

**COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING  
MONDAY, JULY 20, 1992**

**CSI PRESIDENT'S BOARD ROOM  
5:30 p.m.**

**A G E N D A**

MINUTES

TREASURER'S REPORT:

Bid: Evergreen Lobby Furniture  
Geothermal Well Pump

OLD AND NEW BUSINESS:

Capital Facilities Request  
Selection of Library Architect

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
July 20, 1992

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Bill Babcock,  
Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffler, President  
John M. Mason, Secretary/Treasurer  
Dr. Michael Glenn, Assistant to the President  
Dr. Orval Bradley, Vocational Dean  
Dr. Jerry Beck, Dean of Continuing Education  
Dr. Neil Cross, Associate Vocational Dean  
Dr. Joan Edwards, Dean of Planning, Research and  
Development  
Dick Sterling, Physical Plant Director  
Annette Jenkins, Public Information Officer

Visitors: CSI Staff: Bob Speyer  
Times News: Kirk Mitchell

MINUTES OF June 15, 1992, were approved as written on MOTION  
by Bill Babcock. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was  
approved on MOTION by Dr. Thad Scholes. Affirmative vote  
was unanimous.

BIDS:

1. The Board accepted a furniture bid from L'Herrisson's of Twin Falls in the amount of \$11,996 and a rug bid from Intermountain Design of Boise in the amount of \$4,143 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

The furniture and rugs are for the lobby of the new Evergreen building. Funding for these purchases is from the Evergreen building construction fund.

2. The bid opening for the geothermal well pump project is scheduled for July 29, 1992. It is critical that this project be started as soon as possible so that the pumps can be operational in time for the fall heating season.

Based upon the need to get the project started, it was requested that the Board authorize President Meyerhoeffler to accept the proper bid and issue a notice to proceed.

BIDS:

2. (continued) A full report will be given to the Board at the August Board meeting.

The Board approved the request to allow President Meyerhoeffer to accept the bid for the geothermal well pump project on MOTION by Donna Brizee. Affirmative vote was unanimous.

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

1. Bob Speyer reported on the search for a new Academic Dean. Applications are being accepted until September 1, 1992. It is hoped that the new dean will be on board by the start of second semester. An interim academic dean may be appointed in August.

2. The Capital Facilities Request for Fy 94 was discussed. Items were prioritized as follows:

1. Library/Academic Development Center
2. Completion of the Fine Arts South Wing
3. Health Science Building
4. Wellness Facility to be attached to the Gym

3. The Maintenance Facility request for Fy 94 was also discussed. Items were listed as follows:

1. Installation of a dust particle remover and paint booth in the vocational shops.
2. Lobby/vestibule for the Expo Center.
3. Campus parking lot repair.
4. Evergreen building parking lot expansion.

4. The Canyon building roof project is scheduled to start in early August. Campus paving projects are being coordinated to utilize approximately \$42,600 allotted to CSI for campus maintenance by the State. An additional \$68,000 was provided to repair the leakage problem in the Physical Education Building.

5. The architectural firm of Ellis-Feeney out of Lewiston was selected as the project architect for the new Library/Academic Development Center. A project schedule is in the process of being developed in coordination with the Division of Public Works.

6. President Meyerhoeffer introduced a new organizational structure and recommended that several outstanding administrators at CSI be recognized.

Dr. Orval Bradley, Dr. Mike Glenn, Dr. Joan Edwards and Dr. Jerry Beck were recognized for their outstanding service to the College over the past fifteen years.

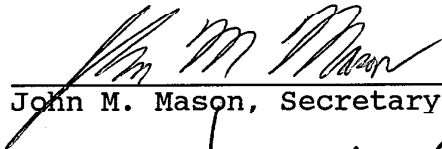
The organizational structure change involved the naming of Dr. Jerry Beck as Vice President of Instruction. The Vice President of Instruction will have overall responsibility for all Academic, Vocational and Continuing Education programs.

Dr. Mike Glenn was named Executive Vice President and Dr. Joan Edwards was named Vice President of Planning, Research and Development.

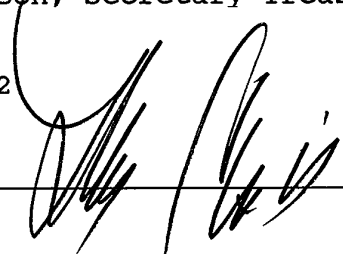
The changes in titles and duties did not involve any changes in compensation.

The Board approved the organizational change and extended the position titles of Vice President to Dr. Jerry Beck, Dr. Mike Glenn and Dr. Joan Edwards on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

ADJOURNMENT was declared at 6:10 p.m.


  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED August 17, 1992

  
\_\_\_\_\_  
Chairman

July 2, 1992

To: President Meyerhoeffer and the College of Southern Idaho  
Board of Trustees

From: Mike Mason 

Re: Evergreen Lobby Furniture Bid

The attached sheet shows the bids we received for the Evergreen Lobby Furniture. The design concept and specifications for the furniture were prepared by Margaret Perkins.

Based upon the evaluation of the bids by Margaret Perkins, I recommend we accept the following specified items:

	Description	Vendor	Price
1.	2 Sofas	L'Herrisson's	\$ 4,550
2.	2 Area Rugs	Intermountain Design	2,592
3.	1 Area Rug	Intermountain Design	1,551
4.	Table & Chair	L'Herrisson's	1,345
5.	4 Arm Chairs	L'Herrisson's	1,580
6.	End Table	L'Herrisson's	295
7.	2 End Tables	L'Herrisson's	744
8.	2 End Tables	L'Herrisson's	638
9.	2 Club Chairs with Ottoman's	L'Herrisson's	2,844
Total Price			<hr/> \$16,139

I recommend that the tables bid in items 10, 11, 12 and 13 be rejected due to price and that less expensive tables be purchased at a later date.

The funding for this purchase is from the Evergreen building construction funds that were allocated for building furnishings and equipment.

FILENAME B:EVGRENFR.BID

COLLEGE OF SOUTHERN IDAHO  
 EVERGREEN LOBBY FURNITURE BID  
 BID OPENING JUNE 24, 1992

ITEM #	ITEM DESCRIPTION	L'HERISSON'S	INTERMOUNTAIN DESIGN	INSPIRATIONS	GRANDFATHERS ATTIC	JANE WILSON COLLECTION
1	2 SOFAS	4,550.00 C	2,200.00	1,967.00	2,182.00	NO BID
2	2 AREA RUGS	* 4,570.00 *	2,592.00	12,429.00	1,894.00	NO BID
3	1 AREA RUG	* 2,675.00 *	1,551.50	INCLUDED	1,142.00	NO BID
4	TABLE & CHAIR	1,345.00	1,671.00	1,475.00	607.00	1,497.70
5	4 ARM CHAIRS	1,580.00 C	1,280.00	1,298.00	1,692.00	1,815.94
6	END TABLE	295.00	377.50	625.00	156.00	322.15
7	2 END TABLES	744.00	755.00	1,210.00	474.00	640.33
8	2 END TABLES	638.00	755.00	1,450.00	436.00	798.00
9	2 CLUB CHAIRS	2,884.00 C	1,940.00	1,500.00	1,388.00	NO BID
	WITH OTTOMANS			W/O OTTOMANS		
10	SOFA TABLE	585.00	500.00	1,225.00	303.00	NO BID
11	COCKTAIL TABLE	1,495.00	806.00	1,200.00	266.00	NO BID
12	COCKTAIL TABLE	1,295.00	NO BID	525.00	300.00	NO BID
13	ROUND TABLE	1,985.00	195.00	1,225.00	300.00	NO BID
TOTAL BID DISCOUNTS		24,641.00	14,623.00	26,129.00	11,140.00	5,074.12
					(1,114.00)	
					10,026.00	

NOTE 1: INSPIRATIONS SUBMITTED A BID WITH ADDITIONAL PIECES OF FURNITURE THAT WERE NOT CALLED FOR IN THE SPECIFICATIONS. THE ABOVE BID COSTS ARE ADJUSTED TO THE PIECES REQUIRED IN THE SPECIFICATIONS.

NOTE 2: \* INDICATES ITEM IS AN EXACT MATCH TO SPECIFICATIONS COMING FROM THE SAME COMPANY

NOTE 3: C INDICATES COMMERCIAL GRADE