

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

DECEMBER 14, 1981

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock and Dr. Thad Scholes.

College Personnel: Dr. James L. Taylor, President
Karl L. Black, Secretary-Treasurer
Jerry Meyerhoeffer, Assistant to the President
Annette Jenkins, Public Relations

Visitors: Times-News: Glen Warchol
KLIX: Terry Thurber
Ruth Bondurant

MINUTES OF NOVEMBER 16, 1981, were approved as written upon MOTION by Dr. Lehrman.
Affirmative vote unanimous.

TREASURER'S REPORT for November was accepted upon MOTION by Mr. Babcock. Affirmative vote unanimous.

DISBURSEMENTS included vouchers #1 through #293 and #501 through #613 totaling \$248,993.24; including #82A, #564A; fund transfers covered by vouchers #294 through #299 amounted to \$5,830.38.

November payrolls were:	Regular	\$448,348.06
	Work Study	16,819.78

A MOTION by Dr. Lehrman approved the disbursements and the transfer of funds and acknowledged the November payrolls. Affirmative vote unanimous.

DR. THAD SCHOLES was sworn in as a new member of the Board of Trustees to replace Lloyd Hamilton who resigned in September.

SCHOLARSHIPS AND LOANS: Five scholarships totaling \$1,137.50 and one loan totaling \$280 were approved upon MOTION by Dr. Lehrman.

MRS. BONDURANT: The Chairman of the Board presented Mrs. Bondurant with a letter from Dr. Taylor in response to her request in the last board meeting.

APPRAISAL ON SURPLUS EQUIPMENT: An Appraisal from Marshall Lewis and Associates on the IBM Series One equipment was presented to the Board. Karl Black indicated to the Board that it is very difficult to get appraisals on used computer equipment. About the only avenue is to contact a computer broker. The appraisal we have is from such a firm. Dr. Lehrman made a MOTION that the property be declared surplus and advertised for bid. This was to be done only if an opinion from the college attorney indicated that we had complied with the law of disposal of property. The MOTION passed.

PRESIDENT'S REPORT: Dr. Taylor indicated that a group of nursing students from the College of Southern Idaho took the state exam recently and all passed. He also indicated that the average scores in the state of Idaho were above most other states.

Dr. Taylor indicated to the Board that Christmas vacation would start on the 20th of December and all offices would be closed. He indicated that there would be a savings on energy and it would also allow the maintenance department to reclean and refurbish the administration building. Offices would open on January 4.

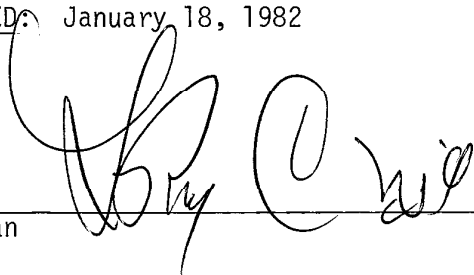
Dr. Taylor outlined some of the problems confronting the legislature for this year. He indicated that there was much confusion concerning the proposed federal block grants which amount to 50 or 60 million dollars in the state of Idaho for education. He indicated that there would be a proposal before the legislature this year to do away with property tax. If this were done, it would leave no source for funds for local education other than through a sales tax increase. If all funding comes from the state, it would undoubtedly do away with local boards and local autonomy. He said the 1% initiative continues to erode local taxing districts and local autonomy. The Chairman of the Board expressed his support for local autonomy in our schools.

ADJOURNMENT was declared at 6:03 p.m.



Karl L. Black, Secretary-Treasurer

APPROVED: January 18, 1982



Chairman

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

DATE November 1981

GROSS	FEDERAL	STATE	FICA	2-B INSURANCE	CREDIT UNION MAGIC VALLEY FEDERAL TEACHERS 3-B 6-B	4-B ANNUITY	5-B LIFE INS.	7-B RETIRE- MENT	8-C UNITED FUND	9-C MISC. DE- DUCTIONS	10-C ACCIDENT INS.	11-C SPECIAL CONTR.	NET
448,348.06	56,427.68	16,631.60	29,090.75	9,326.75	6,035.32 2,106.12	6,740.60	240.00	19,976.89	325.92	843.85	95.40		300,507.18
TOTAL	448,348.06	16,631.60	29,090.75	9,326.75	6,035.32 2,106.12	6,740.60	240.00	19,976.89	325.92	843.85	95.40		300,507.18

WORK STUDY

Gross	Federal	State
16,819.78	168.37	33.84

465,167.84 56,596.05 16,665.44

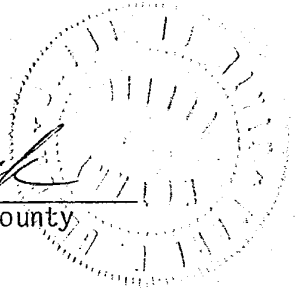
OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of this state; that I will faithfully discharge all the duties of the office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.

L. V. Hag Schuler

SUBSCRIBED AND SWORN to before me this 14 day of December, 1981.

Karl L. Slack
Notary Public in and for said County
and State



COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238

TWIN FALLS, IDAHO 83301

TRUSTEES:

EROY CRAIG, *Chairman*
R. CHARLES LEHRMAN, *Vice Chrmn.*
WILLIAM E. BABCOCK, *Clerk*
ROBERT S. BLASTOCK, JR.
LLOYD A. HAMILTON

ADMINISTRATION:

DR. JAMES L. TAYLOR, *President*
GERALD R. MEYERHOEFFER, *Ass't to Pres.*
DR. ROY STRAWSER, *Academic Dean*
ORVAL L. BRADLEY, *Vocational Director*
KARL L. BLACK, *Business Manager*

December 15, 1981

Pete Cenarrusa
Secretary of State
Room 203 - Statehouse
Boise, Idaho 83720

Dear Mr. Cenarrusa:

Enclosed is the Oath of Office for Mr. H. Thad Scholes who was appointed a member of the Board of Trustees of the College of Southern Idaho on December 14, 1981. He has been appointed to fill the unexpired term of Mr. Lloyd A. Hamilton.

Sincerely yours,

Karl L. Black
Business Manager

KLB/emc
Encl.

COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238
TWIN FALLS, IDAHO 83301

December 7, 1981

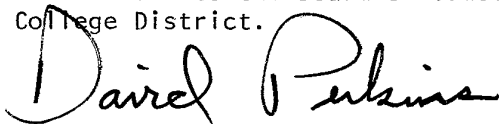
College of Southern Idaho
Board of Trustees
Subject: Scholarships

The Scholarship Committee would like to submit the following named student(s) for a scholarship from the College of Southern Idaho Trust Fund for the 1981-82 school year. Approval, at this time, for the Spring Semester is recommended by Mr. Ostyn, Chairman of the Scholarship Committee.

<u>Nursing Scholarship Fund</u>	<u>2nd Semester</u>
1. Mickey Gerdon	\$ 227.50
2. Nancy Greenhalgh	227.50
3. Julie Miller	227.50
4. Diane E. Wood	227.50

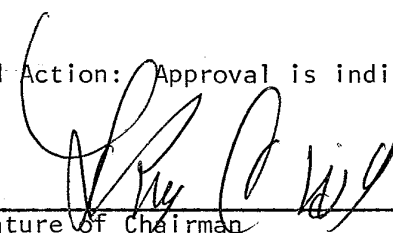
The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.



David Perkins
Director of Financial Aid

Board Action: Approval is indicated by the signature of the Board Chairman.



Signature of Chairman

Date

DP/jls

enclosures

COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238
TWIN FALLS, IDAHO 83301

December 8, 1981

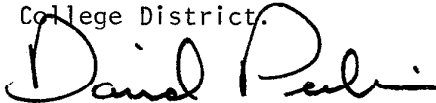
College of Southern Idaho
Board of Trustees
Subject: Educational Trust Loan

The Scholarship Committee would like to submit the following named student(s) for an Educational Trust Loan from the College of Southern Idaho Trust Fund for the fall semester, 1981.

Catherine H. Ross	\$ 280.00
This letter authorizes an advance of	100.00

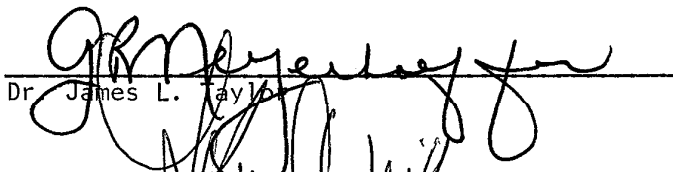
The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.



David Perkins
Director of Financial Aid

Approval of \$ 100.00 or less according to resolution adopted by the Board of Trustees, August 16, 1973.



Dr. James L. Taylor

12-8-81
Date

Signature of Chairman

Date

DP/jls

Enclosure

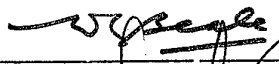
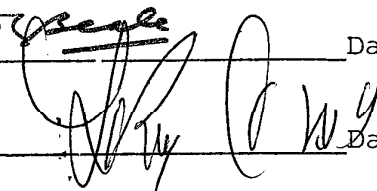
To: Board of Trustees, College of Southern Idaho
From: William G. Beale, Library Director
Subject: ROBERT EUGENE McGUIRE MEMORIAL SCHOLARSHIP

It is the recommendation of the Library
Staff that

NATALIE J. VALLEJO

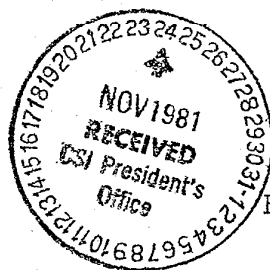
a sophomore student in the Library
Technician Program be awarded a
scholarship (for tuition and fees)
of \$227.50

for the Spring Semester, 1982.

Library Director  Date Dec. 9, 1981
Chairman of the Board  Date _____

NATALIE VALLEJO has continued this semester to be a conscientious and hard working Library technician student. In the spring semester she will take a further 17 credits toward her AA degree in Library Technology. She will not be receiving Work Study Program assistance or other scholarship awards during the spring semester, 1982.

C.S.I. Board of Trustees
% Leroy Craig, Chairman
811 E. Ave. B
Jerome, Idaho 83338



R. R. #2,
Kimberly, Id.
November 7, 1981

Re.: C.S.I. Employee
Salary plan

Dear Sirs:

As requested by the Board of Trustees at the October 19, regular meeting, we are putting in writing our verbal request for detailed information again concerning the complete C.S.I. employee salary plan. We will appreciate the following: (1) starting wage and/or starting salary for all of the job categories within all departments (all permanent employee job categories in vocational, academic administration, any other programs and so on); (2) detailed rank and step increase procedures and implementation (such as the 5 person selection process to evaluate in all categories of C.S.I. employment, the process used by the various five person groups and where fewer persons or other processes are used and so on) and copies of the specific dollar amount rank increase scales; (3) detailed merit step increase scales, procedures, and implementation for all employee job categories, copies of forms used and so on; (4) explain in detail salary adjustment or equity; (5) details concerning development of and administration of all C.S. I. job descriptions; (6) include the C.S.I. "administration department" in the detailed information concerning the entire C.S.I. employee salary plan; (7) all of the details concerning the salary plan, procedures and implementation for the C.S.I. president position; (8) who has the authority for cost of living increases and whether the same percent of the cost of living increase is given to all permanent employees.

As you are aware, we made our first request for the total C.S.I. permanent employee salary plan at the regular August C.S.I. Board of Trustees meeting. Requests were made again in September and again at the October regular meeting. We finally did receive a very brief written overview of only part of the C.S.I. employee salary plan just prior to the October meeting. We, as do all taxpayers, need to know what the College we are supporting is doing. Please respond fully this time to our request.

Perhaps you have the C.S.I. total salary plan, procedures and implementation in booklet form. If so, we will appreciate a copy.

Sincerely,


James & Ruth Bondurant

c.c. Idaho Attorney General

(Re sent 11-18-81)
KMB

COLLEGE of SOUTHERN IDAHO

Junior College District

P.O. Box 1238
TWIN FALLS, IDAHO 83301

TRUSTEES:

LEROY CRAIG, *Chairman*
DR. CHARLES LEHRMAN, *Vice Chrmn.*
WILLIAM E. BABCOCK, *Clerk*
ROBERT S. BLASTOCK, JR.
H. THAD SCHOLES, M.D.

December 14, 1981

ADMINISTRATION:

DR. JAMES L. TAYLOR, *President*
JERRY MEYERHOEFFER, *Ass't. to Pres.*
DR. ROY STRAWSER, *Academic Dean*
ORVAL L. BRADLEY, *Vocational Director*
KARL L. BLACK, *Business Manager*

James and Ruth Bondurant
Route #2
Kimberly, Idaho 83341

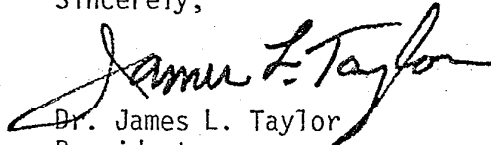
Dear Mr. and Mrs. Bondurant:

We are in receipt of your letter dated November 24, 1981, wherein you asked for an inordinate amount of materials that would require this institution a considerable outlay of much needed funds to put together. We have tried to cooperate with your requests, and we will continue to do so. However, the things that you have asked for seem to me to be something that you want as it is not in demand by the general publics of this junior college district.

If you would want to take the time to come to the college between the hours of 9:00 and 4:00, you could sit down with my personnel officer or myself to review the information that you have requested. I would caution you that not only should you be aware of and abide by the state law, but also comply with the federal law that guarantees each and every employee the right of privacy by the Invasion of Privacy Act. Our personnel files are not open to anyone inside or outside of our institution. The files are private and the information contained therein is confidential. They contain personal notes, evaluations, etc. and they would serve no personal interest to you.

We appreciate your continued support of this institution.

Sincerely,


Dr. James L. Taylor
President

JLT:lf

Marshall Lewis & Associates, Inc.

December 10, 1981

Mr. Carl Black
COLLEGE of SOUTHERN IDAHO
Falls Avenue East
P.O. Box 1238
Twin Falls, Idaho 83301

Dear Mr. Black:

On the enclosed Schedule A is listed all of the IBM equipment you requested an appraisal on. Some of your components, such as the 4973 Printer, CDC Displays and 4962 Disk, are worth a very low price in relation to the new IBM price.


The best way for you to market the equipment is as a complete package. You should only accept bids when one is capable of purchasing the whole system.

In addition, you should require a cashier's check for ten per cent of the bid price with each bid. This deposit should be non-refundable if the bid is accepted.

The equipment is valued at \$35,000 and up depending on the availability for pick up and the actual need of the bidders.

If you need any additional information, please call me. I would be happy to assist you in selling the equipment at no charge. What I would like in return is first right of refusal on any bids received.

Sincerely,


Alan M. Bynder
Vice President Marketing

Enclosure
AMB/db

**ML
&A**

1921 East Carnegie Avenue, Bldg. H, Santa Ana, California 92705, (714) 641-0366

SCHEDULE A

<u>QTY</u>	<u>MACH TYPE</u>	<u>MODEL</u>	<u>DESCRIPTION</u>	<u>SERIAL</u>
1	4955	E-00 3580 3581 3920 5630 5650	IBM Processor Disk Attach Diskette Attach Floating Point Printer Attach Console	
3		6327 7840	64K Memory Timer	
1	4962	004	13.7 MB Disk	
4	4979	001	Display	
4		3585	Attachment	
1	4974	001 5620	120 CPS Printer Attachment	
1	4963	64A 3590	64 MB Disk Disk Attach	
6	CDC	80610	Display with Attach Card	

LAW OFFICES
BENOIT, ALEXANDER & SINCLAIR

TWIN FALLS BANK & TRUST BLDG.
POST OFFICE BOX 366

TWIN FALLS, IDAHO 83301

January 12, 1982

HARRY BENOIT 1893-1966

EDWARD L. BENOIT
J. ROBERT ALEXANDER
J. WALTER SINCLAIR
ROBERT M. HARWOOD
THOMAS B. HIGH

AREA CODE 208
TELEPHONE 733-5463

Mr. Karl Black
P. O. Box 1238
College of Southern Idaho
Twin Falls, Idaho 83301

RE: Sale of Surplus Property, IBM Series #1
Computer and Accessary Equipment

Dear Karl:

Relative to the Board's inquiry regarding the above, I understand that because the equipment is entirely unique you have been able to secure only one appraisal as to value. Although the statute requires three appraisals it is my opinion that the one appraisal will suffice to set value on the computer.

Please proceed as per the Board's authority to advertize for bids.

Very truly yours,


J. ROBERT ALEXANDER

JRA:cj