

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

September 16, 2002

**5:30 p.m.
TAYLOR BUILDING
ROOM 258**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

EMERGENCY PARKING LOT CONSTRUCTION: (A) *Mike Mason*

HERRETT OBSERVATORY DOME & TELESCOPE BID: (A) *Mike Mason*

NATIONAL CHAMPION CSI RODEO TEAM: (I) *Shawn Davis*

CAMPUS PARK HOUSING: (I) *Scott Bybee*

CAMPUS TRAFFIC ROUTING PROPOSAL: (A) *Randy Dill*

ENROLLMENT UPDATES: (I) *John Martin*

STUDENT SENATE: (I) *Graydon Stanley*

PRESIDENT'S REPORT: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 16, 2002

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman and
Dr. Thad Scholes

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Dr. Jerry Beck, Executive Vice President - Chief
Academic Officer
Dr. Curtis Eaton, Vice President of Planning and
Development
Dr. DeVere Burton, Dean of Instruction
Dr. Barbara Knudson, Dean of Human Resources
Dr. Ken Campbell, Dean of Technology
Dr. John Martin, Registrar
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Karen Baumert, Public Information Director
Doug Maughan, Herrett Center/Public Information
Officer

CSI Employees: Kathy Deahl, Deb Wilson, Jim Woods and
Shawn Davis

Visitors: Scott Bybee, Cody Demers, Stetson Stoddard,
Jesse Davis, Nick Homberge, Molly Smith, Gary
Carroll, Joe Argyle, Jared Nielsen

Faculty Representatives: None

Times News: Robert Mayer

MINUTES OF THE REGULAR SESSION OF AUGUST 19, 2002, were
approved as written on MOTION by Dr. Charles Lehrman.
Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The Board approved the emergency parking lot construction bid of PMF in the amount of \$38,538 on MOTION by Dr. Thad Scholcs. Affirmative vote was unanimous.

Due to an unexpected influx of new students on campus and the immediate need for additional parking, the project was not formally bid. The project was completed in accordance with Idaho Code 33-601 Section 9.

Funding for the parking lot is from the Plant Facility Fund.

2. The Board approved the sole bids of Observa-Dome Laboratories of Jackson, Mississippi in the amount of \$79,639.00 for the specified dome and Optical Mechanics of Iowa City, Iowa in the amount of \$302,440.00 for the specified telescope on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Funding for this purchase from funds donated by the College of Southern Idaho Foundation.

PRESIDENT'S REPORT:

1. Rodeo Coach Shawn Davis introduced team members Cody Demers, Stetson Stoddard and Jesse Davis from the College of Southern Idaho 2002 National Championship Rodeo team. The President and Board told the team they were very proud of them. The rodeo team received \$14,000 in scholarships for winning the national championship.

2. Scott Bybee presented the proposed Falls/Washington housing complex to the Board. He explained that proposed construction project included sixteen housing units and four hundred parking places. The project will be completed in three phases.

The Board discussed the project and had no objections. Scott Bybee asked that a letter be sent from the administration supporting the project. The President advised the Board that a letter of support would be sent.

3. Randy Dill discussed campus entrances and exits with the Board. It was agreed that we would make the main east driveway an entrance only and the main west driveway an exit only.

4. John Martin reviewed fall enrollment figures with the Board. He noted that our ten-day count of students enrolled for credit classes was up 6.56% to 6,729 students. Full time equivalent students rose to 3,729, which was a 6.77% increase.

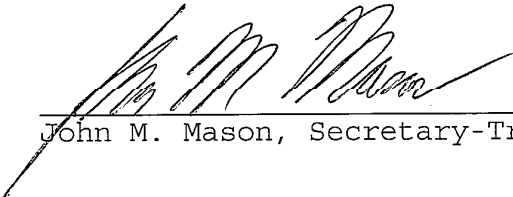
It appears that no other state supported school in the state grew as much as the College of Southern Idaho.

5. Dr. Jerry Beck reviewed the loading of students in programs and explained the growth in on campus sections.

6. Graydon Stanley introduced Associated Student Body President Nick Homberge and Associated Student Body Vice President Molly Smith. President Homberge spoke about student activities taking place this year.

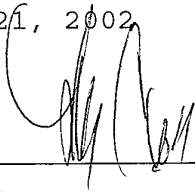
7. The President reported that he had been involved in meetings with the Governor and his staff in Boise. There is still concern over state finances this year. It is hoped that a maintenance of current operations can be put forth for fiscal year 2004.

ADJOURNMENT was declared at 6:46 p.m.



John M. Mason, Secretary-Treasurer

APPROVED October 21, 2002



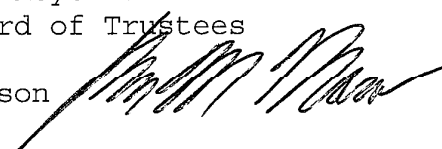
Chairman



COLLEGE OF
SOUTHERN
IDAHO

September 11, 2002

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Emergency Parking Lot Construction

A gravel parking lot was constructed this month for student parking on campus. The lot is able to accommodate approximately 160 vehicles.

We did not formally bid the construction of this parking lot due to the following:

1. As of the third week of school, there were virtually no available parking spaces on the main campus. This problem still existed after adding parking to the outer circle campus road.
2. We are anticipating up to 150 additional cars as new campus classes begin on September 16, 2002.
3. We determined that it was an unsafe situation for students unable to find parking on campus. We did not prepare or advise students that campus parking would not be available.

In accordance with Idaho Code 33-601 Section 9, construction of the parking lot was initiated without a formal bid based upon the College's intent to safeguard life, health and property.

We received the following two bids for the project:

J Bar S	\$34,955.00	Completion Date September 30
PMF	\$38,538.00	Completion Date September 15

Based upon the immediate need, we selected PMF to complete the parking lot in time to address parking for new students attending on September 16, 2002.

We respectfully request the Board formally approve this expenditure.



COLLEGE OF
SOUTHERN
IDAHO

September 9, 2002

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Herrett Observatory Dome and Telescope Bids

We received only one bid for the specified dome. Based upon a review of the bid by Jim Woods, I recommend we accept the sole bid of Observa-Dome Laboratories of Jackson, Mississippi in the amount of \$79,639.00 for the specified dome.

We also received only one bid for the specified telescope. Based upon a review of the bid by Jim Woods, I recommend we accept the sole bid of Optical Mechanics of Iowa City, Iowa in the amount of \$302,440.00 for the specified telescope.

Funding for this purchase is from funds donated to the College by the College of Southern Idaho Foundation.

