

COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES MEETING

WEDNESDAY, MARCH 20, 1996

PRESIDENT'S BOARD ROOM

5:00 p.m.

AGENDA

MINUTES

TREASURER'S REPORT

Bid: T & I Shed Bid

Bid: Computer

Bid: Shields HVAC Supplies Bid

OLD AND NEW BUSINESS

Meet at 5 p.m. to tour the Library: *Leonard Ellis, Architect*

Legislative Update

Preliminary Budget Discussion

Personnel Update



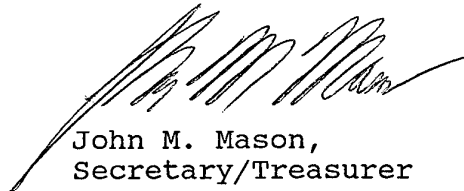
COLLEGE OF
SOUTHERN
IDAHO

NOTICE OF CHANGE OF MEETING DATE
FOR THE
COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

THE REGULARLY SCHEDULED MARCH BOARD MEETING HAS BEEN
RESCHEDULED FROM MONDAY, MARCH 25, 1996 TO **WEDNESDAY, MARCH
20, 1996**. THE MEETING WILL BE HELD IN THE BOARDROOM IN THE
TAYLOR BUILDING AT THE COLLEGE OF SOUTHERN IDAHO AT 5:30
P.M.

AT 5:00 P.M., PRIOR TO THE MEETING, THE BOARD WILL TOUR
THE NEW LIBRARY/ACADEMIC DEVELOPMENT CENTER.

IF YOU HAVE ANY QUESTIONS CONCERNING THE BOARD MEETING,
CONTACT MIKE MASON AT 733-9554 EXT 2203.



John M. Mason,
Secretary/Treasurer

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
TAYLOR ADMINISTRATION BUILDING
EXECUTIVE SESSION
FEBRUARY 17, 1996

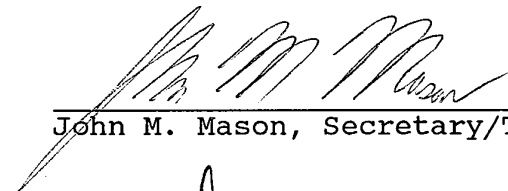
CALL TO ORDER: 8:00 a.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: Leroy Craig, Dr. Thad Scholes, Donna
Brizee and Dr. Charles Lehrman

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer

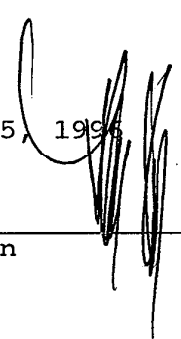
The Board of Trustees entered into Executive Session in
accordance with Idaho Code 67-2345 (b) for the purpose of
discussing personnel matters on MOTION by Dr. Thad Scholes.
Affirmative vote was unanimous.

ADJOURNMENT was declared at 10:45 a.m.



John M. Mason, Secretary/Treasurer

APPROVED March 25, 1996



Chairman

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
MARCH 20, 1996

CALL TO ORDER: 6:00 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Thad Scholes, Dr.
Charles Lehrman and Donna Brizee

College Administration: Gerald Meyerhoeffler, President
John M. Mason, Secretary/Treasurer
Dr. Jerry Beck, Vice President of Instruction
Dr. Michael Glenn, Vocational Dean
Dr. John Martin, Registrar
Dr. Ken Campbell, Director of Institutional
Research
Ron Shopbell, Director of Continuing Education
Dick Sterling, Physical Plant Director
Jeff Duggan, Assistant to the President

CSI Staff: Louise Flowers

Visitors: George Anthony, Gus Flowers, Leonard Ellis,
Barrett Craig

Faculty Representative: Jim Gentry

Times News: Liz Wright

MINUTES OF THE EXECUTIVE SESSION OF February 17, 1996 were approved as written on MOTION by Donna Brizee. Affirmative vote was unanimous.

MINUTES OF February 20, 1996 were approved as written on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. We did not receive any bids for a framed garage that was constructed by our cabinet making class. The minimum bid was set at \$650. Based upon this, we negotiated a sale with Arron Tybo for \$800.

The Board accepted the \$800 bid on MOTION by Donna Brizee. Affirmative vote was unanimous.

CSI Trustees
March 20, 1996
Page 2

2. The Board approved the low bid of CSSI of Boise, Idaho in the amount of \$45,647 for thirty six computers on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

The College of Southern Idaho Foundation donated funds for the purchase of twenty computers for the Canyon computer laboratory. Fourteen of the computers are for the new library and are being purchased through the Plant Facility fund. The Nursing Department and Continuing Education Department are each purchasing one computer from budgeted departmental funds.

3. The Board approved the low bid of Utah Controls Incorporated of Salt Lake City, Utah in the amount of \$16,970.00 for the controls for the Shields HVAC remodel project on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. The President reviewed Dr. Fran Tanner's sabbatical report with the Board.

2. The President reviewed the past legislative session with the Board. It was felt that the Governor and the State were fair to us. President Meyerhoeffer said we were disappointed that our second link to Mini-Cassia area did not get directly funded in the technology bill but that there was still some hope for funding. He also stated that while we did not get a bill through on property tax relief, we had set the stage for a bill for next year.

The Quality Assurance Laboratory is to operate under a nine member commission which includes a representative from the College. This is likely to be the last attempt to operate the facility.

3. The Board approved giving College employees a raise of two percent plus three hundred dollars on MOTION by Donna Brizee. Affirmative vote was unanimous.

4. The President reported that a Technology Department was being formed from staff in the Maintenance, Telecommunications and Computer Center Departments. Dr. Ken Campbell will be in charge of the Technology Department.

5. Dave Perkins, Financial Aid Director, is retiring this spring. Colin Randolph, Career Development Center Director, will be replacing Dave Perkins as Financial Aid Director. The Career Development Center will be transferred

CSI Trustees
March 20, 1996
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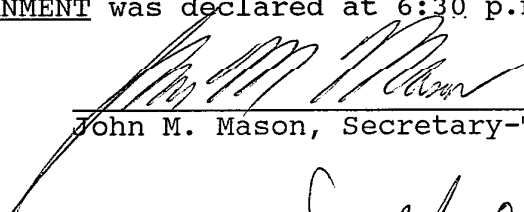
to the Center for New Directions. It will be supervised by Debi Klimes.

6. The search for a new basketball coach is in progress. A decision on a new coach will be made by April 1, 1996.

7. Greg Jones of Jerome proposed constructing steps on the south side of the Fine Arts Center as a scout project. The President will have the maintenance department review the proposed project.

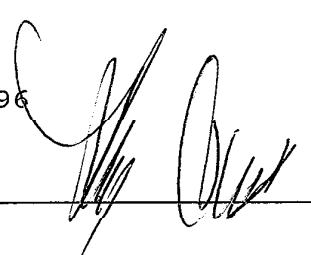
8. The Herrett Center reported that over six thousand students had attended planetarium shows since January of 1996. An average of 88 percent of the available seats have been filled.

ADJOURNMENT was declared at 6:30 p.m.



John M. Mason, Secretary-Treasurer

APPROVED April 22, 1996



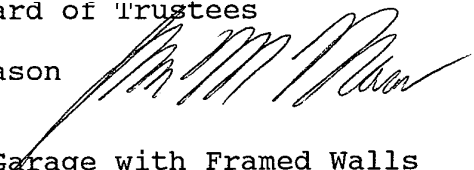
Chairman



COLLEGE OF
SOUTHERN
IDAHO

March 14, 1996

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Sale of Garage with Framed Walls

We properly advertised for the sale of a framed garage that was constructed by the cabinet making class. We received no formal bids for the garage so we negotiated the sale price with Arron Tybo who offered to pay \$800 for the garage.

Based upon the minimum acceptable bid of \$650 and a review of the bid by Ken Triplett, we recommend that the bid of \$800 be accepted.

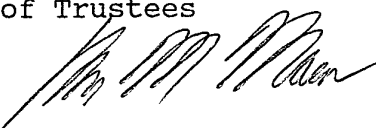
The proceeds from the sale will be deposited back into the instructional account that was used to pay for the materials to construct the garage.



COLLEGE OF
SOUTHERN
IDAHO

March 20, 1996

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Computer Bid

Based upon a review of the bid listings on the attached sheets by Dr. Ken Campbell, I recommend we accept the low bid of CSSI of Boise, Idaho for thirty six computers in the amount of \$45,647.00.

The CSI Foundation donated funds for the purchase of twenty computers for the Canyon computer laboratory. Fourteen computers are for the new library and are being purchased through the Plant Facility Fund. The Nursing Department and Continuing Education Department are each purchasing one computer from budgeted departmental funds.

SUMMARY OF COMPUTER BIDS

March 13, 1996

(Preliminary)

	CSSI	Computer Depot	Total Peripherals	Micron	Gateway
Base System Price	\$1,106.00	\$1,146.00	\$1,278.00	\$1,503.00	\$1,689.25
Upgrades:					
<u>Microprocessor</u>					
Pentium 90 MHz	\$93.00	\$195.00	no bid	no bid	no bid
Pentium 100 MHz	\$93.00	\$90.00	\$95.00	\$49.50	\$163.00
Pentium 133 MHz	\$230.00	\$220.00	\$220.00	\$198.00	\$360.00
<u>Network Card</u>					
16-Bit	39. - \$31.00	\$38.00	\$41.00	\$98.00	\$79.00
	(magitronics) (allied)	(allied)	(allied)	(3com)	(3com)
<u>Additional Memory</u>					
8 MB	\$125.00	\$180.00	\$162.00	\$237.60	\$300.00
(type of memory chip)	no info	1 @ 8 MB	no info	2 @ 4 MB	1 @ 8 MB
<u>Monitor</u>					
15" SVGA Color	\$104.00	\$107.00	\$75.00	\$99.00	\$85.00
<u>Graphics Adapter</u>					
PCI with 2 MB	\$44.00	\$85.00	\$35.00	\$49.50	\$50.00
<u>Multi-Media</u>					
Sound Blaster Card	\$78.00	\$75.00	\$62.00	\$69.00	\$95.00
CD-ROM -- quad	\$84.00	\$100.00	\$99.00	\$198.00	\$100.00
Dual Speaker System	\$21.00	\$18.00	\$17.00	\$98.00	included
Headphones	no bid	\$10.00	no bid	no bid	no bid
<u>Applications (pre-loaded)</u>					
Microsoft Office 4.3	\$285.00	\$170.00	\$265.00	\$198.00	included
<u>Hard Disk Storage</u>					
850 MB	\$19.00	included	\$23.00	included	included
1.2 GB	\$60.00	\$50.00	\$92.00	no bid	no bid
<u>Warranty (add'l year)</u>	\$50.00	\$135.00	\$119.00	no bid	included

March 1996 Computer Bid -- Low Vendors Comparison

BID9603.XLS

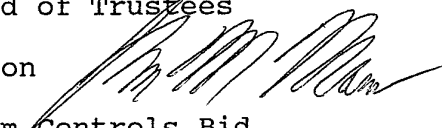
	Qty	CSSI		Computer Depot	
		Per Unit	Total	Per Unit	Total
Base System (includes NIC)	2	\$1,145.00	\$2,290.00	\$1,184.00	\$2,368.00
Base System with 100MHz processor	20	\$1,238.00	\$24,760.00	\$1,274.00	\$25,480.00
Base System with 15" Monitor	6	\$1,249.00	\$7,494.00	\$1,291.00	\$7,746.00
Base System with 15" Monitor and 850MB HDD	4	\$1,268.00	\$5,072.00	\$1,291.00	\$5,164.00
Base System with 15" Monitor, 850MB HDD, and 16MB RAM	2	\$1,393.00	\$2,786.00	\$1,471.00	\$2,942.00
Base System with 15" Monitor, 850MB HDD, and 16MB RAM - w/o NIC	1	\$1,354.00	\$1,354.00	\$1,433.00	\$1,433.00
Pentium 133MHz, 15" Monitor, 1.2GB HDD, 16MB RAM, 2MB Graphics Adapter, Multimedia	1	\$1,891.00	\$1,891.00	\$2,019.00	\$2,019.00
TOTAL	36		\$45,647.00		\$47,152.00



COLLEGE OF
SOUTHERN
IDAHO

March 20, 1996

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: HVAC System Controls Bid

We received two bids for the specified supplies. The bids are as follows:

Control Systems International	\$19,348.00
Utah Controls Incorporated	\$16,970.00

Based upon a review of the bids by Don Buettner, I recommend that we accept the low bid of Utah Controls Incorporated of Salt Lake City, Utah in the amount of \$16,970. The control system is part of the Shields HVAC remodel project.

Funding for this purchase is from the Plant Facilities Fund.