

**COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING
DECEMBER 16, 1991**

**CSI PRESIDENT'S BOARD ROOM
5:30 p.m.**

A G E N D A

MINUTES

TREASURER'S REPORT:

Audit

Bid: Sale of gymnasium bleachers

Bid: Two-way video and
audio microwave equipment

OLD AND NEW BUSINESS

Sexual Harassment Policy

DPW: Ag/Science Building

Proposed Foundation Land Sale

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
DECEMBER 16, 1991

CALL TO ORDER: 5:38 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Bill Babcock, Dr. Thad Scholes, and Donna
Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Michael Glenn, Assistant to the President
Dr. Roy Strawser, Academic Dean
Dr. Orval Bradley, Vocational Dean
Dr. Jerry Beck, Dean of Continuing Education
Dick Sterling, Physical Plant Director
Annette Jenkins, Public Information Officer

Visitors: Rosemary Barta, Human Resource Director
Times News: Kirk Mitchell

MINUTES OF NOVEMBER 18, 1991, were approved as written on MOTION
by Bill Babcock. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was
approved on MOTION by Dr. Thad Scholes. Affirmative vote was
unanimous.

AUDIT: The board accepted the audit report on the fiscal
operations of the College of Southern Idaho for the period of
July 1, 1990 through June 30, 1991 by McMullen McPhee & Company
on a MOTION by Donna Brizee. Affirmative vote was unanimous.

BIDS: The following bids were considered by the board:

1. Two bids were received for the sale of the lower east
gymnasium bleachers. The board accepted the high bid of \$5,500
by the Caldwell School District on a MOTION by Dr. Thad Scholes.
Affirmative vote was unanimous.

2. One bid was received for specified two way video and audio
microwave equipment. The board accepted the bid of \$163,003 by
Microwave Radio Corporation on a MOTION by Bill Babcock.
Affirmative vote was unanimous.

CSI Trustees

December 16, 1991

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The Board heard the following presentations:

1. Rosemary Barta presented the board with the College's proposed policy on sexual harassment. She explained that the policy had been reviewed by legal counsel and the Idaho Human Rights Commission. The board discussed the proposed policy. The policy on sexual harassment was adopted as presented on a MOTION by Dr. Chuck Lehrman. Affirmative vote was unanimous.

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

1. Dr. Mike Glenn and the President presented an outline of CSI's needs to Anne Barker, Director of Public Works for the State of Idaho. CSI received authorization from Ms. Barker to begin purchasing approximately \$200,000 worth of furniture and equipment for the Ag-Science building. The process will involve CSI actually purchasing the items and then applying to Public Works for reimbursement. The source of the funding is the remainder of the construction funds allocated for the Ag-Science building.

The President reported that the College will make an effort to purchase as many of the items as possible from local vendors.

Ms. Barker also authorized CSI to begin spending \$30,000 allocated by Public Works to remodel our science laboratories as long as we do not make alterations which will impact life safety codes.

2. Dick Sterling reported that pumps will have to be added to the geothermal system if we continue to experience the demand we have had over the last few weeks. The cost of the pumps could run between \$150 - \$175,000. A decision may have to be made on the installation of the pumps as early as next summer.

3. President Meyerhoeffer attended a tax symposium in Boise last week. He provided the board with handout of tables and schedules comparing Idaho tax rates to other states. He also stated that it was estimated that the 1% initiative would reduce city and county budgets by approximately 113 million dollars across the state.

4. The incubator businesses in the Southern Idaho Development Center presented the board with gift packets of items representing products they market.

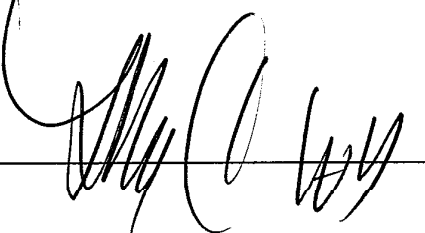
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ADJOURNMENT was declared at 6:21 p.m.



John M. Mason, Secretary-Treasurer

APPROVED January 27, 1991




Chairman

COLLEGE OF SOUTHERN IDAHO

315 Falls Avenue • P.O. Box 1238
Phone 208-733-9554 FAX 208-734-2362
Twin Falls, Idaho 83303-1238

December 11, 1991

To: College of Southern Idaho Board of Trustees

From: Mike Mason 

Re: Two Way Video & Audio Microwave System Bid

We received only one bid for the specified equipment. Dr. Beck and his staff have reviewed the bid and determined it to be acceptable in both price and quality.

Based upon this review, I recommend that the bid of Microwave Radio Corporation in the amount of \$163,003.00 be accepted.

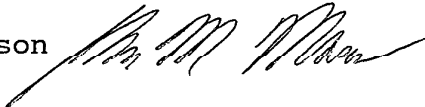
Funding for this equipment is provided through a Title III grant managed by Dr. Beck.

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December 11, 1991

To: College of Southern Idaho Board of Trustees

From: Mike Mason 

Re: Sale of Bleachers

We received two bids for the bleachers we are selling to make room for the new reserved seats. The Twin Falls Reformed Church bid \$1,001 and the Caldwell School District bid \$5,500.

Additionally, the Caldwell School District has agree to return the top two rows of seats to us so that we could use them for replacements for our existing bleacher seats as needed.

I recommend we accept the high bid of \$5,500 from the Caldwell School District.