

**COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING  
OCTOBER 21, 1991**

**CSI PRESIDENT'S BOARD ROOM  
5:30 p.m.**

**A G E N D A**

**MINUTES**

**TREASURER'S REPORT:**

Bid: Xerox Copier

Bid: Computers

**OLD AND NEW BUSINESS**

Sabbatical: Fran Golding

Student Disability Services

Proposed Foundation Land Sale

Impact Statement on North Fillmore

State Retirement System

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
OCTOBER 21, 1991

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock, Dr. Thad Scholes, and Donna Brizee

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Dr. Michael Glenn, Assistant to the President  
Dr. Roy Strawser, Academic Dean  
Dr. Orval Bradley, Vocational Dean  
Dr. Jerry Beck, Dean of Continuing Education  
Dick Sterling, Physical Plant Director  
Annette Jenkins, Public Information Officer

Visitors: Dr. John Martin, Registrar  
Graydon Stanley, High School Relations Director  
Jim Palmer, CSI Counselor  
Fran Golding, CSI Instructor  
Lee Wagner, CSI Foundation  
Emery Petersen  
Times News: Kirk Mitchell

MINUTES OF SEPTEMBER 16, 1991, were approved as written on MOTION by Dr. Chuck Lehrman. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was approved on MOTION by Bill Babcock. Affirmative vote was unanimous.

BID: The Xerox replacement copier bid for two Xerox 1075 copiers in the total amount of \$2,186 per month for sixty months was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BID: The computer bid from Blake Micro Systems of Twin Falls in the amount of \$18,500 for ten computers, \$26,775 for fifteen computers and \$35,200 for twenty computers was approved on MOTION by Bill Babcock. Affirmative vote was unanimous.

The Board heard the following presentations:

1. Fran Golding thanked the Board for allowing her to take a sabbatical leave to work on her doctorate. She outlined the benefits of the current sabbatical policy and described how it benefited both staff and students.

CSI Trustees

October 21, 1991

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2. Jim Palmer informed the Board of CSI's aggressive programs to assist handicapped students. He went over some of the financial implications when unexpected handicapped students attend CSI. In addition to the various services offered, Mr. Palmer outlined some of the physical access problems for handicapped students that have been addressed by the College.

He noted that we have approximately thirty to forty students with disabilities with approximately six of these students being deaf.

3. Lee Wagner of the College of Southern Idaho Foundation advised the Board of a proposal from Pacific Housing Corporation concerning a current offer to buy ten acres of Foundation property at approximately \$11,000 per acre. The Foundation serves as Trustee of the land as designated in an annuity trust agreement.

Pacific Housing Corporation is proposing to put one hundred and sixty apartments in the form of eight-plex housing units on the land. The estimated cost of the project is approximately 7.8 million dollars. Federal tax credits are involved which would require that tenants in the project not exceed \$16,400 in income for a family of four.

Mr. Wagner discussed the student housing shortage and the general housing shortage in Twin Falls.

Mr. Wagner informed the Board of the possible impact upon the College and the Foundation's intent to work closely with the Board and keep them informed.

The Board expressed their appreciation to the Foundation for all of the positive work they had done for CSI and thanked Lee Wagner for the presentation.

4. The Board heard from Emery Petersen concerning the extension of North Fillmore through the College property. As a property owner in a housing development bordering the east side of campus, Mr. Petersen advised the Board that he opposed the extension. He also said that there was no organized opposition to the extension at this time but that if it continued there may be.

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

1. A report by Dick Sterling with a handout showing the impact of the North Fillmore extension was presented. Dick noted that approximately one hundred and seventy trees and the fitness trail would have to come out if the extension were approved. The Board discussed the proposal and felt that they needed to take an official position concerning the extension project.

CSI Trustees  
October 21, 1991  
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MOTION: Dr. Thad Scholes made the following Motion: The College of Southern Idaho Board of Trustees advises the City of Twin Falls that the Board strongly opposes the extension of North Fillmore through the College property. The Board offers to work with the City of Twin Falls concerning property on the west edge of campus if the City decides to widen North Washington Street.

The Motion was seconded by Donna Brizee. Affirmative vote was unanimous.

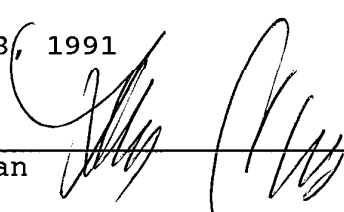
2. A resolution passed at a meeting of County Commissioners stating that counties should not be responsible for county tuition payments to CSI for students taking less than six credits who are not in pursuit of a degree was discussed. President Meyerhoeffer stated that he would contact the county commissioner who proposed the resolution and discuss the problem. The financial impact upon the College could be as high as \$60,000.

3. The viewing of CSI videos was postponed to a future date.

ADJOURNMENT was declared at 6:53 p.m.

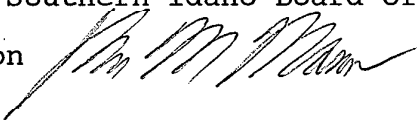
  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED November 18, 1991

  
\_\_\_\_\_  
Chairman

October 21, 1991

To: College of Southern Idaho Board of Trustees

From: Mike Mason 

Re: Copier Bid

We currently have two Xerox 1075 high volume copiers on campus. One is located in the Graphics department and the other in the Taylor building. Both of these copiers are on 60 month lease purchase agreements which call for us to make payments of \$1,200 per month per machine. One machine is approximately 3 years old and the other is about 4 years old.

We went out to bid for replacements for both of these machines based upon information from Xerox that we could reduce our monthly payments and obtain newer machines requiring less maintenance.

We received only one bid for the replacement of our two 1075 Xerox copiers. The attached sheet indicates the Xerox bid which would reduce our copy machine payments by approximately \$214 per month and provide us with new remanufactured machines.

Based upon our satisfaction with the current machines and the estimated cost savings of \$214 per month, I recommend that we accept the Xerox 60 month lease purchase bids in the amount of \$1,053 per month for the Taylor Building copier and \$1,133 per month for the Graphics department copier.

TWIN  
XEROGRAPHIC

315 Falls Avenue  
P.O. Box 1844  
Twin Falls, ID 83301  
Authorized Agent

OPENED 15 OCT 91  
1400  
*[Signature]*

XEROX

UPDATED PRICING PROPOSAL

for

College of Southern Idaho

from

Twin Xerographic, Agent  
Xerox Corporation

October 15, 1991

Current Copier: Xerox 1075 (Graphics, Administration)  
Monthly Payment: \$2,400  
Forecasted Future Maintenance Cost: \$2400 (average?)

Proposed Option: Upgrade from 1075 to new/remanufactured 1075

Advantages of Upgrade:

1. Newly Remanufactured Machine - same options
2. Monthly Cost Savings
3. TOTAL SATISFACTION GUARANTEE
4. Flat Rate Economy Plan
5. Future Stability
6. Accurate Forecasting

60 Month Payment Program  
Maximum Purchase Option (\$2000)

Monthly Payment: Admin. Bldg. \$1053  
Graphics \$1133

TOTAL MONTHLY COST \$2186

Today's Monthly Cost Savings \$214

Annual Cost Savings \$2,568

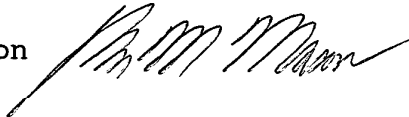
Total Minimum Estimated Savings \$12,840

Estimated Cost per copy (@250,000 copies/month) .0044  
Estimated Supply Cost/Copy .0011

Total Estimated Cost per copy .0055

October 21, 1991

To: College of Southern Idaho Board of Trustees

From: Mike Mason 

Re: Computer Bids

Computers were bid for the Continuing Education department as requested by Dr. Jerry Beck. We received eight bids with seven meeting bid specifications. The specifications were designed by both Dr. Beck and Jeff Harmon to allow as many vendors as possible to participate.

The ninth vendor, IBM, protested the bid but gave no legal justification for the protest.

Dr. Beck is still working out details on funding so the exact number of machines has not been determined. It will be somewhere between 10 and 20 machines. Dr. Beck is also working with other departments to determine if they need computers meeting these specifications so that they may take advantage of this volume price.

Dr. Beck has determined that the "386" machines will best meet his current and future needs. Based upon this determination, I recommend that we accept the low bid of Blake Micro Systems at the bid prices of \$18,500 for 10 machines, \$26,775 for 15 machines and \$35,200 for 20 machines.

The summary bid sheet is attached for your review.

COLLEGE OF SOUTHERN IDAHO  
 ANALYSIS OF COMPUTER BIDS  
 BID OPENING OCTOBER 17, 1991

	QUANTITY			COMMENTS
	10	15	20	

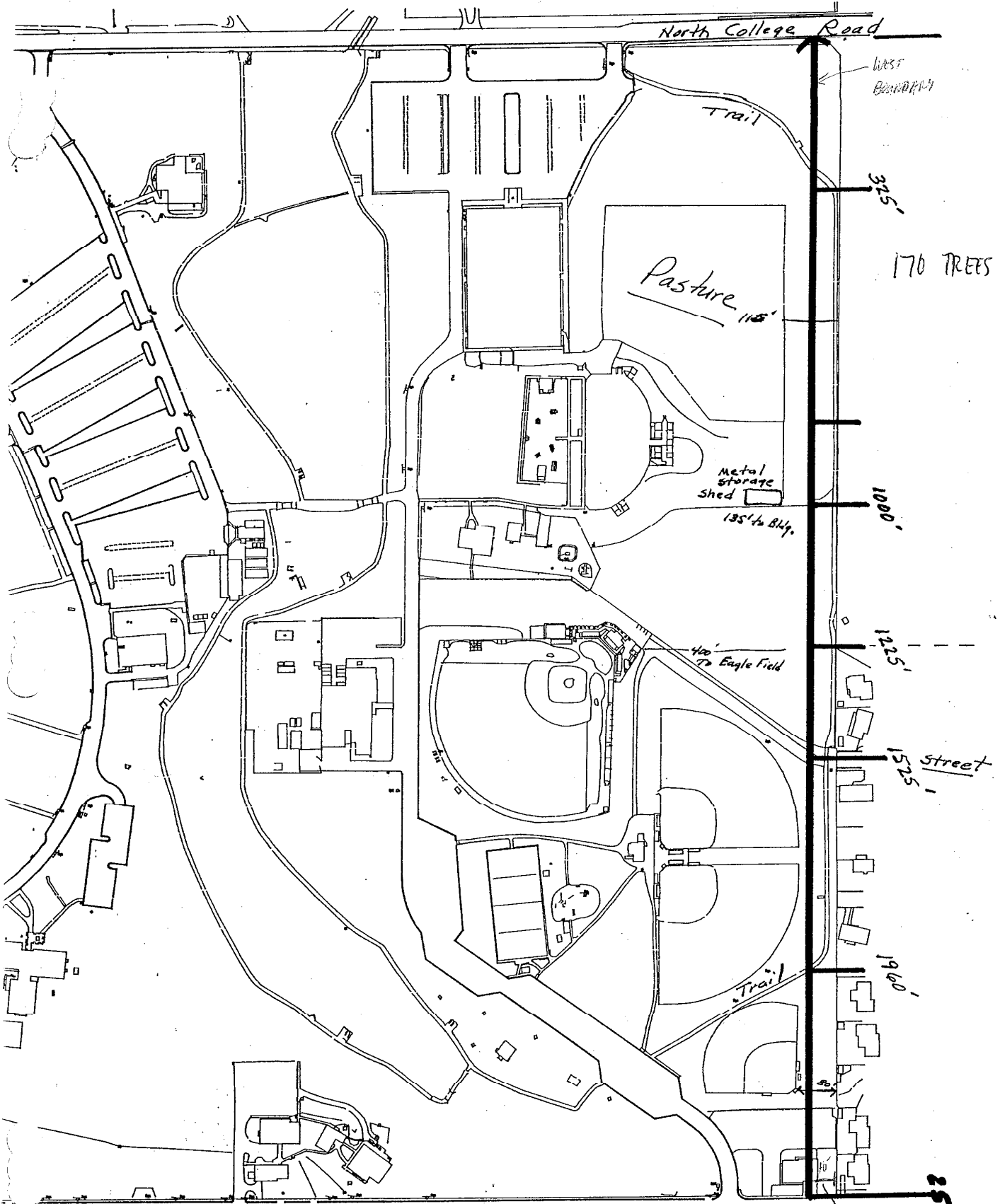
OPTION A "386"

BLAKE MICRO SYSTEMS	\$18,500.00	\$26,775.00	\$35,200.00	
INFORMATION MGMT SYSTEMS	\$19,150.00	\$28,470.00	\$37,600.00	
COMPUTER MART	\$21,980.00	\$31,470.00	\$39,960.00	
COMPUTER DEPOT	\$20,490.00	\$30,735.00	\$40,980.00	
EAGLE CO.	\$19,720.00	\$29,130.00	\$38,480.00	
BOWMAN COMMUNICATIONS	\$19,600.00	\$28,950.00	\$38,020.00	
ITEX	\$20,160.00	\$28,050.00	\$36,500.00	
THE BON MARCHE'	NA	NA	NA	BID SPECIFICATION NOT MET
IBM	NA	NA	NA	BID PROTESTED

OPTION B "286"

BLAKE MICRO SYSTEMS	\$14,950.00	\$21,450.00	\$27,900.00	
INFORMATION MGMT SYSTEMS	\$14,240.00	\$21,105.00	\$27,800.00	
COMPUTER MART	\$15,800.00	\$22,950.00	\$29,600.00	
COMPUTER DEPOT	\$15,350.00	\$23,025.00	\$30,700.00	
EAGLE CO.	\$15,670.00	\$23,250.00	\$30,880.00	
BOWMAN COMMUNICATIONS	\$14,490.00	\$21,405.00	\$28,120.00	
ITEX	\$15,500.00	\$21,500.00	\$27,180.00	
THE BON MARCHE'	NA	NA	NA	BID SPECIFICATION NOT MET
IBM	NA	NA	NA	BID PROTESTED





NORTH FILMIRE ROAD EXTENSION

78' to Power Line

78' to Station