be located between the building and Falls Avenue. He asked for the Board to support his request on the zoning change. The Board agreed to consider the request until Wednesday, December 22, 1976 and then let Dr. Taylor know their feelings.

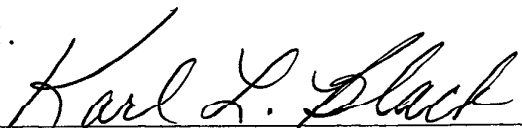
Dr. Lehrman then moved that the Board not oppose the zoning change. Mr. Babcock seconded the MOTION. After considerable discussion the MOTION and the second were withdrawn.

PRESIDENT'S REPORT: The Board approved an increase in board and room charges effective with the Fall 1977 semester according to the attached schedule on MOTION by Mr. Babcock, seconded by Dr. Lehrman. Affirmative vote unanimous.

Dr. Taylor met recently with area legislators. The legislative hearings on vocational funding will be January 10, 1977 and on academic funding January 14, 1977.

There are three things we hope to accomplish legislatively this session: One is to repeal the present statute for distribution of Junior College funds and suggest we go to program funding. Second is to change the present mill levy for gymnasium and grounds from $\frac{1}{2}$ mill to $2\frac{1}{2}$ mills and also change the wording to include major repairs to buildings. Third is to change tuition for district students from \$62.50 to \$75.00 and suggest that out of district students pay the same as in-district with their county continuing to pay an out of district charge.

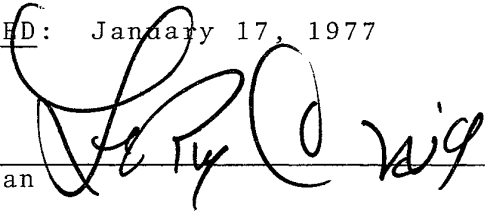
ADJOURNMENT: declared 9:23 P.M.


Karl L. Black, Secretary-Treasurer

CSI BOARD OF TRUSTEES MEETING
December 20, 1976
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APPROVED: January 17, 1977

Chairman

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read "L. P. O. Wig".

COLLEGE OF SERN IDAHO
 JUNIOR COLLEGE DISTRICT

DATE November 23, 1976

	GROSS	FICA	FEDERAL	STATE	INSUR- ANCE	CREDIT UNION	ANNUITY	RETIRE- MENT	UNITED FUND	MISC. DED.	NET
NON-CERTIFIED	71,134.25	3921.33	6689.11	2119.77	1824.35	261.31	377.69	2855.78	26.50	Life Ins. 96.00 Horace Mann 28.50	52933.91
Jacobsen check cancelled	(460.00)	(26.91)	(10.91)	(4.07)				(20.70)			(397.41)
CERTIFIED	151,254.97	6524.52	20513.22	5892.03	2979.30	1751.57	2359.37	6462.85	218.66	Life Ins. 120.00 IEA-NEA Horace Mann 104.25	104315.20
TOTAL	221,929.22	10418.94	27191.42	8007.73	4803.65	2012.88	2737.06	9297.93	245.16	362.75	156851.70

ORK STUDY 15,603.15 78.92 17.84 15506.39

DEPARTMENT TRANSFERS - NO CHECKS ISSUED

<u>VO#</u>	<u>TO WHOM</u>	<u>DEPARTMENT</u>	<u>ITEMS PURCHASED</u>	<u>AMOUNT</u>
313	Duplicating Dept.	Various Depts.	Duplicating	\$158.58

COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238
TWIN FALLS, IDAHO 83301

TRUSTEES:

EROY CRAIG, *Chairman*
JOHN R. COLEMAN, *Vice Chairman*
ROBERT S. BLASTOCK, JR., *Clerk*
DR. CHARLES LEHRMAN
WILLIAM E. BABCOCK

ADMINISTRATION:

DR. JAMES L. TAYLOR, *President*
JERRY MEYERHOEFFER, *Ass't. to Pres.*
DR. ROY STRAWSER, *Academic Dean*
ORVAL L. BRADLEY, *Vocational Director*
KARL L. BLACK, *Business Manager*

December 14, 1976

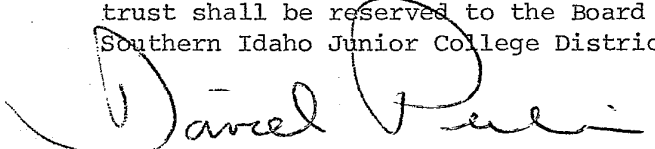
College of Southern Idaho
Board of Trustees
Subject: Unsecured Educational Trust Loan

The Scholarship Committee would like to submit the following named student(s) for an Unsecured Educational Trust Loan from the College of Southern Idaho Trust Fund for the Fall Semester, 1976.

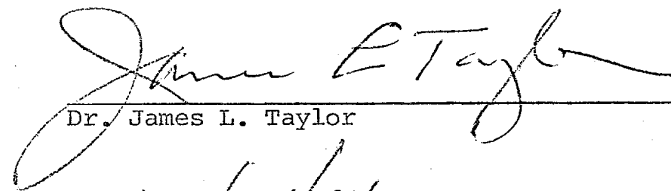
Matthew (David) Olivas - total loan	\$ 100.00
This letter authorizes an advance of	100.00

The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.


David Perkins
Director of Student Personnel Services

Approval of \$100.00 or less according to resolution adopted by the Board of Trustees, August 16, 1973.


Dr. James L. Taylor

12/14/76
Date

COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238
TWIN FALLS, IDAHO 83301

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December 17, 1976

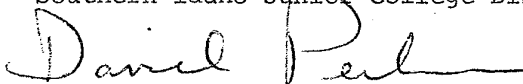
College of Southern Idaho
Board of Trustees
Subject: Unsecured Educational Trust Loan

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Richard R. Sorenson	\$ 200.00
Matthew David Olivas - total loan	\$ 100.00
Advanced on letter of 12/14/76	100.00
Balance authorized	<u>\$ -0-</u>

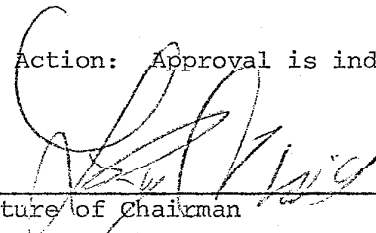
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David Perkins
Director of Student Personnel Services

Board Action: Approval is indicated by the signature of the Board Chairman.



Signature of Chairman

12/21/76
Date

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Junior College District

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December 17, 1976

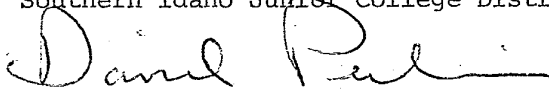
College of Southern Idaho
Board of Trustees
Subject: Scholarships

The Scholarship Committee would like to submit the following named student(s) for a scholarship from the College of Southern Idaho Trust Fund for the Fall Semester, 1976.

Saundra Lee Phelps - \$ 100.00 (Douglas Bryan Warner Memorial)

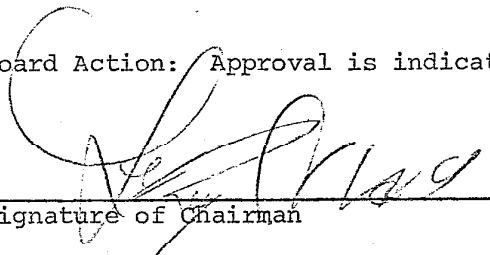
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David Perkins
Director of Student Personnel Services

Board Action: Approval is indicated by the signature of the Board Chairman.



Signature of Chairman

12/21/76
Date

PROPOSED CHANGES IN ROOM AND BOARD
FOR FALL TERM 1977

Dormitory

Room:

Double Occupancy	\$188.00
Single Occupancy	240.00

Meals:

7-day Meals (19 per week)	506.00
Tax	15.18
5-day Meals (15 per week)	400.00
Tax	12.00