
COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES MEETING

MONDAY, AUGUST 16, 1993

PRESIDENT'S BOARD ROOM

5:30 p.m.

AGENDA

MINUTES
TREASURER'S REPORT:
 Budget
OLD AND NEW BUSINESS:

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
AUGUST 16, 1993

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: Leroy Craig, Dr. Charles Lehrman,
Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Michael Glenn, Executive Vice President
Dr. Jerry Beck, Vice President of Instruction
Dr. Orval Bradley, Vocational Dean
Dr. John Martin, Registrar
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Continuing Education
Dick Sterling, Physical Plant Director

Visitors: CSI Staff: Todd Schwarz
Times News: Kirk Mitchell

MINUTES OF JULY 26, 1993, were approved as written on MOTION
by Dr. Charles Lehrman. Affirmative vote was unanimous.

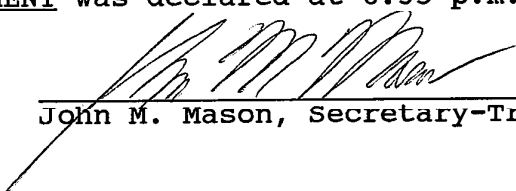
TREASURERS REPORT: Acceptance of the Treasurer's report was
approved on MOTION by Dr. Thad Scholes. Affirmative vote
was unanimous.

PRESIDENT'S REPORT:

1. The Vocational Office Technology program earned second place at State competition in Boise.
2. The fiscal year 1994 budget was discussed by the Board. The budget was approved as written on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

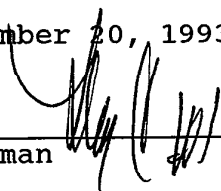
CSI Trustees
August 16, 1993
Page 2

ADJOURNMENT was declared at 6:35 p.m.



John M. Mason, Secretary-Treasurer

APPROVED September 20, 1993



Chairman

**BOARD OF TRUSTEES
COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

**GENERAL FUND BUDGET
FISCAL YEAR ENDING JUNE 30, 1994**

APPROVED



BOARD CHAIRMAN

ATTEST:

I HEREBY CERTIFY THE ATTACHED AS THE BUDGET APPROVED
BY THE COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES ON
AUGUST 16, 1993.



JOHN M. MASON, SECRETARY/TREASURER

COLLEGE OF SOUTHERN IDAHO
GENERAL FUND BUDGET NARRATIVE
JULY 1, 1993 - JUNE 30, 1994

PAGE 1

REVENUES

TUITION AND FEES

Tuition and fees are projected to increase over last years budgeted figure by \$206,200 for academic and vocational credit programs. There was no price increase to students for Fy 94. The increase in revenues is due to increased enrollment.

COUNTY TUITION

County tuition is expected to bring in approximately \$800,000 in Fy 94. This is \$100,000 over the Fy 93 projection of \$700,000.

STATE APPROPRIATION

The state appropriation increased by \$350,900. \$133,500 of this increase is due to the change in the allocation of the state appropriation between North Idaho College and the College of Southern Idaho. Prior to this year, NIC received 51.5% of the state appropriation and CSI received 48.5%. In Fy 94, the colleges went to a 50-50 split.

COUNTY PROPERTY TAXES

Property taxes are estimated to increase by approximately 10% this year. We are again assessing the maximum rate of .0016 allowed by law. The increase in property values is estimated to bring in an additional \$265,800 to the General Fund.

On our certified requests for property taxes that are sent to the county treasurers, we will request that the maximum allowed by law be levied on the actual property tax value.

The Tort Tax was added last year to help pay for liability insurance costs. The liability portion of our insurance is approximately \$85,200.

The Gym and Grounds Levy will be assessed at the maximum .0001. Revenues are estimated to increase by \$19,000.

INTEREST REVENUE

Interest revenues are expected to drop to approximately \$100,000 for Fy 94.

OTHER REVENUE

Other revenue by its nature is unpredictable. With stable rent income and miscellaneous revenues, Other Revenue for Fy 94 is estimated at \$130,900.

COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
ADMINISTRATION *****			
PERSONNEL	442,000	461,800	4.48%
FRINGE BENEFITS	114,800	122,400	6.62%
SERVICES	82,300	82,300	0.00%
SUPPLIES	23,000	23,000	0.00%
CAPITAL OUTLAY	10,700	10,700	0.00%

TOTALS	672,800	700,200	4.07%
=====			

HUMAN RESOURCES

PERSONNEL	0	35,400	
FRINGE BENEFITS	0	11,500	
SERVICES	0	6,600	
SUPPLIES	0	400	
CAPITAL OUTLAY	0	0	

TOTALS	0	53,900	
=====			

NEW DEPARTMENT ADDED JULY 1, 1993

COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
LIBRARY *****			
PERSONNEL	237,500	251,900	6.06%
FRINGE BENEFITS	70,200	84,000	19.66%
SERVICES	9,500	21,500	126.32%
SUPPLIES	6,100	5,500	-9.84%
CAPITAL OUTLAY	60,400	69,000	14.24%

TOTALS	383,700	431,900	12.56%
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STUDENT SERVICES *****			
REVENUE	(30,000)	(39,000)	30.00%
PERSONNEL	445,000	505,600	13.62%
FRINGE BENEFITS	129,000	156,600	21.40%
SERVICES	50,200	50,200	0.00%
SUPPLIES	42,000	57,000	35.71%
CAPITAL OUTLAY	6,800	6,800	0.00%

TOTALS	643,000	737,200	14.65%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1993 TO JUNE 30, 1994

ITEM	BUDGET FY93	BUDGET FY94	PERCENT INCREASE

PERSONNEL	121,500	133,000	9.47%
FRINGE BENEFITS	33,600	40,600	20.83%
SERVICES	6,700	6,700	0.00%
SUPPLIES	13,300	13,300	0.00%
CAPITAL OUTLAY	6,000	6,000	0.00%

TOTALS	181,100	199,600	10.22%
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HAS BEEN MOVED TO FUND 91 TO OPERATE - THIS AMOUNT WILL BE TRANSFERRED

CONTINUING EDUCATION

REVENUE	(378,000)	(721,700)	90.93%
SPECIAL PROJECTS REVENUE	(214,800)	0	-100.00%
PERSONNEL	509,600	610,600	19.82%
FRINGE BENEFITS	123,050	175,600	42.71%
SERVICES	85,450	108,100	26.51%
SUPPLIES	81,400	86,400	6.14%
EQUIPMENT	13,400	11,500	-14.18%
SPECIAL PROJECTS EXPENSE	93,000	115,500	24.19%

TOTALS	313,100	386,000	23.28%
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SPECIAL PROJECTS REVENUE AND CREDIT REVENUE HAVE BEEN COMBINED INTO ONE
 CATEGORY

COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
COMPUTER CENTER			

PERSONNEL	93,800	47,000	-49.89%
FRINGE BENEFITS	26,200	15,000	-42.75%
SERVICES	45,980	56,000	21.79%
SUPPLIES	18,020	18,000	-0.11%
CAPITAL OUTLAY	29,600	29,600	0.00%

TOTALS	213,600	165,600	-22.47%
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	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
SOURCE DEVELOPMENT			

REVENUES	(9,000)	(9,000)	0.00%
PERSONNEL	101,900	129,000	26.59%
FRINGE BENEFITS	28,200	36,500	29.43%
SERVICES	14,900	12,000	-19.46%
SUPPLIES	4,000	3,900	-2.50%
CAPITAL OUTLAY	1,000	1,000	0.00%

TOTALS	141,000	173,400	22.98%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
***** PRINTING & GRAPHICS *****			
INTER-DEPARTMENTAL REVENUE	(120,000)	(105,500)	-12.08%
PERSONNEL	56,200	61,000	8.54%
FRINGE BENEFITS	19,000	19,800	4.21%
SERVICES	33,500	16,000	-52.24%
SUPPLIES	41,300	48,700	17.92%
CAPITAL OUTLAY	10,000	0	-100.00%

TOTALS	40,000	40,000	0.00%
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PHYSICAL PLANT

PERSONNEL	1,231,500	1,313,100	6.63%
FRINGE BENEFITS	415,000	505,500	21.81%
SERVICES	15,300	15,300	0.00%
SUPPLIES	122,500	122,500	0.00%
CAPITAL OUTLAY	80,600	80,600	0.00%
OTHER EXPENDITURES	116,300	116,300	0.00%

TOTALS	1,981,200	2,153,300	8.69%
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LEGE OF SOUTHERN IDAHO
 ERAL FUND BUDGET
 Y 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
TITUTIONAL SUPPORT			

TELEPHONE	159,700	120,000	-24.86%
LEGAL & AUDIT	43,000	43,000	0.00%
UTILITIES	306,000	321,300	5.00%
INSURANCE	138,000	138,000	0.00%
FRESHMAN HONOR SCHOLARSHIPS	35,000	51,300	46.57%
FINANCIAL AID CONTRIBUTION	120,000	150,000	25.00%
PLANT FACILITY TRANSFER	153,700	173,800	13.08%
OFFICE ON AGING TRANSFER	9,000	10,500	16.67%
TRANS IV TRANSFER	1,500	1,500	0.00%
AG ENDOWMENT TRANSFER	0	4,000	
WELLNESS PROGRAM TRANSFER	5,000	5,000	0.00%
PLANNING INCENTIVE MONEY	0	25,000	
MARKETING	20,000	25,000	25.00%
SMALL BUSINESS CENTER	43,000	40,000	-6.98%
INTERPRETERS	20,000	20,000	0.00%
PEER TUTORING	10,000	INCLUDED IN ACADEMIC BUDGET	
ADULT BASIC ED. GRANT MATCH	5,000	5,000	0.00%
CHILD CARE CENTER	15,000	7,500	-50.00%
CONTINGENCY	100,000	100,000	0.00%

TOTALS	1,183,900	1,240,900	4.81%
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AUGUST 16, 1993

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
EVENUE *****			
TUITION & FEES	1,370,100	1,576,300	15.05%
TUITION COUNTY	700,000	800,000	14.29%
STATE APPROPRIATION ACA	4,099,100	4,450,000	8.56%
LIQUOR FUND REVENUE	150,000	150,000	0.00%
STATE APPROPRIATION VOC	2,504,400	2,644,800	5.61%
VO-ED PHYSICAL PLANT	265,000	265,000	0.00%
COUNTY PROPERTY TAXES	2,643,800	2,909,600	10.05%
TORT TAX	69,700	85,200	22.24%
INVENTORY TAX PHASEOUT	295,000	330,000	11.86%
GYMNASIUM & GROUNDS LEVY	162,800	181,800	11.67%
INTEREST ON INVESTMENT	120,000	100,000	-16.67%
OTHER REVENUE	130,900	130,900	0.00%

TOTALS	12,510,800	13,623,600	8.89%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE

ADMINISTRATION	672,800	700,200	4.07%
HUMAN RESOURCES	0	53,900	
LIBRARY	383,700	431,900	12.56%
STUDENT SERVICES	643,000	737,200	14.65%
MUSEUM	181,100	199,600	10.22%
CONTINUING EDUCATION	313,100	386,000	23.28%
COMPUTER CENTER	213,600	165,600	-22.47%
RESOURCE DEVELOPMENT	141,000	173,400	22.98%
PRINTING & GRAPHICS	40,000	40,000	0.00%
PHYSICAL PLANT	1,981,200	2,153,300	8.69%
INSTITUTIONAL SUPPORT	1,183,900	1,240,900	4.81%
ACADEMIC INSTRUCTION	4,253,000	4,643,700	9.19%
VOCATIONAL INSTRUCTION	2,504,400	2,697,900	7.73%

TOTALS	12,510,800	13,623,600	8.89%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
VOCATIONAL INSTRUCTION *****			
REVENUE	(47,000)	(27,500)	-41.49%
PERSONNEL	3,182,900	3,401,000	6.85%
FRINGE BENEFITS	819,300	970,800	18.49%
SERVICES	151,100	151,100	0.00%
SUPPLIES	104,400	106,000	1.53%
CAPITAL OUTLAY	42,300	42,300	0.00%

TOTALS	4,253,000	4,643,700	9.19%
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VOCATIONAL INSTRUCTION *****			
PERSONNEL	1,770,800	1,858,000	4.92%
FRINGE BENEFITS	447,200	531,500	18.85%
SERVICES	146,000	146,000	0.00%
SUPPLIES	87,400	59,500	-31.92%
CAPITAL OUTLAY	53,000	102,900	94.15%

TOTALS	2,504,400	2,697,900	7.73%
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VOCATIONAL PERSONNEL COST APPROP. FROM VOC ED	2,336,380
VOCATIONAL CONTRACT SALARIES, OVERLOAD & IRREG.	2,389,500

GENERAL FUND IRREGULAR SALARIES AND BENEFITS	(53,120)

EXPENDITURES

SALARIES

Salaries were increased across the board by approximately 5%. Some salary adjustments were also made.

FRINGE BENEFITS

This budget reflects the \$2,795 in the budget base for health insurance. In FY 93, the annual premium for health insurance was \$1,895. The FY 94 rate increased by \$900 or approximately 47.5% per employee.

The new retirement system program increased our benefit costs by .0023 times gross salaries for FY 94.

OTHER PERSONNEL COSTS

The Academic instructional salary budget reflects the salary savings incurred by not hiring an Academic Dean.

OPERATING EXPENSES

Operating expense and miscellaneous adjustments have been made in the following areas:

Human Resource Department Created	\$53,900
Library Operating Expense Increases	19,000
Student Services - Supplies/Printing	15,000
Continuing Education	
- Personnel Benefits	52,550
- Operating Expenditures	24,750
Telephone	(29,700)
Utility Inflation Increase 5%	15,300
Financial Aid/Workstudy Contribution	30,000
Planning Incentive Money	25,000

Total	<u>\$205,800</u>

Other Miscellaneous Changes:

The increase in the Continuing Education budget is due to the moving of Real Estate and some Office Education classes to Continuing Ed. The revenue for these classes goes into the regular Tuition and Fee category while expenses are charged to Continuing Education. The sharp increase in benefits has also adversely affected their budget.

The Museum, General Motors, Fish Hatchery, Snake River Sturgeon, Wellness and Vocational Food departments have been moved to Fund 91 from the General Fund. This will allow them to carry fund balances forward and operate more like enterprise funds.

COLLEGE OF SOUTHERN IDAHO
GENERAL FUND BUDGET NARRATIVE
JULY 1, 1993 - JUNE 30, 1994

PAGE 3

Vocational funding at the state level will not allow us to maintain our current programs. Based upon the needs of the Vocational division, the College has had to appropriate \$53,120 from regular general fund revenues to make up for the shortfall in personnel costs. \$30,000 of the \$53,120 is for anticipated vocational overload pay which will generate additional tuition dollars for the College.