
**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

JUNE 12, 2000

**5:30 p.m.
TAYLOR BUILDING
PINE ROOM #258**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

ARTEC TELECOMMUNICATIONS SYSTEM: (A) *Mike Mason*

LAWNMOWER BID: (A) *Mike Mason*

CANYON HVAC RENOVATION: (A) *Mike Mason*

ARTEC AUTOMOTIVE TOOLS AND SUPPLIES: (A) *Mike Mason*

REPORT ON NATIONAL DEX CLUB: (I) *Past President, Owen Hamilton*

REPORT ON CSI EQUESTRIAN TEAM: (I) *Eric Hubbard*

UPDATE ON ACADEMIC DEVELOPMENT CENTER: (I) *Lynn Irons*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 12, 2000

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Donna Brizee and Dr.
Thad Scholes

College Administration: Gerald Meyerhoeffler, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning and
Development
Dr. DeVere Burton, Dean of Instruction
Dr. John Martin, Registrar
Dr. Ken Campbell, Dean of Technology
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Dual Credit
Jeff Duggan, Assistant to the President
Karen Baumert, Public/Sports Information Director
Doug Maughan, Herrett Center/Public Information
Officer

CSI Staff: Barbara Knudson, Louise Flowers, Lynn
Irons, Curt Fuller and Henry Jones

Visitors: David Sass, Eric Steigers, Owen Hamilton and
Eric Hubbard

Faculty Representative: Edit Szanto

Times News: Jennifer Sandmann

MINUTES OF THE REGULAR SESSION OF MAY 17, 2000 were approved
as written on MOTION by Dr. Thad Scholes. Affirmative vote
was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on
MOTION by Donna Brizee. Affirmative vote was unanimous.

BIDS:

1. The Board approved the low bid of Micron Internet Services of Boise, Idaho in the amount of \$313,133.72 for the ARTEC telecommunications system on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this project is from the ARTEC Albertson's grant.

2. The Board approved the low bid of Burks Tractor, Inc. in the amount of \$19,200.00 for the specified lawnmower on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this purchase is from the Plant Facilities Fund.

3. The Board approved the low bid of Magic Valley Refrigeration of Twin Falls, Idaho in the amount of \$49,862.00 for the Canyon Building Remodel Project on MOTION by Donna Brizee. Affirmative vote was unanimous.

Funding for this project is from the Plant Facilities Fund.

4. The following three bids are to be opened on Wednesday, June 14, 2000:

- Two or More Video Conferencing Systems
- Analog to Digital Microwave Upgrade
- 50 or More Computers

The Board agreed to allow the administration to accept the low bid and proceed with issuing purchase orders prior to the end of the fiscal year on June 30, 2000 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Mike Mason agreed to hold any bid that was controversial or had the potential for a protest until the regular July board meeting.

PRESIDENT'S REPORT:

1. Graydon Stanley introduced students Owen Hamilton and Eric Hubbard to the Board. Owen Hamilton reported on his year as the national DEX club president. He personally thanked the President and the Board for their support.

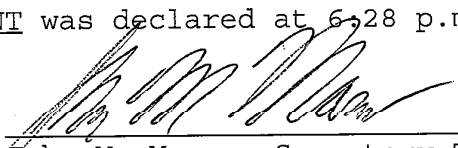
CSI Trustees

June 12, 2000

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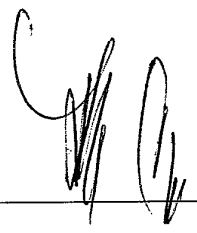
1. (continued) Eric Hubbard reported on the College of Southern Idaho Equestrian Team trip to Conyers, Georgia. The team was a national contender with all four members riding well. Curt Fuller coaches the team.
2. Cabinetmaking student Jacob Brobeck placed third at the Future Tech Bosch Challenge in Chicago, Illinois. He won \$2,000 in power tools for himself and \$2,000 in power tools for the college. Ken Triplett is his instructor.
3. Lynn Irons gave a comprehensive review of activities at the Academic Development Center. She advised the Board that the faculty had developed a CD-ROM that reviewed all of the services offered in detail. She noted that the center gives about 15,000 tests a year through the testing center, serves approximately 2,000 developmental education students and about 2,200 Adult Basic Education students.
The Board thanked Lynn Irons for her work.
4. The President discussed the three options for the North College Road entrance. A decision was not made but it was noted that the "mirrored" option was the lowest priority. The location of the road may depend on the placement of the University Center building.
5. The President reviewed the stairway drawings by ZGA Architects for the Fine Arts Addition with the Board.

ADJOURNMENT was declared at 6:28 p.m.



John M. Mason, Secretary-Treasurer

APPROVED July 17, 2000



Chairman



June 8, 2000

To: President Meyerhoeffer and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: ARTEC Telecommunications System

We issued requests for proposals to purchase and install telecommunications equipment at four area high schools and a central site. The two bids had some variation in products and services offered. A committee evaluated the bids and took steps to equalize them based upon criteria in the request for proposal.

The adjusted total bid prices are as follows:

Micron Internet Services	\$450,004.00
U.S. West	\$457,585.50

The above prices include three years of maintenance, an extra team station and an educational component. The evaluation committee recommended the elimination of the team station and the educational component. It was also recommended that the maintenance agreement be purchased one year at a time.

The manufacturer also reduced equipment prices on one item after the bid. With these reductions, an initial purchase order will be cut for \$298,733.72 to cover equipment purchases, installation and maintenance agreements. A second purchase order for an equipment co-location fee of \$12,000 per year and a management and maintenance fee of \$2,400 per year will be cut at a later date.

Based upon a review of the bids by the ARTEC Board of Directors, I recommend that we accept the proposal of Micron Internet Services of Boise, Idaho in the amount of \$313,133.72 for the specified project.

Funding for this purchase is from the ARTEC Albertson's grant.

U S WEST
999 Main Street 8th Floor
Boise, ID 83702

June 8, 2000



Board of Trustees
College of Southern Idaho
315 Falls Avenue, P O Box 1238
Twin Falls, Idaho 83303-1238

Board of Trustees:

In discussions with Dave Sass and Mike Mason, I was advised that the College of Southern Idaho Board of Trustees will be considering a recommendation at their June 13, 2000 meeting from the ARTEC Board of Directors to award the ARTECnet Request for Proposal to Micron Internet Services. I was advised that the process to follow in appealing this intent to award is through the College's Board of Trustees.

The purpose of my letter is to appeal the intended award of the ARTECnet Request for Proposal to Micron Internet Services. The basis for U S WEST's appeal is for the following two reasons:

1. Micron's price did not include five Intel Team Stations as required in the RFP. Micron only included the price for four on the Bid Price Form they submitted. This resulted in an inaccurate comparison. Micron's price for a Team Station is \$10,211. Including the fifth team station in the evaluation would have resulted in a difference in U S WEST's favor for the one-year cost of \$2,629.96 and \$13,137.06 for the three-year cost comparison.
2. The educational assistance portion of this RFP was not considered in the award decision and had it been used, as stated in the RFP document, the award outcome would have been in U S WEST's favor.

The evaluation information below was provided to U S WEST by ARTEC:

Evaluation Criteria	Micron - Points Awarded or Costs	U S WEST - Points Awarded or costs	Difference (%)
System Criteria	540	530	1.85%
Education Criteria	218	295	26.1%
Total Points	758	825	8.12%
One Year Total Cost	\$450,004.00	\$457,585.80	1.68%



Following is a more detail explanation of the two issues:

1. Micron's Price did not include Five Intel Team Stations as required

Micron's proposal did not include five Intel Team Stations as required in the Bid Price Form of the RFP, because as Micron's response states: "Price is for 4 Intel Team Stations rather than five since Micron Internet Services already has an Intel Team Station installed at the CORE site."

The value of one Team Station in Micron's response is \$10,211.76. Micron's price advantage for the one-year evaluation is \$7,581.80. Had this item been included in Micron's price their cost would have been \$2,629.96 greater than U S WEST's. U S WEST would win on price.

On the surface it sounds like an additional Team Station isn't required. However, why is there a Team Station at Micron's site? Since this equipment is at Micron's site today, it is safe to assume ARTEC will contend with other users for this equipment. The RFP does not provide for this type sharing. Secondly, if for some reason ARTEC chooses to relocate the Core and do business with another provider, they will have to purchase another Team Station. Dave Sass confirmed Micron is not giving ARTEC this Team Station. Micron retains ownership. The \$10,211.76 price for a Team Station from Micron should have been used in the price calculations and, had this been done, U S WEST's price would be lower.

2. Lack of consideration of the Educational Assistance Evaluation Criteria

As the chart above shows, U S WEST's point total is 67 points or 8.12% greater than Micron's and Micron's price is \$7,581.80 or 1.68% less than U S WEST's.

The RFP states about the Education Assistance: "while not bid "requirements" per se, special consideration will be given to vendors who address the issues below and demonstrate a willingness to become a partner in education with ARTEC by providing industry experts and "real world" demonstrations of applications."

It is obvious from points awarded by the evaluators (295 for U S WEST and 218 for Micron) that U S WEST far better demonstrated our capability and desire to become an education partner with ARTEC. However, special consideration was not given for this. In fact, this area of the evaluation criteria was not used at all. I understood the purpose of including this category was to assist the evaluators in differentiating the responders, for just such cases as this, where the evaluation results are in a near "dead heat". If ARTEC wanted to select a winner based solely on price, they could have used a bid instead of a Request for Proposal, which allows for consideration of the additional value they are looking for in a partner, not simply an equipment provider.

I encourage the Board to return this RFP to ARTEC, and request they include in their evaluation the Educational Assistance component, and address the cost discrepancy outlined above with the Team Station, or issue a new RFP that better addresses their requirements.

Thank you for taking the time to review this appeal. I would welcome the opportunity to meet with the board or individual members to review this and answer questions. I can be reached by phone at 208-364-3977 or by email at pruebel@uswest.com.



Phil Ruebel
Sales and Service Manager
Business and Government Solutions
U S WEST

CC Dave Sass



COLLEGE OF
SOUTHERN
IDAHO

May 30, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Lawnmower Bid

We received the following bids for the specified
lawnmower:

Burks Tractor Inc.	\$19,200.00
Twin Falls Tractor & Implement	\$22,250.00

Based upon a review of the bids by Dave Kiesig and
Randy Dill, I recommend that we accept the low bid of Burks
Tractor of Twin Falls, Idaho in the amount of \$19,200.00 for
the lawnmower and grass catcher.

Funding for this purchase is from the Plant Facilities
Fund.





COLLEGE OF
SOUTHERN
IDAHO

May 30, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Canyon HVAC Renovation

We received the following bids to install an HVAC
system for the Canyon building remodel:

Magic Valley Refrigeration	\$49,862.00
Sawtooth Sheet Metal	\$68,446.00

Based upon a review of the bids by Don Buettner and
Randy Dill, I recommend that we accept the low bid of Magic
Valley Refrigeration of Twin Falls, Idaho in the amount of
\$49,862.00 for the specified project.



Included in this project are additional air
conditioning for the Canyon computer lab, a separate air
conditioning system for the telecommunications department
and a new HVAC system for the remodeled REACH area. Air
handling in the old drafting lab will also be improved. We
are using the old air handler from the Taylor addition for
this project.

Funding for this purchase is from the Plant Facilities
Fund.



**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

**EXECUTIVE SESSION
JULY 17, 2000**

5 P.M.

PRESIDENT'S BOARD ROOM

The Board will meet in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel; (c) to conduct deliberations concerning real property.