

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

October 15, 2007

**Board of Trustees Executive Session
5:00 p.m.
TAYLOR BUILDING – PRESIDENT’S BOARD ROOM**

**Board of Trustees Meeting
5:30 p.m.
TAYLOR BUILDING SUB – ROOM 248**

AGENDA

MINUTES - EXECUTIVE SESSION - SEPTEMBER 24, 2007: (A) *Mike Mason*

MINUTES - REGULAR MEETING – SEPTEMBER 24, 2007: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

LAW ENFORCEMENT SIMULATOR BID: (A) *Mike Mason*

MACHINERY LAB EQUIPMENT BID: (A) *Mike Mason*

WALKWAY LIGHTING PROJECT BID: (A) *Mike Mason*

FISCAL YEAR 2007 AUDIT: (A) *Mike Mason*

HEAD START REPORT: (I) *Mike Mason*

GEAR-UP PROJECT: (I) *Mike Mason & Curtis Eaton*

PRESIDENT’S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
OCTOBER BOARD OF TRUSTEES MEETING
OCTOBER 15, 2007

CALL TO ORDER: 5:36 p.m. Presiding: Donna Brizee

Attending: Trustees: Donna Brizee, Dr. Allan Frost and
Dr. Thad Scholes

College Administration: Gerald L. Beck, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Edit Szanto, Vice President of Student Services
and Planning and Development
Dr. Ken Campbell, Dean of Technology
Dr. Cindy Bond, Instructional Dean
Dr. John Miller, Instructional Dean
Dr. Mark Sugden, Dean of Health and Human Services
Graydon Stanley, Dean of Students
Scott Scholes, Dean of Student Services
Monty Arrossa, Director of Human Resources
Gail Schull, Registrar
Randy Dill, Physical Plant Director
Curtis Eaton, Advisor to the President
Doug Maughan, Public Information Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: None

Visitors: Lexi Scanlon

Faculty Representative: Janet Sandy

PACE Representative: Cindy Flowers

Times News: Andrea Gates

MINUTES OF THE EXECUTIVE SESSION OF SEPTEMBER 24, 2007 were
approved on MOTION by Dr. Allan Frost. Affirmative vote was
unanimous.

MINUTES OF THE REGULAR SESSION OF SEPTEMBER 24, 2007 were
approved on MOTION by Dr. Thad Scholes. Affirmative vote was
unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

BIDS:

1. The Board approved the purchase of the Law Enforcement Firearms and Force Simulator from IES Interactive Training of Ann Arbor, Michigan in the amount \$42,000 less a trade in of existing obsolete equipment of \$10,000 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this \$32,000 purchase is from budgeted capital outlay funds from the Division of Professional Technical Education.

2. The Board approved the purchase of the specified two CNC vertical machining centers, three vertical knee mills and four gap bed lathes from King Machine of Meridian, Idaho in the amount of \$151,061.00 on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Funding for the equipment is planned to be from the federal WIRED grant. In the event WIRED grant funding is not approved, the equipment will be purchased from capital outlay funds from the Division of Professional Education.

3. The Board approved the low bid of Platt Electric Supply of Twin Falls, Idaho for the specified walkway lighting fixtures in the amount of \$100,860.00 on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Funding for this project is from the State of Idaho Division of Public Works preventative maintenance allocation. Funds have been deposited with the college to cover the cost of this project.

PRESIDENT'S REPORT:

1. The Board approved the fiscal year 2007 audit on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

2. Mike Mason advised the Board that the federal program review was underway for Head Start this week. Dr. Allan Frost has agreed to meet with the review team as the Board's representative.

3. Mike Mason presented information concerning the Gear Up federal grant that was awarded to the Idaho State Board of Education last year. The matching funds that were to be utilized for the grant were determined to be ineligible.

The Idaho State Board of Education has until October 30, 2007 to raise \$2,900,000 in match per year for the six year grant.

The grant will provide a matching scholarship up to 50% of a Pell grant to students from Gear Up public schools. To qualify to be a Gear Up public school, the school must have at least 50% of its students in the free or reduced lunch program. Students who are in the sixth, seventh or eighth grade this year will qualify for the grant upon graduation from high school.

The College of Southern Idaho Board of Trustees authorized the transfer of up to \$750,000 to a dedicated, irrevocable fund within the college's accounting system for the life of the Gear Up grant to be expended for matching Gear Up scholarships on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

4. President Beck reported the following:

a. On Wednesday we will have our third meeting with Starr Corporation and CTA Architects concerning the new Health Sciences and Human Services Building. We will be looking at square footages and budgets.

b. Adult Basic Education (ABE) and General Education Degree (GED) student numbers were up this fall.

c. Dr. Marion Steel, ABE/GED director, received her doctorate this fall. Dr. Beck acknowledged this accomplishment.

d. The College of Southern Idaho Foundation is looking at major areas of interest for the capital fundraising campaign.

e. Magic Valley Early Iron made their annual contribution to the College of Southern Idaho Foundation for scholarships from funds raised as a part of their car show held in the Eldon Evans Exposition Center.

f. Meetings were held with Joe Herring of the Region IV Development Association to plan for the infrastructure that will support the creation of the 'North Loop' of the campus where the Health Sciences and Human Services building will be located.

g. The Presidents Council, made up of college and university presidents, discussed how to equalize professional technical fees in Idaho. This issue will also most likely come up in the legislature in January.

h. Dr. Beck thanked the Idaho Permanent Building Fund Council for their support of college's building project and preventative maintenance funds. Thanks to this support, we have no deferred maintenance.

i. Monty Arrossa said fourteen people went through the latest new employee orientation this month. These are not new positions, but rather replacements for others who have left the college.

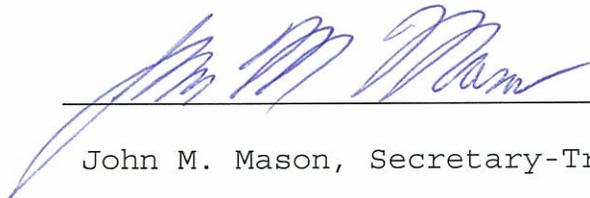
j. The President thanked Dr. Edit Szanto her work with approximately seventy five people through the all day strategic planning meeting that took place today at the Herrett Center.

k. Higher Education week at the Idaho Legislature is scheduled to begin January 14, 2008.

l. A delegation of fourteen North Idaho College representatives will be spending the day on campus with their counterparts on Tuesday, October 16, 2007.

m. A number of our administrators and others have been contacted by representatives from the College of Western Idaho concerning college operations. President Beck thanked all who have been responsive to this effort. Classes are expected to begin at the College of Western Idaho in the fall of 2008.

ADJOURNMENT was declared at 6:14 p.m.



John M. Mason, Secretary-Treasurer

Approved: November 19, 2007



Chairman



October 15, 2007

To: President Beck and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

Re: Simulator Bid

We received one bid for a Law Enforcement Firearms & Force Simulator from IES Interactive Training from Ann Arbor Michigan in the amount of \$42,000 with a trade in allowance of \$10,000 for our obsolete simulator that was purchased in 1999. The net bid amount is \$32,000.

The Law Enforcement Firearms & Force Simulator will be used to upgrade the existing system to state of the art technology and to extend the capabilities in such a way as to enhance student performance.

Based on the review of the bid by Todd Schwarz and Brett Reid, I recommend that we accept the bid from IES Interactive Training, in the amount of \$32,000.

Funding for this purchase will come from a grant Capital Outlay Funds from the Division Professional Technical Education.



October 15, 2007

To: President Beck and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Machining Equipment Bid

We received one bid for Machining Lab equipment from King Machine of Meridian Idaho for \$151,061.

Two (2) CNC Vertical Machining Centers, three (3) Vertical Knee Mills, and four (4) Gap Bed Lathes will be used to launch the machining and CNC portions of the Manufacturing Technology program. One of the CNC Vertical Machining Centers will be located in the Cassia Technical Center. The balance of the equipment will be placed in the Twin Falls High School.

Based on the review of the bid by Todd Schwarz, I recommend that we accept the bid from King Machine in the amount of \$151,061

Funding for this purchase is pending the authorization to expend funds related to the United States Department of Labor WIRED grant. If funding is not approved from the WIRED grant we will seek Capital Outlay funds from the Division of Professional Technical Education.



October 3, 2007

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Campus Walkway Lighting Bid

We received two bids for the one hundred specified walkway lights. The bids are as follows:

Platt Electric Supply	\$100,860.00
Crum Electric Supply	\$111,492.31

Based upon a review of the bid by Randy Dill and Allen Scherbinsky, I recommend that we accept the low bid of Platt Electric Supply of Twin Falls, Idaho in the amount of \$100,860.00 for the specified lights.

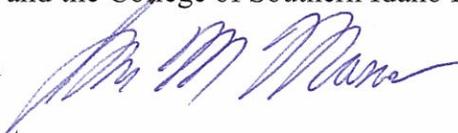
The lighting fixtures will be installed by our maintenance department over the next six to nine months.

This is a delegated preventative maintenance project from the Idaho State Division of Public Works. They have deposited funds with us to cover the cost of this project.

October 3, 2007

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason



Re: GEAR UP Grant

Last year the Idaho State Board of Education applied for and received the Gear Up grant. The purpose of the Gear Up grant is to assist students from low income schools in attending college. The grant has shown to be effective in various other states and appears to be a good fit for Idaho.

To be eligible, the public school has to have more than 50% of their students on the free or reduced lunch program and be accepted into the grant. Buhl, Burley, Gooding, Robert Stuart (Twin Falls) and Raft River have been accepted as Gear Up schools in our area.

These schools will be provided grant funds that will pay for a coordinator that will work with students, faculty and institutions of higher education to assist students in preparing for and attending college. Campus visits are required for 8th graders and 10th graders. Institutions will work with public schools to provide these visits but the cost of the visits will be provided by the institution. These are essentially campus recruiting visits.

The first Gear Up students will arrive on campus in the fall of 2012 and the grant will end in 2017. There is a scholarship component to the grant. The grant will match scholarship funds provided by an institution or foundation for the minimum amount of a Pell grant in that given year. The current Pell grant is approximately \$2,400 per semester. In this case, the institution would provide a scholarship of \$1,200 and the grant would match this amount which would give the student a total of \$2,400 and still leave them eligible for other grants.

In order to participate in the scholarship program, we have to commit matching scholarship funds each year. We have reserves in our general fund balance that would allow us to transfer \$750,000 from fund balance to a dedicated account within our system. This would provide 5 years of scholarship match at \$150,000 per year. These funds will be drawn down as scholarship funds as Gear Up students attend CSI. We would make the full award to the student and bill the State of Idaho for the matching funds. In the event the CSI scholarship funds are not utilized, the funds remain at CSI with no restrictions.

In the event the Board approves this commitment of funds, the CSI Foundation has agreed to consider matching the Board's contribution. Curtis Eaton has offered to assist us in presenting the program to the CSI foundation.

With both the College and Foundation participating, we have the potential to have approximately 125 full time Gear Up students on campus from 2012 through 2017. Each year these 125 students would receive approximately \$4,800 in scholarship funds each year. This totals \$600,000 of which \$300,000 is from federal matching funds. Through participation in the Gear Up program, these students should be adequately prepared for college and have the financial resources to be successful.

The State of Idaho has to come up with \$2.9 million dollars of matching funds each year or they will have to cancel grant. Governor Otter supports efforts to raise matching funds and preserve the grant. The State Board of Education is contacting all of the institutions of higher education in addition to various large companies and foundations in an effort to raise these funds.

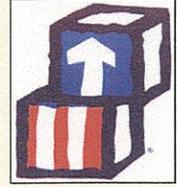
If the Board approves funding and the CSI Foundation provides matching funds, our funds alone will meet approximately 10% of the required state wide annual required match. If matching funds for the grant are not raised by October 30, 2007, the Idaho State Board of Education will be forced to withdraw from the grant.

It is my recommendation that the Board evaluate the merits of the Gear Up grant. If the Board chooses to participate in the grant, I further recommend that the Board authorize an amount to be transferred from the general fund balance to cover 5 years of matching funds for the grant.

PROUD TO BE PART OF THE CSI FAMILY



SOUTH CENTRAL HEAD START



Program Options

- Annual Comprehensive Community Assessment is utilized to:
 - Insure that South Central Head Start is responsive to the changing the needs of children and families in the service area
 - Assess Head Start service delivery to determine the comprehensive nature of, and integration with, local community services.
 - Track and monitor the demographic shifts in order to respond efficiently and effectively to the changing needs of those we serve.
- Four Program Options are available:
 - **Part Day/Part Year**—Offered at all ten Head Start Centers, provides services during the school year. Includes 69 4-hour class days with 16 1&1/2 hour home visits
 - **Full Day/Full Year**—Offered at three Head Start Centers, provides services over a twelve month period. 241 10-hour class days with 14 1&1/2 hour home visits throughout the year.
 - **Double Session**—Offered at two Head Start centers, provides services during the school year. 138, 3&1/2 hour class days with 14 1&1/2 hour home visits throughout the year.
 - **School District Collaboration**—Offered at four Head Start centers provides services during the school year. A minimum of sixty-nine class days (two to four days per week – depending upon individual need) with sixteen one-and-a-half hour home visits throughout the year.



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School	Cohort 1	Cohort 2	Cohort 3	Total	Grad Rate	GU Target	Potential
William Thomas	121	121	121	363	0.9528	1	345.8664
Aberdeen	66	66	66	198	0.9824	1	194.5152
Raft River	27	27	27	81	0.96	1	77.76
Buhl	129	129	129	387	0.8247	0.8747	319.1589
Robert Stewart	230	230	230	690	0.847	0.897	584.43
Burley	233	233	233	699	0.9464	0.9964	661.5336
South Freemont	126	126	126	378	0.9712	1	367.1136
Harold B Lee	37	37	37	111	1	1	111
				2907			2661.3777

Pell Grant Level (5400/yr) \$14,371,440

	Number of CSI enrollees	Per Year
	280	\$1,512,000
		\$756,000
		\$756,000

2 Years
\$3,024,000
\$1,512,000
\$1,512,000

\$15,038,582

2784.9225

111
378
696.4836
618.93
338.5089

81
198
363
GU Potential