

**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**SEPTEMBER 17, 2001**

**5:30 p.m.  
FISH HATCHERY CLASS ROOM**

**AGENDA**

**MINUTES: (A) *Mike Mason***

**TREASURER'S REPORT: (A) *Mike Mason***

**STUDENT SENATE: (I) *Matt Krumm, Jim Logan, Bridgett Van Der Walker, Amanda Atwood***

**HOLD BACK: (I) *Mike Mason***

**BUS COST ANALYSIS: (I) *Mike Mason***

**ENROLLMENT: (I) *Jerry Beck, DeVere Burton***

**SCHOLARSHIPS: (I) *Curtis Eaton, Mike Mason***

**FOUNDATIONS, FOOTINGS, AND WINDOWS OF OPPORTUNITY: (I)  
*Curtis Eaton, Bob Seibel, Deb Wilson***

**PRESIDENT'S REPORT: (I) *President Meyerhoeffer***

**OLD BUSINESS**

**NEW BUSINESS**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
SEPTEMBER 17, 2001

CALL TO ORDER: 5:30 p.m. PRESIDING: Dr. Charles Lehrman

ATTENDING: Trustees: Dr. Charles Lehrman, Bill Babcock and  
Dr. Thad Scholes

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Dr. Jerry Beck, Vice President of Instruction  
Dr. Curtis Eaton, Vice President of Planning and  
Development  
Dr. DeVere Burton, Dean of Instruction  
Dr. Ken Campbell, Dean of Technology  
Dr. Barbara Knudson, Dean of Human Resources  
Dr. John Martin, Registrar  
Graydon Stanley, Director of Student Information  
Ron Shopbell, Director of Dual Credit  
Randy Dill, Physical Plant Director  
Doug Maughan, Herrett Center/Public Information  
Officer

CSI Employees: Kathy Deahl, Terry Patterson, Henry  
Jones, Deb Wilson and Char Sutton

Visitors: Bob Seibel, Matt Krumm, Amanda Atwood, James  
Logan, Bridget VanDerwalker and Amanda Atwood

Faculty Representative: Jan Simkin

Times News: Julie Pence

MINUTES OF AUGUST 20, 2001, were approved as written on  
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on  
MOTION by Bill Babcock. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. The Board approved the leasing of busses from Trans IV by the college on MOTION by Bill Babcock. Affirmative vote was unanimous.

To comply with federal regulations, the college will lease the bus and pay the driver from college non-federal funds. The Board expressed intent that use of the Trans IV bus would be optional for short trips replacing a single van but mandatory for trips requiring two vans.

2. Dr. Curtis Eaton outlined operational aspects of the Office of Planning and Development. He reviewed the current assets of the foundation and the current status of investments. Deb Wilson gave examples of major gifts received by the foundation.

Bob Seibel, College of Southern Idaho Foundation President, reviewed efforts to build relationships in the Wood River Valley.

3. Graydon Stanley introduced the officers of the Associated Students of the College of Southern Idaho. They are Matt Krumm - President, James Logan - Vice President, Bridget VanDerwalker - Secretary and Amanda Atwood - Treasurer.

Graydon Stanley reviewed recent activities of the student senate and noted that we now have fifty-five active student clubs and organizations.

4. Mike Mason reviewed the impact of the two percent holdback of state funds. This amounts to approximately \$200,000 for academic programs and \$100,000 for the technical division. In response to the holdback the college plans to evaluate any position that becomes vacant, defer some planned maintenance until next year and review capital outlay purchases on a case by case basis to determine if some items can be delayed until next year.

The President noted that we could face additional holdbacks this year. An additional two to four percent holdback may follow the original two percent holdback.

Dr. Thad Scholes moved to direct the administration to review all college programs and operations for cost savings that will not negatively impact students. Affirmative vote was unanimous.

5. Dr. DeVere Burton reviewed technical programs with the Board. He noted the importance of capacity building dollars and stated that we had a twenty-three percent increase in headcount this year.

Dr. Jerry Beck noted that every academic department showed increases. Faculty made an effort to not turn students away and to work them into existing classes. Over two hundred classes were reopened to accommodate students.

Dr. Beck thanked Ron Shopbell for his efforts in getting dual credit students into the system.

6. The President thanked the students for their work on the student survey and the prayer session for the victims of the World Trade Center terrorist attack. He also discussed:

Training completed by our Security Officers.

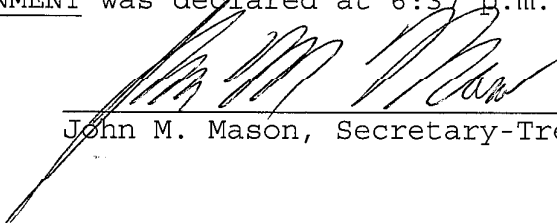
Proposal for an Army ROTC program.

Effect of the terrorist attack on campus.

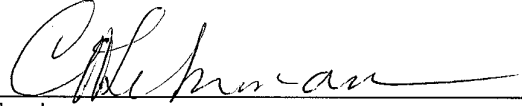
State Board of Education meeting.

Groundbreaking for Fine Arts Addition.

ADJOURNMENT was declared at 6:37 p.m.

  
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John M. Mason, Secretary-Treasurer

APPROVED      October 15, 2001

  
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Chairman



COLLEGE OF  
SOUTHERN  
IDAHO

August 29, 2001

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

Re: Bus Operations

The attached spreadsheets outline some options concerning the costs of operating busses, leasing or contracting for bus services. It appears that contracting for long trips and leasing a bus from Trans IV by the hour for shorter trips may be the most economical method of providing transportation.

Leasing 22 passenger busses will still be more expensive than operating the 15 passenger vans with our existing staff. The busses are safer and the bus drivers are subject to more training and regulations than our van drivers.

The contracted busses are larger, have restrooms and operate nearly as efficient as the 22-passenger bus on long trips while carrying more passengers. For basketball, we put both teams on a 44-passenger bus.

The primary reason vans are utilized extensively by our programs is that they are virtually free. There are no interdepartmental charges to cover the operation or replacement of vans and existing staff operate them.

Moving to a system of charging for transportation will be difficult unless additional costs are built into budgets and we eliminate the use of the vans at no cost to the programs.

COLLEGE OF SOUTHERN IDAHO  
 BUS OPERATION COST ANALYSIS  
 AUGUST 29, 2001

PURCHASE OPTION:

22 PAX TAG AXLE	\$80,000
EST SERVICE LIFE IN YEARS	10
EST SERVICE LIFE IN MILES	150,000
EST RESIDUAL VALUE	2,000

OPERATING COSTS

GAS, OIL & MAINTENANCE - PER MILE	0.50
DEPRECIATION - 15,000 MILES PER YEAR	
(\$80,000-2,000=78,000/10=7,800/15,000 MILES)	0.52
INTEREST ON \$80,000 @ 4%/15,000 MILES YEAR	0.21

TOTAL OPERATING COSTS PER MILE	1.23
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DRIVER COSTS @ \$10 PER HOUR WITH  
 BENEFITS OF \$4.43 = \$14.43

COST OF TRIP 500 MILE EACH WAY  
 3 DAYS

OPERATING COST - \$1.23 * 1,000	1,230.00
DRIVER COST - 10 HOURS PER DAY	
FOR 3 DAYS = 30 * \$14.43	432.90
DRIVER PER DIEM & HOTEL	120.00

TOTAL TRIP COST	1,782.90
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	44 PAX	34 PAX
EXISTING CONTRACT BUSING COST		
34 PASSENGER BUS @ \$1.61 @ MILE		1,610.00
44 PASSENGER BUS @ \$1.75 @ MILE	1,750.00	

DRIVER PER DIEM + HOTEL	120.00	120.00
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CONTRACTED TRIP COST	1,870.00	1,730.00
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22 PAX SAVINGS (LOSS) ON 500 MILE TRIP		
44 PAX BUS	87.10	
34 PAX BUS		(52.90)

COLLEGE OF SOUTHERN IDAHO  
 BUS LEASING COST ANALYSIS  
 AUGUST 29, 2001

**LEASE OPTION 1 FROM TRANS IV**

LEASE BUS @ \$1.00 PER MILE  
 CSI PAY DRIVER

COST OF TRIP 500 MILE EACH WAY  
 3 DAYS

OPERATING COST - \$1.00 * 1,000	\$1,000.00
DRIVER COST - 10 HOURS PER DAY FOR 3 DAYS = 30 * \$14.43	432.90
DRIVER PER DIEM & HOTEL	120.00
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TOTAL COST	\$1,552.90 =====

	44 PAX	34 PAX
EXISTING CONTRACT BUSING COST		
34 PASSENGER BUS @ \$1.61 @ MILE		1,610.00
44 PASSENGER BUS @ \$1.75 @ MILE	1,750.00	
DRIVER PER DIEM + HOTEL	120.00	120.00
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CONTRACTED TRIP COST	1,870.00	1,730.00
	=====	=====

22 PAX SAVINGS (LOSS) ON 500 MILE TRIP		
44 PAX BUS	317.10	
34 PAX BUS		177.10

**LEASE OPTION 2 FROM TRANS IV - SHORT TRIPS ONLY**

LEASE BUS FROM TRANS IV @ \$20 PER HOUR  
 CSI PAY DRIVER

4 HOUR FIELD TRIP	
BUS LEASE	80.00
DRIVER - 4 HOURS AT \$14.43	57.72
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COST FOR 4 HOUR FIELD TRIP	137.72 =====

COLLEGE OF SOUTHERN IDAHO  
VAN OPERATION COST  
AUGUST 29, 2001

PURCHASE OPTION:

15 PASSENGER VAN	\$22,000
EST SERVICE LIFE IN YEARS	10
EST SERVICE LIFE IN MILES	125,000
EST RESIDUAL VALUE	1,500

OPERATING COSTS

GAS, OIL & MAINTENANCE - PER MILE	0.30
DEPRECIATION - 12,500 MILES PER YEAR	
$(\$22,000 - 1,500) / 10 = 2,050 / 12,500$ MILES	0.16
INTEREST ON \$22,000 @ 4% / 12,500 MILES YEAR	0.07

TOTAL OPERATING COSTS PER MILE	0.53
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# PROFESSIONAL-TECHNICAL EDUCATION POSTSECONDARY PROGRAMS AND OPTIONS

5/03/01

## COLLEGE OF SOUTHERN IDAHO

CIP CODE	PGM ID	PROGRAM TITLE/OPTION	AWARD *			MONTHS
01.0101	41003	AGRIBUSINESS	CERT	AAS		09/18
01.0601	41018	HORTICULTURE	CERT	AAS		09/18
01.0104	46018	FARM MANAGEMENT (Part-Time Pgm)			PS TECH CERT	12/24/36
01.0303	41012	AQUACULTURE	CERT	AAS		09/18
01.0401	41016	LABORATORY ASSISTANT/TECHNICIAN			PS TECH CERT	09
01.0507	41017	HORSE MANAGEMENT	CERT	AAS		09/18
13.1501	45012	EDUCATION ASSISTANT				
		Education Technician	CERT	AAS		12-18/24
		Associate Teacher	CERT	AAS		12-18/24
		Special Needs Para Educator	CERT	AAS		12-18/24
15.0303	47214	ELECTRONICS TECHNOLOGY	CERT			11
15.0506	47298	WATER RESOURCE MANAGEMENT	CERT	AAS		11/20
15.0699	47302	PLANT OPERATIONS TECHNOLOGY	(Inactive Fall 1998)			
		Plant Operations Technology - Maintenance	(Inactive)			
		Plant Operations Technology - Production	(Inactive)			
20.0201	45008	EARLY CHILDHOOD EDUCATION	CERT	AAS	PS TECH CERT	9/13/18
20.0401	45003	FOOD SERVICE TECHNICIAN	CERT	AAS		09/18
43.0107	47215	LAW ENFORCEMENT	CERT	AAS		11/20
43.0203	47305	FIRE SERVICE TECHNOLOGY		AAS		18
47.0201	47216	AIR CONDITIONING, REFRIGERATION & HEATING	CERT	AAS	ADVANCED TECH CERT	11/20
47.0603	47220	AUTO BODY TECHNOLOGY	CERT	AAS	ADVANCED TECH CERT	11/20
47.0604	47217	AUTOMOTIVE TECHNOLOGY		AAS	PS TECH CERT	09/24
47.0605	41004	DIESEL TECHNOLOGY	CERT	AAS	ADVANCED TECH CERT	11/20
47.0101	47218	DRAFTING TECHNOLOGY	CERT	AAS		11/20
47.0508	47219	WELDING TECHNOLOGY	CERT	AAS	ADVANCED TECH CERT	11/20

# Planning & Development

**CSI Foundation Board of Trustees  
Report of Status for the College of Southern Idaho Foundation, Inc.  
September 17, 2001**

**PLANNING, GRANTS AND FOUNDATION ACTIVITIES – Curtis H. Eaton**

**A. Our mission statement:**

“We create educational possibilities for the CSI Community and build public partnerships through innovative planning, fundraising, and grant development.

- a. Strategic Planning of the College to tie to planning for the Foundation
- b. Grants development is two-fold
  - 1. Generate Funds
  - 2. Disburse funds
- c. Gifting Examples – Deb Wilson

**B. Present Finances – Curtis**

- a. Scholarships
- b. Assets
- c. Known Future Gifts

**C. Comments by CSI Foundation President Robert Seibel**