

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

JANUARY 18, 2000

**5:30 p.m.
TAYLOR BUILDING
PINE ROOM #258**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

SALE OF SURPLUS REFRIGERATION BOXES: (A) *Mike Mason*

PROPOSED REVISED MISSION STATEMENT: (A) *President Meyerhoeffer*

CSI/Magic Valley HS CALENDARS: (A) *President Meyerhoeffer*

USE OF CSI FACILITIES AS MASS CARE SHELTERS: (A) *President Meyerhoeffer*

**REVIEW ARCHITECT'S RECOMMENDATION RE: FINE ARTS ENTRY: (I)
*President Meyerhoeffer***

REVIEW ASPEN ADDITION: (I) *President Meyerhoeffer*

**REVIEW: CAMPUS IRRIGATION SYSTEM AND UPDATE ON BRIDGES: (I)
*Randy Dill***

LEGISLATIVE UPDATE: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

**EXECUTIVE SESSION
FEBRUARY 5, 2000**

8:30 a.m.

PRESIDENT'S BOARD ROOM

The Board will meet in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel.

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 18, 2000

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Bill Babcock, Dr. Thad Scholes and Dr. Charles Lehrman

College Administration: Gerald Meyerhoeffer, President
Jeff Harmon, Acting Secretary/Treasurer
Dr. Jerry Beck, Vice President of Instruction
DeVere Burton, Dean of Instruction
Dr. John Martin, Registrar
Dr. Ken Campbell, Dean of Technology
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Karen Baumert, Public/Sports Information Director
Doug Maughan, Herrett Center/Public Information Officer

CSI Staff: Louise Flowers, Barbara Knudson and Henry Jones

Visitors: None

Faculty Representative: None

Times News: Jennifer Sandmann

MINUTES OF DECEMBER 15, 1999 were approved as written on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on MOTION by Bill Babcock. Affirmative vote was unanimous.

Bids:

1. The Board approved the negotiated sale of the surplus freezer unit to the Idaho Department of Fish and Game for \$300 and the sale of the cooling unit to the sole bidder, Steve Soran, at a negotiated price.

Proceeds from the sale will be deposited in the Plant Facility Fund.

PRESIDENT'S REPORT:

1. The Board approved the new mission statement of the College of Southern Idaho on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

2. The Board approved the school calendar for the 2000-2001 school year on MOTION by Bill Babcock. Affirmative vote was unanimous.

The new calendar matches, as closely as possible, the college's calendar to the calendars of Magic Valley school districts.

3. The Board unanimously approved the agreement with the Sawtooth Chapter of the American Red Cross for the use of college facilities as mass care shelters in the event of a disaster.

4. The Board discussed the construction of a drop off area for the Fine Arts building. They reviewed concept 1 and requested cut outs for handicapped parking be added to the west. The estimated cost of the project is \$40,000.

5. The President reported that the Aspen Building Addition will be going out to bid on January 25, 2000 and the bid opening will be on February 24, 2000.

6. The Board agreed to allow the construction of a 10' x 18' by 10' high structure to house pumps for the new campus irrigation system. The building will be north west of the gym along the main irrigation lateral.

CSI Trustees

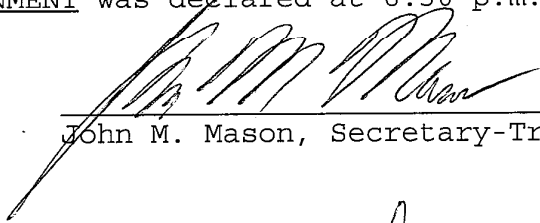
January 18, 2000

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7. Construction of the bridge crossing the Perine Coulee has been delayed while a permit is obtained from the Department of Water Resources.


8. The President reviewed the schedule for our budget presentations to the Legislature and our funding priorities. Our decision unit requests are for additional pay for part time faculty, funds for telecommunications equipment replacement and to add faculty to our academic development center.

ADJOURNMENT was declared at 6:30 p.m.



John M. Mason, Secretary-Treasurer

APPROVED February 28, 2000



Chairman

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
PRESIDENT'S OFFICE
EXECUTIVE SESSION
FEBRUARY 5, 2000

CALL TO ORDER: 8:30 a.m. PRESIDING: LeRoy Craig

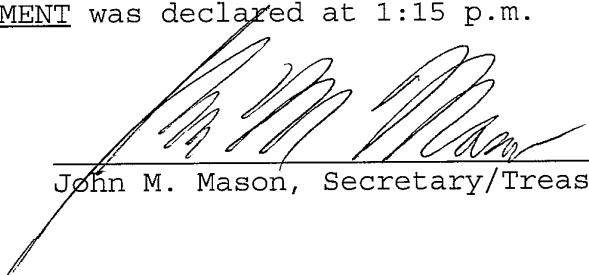
ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Dr.
Thad Scholes and Bill Babcock

College Administration: Gerald Meyerhoeffler, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Jeff Duggan, Assistant to the
President
Ben Stroud, Volleyball Coach
Jim Walker, Baseball Coach
Derek Zeck, Men's Basketball Coach
Joel Bate, Women's Basketball Coach

Visitors: None

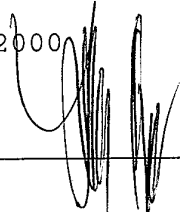
The Board of Trustees entered into Executive Session in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

ADJOURNMENT was declared at 1:15 p.m.



John M. Mason, Secretary/Treasurer

APPROVED February 28, 2000



Chairman



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

January 13, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the 'From:' line.

Re: Sale of Surplus Refrigeration Boxes

We received one bid and a state agency request for a negotiated sale for the surplus walk in cooler boxes. We advertised in both the Times News and the Idaho Statesman. Steve Soran bid \$450 for both units. Gary Hamplin of the Jerome office of the Idaho Fish & Game said they were able to pay \$300 for the one freezer unit. Jere Mason is working with Gary Hamplin to line up some surplus refrigeration hardware for the unit.

I recommend the Board authorize a negotiated sale to the Idaho Fish and Game for the freezer unit for \$300. I also request permission to negotiate the sale of the remaining unit with Steve Soran.

The Fish & Game is going to utilize the freezer to store meat from destroyed animals, for an evidence locker and to store some items for educational purposes.

These funds will be deposited into the Plant Facility Fund.

Following is the current and the proposed revision for the Mission Statement for the College of Southern Idaho.

CURRENT MISSION STATEMENT 12/99

The College of Southern Idaho, a comprehensive community college, provides educational, social and cultural opportunities to a diverse population primarily of South Central Idaho and encourages them to lead enriched, productive and responsible lives in a rapidly changing world.

PROPOSED REVISION OF THE MISSION

The College of Southern Idaho, a comprehensive community college, provides educational, social and cultural opportunities for a diverse population of South Central Idaho. In this rapidly changing world, CSI encourages our students to lead enriched, productive and responsible lives.



T F S D

Terrell Donicht, Ph.D.
Superintendent of Schools

Our Mission:
To provide a quality education
necessary for students to be
successful in life.

December 17, 1999

President Gerald R. Meyerhoeffer
College of Southern Idaho
P.O. Box 1238
Twin Falls, Idaho 83303

Dear President Meyerhoeffer:

The purpose of this letter is to discuss with you the progress area districts have made with respect to creating school calendars that have much more in common than current calendars. A dozen area superintendents met and agreed upon a 180 student day calendar structure within which they would attempt to create their annual schedules. They came up with a proposed calendar for the next three years, which was ratified by the entire superintendent group in this region.

We used the proposed CSI calendar as a basis from which to begin each of the next three years. Each district will attempt to begin its student year at the same time in the fall that CSI begins its student year. They will end their initial semesters and begin their second semesters at a time very close to the time CSI begins its second semester. They will try to end their school year by the end of May or the first couple of days in June. They will add staff days, inservice days, etc. as needed before, during, and after the 180 day period.

Since school districts have a greater number of days they must be in session than do the post secondary institutions, they cannot "fit" their calendars to CSI's with any real exactness. Nevertheless, their proposed calendar structure fits your institution's schedule better than they had previously. A couple of areas where problems still exist occur during second semester. The districts' second semester begins a week after CSI begins its second semester. There is no way they can begin earlier if they start their first semester when your institution begins its school year. Given that beginning time, and since they have semesters that are so much longer than CSI, they cannot position spring break at a time that is logical for them and equal to yours. Therefore, the districts' calendar has positioned spring break the week after CSI has scheduled its spring break.

They have requested that I inquire of you regarding whether you might be able and/or willing to amend your calendar to: a) begin your second semester one week later and, b) to move your spring break one week later than it is now scheduled for the next three years. We don't know whether you are required to set the calendar in the fashion that it has been set, or whether you have the latitude to change it a bit. If the latter is the case, they would appreciate any effort you might be able to make to align your calendar with ours.

I am enclosing a copy of the tentative calendars the superintendents will be proposing to their boards and communities. Please review them and give me a

Twin Falls School District #411
201 Main Avenue West
Twin Falls, Idaho 83301
(208) 733-6900
(208) 733-6987 (FAX)

Gerald Meyerhoeffer, Page 2

call if you have any questions about the calendars or this request. Thank you in advance for any consideration you might give in this matter.

Sincerely,



Terrell L. Donicht, Ph.D.
Superintendent of Schools

Enclosures

Effect of Proposed Change in Spring Semester Records Office Perspective

I. Semester

A. Semester will be moved one week later in the year.

II. Spring Break

A. Spring Break will be moved one week later in the year.

III. Graduation

A. Graduation will be moved one week later in the year.

IV. Open registration for the spring semester

A. Will be one week longer.

V. Early Registration for summer and fall semesters

A. Will be moved one week later in the year.

VI. Open Registration for summer and fall semesters

A. Will be one week shorter.

VII. Weeks between semesters

A. Our current model allows 3 or 4 weeks between semesters.

B. The change would increase the break between fall and spring semesters to 4 or five weeks.

C. The change would decrease the break between spring and summer semesters or the break between summer and fall semesters to 2 or 3 weeks.

- 1. Because of Vocational Summer Conference which occurs between summer and fall semesters, I think shortening the break between spring and summer is preferred.***

VIII. Martin Luther King Holiday

A. Less opportunity for conflict with first day of the semester.

AGREEMENT FOR THE USE OF FACILITIES AS MASS CARE SHELTERS
This Agreement is made and entered into between the governing board of _____ of Twin Falls County, _____ (School District, Church, other organization) State of Idaho, and the Sawtooth Chapter of the American Red Cross .

RECITALS

Pursuant to the terms of federal statutes, the Red Cross provides emergency services in behalf of individuals and families who are victims of disaster _____ is authorized to permit the Red Cross to use _____ (Official)

_____ (school district, church, other organization's) buildings, grounds, and equipment for mass care shelters required in the conduct of Red Cross Disaster Services activities, and wishes to cooperate with Red Cross for such purposes.

The parties hereto mutually desire to reach an understanding that will result in making the aforesaid facilities of (school district, church, other organization) available to the Red Cross for the aforesaid use. Now, therefore, it is mutually agreed between the parties as follows:

1. _____ agrees that, _____ (school district, church, other organization's) after meeting its responsibilities to pupils/parishioners/members/clients, it will permit, to the extent of its ability and upon request by the Red Cross, the use of its physical facilities by the Red Cross as mass care shelters for the victims of disaster, peacetime radiological emergencies and nuclear accidents.
2. The American Red Cross agrees that it shall exercise reasonable care in the conduct of its activities in such facilities and further agrees to replace or reimburse _____ (school district, church, other organization) for any foods or supplies that may be used by the Red Cross in the conduct of its relief activities in said mass shelters.
3. (If necessary to include this paragraph, review Attachment 1 of MASS CARE- PREPAREDNESS AND OPERATIONS, ARC 3031.) Notwithstanding any other agreements, the Sawtooth Chapter of the American National Red Cross agrees to defend, hold harmless, and against any legal liability in respect to bodily injury, death and property damage arising from the negligence of the said chapter during its use of the property belonging to the said _____ (school district, church, other organization).

In witness thereof, the governing board of the _____ (school district, church, other organ) has caused this agreement to be executed by the President of its governing board, and the American Red Cross has caused this agreement to be executed by the Sawtooth Chapter, said agreement to become effective and operative upon the fixing of the last signature hereto.

Signatures to the Agreement:

(Chairman, Board of Trustees)

(President)

(School District, Church, Organization)

(Chapter Red Cross Unit)

Date

Date