

# **COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES**

**May & June 2004**

**JUNE 21, 2004**

**5:30 P.M.**

**TAYLOR BUILDING - ROOM 258**

## **AGENDA**

**MINUTES FROM APRIL MEETING: (A) *Mike Mason***

**TREASURER'S REPORT: (A) *Mike Mason***

**DIGITAL MICROWAVE BID: (A) *Mike Mason***

**NORTHVIEW SIDING BID: (A) *Mike Mason***

**PROPOSED PMT FIBER OPTIC EASEMENT: (A) *Mike Mason***

**CONTINUING BUDGET RESOLUTION: (A) *Mike Mason***

**TRUSTEE ELECTION: (I) *Mike Mason***

**STRATEGIC PLAN ADOPTION WITH INITIATIVES : (A) *Curtis Eaton***

**SUMMER SCHOOL ENROLLMENT FIGURES: (I) *Ron Shopbell***

**NEW FACULTY HIRED TO DATE: (I) *Jerry Beck***

**NORTHVIEW IMPROVEMENT PROJECTS AND DORM RENOVATION: (I) *Randy Dill***

**FACILITY PROJECT UPDATE AND ON CAMPUS WATER ISSUES : (I) *Randy Dill***

**FINE ARTS ADDITION UPDATE: (I) *Mike Mason***

**RECREATION CENTER ADDITION TO GYM: (I) *President Meyerhoeffer***

**PRESIDENT'S REPORT: (I) *President Meyerhoeffer***

**OLD BUSINESS**

**NEW BUSINESS**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
MAY/JUNE BOARD OF TRUSTEES MEETING  
JUNE 21, 2004

CALL TO ORDER: 5:30 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,  
Dr. Thad Scholes, Donna Brizee and Bill Babcock

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Dr. Jerry Beck, Executive Vice President and Chief  
Academic Officer  
Curtis Eaton, Vice President of Planning and  
Development  
Dr. DeVere Burton, Instructional Dean  
Dr. Ken Campbell, Dean of Technology  
Dr. John Martin, Registrar  
Graydon Stanley, Director of Student Information  
Ron Shopbell, Director of Agriculture/Dual Credit  
Randy Dill, Physical Plant Director  
Jeff Duggan, Assistant to the President/Athletic  
Director  
Karen Baumert, Public Information Director  
Doug Maughan, Herrett Center/Public Information  
Officer  
Kathy Deahl, Administrative Assistant to the  
President

CSI Employees: Henry Jones and Scott Scholes

Visitors: None

Faculty Representatives: Julie Heithecker and Jim Palmer

PACE Representative: Magan Ruffing and Kim Prestwhich

Times News: Karin Kowalski

Tower: None

MINUTES OF THE REGULAR SESSION OF APRIL 19, 2004, were  
approved as written on MOTION by Bill Babcock. Affirmative  
vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on  
MOTION by Dr. Charles Lehrman. Affirmative vote was  
unanimous.

BIDS:

1. The Board approved the digital microwave upgrade project and the low bids for the purchase of digital microwave equipment from State of Idaho contracts on MOTION by Bill Babcock. Affirmative vote was unanimous.

Large dollar purchases are from the State contracts. Minor purchases for antenna parts and miscellaneous supplies are from various smaller vendors. The total project cost is \$284,236.

Funding for this purchase is from the federal telecommunications grant for \$148,700, ARTEC for \$66,700 and budgeted funds from the Technology department in the amount of \$68,836.

2. The Board approved the low bid of All-Rite Siding of Twin Falls, Idaho in the amount of \$99,023 for the siding of the Northview Apartments on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this project is from the Student Union Fund which is operated by the Dormitory Housing Commission.

PRESIDENT'S REPORT:

1. The Board authorized President Meyerhoeffer to sign property easements on college property for the Project Mutual Telephone fiber optic project on MOTION by Donna Brizee. Affirmative vote was unanimous.

Project Mutual Telephone is installing approximately 2,000 feet of water line for us at no charge and providing us with one conduit in the trench for access to our North College Road property in exchange for this easement.

2. The Board approved a continuing budget resolution for the months of July and August of 2004 on MOTION by Bill Babcock. Affirmative vote was unanimous.

3. Mike Mason advised the Board that the trustee positions held by LeRoy Craig and Dr. Charles Lehrman were up for election this fall. The election will be held on Tuesday, November 2, 2004. A schedule of election related events was given to the Board.

4. Curtis Eaton requested the Board approve six modifications to the College of Southern Idaho Strategic Plan. The modifications were as follows:

Goal 1 Service

- a. In Action Area C: Communication add Action Item 6 - Initiative on Decision Making and Communication.
- b. In Action Area D: Quality - add the words "on an ongoing basis" to Action Item 1.

Goal 2 Innovation

- a. In Action Area C: New Funding add Action Item 4 Initiative on Alternate Funding.

Goal 4 Fully Developed Resources

- a. In Action Area A: Human Resources add Action Item 6 - Initiative on Maintaining CSI Culture.
- b. In Action Area B: Facilities and Grounds as a Resource add Action Item 7 - Initiative on Safety and Security.

The Board approved the additions listed above to the Strategic Plan and directed the administration to move forward with the plan on MOTION by Bill Babcock. Affirmative vote was unanimous.

Curtis Eaton also advised the Board that a committee was in place with the purpose of refining the Plan For Improvement process. This committee will come forward with a recommendation sometime next fall.

5. Ron Shopbell advised the Board that summer school enrollment was up 9.05% over last summer. This is an increase of 157 students which brings enrollment up to 1,891 students.

Mr. Shopbell reviewed steps taken to adjust the scheduling of classes to meet student needs.

6. Dr. Jerry Beck reviewed new faculty hired for next school year. He noted that we added one new position in the English department and one new position in the Life Sciences department.

The President and Dr. Beck also reviewed the hiring process through our Human Resources Department and commented concerning the high quality of the applicants.

7. Randy Dill reviewed the maintenance projects scheduled for the Northview Apartments, the dorm renovation project and the status of various projects around campus.

8. Randy Dill reviewed the current campus irrigation system. He noted that we have 35 out of 125 irrigated acres on water supplied by the Twin Falls Canal Company rather than fresh water from the City of Twin Falls. He stated that we have the capacity and can expand our surface water irrigation system to include an additional 13 acres.

Mr. Dill reviewed the City of Twin Falls water project that will allow us to remove an additional 44 acres from the City's fresh water system. He also advised the Board that we would continue to work on finding ways to get the campus irrigation system off of the City's fresh water system.

9. Mike Mason reported that the Fine Arts Addition project was progressing. According to the updated schedule, the project will be finished in mid-April. The architects, construction manager and the Division of Public Works are all working to keep the schedule from sliding any further and looking for ways to make up time. They are working to get the building enclosed by November 1, 2004.

10. The President reported on the progress of the student recreation center addition. He handed out a proposed diagram of the addition prepared by CTA Architects and discussed it with the Board.

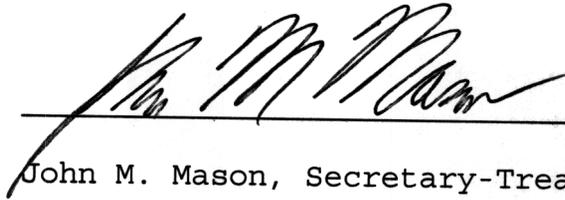
11. The President reported to the Board on the following items:

a. The President advised the Board that Terry Patterson from our fish hatchery was referenced in an article of the Capital Press concerning his research. The article reflected well on the college and Mr. Patterson.

b. The President reported to the Board concerning the June Idaho State Board of Education meeting. The eight year educational plan was reviewed and Fy 06 budget guidelines were established.

c. Bill Robertson from Twin Falls was named the President of Eastern Idaho Technical College.

ADJOURNMENT was declared at 6:39 p.m

  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

Approved: July 19, 2004

  
\_\_\_\_\_  
Chairman

June 11, 2004

To: President Meyerhoeffer and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Digital Microwave Radio Bids

We properly advertised and received bids for digital microwave radios for our telecommunications system. Radio equipment from two vendors is available through a contract in which the State of Idaho participates. We were hoping other vendors would undercut the state bid and we would receive the equipment at a lower price. This did not happen.

We are in the process of purchasing most of the radio equipment from Harris Corporation based upon prices in the state contract. A Cisco router is being purchased from Verizon also through a state contract. Lower cost items such as batteries and miscellaneous antenna parts are being purchased from various vendors. A listing of equipment purchased is on the attached page.

The equipment purchased is for the following projects:

- A second digital link to the Mini-Cassia Center to provide greater reliability
- An upgrade to a digital system for the Filer - Buhl – Castleford links
- A connection to the Shoshone, Dietrich and Richfield for internet services
- To provide some dehydrators, battery backup systems and redundant power supplies to the existing system to improve reliability

The total cost of all of the projects is approximately \$284,236. Funding is from our federal telecommunications grant for \$148,700, ARTEC for \$66,700 and Technology departmental budgeted funds of \$68,836.

Although a formal bid approval is not necessary on purchases from a state contract, we would like approval from the Board on proceeding on these projects..



COLLEGE OF  
SOUTHERN  
IDAHO

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June 4, 2004

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Northview Siding Project

We received two bids from the following vendors for the  
specified siding project:

All-Rite Siding	\$ 99,023
Whitehead Home Heating and Insulation	\$127,474

Based upon a review of the bids by Don Buettner and  
Randy Dill, I recommend we accept the low bid of All-Rite  
Siding of Twin Falls, Idaho in the amount of \$99,023.

Funding for this project is from the Dormitory Housing  
Commission and Student Union funds.



COLLEGE OF  
SOUTHERN  
IDAHO

June 4, 2004

President Meyerhoeffer and the College of Southern Idaho  
Board of Trustees

From: Mike Mason

Trustee Election

The Trustee positions held by LeRoy Craig and Dr. Charles Lehrman are up for election this year. The following is general information concerning the election:

1. Our election will be held on the first Tuesday after the first Monday in November (November 2nd) in conjunction with the general election.
2. Petitions for candidates must be turned in to me by 5:00 p.m on Wednesday, September 1, 2004.
3. In accordance with Idaho Code 34-1405, advertising the notice of the deadline for filing a declaration of candidacy must be published in the local newspaper not more than 14 nor less than 7 days prior to the filing deadline.
4. The notice of election must be published the first time not less than 12 days prior to the election and the last publication must be not less than 5 days prior to the election.
5. The deadline for the declaration of write in candidates is October 8, 2004.

We will ask Kristina Glascock and Cheryl Watts (Twin Falls and Jerome County Clerks) to run our election for us again this year. They have been very cooperative and are working to keep our costs as low as possible.

Based upon the preceeding information, the schedule of events concerning the election is as follows

August 12<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup> - Advertise Notice of Trustee Election and Deadline for filing Trustee Nominating Petitions Post in County Courthouses

September 1<sup>st</sup> - Nominating Petitions due by 5:00 p.m

October 8<sup>th</sup> - 5:00 P.M. Deadline for filing Declaration of Intent for write in candidates

November 2<sup>nd</sup> - Election

If you have any questions or concerns, please contact me at 208-732-6203.



COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES NOMINATING PETITION INSTRUCTIONS  
FOR THE NOVEMBER 2, 2004 ELECTION

NOMINATING PETITIONS MUST BE SIGNED BY AT LEAST FIVE (5) QUALIFIED COLLEGE DISTRICT ELECTORS. PETITIONS MUST BE FILED WITH THE SECRETARY OF THE BOARD OF TRUSTEES IN THE COLLEGE BUSINESS OFFICE NO LATER THAN 5:00 P.M. WEDNESDAY, September 1, 2004.

QUESTIONS CONCERNING THE ELECTION SHOULD BE DIRECTED TO MIKE MASON, SECRETARY FOR THE COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES, AT THE TAYLOR ADMINISTRATION BUILDING - PHONE 732-6203.

# DECLARATION OF CANDIDACY

OF \_\_\_\_\_

(Please print name exactly as you wish it to appear on the ballot.)

FOR THE OFFICE OF \_\_\_\_\_

I, the undersigned, being a resident of \_\_\_\_\_ District, State of Idaho, do hereby declare myself to be a candidate for the office of \_\_\_\_\_, for a term of \_\_\_\_\_ years, to be voted for at the \_\_\_\_\_ Election to be held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and that my residence address is \_\_\_\_\_

I further certify that I possess the legal qualifications to hold said office.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Candidate)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

(Notary Seal)

Signed: \_\_\_\_\_  
Notary Public.  
Residing At \_\_\_\_\_

# PETITION OF CANDIDACY

OF \_\_\_\_\_

(Please Print Name of Candidate)

FOR OFFICE OF \_\_\_\_\_

This petition must be filed in the office of the appropriate political sub-division filing officer on or before 5 p.m. \_\_\_\_\_ prior to the Election. The submitted petition must have affixed thereto the names of at least five (5) qualified electors which reside within the appropriate zone or district.

I, the undersigned, being a qualified elector of the \_\_\_\_\_ zone/district, in the State of Idaho, do hereby certify and declare that I reside at the place set opposite my name and that I join in the petition of \_\_\_\_\_, a candidate for the office of \_\_\_\_\_ to be voted for at the election to be held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

	<i>Signature of Petitioner</i>	<i>Printed Name</i>	<i>Residence Address</i>	<i>Date Signed</i>
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
7	_____	_____	_____	_____
8	_____	_____	_____	_____
9	_____	_____	_____	_____
10	_____	_____	_____	_____

STATE OF IDAHO

ss.

County of \_\_\_\_\_

I, \_\_\_\_\_, being first duly sworn, say: That I am a resident of the State of Idaho and at least 18 years of age; that every person who signed this sheet of the foregoing petition signed his or her name thereto in my presence; I believe that each has stated his or her name, post-office address and residence correctly, that each signer is a qualified elector of the State of Idaho, and the county of \_\_\_\_\_.

Signed \_\_\_\_\_

Post Office Address \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(Notary Seal)

Signed \_\_\_\_\_  
Notary Public  
Residing At \_\_\_\_\_

June 7, 2004

To: President Meyerhoeffer and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Dormitory Housing Commission Remodel/Maintenance Projects

We are in the process of making significant improvements to both the dormitory and Northview Apartment complex. The Northview Apartment projects are as follows:

Re-roof Building B & Maintenance Shed	\$30,000
Siding of All Buildings	99,000
New Front Windows for Apartments	17,800
Lighting	7,700
Seal Coating and Asphalt Repair	7,200
Parking Lot Camera System – Estimate	6,000
	-----
Total Cost	\$167,700

After investigating the cost of painting and the estimated life of paint, we determined we would be better off to side the apartments. In looking at the windows, we realized we would be replacing most of them over the next several years. If we delayed the windows, we would have to remove and refabricate part of the new siding with each window replacement. In addition to being more work, this may or may not look right. Based upon this we decided to replace all of the windows before installing new siding.

Lighting posed a similar problem. The existing lights are old, inefficient and barely adequate. If we wait to replace them, we will again be refabricating siding.

The parking lot seal coating and repair has been on our project list for several years. We have already re-roofed building A so the completion of the re-rooming building B just leaves us the two smaller buildings to complete over the next several years.

Numerous incidents of theft from tenant's cars in the parking lot necessitate the installation of cameras. The cameras will feed directly back our security office via a high speed internet connection. These will also enhance safety at the apartments. We hope to have these installed by next fall.

The dormitory project involves the total renovation of approximately 26 rooms in the B wing. The project involves installing new windows, adding new sheetrock to the four walls of each room, installing an air conditioning/heating unit, new lighting, new paint, new carpet and new furniture except for the bed. The hallways will also receive new carpet. The project is scheduled for completion by August 15, 2004.

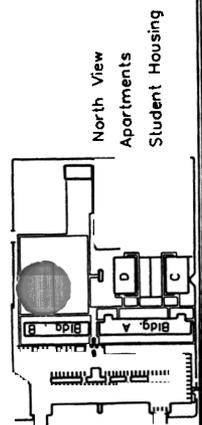
With our maintenance department doing all of the demolition and painting and some electrical work, we hope to be able to keep the total cost at approximately \$210,000. The major costs of the project are as follows:

Windows	\$24,000
HVAC Units	22,500
HVAC Unit Cabinet	20,500
Drywall	21,000
Carpet	14,200
Furniture	96,700
Lighting	7,200
Miscellaneous Electrical	3,000
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Total Cost	\$209,100

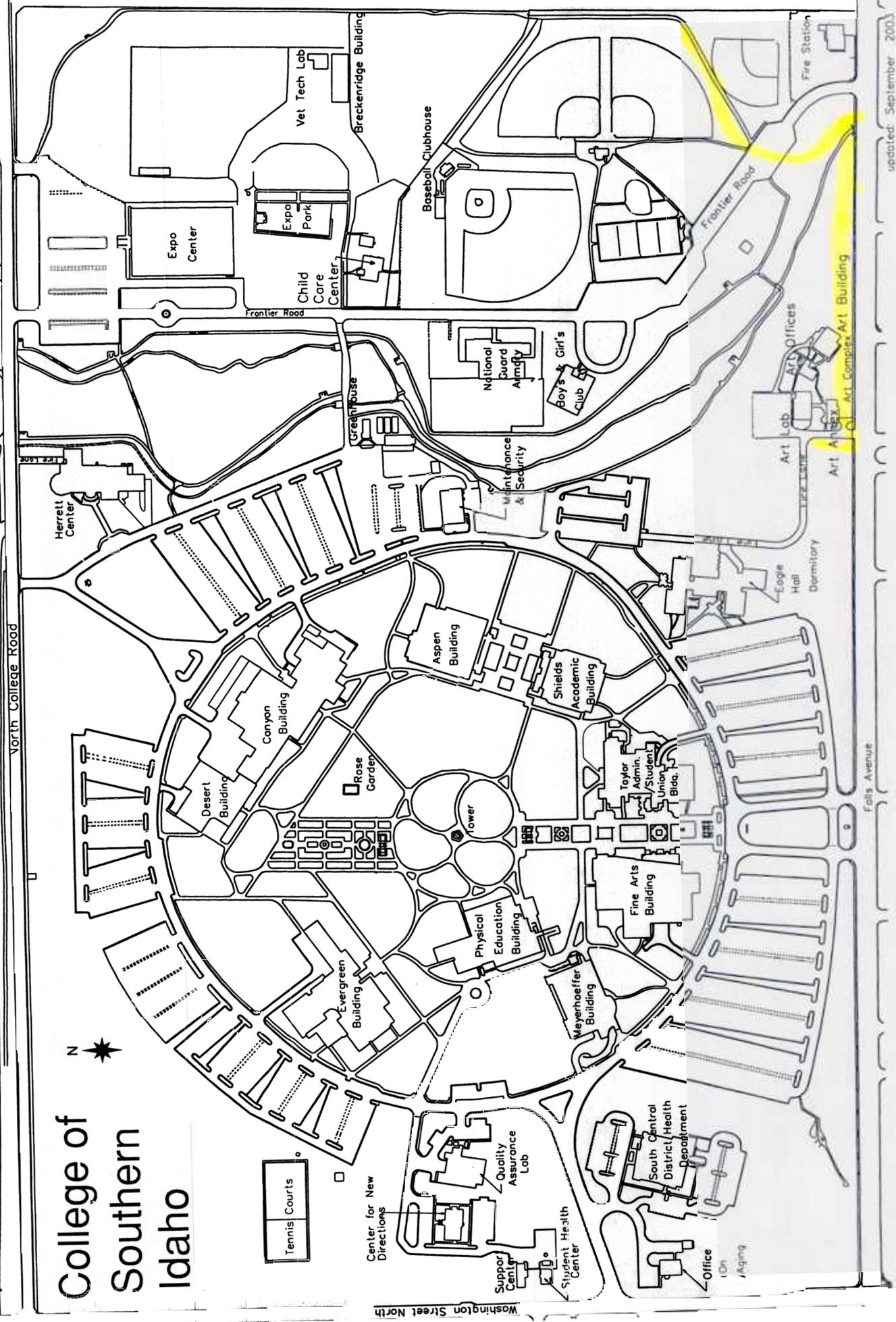
The funding for both the Northview Apartment and dormitory B wing renovation comes from the Student Union Fund. These are funds charged to all students in accordance with our bond resolution. A full time student pays \$30 per semester towards the Student Union Fund. We generally try to run both the dormitory and Northview Apartments on a profit basis and to utilize these funds for projects that benefit all students. We do not have sufficient reserves in the Dormitory Housing Commission to fund major renovations such as these.

We will have approximately \$500,000 in the Student Union Fund as of June 30, 2004. Fy 05 fees should come in at around \$234,000. With salaries and benefits for two custodians at \$55,000 and miscellaneous purchases of \$25,000, this will leave us approximately \$654,000. After the above two projects are paid for, we will have about \$284,200 remaining in the Student Union Fund. Part of these funds could be used to renovate a second wing of the dorm in the spring of 2005.

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# College of Southern Idaho



# COLLEGE OF SOUTHERN IDAHO

## STRATEGIC PLAN

### GOAL I: SERVICE

#### STRATEGY:

Promote habitual characteristics of respectful and courteous interactions with the widening diversity of the internal community as well as the community at large; enable access to educational and training opportunities; and, demand the highest possible quality of performance.

#### **ACTION AREA A: Student Service**

**Action Item 1)** Assure a student's continuing access to educational and training opportunities by: eliminating student/CSI contact barriers; insuring collaboration among student service departments; communicating interactively with the College community, other institutions of higher education, and community at large. (*Student Services*)

**Action Item 2)** Establish a convenient, user-oriented student services system sometimes referred to as "one stop service". (*Student Services*)

**Action Item 3)** Reinvigorate programs to increase recruitment, retention, and placement of students. (*Director, New Student Services*)

**Action Item 4)** Institutionalize a minimum standard of "computer literacy" for degree-seeking students and expectations of compliance. (*Computer Skills Assessment Committee*)

**Action Item 5)** Offer classes at nontraditional times. (*Chief Academic Officer*)

**Action Item 6)** Develop opportunities for students with young families. (*Center for New Directions*)

#### **ACTION AREA B: Diversity of Student Body**

**Action Item 1)** Adopt a College definition of diversity that includes multicultural, highly able, and international students.

**Action Item 2)** Expand recruitment of multicultural, highly able, and international students.

**Action Item 3)** Recharge programs that promote understanding of diversity internally and externally.

#### **ACTION AREA C: Communication**

**Action Item 1)** Establish a user-friendly College-wide electronic communication system that interactively communicates institutional and departmental voice, data, and video messages.

**Action Item 2)** Communicate system-wide announcements and news items of general interest to the internal community.

**Action Item 3)** Establish a systematic survey process to obtain input about the quality of service exhibited by the College, internally, with former students, and with the community at large.

**Action Item 4)** Establish a representative committee to invite to the college campus-wide speakers of general interest (not classroom guests).

**Action Item 5)** Assure that the “open door” policy on campus continues and is extended to communications that are not face-to-face.

**Action Item 6)** (2004) Initiative on Decision-Making and Communication

**ACTION AREA D: Quality**

**Action Item 1)** Develop process for balancing student growth with quality instruction on an ongoing basis.

**Action Item 2)** Set expectations for quality programs and services by assuring that standards of performance and measurements of compliance are in place.

**Action Item 3)** Assure quality of instruction in all programs in cooperation with faculty, department heads, division directors, and deans.

**Action Item 4)** (2004) Initiative on Quality Instruction and Student Growth

**GOAL II: INNOVATION**

**STRATEGY:**

Discharge duties inventively and creatively. This entrepreneurial environment is fostered by administrators and all other employees who undertake thoughtful, insightful, and forward-looking decisions and reasonable risk may be a part of the College enterprise. The goal of “Innovation” is both to establish and to maintain the inventive spirit of the College.

**ACTION AREA A: Programs and Program Review**

**Action Item 1)** Continuously scan pertinent educational and business environments to ensure that programs meet forward-looking student, academic, and business needs and respond appropriately.

**Action Item 2)** Ensure that objective standards, processes, and procedures are in place to determine effectiveness of program mission and function; student preparation and instructional methods; student performance and outcomes. Take corrective action where indicated.

**Action Item 3)** Assure that the needs of special populations and persons with disabilities of the College are anticipated.

**Action Item 4)** Routinely assess the competitive marketplace for higher education.

**ACTION AREA B: Technology**

**Action Item 1)** Continuously enhance student access, improved learning, and internal and external services with up-to-date proven technology.

**Action Item 2)** Provide faculty, staff, and administration experience with emerging technologies.

**Action Item 3)** Continuously analyze, regularly report upon and make recommendations related to improvement opportunities in distance learning, internet, and the evolving data, video and voice technologies.

**Action Item 4)** Cooperate in community-wide communication networks in discharge of the College’s responsibility in the context of homeland security.

**ACTION AREA C: New Funding**

- Action Item 1)** Maintain and establish cordial working relationships with supervisory agencies and elected officials.
- Action Item 2)** Foster acceptance of the expectation that employees participate in seeking funding to supplement State general fund monies.
- Action Item 3)** Promote grant development and foundation activities.
- Action Item 4)** (2004) Initiative on Alternative Funding

**GOAL III: PARTNERSHIPS**

**STRATEGY:**

In the development and delivery of programs and services internally, cooperate and collaborate effectively and efficiently across administrative boundaries and, externally with the other educational institutions, businesses, and community organizations.

**ACTION AREA A: Internal Partnerships**

- Action Item 1)** Develop outreach centers with services at all campus sites.
- Action Item 2)** Establish standards and expectations for sharing of resources and cooperation between and among departments and between technical and academic disciplines.
- Action Item 3)** Establish program-development assistance for faculty to further the grant request process.
- Action Item 4)** Establish administration, faculty and staff cooperative process.

**ACTION AREA B: Service Area School Districts**

- Action Item 1)** Establish regular administrative and faculty interaction with counterparts at school districts including both public and private schools.
- Action Item 2)** Develop dual credit and tech prep opportunities.

**ACTION AREA C: Higher Education Partnerships**

- Action Item 1)** Broker four-year degree and advanced degree offerings in the service area by surveying, advocating and developing delivery or expansion of programs with appropriate institutions of higher education.
- Action Item 2)** Cooperatively construct a higher education center for the easy access of service area students to four-year and advanced degree offerings.
- Action Item 3)** Develop articulation to four-year degree programs.

**ACTION AREA D: Community Partnerships**

- Action Item 1)** Maintain and clarify the process for responsiveness to training requests from business.
- Action Item 2)** Continuously review comprehensive policies and procedures for discharge of Local Emergency Planning Committee duties.
- Action Item 3)** Create just-in-time training opportunities.
- Action Item 4)** Provide organizational leadership in regional economic development.
- Action Item 5)** Maintain and invigorate partnerships with community organizations to further cultural and artistic programs and events.

**Action Item 5)** Assure that the “open door” policy on campus continues and is extended to communications that are not face-to-face.

**Action Item 6)** (2004) Initiative on Decision-Making and Communication

**ACTION AREA D: Quality**

**Action Item 1)** Develop process for balancing student growth with quality instruction on an ongoing basis.

**Action Item 2)** Set expectations for quality programs and services by assuring that standards of performance and measurements of compliance are in place.

**Action Item 3)** Assure quality of instruction in all programs in cooperation with faculty, department heads, division directors, and deans.

**Action Item 4)** (2004) Initiative on Quality Instruction and Student Growth

**GOAL II: INNOVATION**

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Discharge duties inventively and creatively. This entrepreneurial environment is fostered by administrators and all other employees who undertake thoughtful, insightful, and forward-looking decisions and reasonable risk may be a part of the College enterprise. The goal of “Innovation” is both to establish and to maintain the inventive spirit of the College.

**ACTION AREA A: Programs and Program Review**

**Action Item 1)** Continuously scan pertinent educational and business environments to ensure that programs meet forward-looking student, academic, and business needs and respond appropriately.

**Action Item 2)** Ensure that objective standards, processes, and procedures are in place to determine effectiveness of program mission and function; student preparation and instructional methods; student performance and outcomes. Take corrective action where indicated.

**Action Item 3)** Assure that the needs of special populations and persons with disabilities of the College are anticipated.

**Action Item 4)** Routinely assess the competitive marketplace for higher education.

**ACTION AREA B: Technology**

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# COLLEGE OF SOUTHERN IDAHO

## STRATEGIC PLAN

### GOAL I: SERVICE

#### STRATEGY:

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#### **ACTION AREA A: Student Service**

**Action Item 1)** Assure a student's continuing access to educational and training opportunities by: eliminating student/CSI contact barriers; insuring collaboration among student service departments; communicating interactively with the College community, other institutions of higher education, and community at large. (*Student Services*)

**Action Item 2)** Establish a convenient, user-oriented student services system sometimes referred to as "one stop service". (*Student Services*)

**Action Item 3)** Reinvigorate programs to increase recruitment, retention, and placement of students. (*Director, New Student Services*)

**Action Item 4)** Institutionalize a minimum standard of "computer literacy" for degree-seeking students and expectations of compliance. (*Computer Skills Assessment Committee*)

**Action Item 5)** Offer classes at nontraditional times. (*Chief Academic Officer*)

**Action Item 6)** Develop opportunities for students with young families. (*Center for New Directions*)

#### **ACTION AREA B: Diversity of Student Body**

**Action Item 1)** Adopt a College definition of diversity that includes multicultural, highly able, and international students.

**Action Item 2)** Expand recruitment of multicultural, highly able, and international students.

**Action Item 3)** Recharge programs that promote understanding of diversity internally and externally.

#### **ACTION AREA C: Communication**

**Action Item 1)** Establish a user-friendly College-wide electronic communication system that interactively communicates institutional and departmental voice, data, and video messages.

**Action Item 2)** Communicate system-wide announcements and news items of general interest to the internal community.

**Action Item 3)** Establish a systematic survey process to obtain input about the quality of service exhibited by the College, internally, with former students, and with the community at large.

**Action Item 4)** Establish a representative committee to invite to the college campus-wide speakers of general interest (not classroom guests).

## **GOAL IV: FULLY DEVELOP RESOURCES**

### **STRATEGY:**

Enhance potential successes and high-level achievement through the development and management of human, physical, and financial resources.

### **ACTION AREA A: Human Resources**

**Action Item 1)** Institute and refine system-wide professional development and renewal.

**Action Item 2)** Create a database tracking system for professional development.

**Action Item 3)** Cooperatively review personnel classification system; job descriptions; and evaluation process.

**Action Item 4)** Reaffirm salary competitiveness goals.

**Action Item 5)** Develop a process leading toward greater employee diversity to reflect a more diverse student body.

**Action Item 6** (2004) Initiative on Maintaining the CSI Culture

### **ACTION AREA B: Facilities and Grounds as a Resource**

**Action Item 1)** Ensure that buildings and landscaping are student and environmentally friendly including landscaping with lowered water demand.

**Action Item 2)** Develop grounds and facilities that are safe.

**Action Item 3)** Expand use of classroom buildings in non-traditional times.

**Action Item 4)** Maintain open spaces and buildings consistently at the traditional high level of appearance and function.

**Action Item 5)** Provide buildings and facilities for community use in a way that is consonant with increasing energy, maintenance, and opportunity costs and fees-for-use.

**Action Item 6)** Fully develop the Wood River Valley facility as indicated by program offerings.

**Action Item 7)** (2004) Initiative on Safety and Security

### **ACTION AREA C: Financial Resources**

**Action Item 1)** Manage and invest money resources prudently on behalf of the public in the service area.

**Action Item 2)** Develop budgets annually and provide budgetary responsibility and accountability.

Preliminary Schematic Design

# Student Recreation Center

## Addition to Physical Education Building

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College of Southern Idaho  
Twin Falls, Idaho

June 4 2004



STARR  
CORPORATION





College of Southern Idaho

# STUDENT RECREATION CENTER PE BUILDING ADDITION

FLOOR PLAN MAIN LEVEL



Handwritten scribbles on the right side of the page.

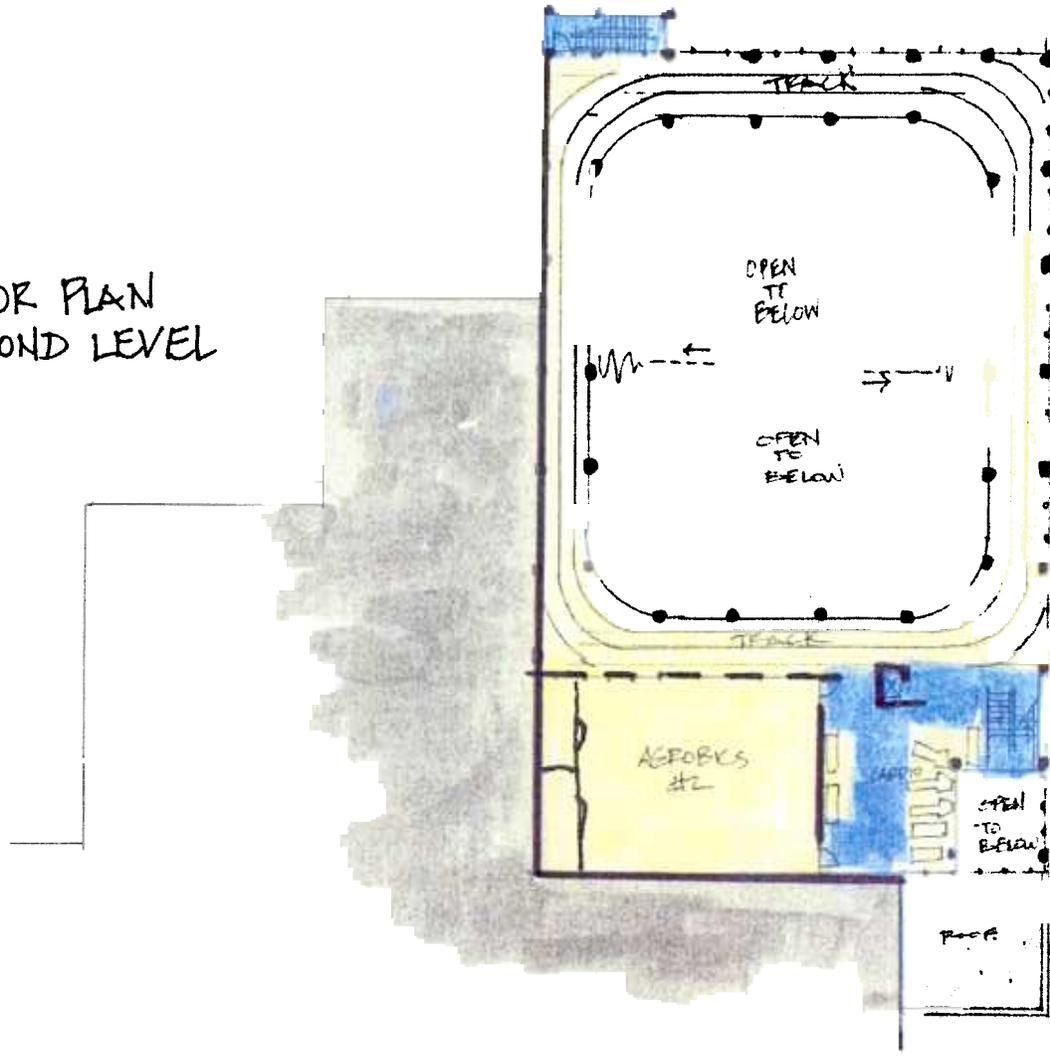




College of Southern Idaho

# STUDENT RECREATION CENTER PE BUILDING ADDITION

FLOOR PLAN  
SECOND LEVEL



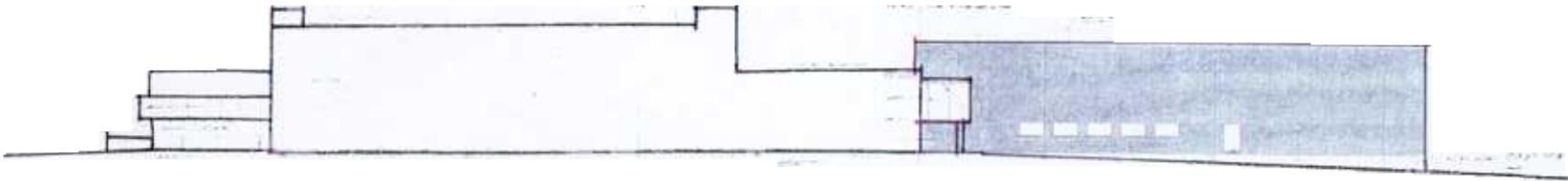


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EAST ELEVATION STUDY



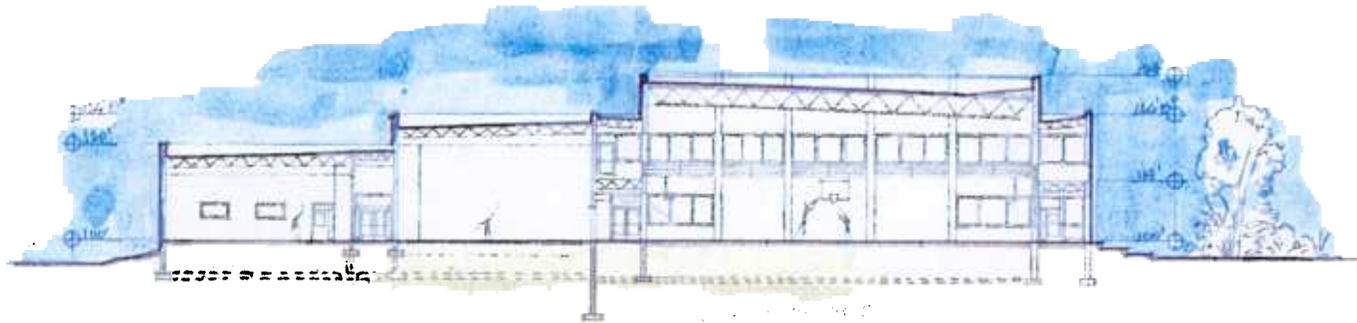
EXISTING EAST ELEVATION



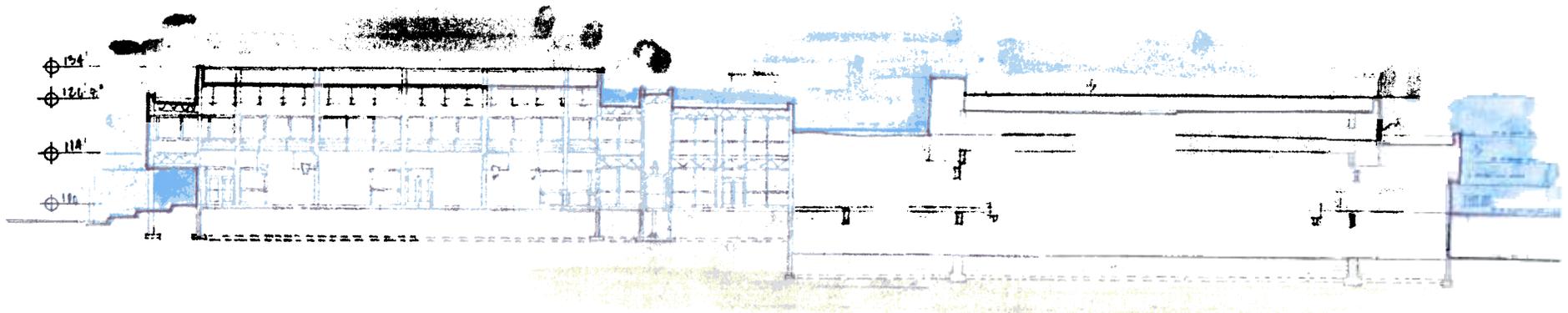


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# STUDENT RECREATION CENTER PE BUILDING ADDITION



SECTION EAST-WEST



SECTION NORTH-SOUTH



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