

COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES MEETING

JANUARY 17, 1995

PRESIDENT'S BOARD ROOM

5:30 p.m.

AGENDA

MINUTES

TREASURER'S REPORT:

Board Reorganization

OLD AND NEW BUSINESS:

Review Legislative Luncheon

Review Micron Proposal

Enrollment Report: Dr. John Martin

Spring Class Analysis: Dr. Jerry Beck

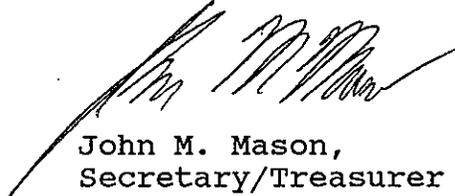


COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

NOTICE OF CHANGE OF MEETING DATE
FOR THE
COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

THE REGULARLY SCHEDULED JANUARY BOARD MEETING HAS BEEN
RESCHEDULED FROM MONDAY, JANUARY 23, 1995 TO TUESDAY,
JANUARY 17, 1995. THE MEETING WILL BE HELD IN THE BOARDROOM
IN THE TAYLOR BUILDING AT THE COLLEGE OF SOUTHERN IDAHO AT
5:30 P.M.

IF YOU HAVE ANY QUESTIONS CONCERNING THE BOARD MEETING,
CONTACT MIKE MASON AT 733-9554 EXT 2203.



John M. Mason,
Secretary/Treasurer

Publication Dates:

Times News January 11th
Buhl Herald January 11th
Northside News January 11th

Times News FAX - 734-5538
Buhl Herald FAX - 543-6834
Northside News FAX - 324-3391

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 17, 1995

CALL TO ORDER: 5:30 p.m. PRESIDING: Dr. Charles Lehrman

ATTENDING: Trustees: Dr. Charles Lehrman, Donna Brizee and
Bill Babcock

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning,
Research and Development
Dr. Orval Bradley, Vocational Dean
Dr. John Martin, Registrar
Dr. Ken Campbell, Director of Institutional
Research
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Continuing Education
Dick Sterling, Physical Plant Director
Annette Jenkins, Public Information Director

Visitors: CSI Staff: Ken Triplett, Kathy Clark

Times News: Karen Tolkkinen

Visitors: Jim Davis, TOWER reporter

MINUTES OF DECEMBER 19, 1994 were approved as written on
MOTION by Donna Brizee. Affirmative vote was unanimous.

TREASURER'S REPORT: Acceptance of the Treasurer's report
was approved on MOTION by Bill Babcock. Affirmative vote
was unanimous.

PRESIDENT'S REPORT:

1. The certified election results were approved at the
regular board meeting on November 21, 1994. Re-elected
trustees Donna Brizee and Bill Babcock signed the "Trustee
Oath of Office".

CSI Trustees

January 17, 1995

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2. The Board was reorganized as follows:

Bill Babcock nominated LeRoy Craig for Chairman. Affirmative vote was unanimous.

Dr. Charles Lehrman nominated Donna Brizee for Vice Chairman. Donna Brizee nominated Dr. Charles Lehrman for Vice Chairman. Dr. Charles Lehrman was appointed Vice Chairman with affirmative votes by Donna Brizee and Bill Babcock.

Bill Babcock nominated Donna Brizee for Clerk of the Board. Affirmative vote was unanimous.

Bill Babcock moved that John M. Mason be reappointed as Secretary/Treasurer. Affirmative vote was unanimous.

3. Dr. John Martin reported on enrollment trends during the open spring registration period of the last seven weeks. Overall, it was felt that the extended registration period was very successful. It lowered the average number of students registered per day down from 374 to 105.

4. Dr. Jerry Beck advised the Board that the extended registration period had allowed him to spread classes and load classes more evenly. He reported that we had 225 closed sections but continued to open new sections to accommodate new students.

Dr. Beck also stated that faculty overload was less than in the past and that he would continue to work on lowering class sizes in critical areas.

5. The President reported that the Legislative Luncheon held in conjunction with North Idaho College was very successful. Two of our students, Brooks Crowe and Sheila Thompson, were also able to meet with Governor Batt.

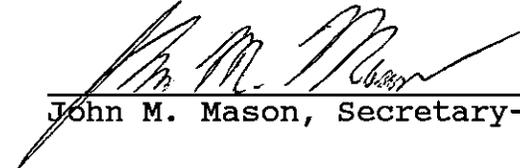
The President invited Board members to attend future Legislative Luncheons.

6. The President reviewed Governor Batt's budget recommendations. The Governor recommend a 10.3% increase for community colleges which was slightly below maintenance of current operations. This recommendation included a 5% salary increase. In general, the community college budget recommendation was more generous than the recommendation for higher education and public schools.

7. The President reported on the College's involvement concerning efforts to bring Micron into the Magic Valley. He advised the Board that the College was meeting its obligations under the economic development portion of its role and mission. He also stated that the commitments made to Micron were very similar to those made to companies that had relocated to the Magic Valley.

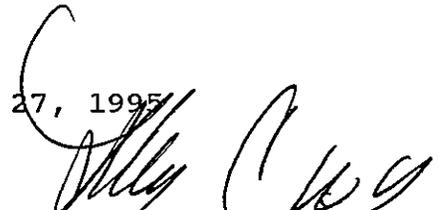
CSI Trustees
January 17, 1995
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ADJOURNMENT was declared at 6:19 p.m.



John M. Mason, Secretary-Treasurer

APPROVED February 27, 1995



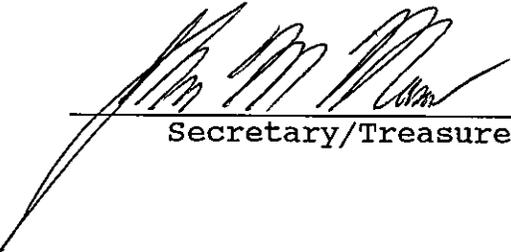
Chairman

COLLEGE OF SOUTHERN IDAHO
TRUSTEE'S OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of Idaho; that I will faithfully discharge all the duties for the office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.

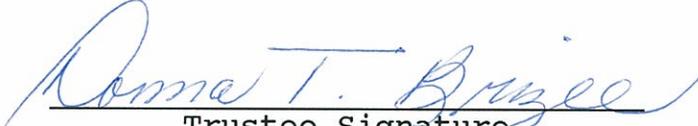

Trustee Signature

SUBSCRIBED AND SWORN to before me this 17th day of January, 1995.


Secretary/Treasurer

COLLEGE OF SOUTHERN IDAHO
TRUSTEE'S OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of Idaho; that I will faithfully discharge all the duties for the office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.


Trustee Signature

SUBSCRIBED AND SWORN to before me this 17th day of January, 1995.


Secretary/Treasurer

Analysis of Enrollment Trends for Spring 1995 Semester

There are two differences between registration for Spring 1995 and registration for Spring 1994. First, we extended the preregistration period from five days to eight days and alphabetized it to control the flow. Second, we opened registration to all students on the day immediately following the close of preregistration. The open registration period lasted for seven days, was closed down during Christmas break, then was reopened for nine days beginning January third. This totaled to sixteen days for open registration.

Benefits derived from the open registration process include; elimination of the need for an arena style registration just prior to the beginning of the semester; the virtual elimination of lines for students; financial aid requests made earlier; and reduced stress for CSI personnel and students. An additional possible benefit is that some students may have enrolled because registration was available when they were ready. If they had been made to wait, they may not have registered.

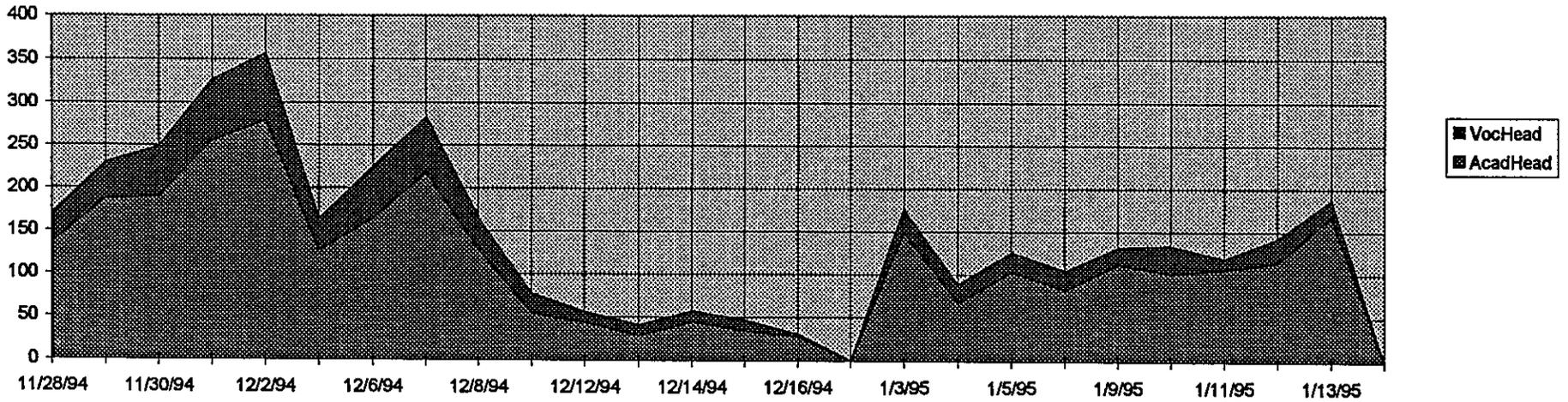
Negatives caused by the open registration process include; advising staff were not busy during the January 10-13 period; a full complement of advisers were not available during the January 3-9 period. However, at least ninety percent of the students registering at this time are new students who need to enroll in core classes reducing the need for program specific advisers.

Statistics on Preregistration (8 days)

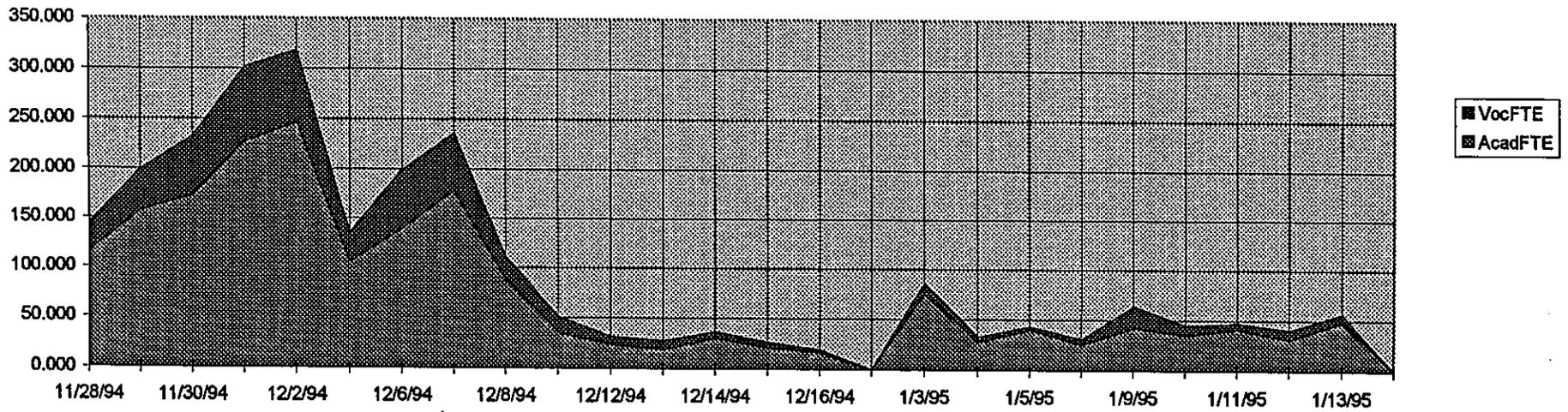
Enroll Division	Count Type	1994	1995	Percent Change
Academic	Headcount	1509	1556	3.11%
	FTE	1299.33	1344.07	3.44%
Vocational	Headcount	438	448	2.28%
	FTE	422.67	423.40	0.17%
Totals	Headcount	1947	2004	2.93%
	FTE	1722.00	1767.47	2.64%
Average per Day	Headcount	389	251	-35.48%

Spring 1995 Enrollment History

Head Count



FTE



Pre Registration

Open Registration



Post-It™ brand fax transmittal memo 7671		# of pages > 2	
To	G. Meyerhoeffer	From	J. Malik
Co.	College of S. Idaho	Co.	
Dept.		Phone #	(206) 523-1434
Fax #	(208) 736-3014	Fax #	(206) 685-4621

NORTHWEST ASSOCIATION OF S

COMMISSION ON COLLEGES

Office of the Executive Director

December 15, 1994

Mr. Gerald R. Meyerhoeffer
President
College of Southern Idaho
P.O. Box 1238
Twin Falls, ID 83303-1238

Dear President Meyerhoeffer:

On behalf of the Commission on Colleges, I am pleased to report that the accreditation of College of Southern Idaho has been reaffirmed on the basis of the recent comprehensive self-study and full-scale evaluation. Congratulations on receiving this continued recognition.

The policy of the Commission is not to grant accreditation for a definite number of years. Instead, accreditation must be reaffirmed periodically. Each institution is to conduct a self-study and be visited by a full evaluation committee at least once every ten years, and during the fifth year, the institution is to submit an interim report and be visited by one or more Commission representatives. In the case of the College of Southern Idaho, the Commission requested that the College submit a progress report in fall 1996 on General Recommendations 1, 2 and 5 found in the report of the evaluation committee. These recommendations are as follows:

1. It is imperative that the College initiate a collaborative process with faculty and staff to develop a comprehensive and uniform set of policy and procedural documents. Current policy development processes and materials are not in full compliance with Standard VII - Instructional Staff and VIII - Administration in the areas of faculty participation, employment security, and academic freedom. The faculty and administration must be willing to demonstrate that they mutually recognize and accept their collective responsibility to work in full cooperation with each other in the development and adoption of these policies and procedures.
2. It is evident that the college recognizes the need to have an on-going planning process, to implement planning, to assess outcomes and to use assessment as a basis for further planning as called for in Commission Policy 25 - Educational Assessment. The College needs to coordinate its varied efforts at outcomes assessment. There is an uneven understanding of student outcomes to be measured and the use of the data collected across the college. It is further recommended that staff training and technical assistance be provided to build staff competence in integrated planning, assessment and decision making.

Mr. Gerald R. Meyerhoeffer
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December 15, 1994

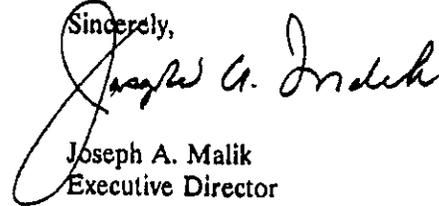
5. **Standard V - Educational Program and Its Effectiveness** requires that a member college's curricular offerings be institutionally supported to effectively articulate the College's mission and goals. This process is operationalized in all but the vocational division through the College curriculum development and approval process. Currently the vocational division course offerings do not receive institutional endorsement and support in this way. One of the consequences of this is that some duplication of curriculum exists and some lack of support for curriculum can occur. We recommend the implementation of an institution-wide curriculum process, which involves all segments of the instructional community, to create college-wide support for all its curricular offerings.

We will write during spring 1996 regarding the requested progress report.

In the unlikely event the Commission should conclude that an institution is in danger of being unable to fulfill its mission and objectives, or to continue to meet the eligibility requirements or standards for accreditation, the Commission reserves the right to request that the institution receive an evaluation committee for a special review.

Again, congratulations. Best wishes for a pleasant holiday season.

Sincerely,



Joseph A. Malik
Executive Director

JAM:pja

cc: Dr. Gerald Beck, Vice President of Instruction



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

January 12, 1995

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Disposition of Computers

We transferred 39 old 8088 computers to the Jerome School District last November. These machines had been in some of our labs and we could not run Windows programs on them. They were pretty much limited to very basic programs and some keyboarding.

Many of these computers were nearly 8 years old and we had been experiencing a high failure rate with them. We were reluctant to give them to school districts that did not have the technical expertise to repair and work with them.

Jerome School District has a full time computer technician who was very pleased to get the computers and has the ability to repair, salvage and utilize these old machines.

This week we transferred 13 computers to Filer School District and 11 to Castleford School District. These were the old IBM Model 25 computers that came out of the English lab. These computers were old but were working and in fairly good shape. They are 8086's with color monitors, dual disk drives and an old network card. We were not able to utilize Windows programs on these computers or upgrade them.

Last year we transferred 10 old 8088 computers to the Kimberly School District. I spoke with Kimberly Middle School Principal Neal Miller last week and he said the computers we gave them had been the turning point in their program. They really appreciated the donation.

It is apparent that our surplus computers are a tremendous asset to the school districts. As we surplus more old computers, we will try to distribute them to the Buhl, Hansen, Murtaugh and Valley School Districts. Twin Falls School District has advised us that they are not interested in machines that have less capability than a 286. 286's are still used on campus but we still have numerous old 8088's to surplus as funds become available to replace them with newer machines.

We are listing computer terminals and supplies as items on our joint sale with the Twin Falls School District on January 21, 1995 at the West One Complex. These are mostly old dedicated terminals, obsolete printers and parts that are of no use to us or the school districts.

Some of the equipment looks great but is really obsolete and unusable. We will probably end up hauling some of it to the dump.

The public may not perceive that this great looking equipment is worthless so we may get some calls.

If you have any questions or concerns, please give me a call at 933-9554 ext 2203.