

*Mr. Black*

COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES MEETING

MONDAY, FEBRUARY 21, 1977, 8:00 P.M., CSI BOARD ROOM

AGENDA

MINUTES	5 Minutes
TREASURER'S REPORT	5 Minutes
<i>will distribute</i> - DISBURSEMENTS	5 Minutes
<i>at meeting.</i> SCHOLARSHIPS	5 Minutes
STUDENT INSURANCE BIDS	5 Minutes
NATIONAL CONFERENCE ON TRUSTEESHIP	5 Minutes
PRESIDENT'S REPORT	10 Minutes

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
February 21, 1977

CALL TO ORDER: 8:20 p.m.

PRESIDING: Bill Babcock

ATTENDING: Trustees: Robert Blastock, Bill Babcock and John Coleman. Absent: LeRoy Craig and Dr. Charles Lehrman.

College Administration: Dr. James L. Taylor, President, Karl L. Black, Secretary-Treasurer, and Jerry Meyerhoeffer, Assistant to the President.

College Attorney: Absent, Bob Alexander.

Visitors: Annette Jenkins, Statesman, Larry Swisher, Times News and Terrill Castaneda.

MINUTES OF JANUARY 17, 1977, were approved as written upon MOTION by Mr. Coleman, seconded by Mr. Blastock. Affirmative vote unanimous.

TREASURER'S REPORT FOR JANUARY, 1977, was accepted upon MOTION by Mr. Blastock, seconded by Mr. Coleman. Affirmative vote unanimous.

DISBURSEMENTS included vouchers #1 through # 295 totaling \$844,828.51; fund transfers covered by vouchers #296 through #306 amounted to \$167,756.12.

January payrolls were:	Regular	\$218,022.43
	Work Study	11,236.45

A MOTION by Mr. Coleman, seconded by Mr. Blastock approved the disbursements, and the transfer of funds and acknowledged the January payrolls. Affirmative vote unanimous.

SCHOLARSHIPS: A \$100.00 scholarship for Steve Schuyler was approved on MOTION by Mr. Coleman, seconded by Mr. Blastock. Affirmative vote unanimous.

STUDENT HEALTH INSURANCE: A bid for student health and accident insurance was let to Capital Planning Services of Boise, Idaho, as agent, and Guarantee Trust Life Insurance Company, as insurer, to become effective July 1, 1977 on MOTION by Mr. Coleman, seconded by Mr. Blastock. Affirmative vote unanimous.

SICK LEAVE: The attached sick leave policy for employees of the College was officially adopted on MOTION by Mr. Coleman, seconded by Mr. Blastock. Affirmative vote unanimous.

PRESIDENT'S REPORT: There will be a National Conference on Trusteeship held in Williamsburg, Virginia on March 13-15, 1977.

The Head Librarian, Mr. Eugene R. McGuire, passed away Thursday evening, February 17, 1977. A memorial service for him was held in the Fine Arts Center at 2:00 p.m. this afternoon.

Enrollment for the Spring Semester is as follows: head count 3,956 of which 1,857 of these are academic, 1,167, vocational; 244, adult basic education; and 688, continuing education.

The basketball team set a national record this week of 43 consecutive wins. The regional tournament should be held here on March 8 and 9, 1977.


There are two bills in the legislative hopper. One is a tuition increase to \$100.00, but would not allow an increase of more than \$25.00 per semester. The second bill would change the allocation of funds to the two Junior Colleges from an F.T.E. distribution to a program appropriation.

I was in Boise Tuesday, February 15, 1977. Some consideration is being given to inclusion of the Junior Colleges in the Hay Plan.

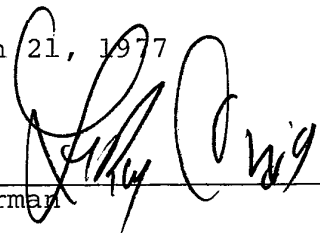
There is some concern in the vocational budget for cost of utilities. We have vocational classes in the academic building, the two vocational buildings on campus, the Exposition Center and the physical education building. It is hoped that the legislature will approve a larger appropriation than the Governor's budget recommendation.

Some studies are being made on the Kimberly Road Vocational Building to determine if it might be more advantageous to sell it and build a facility on campus.

ADJOURNMENT: A MOTION to adjourn was made by Mr. Blastock, seconded by Mr. Coleman. Adjournment was declared at 9:05 p.m.

  
Karl L. Black, Secretary-Treasurer

APPROVED: March 21, 1977

  
Chairman

COLLEGE OF ( ) HERN IDAHO  
 JUNIOR COLLEGE DISTRICT

DATE January 31, 1977

	GROSS	FICA	FEDERAL	STATE	INSUR- ANCE	CREDIT UNION	ANNUITY	RETIRE- MENT	UNITED FUND	MISC. DED.	NET
NON-CERTIFIED	70789.02	3990.76	6689.94	2135.52	1797.85	291.31	397.00	2849.68	26.50	Life Ins. 96.00 30.75 Horace Mann	52483.71
CERTIFIED	147233.41	8613.18	19870.33	5698.31	3061.25	1709.47	2469.37	6451.62	218.66 Horace Mann IEA-NEA	Life Ins. 120.00 104.25 14.00	98902.97
TOTAL	218022.43	12603.94	26560.27	7833.83	4859.10	2000.78	2866.37	9301.30	245.16	365.00	151386.68

WORK STUDY 11236.45 75.93 30.32 11130.20

# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238  
TWIN FALLS, IDAHO 83301

**TRUSTEES:**

TEROY CRAIG, *Chairman*  
JOHN R. COLEMAN, *Vice Chairman*  
ROBERT S. BLASTOCK, JR., *Clerk*  
DR. CHARLES LEHRMAN  
WILLIAM E. BABCOCK

**ADMINISTRATION:**

DR. JAMES L. TAYLOR, *President*  
JERRY MEYERHOEFFER, *Ass't. to Pres.*  
DR. ROY STRAWSER, *Academic Dean*  
ORVAL L. BRADLEY, *Vocational Director*  
KARL L. BLACK, *Business Manager*

February 16, 1977

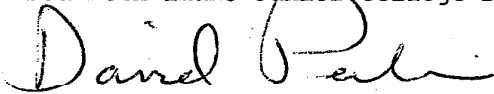
College of Southern Idaho  
Board of Trustees  
Subject: Scholarships

The Scholarship Committee would like to submit the following named student(s) for a scholarship from the College of Southern Idaho Trust Fund for the Spring Semester, 1976.

Steve Schuyler - \$ 100.00 (Dale and Joyce Stukenholz Sch.)


The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.



David Perkins  
Director of Student Personnel Services

Board Action: Approval is indicated by the signature of the Board Chairman.

  
Signature of Chairman

2-21-77  
Date

M E M O

February 2, 1977

TO: Board of Trustees

FROM: Business Manager

SUB: Student Insurance Bid

Bids were advertised for and opened on Wednesday, January 19, for group health insurance for the students at the College of Southern Idaho. Only two companies bid for insurance.

Attached is a comparison of the two bids. It is recommended that the Board of Trustees accept the bid of Guarantee Trust at \$24.00 per semester beginning with the fall semester, 1977. This is handled through Capital Planning Services, Incorporated, Boise, Idaho. They are the insurance agents for Boise State University, Idaho State University, Lewis and Clark State College, and the College of Idaho.

KLB/rjv

*Karl L. Black*

STUDENT INSURANCE BIDS

	<u>BLUE CROSS</u> <u>FULL-TIME STUDENTS</u>	<u>GUARANTEE TRUST</u> <u>FULL-TIME STUDENTS</u>
<u>Eligibility</u>		
Optional	No	Spouse
"          "	"	Dependents
<u>Premium Per Semester</u>	37.20	24.00
Spouse	--	36.00
Child (one)	--	36.00
Child (two or more)	--	48.00
<u>Hospital Benefits</u>		
Room	64.00 per day	Semi-private room
Miscellaneous	Full	500.00 maximum
<u>Ambulance</u>	100.00	35.00
<u>Physician</u>		
Surgical Schedule	1,000.00 maximum	500.00 maximum
Non-Surgical		
(in hospital)	0	10.00 per visit
(out of hospital)	0	5.00 " "
		2 - 50 visits
<u>Consultant Fee</u>	0	25.00
<u>Supplemental Accident</u>	300.00 in addition to other covered expenses	All expenses up to \$1,000 limit
<u>Accident &amp; Sickness Limits</u>	35 days in hospital during school year	1,000.00 limit plus major medical
<u>Outpatient</u>	Initial visit	50.00 limit
<u>Major Medical</u>	None	7,500.00 80 - 20 over \$1,000

MEMO

February 17, 1977

TO: Board of Trustees  
FROM: Karl L. Black, Bus. Mgr.  
SUB: Sick Leave

The following information outlines the present employee sick leave policy as it has evolved over the life of the institution. The minutes make reference to sick leave for employees but it is my recommendation that an official policy be adopted by the Board of Trustees.

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SICK LEAVE:

- (a) Earned only by permanent employees of the College.
- (b) Earning rates are:
  - (1) Academic Year Faculty - 8 days per year or approximately 7 hours per month of the 9 months.
  - (2) Vocational Faculty - 9½ days per year or approximately 7 hours per month for the 11 months.
  - (3) Annual or 12-month employees - 7 hours per month or 10½ days annually.
- (c) Carry-over sick leave may accumulate to 65 work days.
- (d) Sick leave is insurance against loss of pay because of illness or accidents which occur off the job: it is not intended to be used indiscriminately, and use of it must be confirmed and approved by the employee's supervisor. It is not payable upon termination of employment.
- (e) Approval for absences to be charged to sick leave must be evidenced by a signed and approved Request for Use of Leave slip.
- (f) Sick leave shall be chargeable in multiples of half-days only. Any lesser amount taken will be charged as half-day.