COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

AUGUST 18, 1997 PRESIDENT'S BOARD ROOM 5:30 p.m.

AGENDA

MINUTES

TREASURER'S REPORT

BID: Refurbishment and Mechanization of Gym Bleachers

BID: Computers

OLD BUSINESS

NEW BUSINESS

BUDGET

PROPERTY TAX LEVY

COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES

EXECUTIVE SESSION
MONDAY
August 18, 1997

PHYSICAL EDUCATION BUILDING
NEW GYM ADDITION CONFERENCE ROOM
315 FALLS AVENUE
TWIN FALLS, IDAHO 83301

THERE WILL BE AN EXECUTIVE SESSION HELD IN ACCORDANCE WITH IDAHO CODE 67-2345 (b) TO CONSIDER THE EVALUATIONS OF STAFF MEMBERS. THE MEETING WILL BE HELD IN THE PHYSICAL EDUCATION BUILDING IN THE NEW GYM ADDITION CONFERENCE ROOM ON MONDAY, AUGUST 18TH AT 4:30 P.M.

JOHN M. MASON SECRETARY TREASURER

Posted in the Taylor Building west entrance and the Shields Building south entrance.



COLLEGE OF SOUTHERN IDAHO NOTICE OF ANNUAL BUDGET HEARING AUGUST 18, 1997

The College of Southern Idaho will hold a budget hearing for the Fiscal Year 1998 budget on Monday, August 18, 1997 at 5:30 p.m. in the Boardroom of the Taylor Administration Building on the campus of the College of Southern Idaho. The campus is located at 315 Falls Avenue in Twin Falls.

The budget hearing will be held in conjunction with the regularly scheduled Board of Trustees meeting for the month of August.

Questions concerning the budget, the hearing or the regular meeting should be directed to Mike Mason at 208-733-9554 ext 2203.

John M. Mason Secretary/Treasurer College of Southern Idaho Board of Trustees

Publish: Times News - August 6th and August 13th
Buhl Hearld - August 6th and August 13th
Northside News - August 6th and August 13th

COLLEGE OF SOUTHERN IDAHO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES MEETING NEW GYM ADDITION CONFERENCE ROOM EXECUTIVE SESSION AUGUST 18, 1997

CALL TO ORDER: 4:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: Leroy Craig, Dr. Thad Scholes, Donna Brizee, Bill Babcock and Dr. Charles Lehrman

College Administration: Gerald Meyerhoeffer, President

John M. Mason, Secretary/Treasurer

Jeff Duggan, Assistant to the

President

Attorneys: Robert Alexander, College Attorney

The Board of Trustees entered into Executive Session in accordance with Idaho Code 67-2345 (b) to consider the evaluations of staff members on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

ADJOURNMENT was declared at 5:20 p.m.

John M. Mason, Secretary/Treasurer

APPROVED September 15, 199

Chairman

COLLEGE OF SOUTHERN IDAHO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES MEETING AUGUST 18, 1997

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Thad Scholes, Dr. Charles Lehrman, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffer, President John M. Mason, Secretary/Treasurer Robert Alexander, College Attorney

Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning and
Development

Dr. Michael Glenn, Vocational Dean

Dr. John Martin, Registrar

Dr. Ken Campbell, Dean of Technology
Ron Shopbell, Director of Continuing Education
Dick Sterling, Physical Plant Director
Jeff Duggan, Assistant to the President
Annette Jenkins, Public Information Director

CSI Staff: None

Visitors: None

Faculty Representatives: Jim Irons

Times News: Jennifer Sandmann

MINUTES OF July 21, 1997 were approved as written on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The Board approved the sole bid of Carter Telescopic Platforms of Ogden, Utah in the amount of \$124,430 on MOTION by Bill Babcock. Affirmative vote was unanimous.

This project will be funded from the Plant Facility Fund.

<u>CSI Trustees</u> <u>August 18, 1997</u> <u>Page 2</u>

2. The Board approved the low bid of CSSI of Boise, Idaho in the amount of \$55,972 for fifty six computers on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Fund for this purchase is from various departmental budgets.

PRESIDENT'S REPORT:

1. The President discussed the possible use of the West One Property for apprenticeship programs. He also noted that several of the buildings were in need of repair and that a long term decision on the property needed to be made.

The Board agreed to look at the property and consider recommendations by the administration.

- 2. The Board approved the fiscal year 1998 budget on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.
- 3. The Board approved the property tax levy for Twin Falls and Jerome counties on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

ADJOURNMENT was declared at 6:08 p.m.

Jøhn M. Mason, Secretary-Treasurer

APPROVED September 15, 1997

Chairman



August 11, 1997

To: President Meyerhoeffer and the College of Southern

Idaho Board of Trustees

From: Mike Mason

Re: Bid for Refurbishment and Mechanization of Gym

Bleachers

Carter Telescopic Platforms submitted the sole bid for the following amounts for the listed projects:

1. Renovation and power conversion \$ 84,360

2. New lumber risers to enclose the rear portion of the deck
22,870

3. Furnishing and installing new vinyl seat covers

17,200

Total price of all projects

\$124,430

Number 1, the renovation and power conversion, is the basic project. Numbers 2 and 3 are options we may wish to consider, depending on funding.

Number 2 would bring us into compliance with existing ADA standards. Number 3 would address the splintering problems we are having on some of our existing wood bleachers.

I recommend that we accept the sole bid of Carter Telescopic Platforms of Ogden, Utah in the full amount of \$124,430 for the three phases of the project.

Funding for this project is from the Plant Facility Fund.



August 14, 1997

Harifi II

To: President Meyerhoeffer and the College of Southern

Idaho Board of Trystees

From: Mike Mason

Re: Computer Big

We received eleven bids for the specified computers. The listing of the bidders with options and prices is attached.

Based upon a review of the bids by Dr. Ken Campbell and Gary Baum, I recommend we accept the low bid of CSSI of Boise, Idaho for fifty six computers in the amount of \$55,972.00.

Funding for this purchase is from various departmental budgets. Twenty four of the computers will go into a business computer lab, one for the nursing department, one for practical nursing, three for vocational technology, one for financial aid, one for the Center for New Directions, nine for our outreach centers, eight for the math department, one for the social sciences department, two for the records department and five for the School to Work Program.

August 6, 1997-Computer Bid

		f			, ,	Uplin Micro		A&B	E C	Mismon	
Vendors	CSSI	Microsystems	Technologies	Co., Inc.	Corporation	Signal Ture	Depot	Systems	Peripherals	Electronics, Inc.	Gateway 2000
Base System Price	Cyrix - \$695.00		AMD - \$816.19	Intel - \$875.00	Intel - \$878.00	Intel -\$769.00	Intel - \$919.00	Intel - \$939.00	Intel - \$950.00	Intel - \$1299.86	Intel - \$1373.00
BaseSystem (CPU Only)	Cyrix - \$505.00	AMD - \$575.00	AMD - \$631.50	Intel - \$681.00	Intel - \$696.00	Intel - \$206.00	Intel - \$799.00	Intel - \$669.00	Intel - \$780.00	Intel - \$1183.46	Intel - \$1147.00
Upgrades	Total Control of the										
Microprocessor							-				
Pentium 166 MHz	AMD - \$32.00	AMD - \$25.00	AMD - \$45.00	Intel - \$20.00	Intel - \$15.00	Intel - \$48.00	Intel - \$50.00	Intel - \$52.00	Intel - \$60.00	Intel - \$19.00	N/A
Pentium 200 MHz	Cyrix - \$15.00	Intel - \$95.00	N/A	Intel - \$40.00	Intel - \$40.00	Intel - \$118.00	Intel - \$150.00	Intel - \$142.00	Intel - \$115.00	N/A	Intel - \$1048.00
Pentium 166 MHz MMX	AMD - \$56.00	Intel - \$100.00	Intel - \$105.00	Intel - \$50.00	Intel - \$48.00	Intel - \$48.00	Intel - \$60.00	Intel - \$52.00	Intel - \$50.00	N/A	Intel - \$1048.00
Pentium 200 MHz MMX	AMD - \$148.00	Intel - \$225.00	Intel - \$325.00	Intel - \$170.00	Intel - \$174.00	Intel - \$158.00	Intel - \$175.00	Intel - \$176.00	Intel - \$160.00	N/A	Intel - \$1256.00
Additional Memory									-		
8 MB	\$32.00	\$38.00	\$35.00	\$40.00	\$37.00	\$38.00	\$32.00	\$45.00	\$38.00	\$60.00	\$60.00
16 MB	\$58.00	\$67.00	\$75.00	\$60.00	\$59.00	\$67.00	\$56.00	\$122.00	\$110.00	\$120.00	\$120.00
Monitor		i						and the second s			
15" SVGA Color	Fairview - \$55.00	Mag - \$75.00	Acer - \$123.00	Arcus - \$65.00	Delta - \$76.00	Vsonic - \$51.00	KTX - \$50.00	- \$50.00 Vsonic - \$314.00	Acer - \$225.00	Acer - \$225.00 Micron - \$100.00	EV500 - \$225.00
17" SVGA Color	airview - \$230.00	CTX - \$420.00	Acer - \$339.00 by	3305.00 - 3305.00	Mag - \$375.00	Vsoric - \$267.00	KTX - \$285.00	KTX - \$285.00 Vsonic - \$579.00	Acer - \$410.00	- \$410.00 Micron - \$390.00 /ivitron	ivitron - \$530.00
Chassis											
Mid-Size Tower	\$18.00	\$18.00	N/A	N/A	\$33.00	\$12.00	\$10.00	\$10.00	Same	Same	\$35.00
Full-Size Tower	\$32.00	\$30.00	\$55.00	\$45.00	\$66.00	\$57.00	\$20.00	\$44.00	\$40.00	\$50.00	N/A
Graphics Adapter											
PCI 64 Bit with 4 MB	3 - Virge - \$28.00	Trident - \$60.00	DS3D - \$67.50	DS3D - \$75.00	DS3D - \$7777	3 - Virge - \$30.00	Cirrus - \$90.003	- Virge - \$22.00	- Virge - \$22.00 Diamond - \$35.00	DS3D - \$29.00	ATI - \$130.00
Network Card											
16 Bit	AT - \$24.00	AT - \$24.00	AT-\$19.00	AT - \$22.00	N/A	AT - \$23.00	AT - \$27.50	AT - \$28.00	D-Link - \$16.00	3COM In Base	3COM - \$50.00
32 Bit	AT - \$82.00	AT - \$66.00	AT - \$60.00	AT - \$58.0C	N/A	AT - \$66.00	AT - \$87.50	AT - \$72.00	D-Link - \$18.00	3COM - \$30.00	3COM - \$99.00
Multi-Media											
Sound Card - 16 Bit	Yamaha - \$16.00	Yamaha - \$22.00 BCmpat - \$19.00	BCmpat - \$19.00	CL - \$45.00	CL - \$40.00	CL - \$40.00	CL - \$65.00	CL - \$43.00	CL - \$43.00 Opti3/D - \$15.00		CL - \$90.00
Sound Card - 32 Bit	CL - \$68.00	CL - \$70.00	Acer - \$55.00	CL - \$90.00	CL - \$72.00	CL - \$75.00	CL - \$98.00	CL - \$78.00	CL - \$80.00		CL - \$90.00
CD-ROM	Syberdry - \$58.00	Mitsumi - \$70.00 6X Acer - \$75.00	6X Acer - \$75.00	Toshiba - \$72.00	Oshiba - \$72.00 5X Tosh \$72.00	Toshiba - \$70.00 Toshiba - \$75.00	Toshiba - \$75.00	Takaya - \$59.00	Takaya - \$59.00 Acer24X - \$83.00		Hitachi - \$99.00 roshiba - \$100.00
Dual Speaker System	Okshot - \$14.00		Zoltrix - \$14.00 MS691 - \$10.00	BenWin - \$15.00		Generic - \$14.00 pcWalkr - \$15.00 BenWin - \$12.00 Midland - \$10.00	BenWin - \$12.00	Midland - \$10.00		SP-691 - \$9.00 Advent w/snc crd	W/Snd Crd
Headphones	QkShot - \$10.00	Koss - \$15.00	LabTec - \$9.00	Labtech - \$9.00	N/A		Generic - \$10.00 BenWin - \$12.00	Midland - \$8.50	Midland - \$8.50 VaveView - \$4.95		N/A
Modem	Zoltrix - \$48.00	Zoltrix - \$63.00	USR - \$130.00	USR - \$105.00	USR - \$86.00	USR - \$100.00	Acer - 875.00	USR - \$94.00	USR - 890.00		USR - \$99.00 elepath - \$129.00
Applications (Pre-Loaded)											
MS Office 4.3 - Full	\$165.00	\$163.00	\$140.00	\$145.00	\$250.00	N/A	\$250.00	N/A	N/A	\$200.00	N/A
MS Office 4.3 - License	\$65.00	* \$82.00	* \$70.00	\$75.00	N/A	N/A	\$250.00	N/A	N/A	N/A	N/A
MS Office 7.0 - Full	N/A	\$168.00	N/A	N/A	N/A	N/A	\$250.00	N/A	N/A	N/A	\$199.00
MS Office 7.0 - License	N/A	* \$143.50	N/A	N/A	N/A	N/A	\$250.00	N/A	N/A	N/A	N/A
MS Office 97 - Full	\$93.00	\$168.00	\$177.00	\$150.00	\$188.00	\$210.00	\$275.00	\$216.00	N/A	\$399.00	\$199.00
MS Office 97 - License	\$75.00	* \$143.50	* \$134.00	\$127.00	\$60.00	N/A	\$275.00	\$149.00	N/A	N/A	N/A
Hard Disk Storage											
1.6 GB	Fijitsu - \$25.00		Fujitsu - \$10.00 samsung - \$21.00	W/D-\$20.00	Fujitsu - \$25.00	Fujitsu - \$25.00 Quan.um - \$15.00	N/A	Maxtor - In Base			In Base
2.0 GB	Fijitsu - \$42.00		Fujitsu - \$25.00 samsung - \$36.00	W/D-\$30.00	W / D - \$40.00	W / D - \$40.00 fax / Sea - \$25.00	W / D - \$50.00	Maxtor - \$19.00	Seagate - \$38.00		W / D - \$60.00
2.5 GB	Fijitsu - \$65.00		Fujitsu - \$55.00 Samsung - \$48.00	W/D-\$60.00	W/D-\$68.00	W/D-\$43.00	W/D-\$75.00	W / D - \$46.00	Fujitsu - \$49.00	W/D-\$125.00	W/D-\$295.00
Warranty (Add'l Year - 3rd yr)	535.00	\$43.00	\$50.00	\$85.00	\$45.00	N/A	\$75.00	10 % of sysem cs:	\$79.00	1d/3rd yr - \$20.00	\$99.00

August 6, 1997 Computer Bid Phase I

Venders	CSSI	Qty	System 1	System 2
Base System Price	Cyrix - \$695.00		\$695.00	\$695.00
BaseSystem (CPU Only)	Cyrix - \$505.00			
Upgrades:				
Microprocessor				
Pentium 166 MHz	AMD - \$32.00		\$32.00	\$32.00
Pentium 200 MHz	Cyrix - \$15.00			
Pentium 166 MHz MMX	AMD - \$56.00			
Pentium 200 MHz MMX	AMD - \$148.00			
Additional Memory				
8 MB	\$32.00			
16 MB	\$58.00		\$58.00	\$58.00
Monitor				
15" SVGA Color	Fairview - \$55.00		\$55.00	\$55.00
17" SVGA Color	Fairview - \$230.00			
Chassis		1 1		
Mid-Size Tower	\$18.00			-
Full-Size Tower	\$32.00			
Graphics Adapter				
PCI 64 Bit with 4 MB	S3 - Virge - \$28.00			
Network Card	35 7-8- 4	†		
16 Bit	AT - \$24.00		\$24.00	\$24.00
32 Bit	AT - \$82.00			
Multi-Media		\vdash		
Sound Card - 16 Bit	Yamaha - \$16.00	\vdash	\$16.00	\$16.00
Sound Card - 32 Bit	CL - \$68.00			,
CD-ROM 12X	Cyberdry - \$58.00	1	\$58.00	\$58.00
Dual Speaker System	Qkshot - \$14.00	\vdash	\$14.00	\$14.00
Headphones	QkShot - \$10.00		42	
Modem	Zoltrix - \$48.00		-	
Applications (Pre-Loaded)	Zolum Violes			
MS Office 4.3 - Full	\$165.00			· · · · · · · · · · · · · · · · · · ·
MS Office 4.3 - License	\$65.00	1		
MS Office 7.0 - Full	N/A			
MS Office 7.0 - License	N/A			
MS Office 97 - Full	\$98.00			\$98.00
MS Office 97 - License	\$75.00	+	\$75.00	\$70.00
	\$75.00		Ψ73.00	
Hard Disk Storage	Fijitsu - \$25.00	-		
1.6 GB	Fijitsu - \$42.00	-		
2.0 GB	Fijitsu - \$65.00			
2.5 GB	\$35.00	+		
Warranty (Add'l Year - 3rd yr) TOTAL PER SYSTEM	\$33.00	-	\$1,027.00	\$1,050.00
	\$22,594.00	22		ψ1,000.00
01-1100-5420 Heiner/Business	\$22,594.00	22	X	X
01-1100-5420 Heiner/Business	φ2,100.00	2		
TOTAL	\$24,694.00	24		

August 6, 1997 Computer Bid Phase II

·				Hase						
Venders	CSSI	Qty	System 1	System 2	System 3	System 4	System 5	System 6	System 7	System 8
Be ystem Price	Cyrix - \$695.00		\$695.00	\$695.00	\$695.00	\$695.00	\$695.00	\$695.00	\$695.00	\$695.00
Ba stem (CPU Only)	Cyrix - \$505.00									
Upgrades:										
Microprocessor										
Pentium 166 MHz	AMD - \$32.00		\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00
Pentium 200 MHz	Cyrix - \$15.00									
Pentium 166 MHz MMX	AMD - \$56.00									
Pentium 200 MHz MMX	AMD - \$148.00							-		
Additional Memory	11.12 \$1.500									
8 MB	\$32.00									
16 MB	\$58.00		\$58.00	\$58.00	\$58.00	\$58.00	\$58.00	\$58.00	\$58.00	\$58.00
	ψ36.00		Ψ20.00	Ψ20.00	40000	400.00	400.00	400.00		
Monitor	Fairview - \$55.00		\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
15" SVGA Color			\$33.00	\$33.00	\$55.00	\$55.00	Ψ55.00	Ψ33.00	\$55.00	Ψ33.00
17" SVGA Color	Fairview - \$230.00									
Chassis	¢10.00									
Mid-Size Tower	\$18.00									
Full-Size Tower	\$32.00									
Graphics Adapter			-					#20.00		
PCI 64 Bit with 4 MB	S3 - Virge - \$28.00							\$28.00		
Network Card						#04.00	404.00	404.00	424.00	£24.00
16 Bit	AT - \$24.00		\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00
32 Bit	AT - \$82.00									
Multi-Media										
Sound Card - 16 Bit	Yamaha - \$16.00			\$16.00	\$16.00		\$16.00			
nd Card - 32 Bit	CL - \$68.00									
CD-ROM 12X	Cyberdry - \$58.00		\$58.00	\$58.00	\$58.00		\$58.00		\$58.00	\$58.00
Dual Speaker System	Qkshot - \$14.00				\$14.00		\$14.00			
Headphones	QkShot - \$10.00									
Modem	Zoltrix - \$48.00									
Applications (Pre-Loaded)				<u></u>						
MS Office 4.3 - Full	\$165.00									
MS Office 4.3 - License	\$65.00									
MS Office 7.0 - Full	N/A									
MS Office 7.0 - License	N/A									
MS Office 97 - Full	\$98.00							\$98.00	\$98.00	
MS Office 97 - License	\$75.00		\$75.00		\$75.00		\$75.00			\$75.00
Hard Disk Storage										
1.6 GB	Fijitsu - \$25.00							·		
2.0 GB	Fijitsu - \$42.00			\$42.00	\$42.00					
2.5 GB	Fijitsu - \$65.00					-		\$65.00		
Warranty (Add'l Year - 3rd yr)	\$35.00									
TOTAL PER SYSTEM	\$55.00	1	\$997.00	\$980.00	\$1,069.00	\$864.00	\$1,027.00	\$1,055.00	\$1,020.00	\$997.00
1600-5420 5600-5420	\$1,994.00	2	х							
3584-5420 L. Irons-desktop	\$2,940.00	+		x						
2020-5420 Financial Aid/CND	\$2,138.00				x	<u> </u>				
2410, 2420, 2430-5420 \$2,000	Ψ2,100.00	-	-	<u> </u>						
each and 5430 \$592 each/ Off-										
C pus Centers	\$7,776.00	9				х				
5420 (8) 1700-5420 (1)	\$9,243.00	9					х			
John Martin	\$2,110.00	2						х		
School to Work	\$4,080.00	+							х	
School to Work	997.00	-	·							X.
TOTAL				-						
TOTAL	- Ψυτ,210.00	1 02	L	1	ĺ	L	L.	l .		

BOARD OF TRUSTEES COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE DISTRICT

GENERAL FUND BUDGET FISCAL YEAR ENDING JUNE 30, 1998

APPROVED ______

ATTEST:

I HEREBY CERTIFY THE ATTACHED AS THE BUDGET APPROVED BY THE COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES ON AUGUST 18, 1997

JOHN M. MASON, SECRETARY / TREASURER

GENERAL FUND BUDGET NARRATIVE JULY 1, 1997 - JUNE 30, 1998 COLLEGE OF SOUTHERN IDAHO

REVENUES

1. TUITION AND FEES

Tuition and Fees are projected to increase over last year's budgeted figure by \$151,000 or 9.6%. Tuition was raised from \$25.50 to \$28.00 per credit.

2. COUNTY TUITION

Last year we collected \$1,070,000 in county tuition. This number is difficult to estimate since a small number of students can significantly raise or lower it. Based upon past fluctuations, we are estimating county tuition to remain fairly constant.

3. STATE APPROPRIATION

The base State appropriation actually decreased by \$22,400 from our beginning Fy 97 appropriation. The 8.4% increase is due the \$500,000 property tax relief we received from the legislature last year. We are continuing to split the State appropriation evenly with North Idaho College.

4. COUNTY PROPERTY TAXES

Property taxes are estimated to decrease by approximately 6.9% or \$272,800 when compared to last year's budget. Under the current legislation, we are allowed a 3% increase over the actual Fy 97 amount assessed plus the previous year's levy rate on new construction. In Twin Falls and Jerome Counties \$69,304,942 of new construction was added last year.

This year we estimate our levy will be .001365 which is down from last years levy of .001572. In calculating the new levy, we applied the 3% increase to last years dollar amount, added the levy on new construction and then deducted the \$500,000 of tax relief provided by the legislature. If the property tax values continue to rise by more than 3% per year, our levy rate will continue to decline.

Revenue from the Inventory Tax Phaseout is expected to remain fairly constant.

5. INTEREST REVENUE

Base upon our anticipated fund balance and last years earnings we are anticipating interest earnings to increase by \$14,000.

6. OTHER REVENUE

Other revenue by its nature is unpredictable. We are estimating Other Revenue to remain constant.

GENERAL FUND BUDGET NARRATIVE JULY 1, 1997 - JUNE 30, 1998 COLLEGE OF SOUTHERN IDAHO

EXPENDITURES

SALARIES

Salaries were generally increased to cover increased benefit costs. Some rank and position adjustments were also made.

2. FRINGE BENEFITS

Budgeted health insurance increased this year by approximately 4.6%. Actual health insurance costs may run slightly lower.

3. PERSONNEL COSTS

- a. The Administration personnel costs reflect the moving of one account tech and a clerical position to the bookstore. The increase in operating expenditures of \$5,000 is to pay for recruiting up to 15 faculty and staff who are retiring next year. The increase of \$7,000 in capital outlay is to pay for multimedia equipment in the new conference rooms.
- b. The Student Services budget reflects the addition of the unfilled position in advising. Services were increased by \$9,000 to pay for class schedule printing and program printing.
- d. The Museum has been moved to Fund 79 to operate. The General fund will transfer \$368,800 to Fund 79 in Fy 98 to cover operational costs. The increase in personnel costs is to more accurately reflect temporary costs and salary adjustments. Operating expenditures were increased by \$2,000 to pay for humidifier elements for the planetarium.

While we are increasing prices for next year, we are cautious in raising revenue estimates. The Hale-Bopp comet had a significant impact on this years revenues and we may not be as fortunate next year.

- e. The Continuing Education budget revenue reflects the increase in tuition. Expenditures for personnel vary based upon the number of classes offered. Capital outlay was increased to provide new administrative computers and printers for the outreach centers.
- f. The Computer Center budget shows the addition of one full time and one part time technician that were previously charged to the Technology Department.

GENERAL FUND BUDGET NARRATIVE JULY 1, 1997 - JUNE 30, 1998 COLLEGE OF SOUTHERN IDAHO

The CSI Foundation is giving the College \$22,000 to assist in the operation of the Resource Development department. The Resource Development budget shows the addition of a full time grant writer and full time director of the technology center. Capital outlay was increased to upgrade equipment in the technology center.

Hill III

- The Technology Department personnel costs reflect the moving of a full time and part time technician to the Computer Center and the moving of a telecommunications specialist from grant funding to the General Fund. Services were increased by \$46,000 which includes \$5,500 for voice mail maintenance, \$5,000 for maintenance on the donated codecs, \$5,500 for the radio station emergency broadcast signal, \$5,500 for radio station operating expenditures and \$25,000 to move the Burley microwave system to the old Burley High School. Capital outlay was increased by \$25,000 to fund completion of the REA project.
- The Physical Plant Department budget reflects modest increases in salary.

Institutional Support reflects the following changes:

1. Telephone - Telephone costs are expected to rise due to more phone lines being needed as we add grade reporting and financial aid inquiry into our phone system. We are also unsure of additional lines that may be needed with voice mail.

Utilities are expected to increase with the Idaho Power rate increase, increases in the city water rates and a full year of

operations for the gym addition.

3. The Plant Facilities Fund Transfer was reduced due to

the funding requirements of other departments.

4. With the adding of the Director of the Technology Center to the Planning and Development department, we were able to reduce funding in this area.

Interpreter costs continue to rise as we provide quality

services for handicapped students.

- 6. The Child Care Center increase of \$2,500 is required to replace aging supplies and equipment. We did not increase prices this year.
- The Academic Instruction personnel budget reflects the addition of a speech instructor and a half time instructor in the nursing department. The supply budget was increased by \$15,000 to pay for the last installment of televised telecommunication courses. Capital outlay was increased by \$14,000 to replace aging equipment.
- 1. The Vocational Instruction personnel cost increases reflect additions and reallocations due to the addition of the dental, surgical and vet tech programs.

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GENERAL FUND BUDGET NARRATIVE JULY 1, 1997 - JUNE 30, 1998 COLLEGE OF SOUTHERN IDAHO

SUMMARY

Overall, this is a maintenance of current operations budget. With the property tax relief bills of the past and the \$500,000 property tax relief we received this year, the significant annual increases we received through property tax are over. We will be relying more on state appropriations and tuition and fees for expenditures that fall outside of the ``maintenance of current operations'' category. Funding projects through grants and enterprise funds will also become more important.

	BUDGET FY97	BUDGET FY98	PERCENT INCREASE
REVENUE *************			
TUITION & FEES	2,014,000	2,207,300	9.60%
TUITION COUNTY	1,000,000	1,050,000	5.00%
STATE APPROPRIATION ACA	5,649,600	6,128,600	8.48%
LIQUOR FUND REVENUE	150,000	150,000	0.00%
STATE APPROPRIATION VOC	3,228,600	3,355,100	3.92%
VO-ED PHYSICAL PLANT	282,300	299,900	6.23%
COUNTY PROPERTY TAXES	3,933,800	3,661,000	-6.93%
INVENTORY TAX PHASEOUT	410,000	410,000	0.00%
INTEREST ON INVESTMENT	190,000	204,000	7.37%
OTHER REVENUE	50,000	50,000	0.00%
TOTALS =	16,908,300 ======	17,515,900	3.59% ======

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COLLEGE OF SOUTHERN IDAHO
GENERAL FUND BUDGET
JULY 1, 1997 TO JUNE 30, 1998

EXPENDITURES	BUDGET FY97	BUDGET FY98	PERCENT INCREASE
	0.60 0.00	007 200	
ADMINISTRATION	863,900	827,300	-4.24%
HUMAN RESOURCES	77,900	82,800	6.29%
LIBRARY	482,200	487,200	1.04%
STUDENT SERVICES	897 , 100	957,400	6.72%
MUSEUM	338,500	368,800	8.95%
CONTINUING EDUCATION	289,600	311,300	7.49%
COMPUTER CENTER	182,400	249,500	36.79%
RESOURCE DEVELOPMENT	163,100	230,000	41.02%
TECHNOLOGY DEPARTMENT	494,800	560,300	13.24%
PHYSICAL PLANT	2,327,100	2,408,500	3.50%
INSTITUTIONAL SUPPORT	1,893,500	1,740,100	-8.10%
ACADEMIC INSTRUCTION	5,669,600	5,937,600	4.73%
VOCATIONAL INSTRUCTION	3,228,600	3,355,100	3.92%
•			
TOTALS	16,908,300	17,515,900	3.59%

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	BUDGET FY97	BUDGET FY98	PERCENT INCREASE
ADMINISTRATION ******************			
PERSONNEL	556,000	527,100	-5.20%
FRINGE BENEFITS	167,500	147,800	- 11.76%
SERVICES	102,500	107,500	4.88%
SUPPLIES	26,700	26,700	0.00%
CAPITAL OUTLAY	11,200	18,200	62.50%
TOTALS	863,900	827,300	-4.24%

PERSONNEL		52,600	56,100	6.65%
FRINGE BENEFITS		17,200	18,600	8.14%
SERVICES		7,500	7,500	0.00%
SUPPLIES		600	600	0.00%
CAPITAL OUTLAY		0	0	
	•			
	TOTALS	77,900	82,800	6.29%

COLLEGE OF SOUTHERN IDAHO GENERAL FUND BUDGET			PAGE 8
JULY 1, 1997 TO JUNE 30, 1998 LIBRARY	BUDGET FY97	BUDGET FY98	PERCENT INCREASE

PERSONNEL	260,300	263,600	1.27%
FRINGE BENEFITS	88,200	89,900	1.93%
SERVICES	28,700	28,700	0.00%
SUPPLIES	11,900	11,900	0.00%
CAPITAL OUTLAY	93,100	93,100	0.00%
TOTALS	482,200 =======	487,200 =======	1.04%

STUDENT SERVICES ************************************	*****			
REVENUE		(20,000)	(30,000)	50.00%
PERSONNEL		597,100	642,000	7.52%
FRINGE BENEFITS		191,300	207,700	8.57%
SERVICES		71,200	80,200	12.64%
SUPPLIES		45,500	45,500	0.00%
CAPITAL OUTLAY		12,000	12,000	0.00%
	TOTALS	897,100	957,400	6.72%

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./	LLEGE OF SOUTHERN IDAHO NERAL FUND BUDGET			PAGE 9
	LY 1, 1997 TO JUNE 30, 1998	BUDGET FY97	BUDGET FY98	PERCENT INCREASE
	SEUM **********			
	REVENUES	(70,000)	(60,000)	- 14.29%
	PERSONNEL	274,500	287,500	4.74%
	FRINGE BENEFITS	81,300	86,600	6.52%
	SERVICES	27,000	27,000	0.00%
	SUPPLIES	16,800	18,800	11.90%
	CAPITAL OUTLAY	8,900	8,900	0.00%
	TOTALS	338,500	· ·	8.95%
)				
	NTINUING EDUCATION			
	REVENUE	(862,900)	(885,300)	2.60%
	PERSONNEL	616,400	649,400	5.35%
	FRINGE BENEFITS	177,100	179,200	1.19%
	SERVICES	114,700	114,700	0.00%
	SUPPLIES	109,200	109,200	0.00%
	EQUIPMENT	2,200	11,200	409.09%
	SPECIAL PROJECTS EXPENSE	132,900	132,900	0.00%
ì	TOTALS	289,600	311,300	7.49%

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JULY 1, 1997 TO JUNE 30, 1998			
	BUDGET FY97	BUDGET FY98	PERCENT INCREASE
COMPUTER CENTER			
PERSONNEL	57,100	110,500	93.52%
FRINGE BENEFITS	18,500	32,200	74.05%
SERVICES	57,700	57,700	0.00%
SUPPLIES	18,600	18,600	0.00%
CAPITAL OUTLAY	30,500	30,500	0.00%
TOTALS	··182,400	249,500 	36.79% =====
RESOURCE DEVELOPMENT			
REVENUES	(11,500)	(22,000)	91.30%

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REVENUES		(11,500)	(22,000)	91.30%
PERSONNEL		122,900	175,000	42.39%
FRINGE BENEFITS		38,800	54,100	39.43%
SERVICES		8,100	8,100	0.00%
SUPPLIES		3,800	3,800	0.00%
CAPITAL OUTLAY		1,000	11,000	1000.00%
		••		
	TOTALS	163,100	230,000	41.02%

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FY97 FY98 IN	1CREASE
TECHNOLOGY DEPARTMENT **********************************	
INTER-DEPARTMENTAL REVENUE (18,000) (18,000)	0.00%
PERSONNEL 347,900 344,200	-1.06%
FRINGE BENEFITS 118,100 116,300	-1.52%
SERVICES 29,900 75,900 1	L53.85%
SUPPLIES 7,900 7,900	0.00%
CAPITAL OUTLAY 9,000 34,000 2	277.78%
TOTALS 494,800 560,300	13.24%

	TOTALS	2,327,100	2,408,500	3.50%
OTHER EXPENDITURES		156,600 	156,600	0.00%
CAPITAL OUTLAY		42,300	42,300	0.00%
SUPPLIES		101,000	101,000	0.00%
SERVICES		69,000	75,000	8.70%
FRINGE BENEFITS		546,000	580,800	6.37%
PERSONNEL		1,412,200	1,452,800	2.87%

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INSTITUTIONAL SUPPORT ***********	BUDGET FY97	BUDGET FY98	PERCENT INCREASE
TELEPHONE	120,000	130,000	8.33%
LEGAL & AUDIT	43,000	43,000	0.00%
UTILITIES	383,000	399,700	4.36%
INSURANCE	120,000	120,000	0.00%
HONOR SCHOLARSHIPS	76,500	84,500	10.46%
FINANCIAL AID CONTRIBUTION	156,000	156,000	0.00%
PLANT FACILITY TRANSFER	655,000	474,400	-27.57%
OFFICE ON AGING TRANSFER	14,000	14,000	0.00%
AG ENDOWMENT TRANSFER	5,000	5,000	0.00%
PLANNING INCENTIVE MONEY	75,000	55,000	-26.67%
MARKETING	25,000	25,000	0.00%
SMALL BUSINESS CENTER	45,000	45,000	0.00%
JEROME ECONOMIC DEVELOPMENT	7,000	7,000	0.00%
INTERPRETERS	45,000	55,000	22.22%
CHILD CARE CENTER	24,000	26,500	10.42%
CONTINGENCY	100,000	100,000	0.00%
TOTALS	1,893,500		

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ACADEMIC INSTRUCTION *************	BUDGET FY97	BUDGET FY98	PERCENT INCREASE
REVENUE	(30,000)	(30,000)	0.00%
PERSONNEL	4,028,200	4,188,200	3.97%
FRINGE BENEFITS	1,214,900	1,293,900	6.50%
SERVICES	210,100	210,100	0.00%
SUPPLIES	145,400	160,400	10.32%
CAPITAL OUTLAY	101,000	115,000	13.86%
TOTALS	5,669,600 =======	5,937,600	4.73%

PERSONNEL		2,147,100	2,229,400	3.83%
FRINGE BENEFITS		646,500	663,300	2.60%
SERVICES		180,000	141,900	-21.17%
SUPPLIES		75,800	141,800	87.07%
CAPITAL OUTLAY		179,200	178,700	-0.28%
	TOTALS	3,228,600	3,355,100	3.92%

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1996 DOLLAR CERTIFICATION OF BUDGET REQUEST TO BOARD OF COUNTY COMMISSIONERS L-2

DISTRICT OR TAXING AUTHORITY: (a) COLLEGE OF SOUTHERN IDAHO COUNTY: (b) TWIN FALLS & JEROME COUNTIES

Department or Fund (1)	Total Approved Budget (2)	Unencumbered Fund Balance (3)	State & Other Funds (4)	Balanced to be levied on (5)	County Clerk use only Net Market Value	Maximum Levy Rates (7)
					CALCULATED LEVY RATE [6]	
GENERAL						
GENERAL	16,590,700		12,974,300	3,616,400	*	
GYM & GROUNDS	226,200			226,200		
TORT TAX	91,400			91,400		
			Subtotel			
(d) TOTAL:	16 000 200		12,974,300	3,934,000		
(d) TOTAL:	1 10,300,000			ET CALCULATION		
New Construction Based on:						
1996 Value of 1995 Annexation: X 1995 Non-Exempt Levy = (2) \$ Maximum Property Tax Budget plus 3%: Based on non-exempt portion from 1993, 1994, 1995 certified budgets 3,705,900 X 1.03 (3) \$3,817,100 (4) \$ -0						
Foregone Amount: (Show full eligible amount) (5) \$ 3,934,000						
MAXIMUM ALLOWABLE 1996 NON-EXEMPT PROPERTY TAX BUDGET: (b) \$3,934,000 (f) Multi-County Computations (g) "I hereby certify that the foregoing is a true and correct status as of SERTEMBER 3 and the property tax is necessary for						
(f) Mul County COL	INTY CLERK USE O	NLY <u>Net Ma</u>	the 19_	97 bødget requeste	ed."	Man
				an/Mayor, etc., signa	P.O. BOX 1238	Clerk signature
		 	City an	d Zip Code: TWIN	FALLS, ID 83303	3-1238
TOTAL NET MARKE	r value:				13-9554 EXT. 2203	