

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

February 25th, 2008

EXECUTIVE SESSION

5:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

5:30 p.m.

Taylor Building – SUB 248

AGENDA

MINUTES – EXECUTIVE SESSION OF JANUARY 22, 2008 : (A) *Mike Mason*

MINUTES – REGULAR MEETING OF JANUARY 22, 2008: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

BOARD MEETING SCHEDULE FOR FY09: (A) *Mike Mason*

HEAD START REPORT: (A) *Mike Mason*

HEALTH SCIENCE & HUMAN SERVICES BUILDING MATERIALS: (A) *Mike Mason*

RECOGNITION OF NEW CENTURY SCHOLAR: (I) *Graydon Stanley & Tiffany Seeley-Case*

PRESIDENT’S REPORT/LEGISLATIVE UPDATE: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
FEBRUARY BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2008

CALL TO ORDER: 6:02 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes

College Administration: Gerald L. Beck, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Gee, Executive Vice President and Chief
Academic Officer
Dr. Edit Szanto, Vice President of Student Services
and Planning and Development
Dr. Ken Campbell, Dean of Technology
Dr. Cindy Bond, Instructional Dean
Dr. John Miller, Instructional Dean
Dr. Mark Sugden, Dean of Health and Human Services
Todd Schwarz, Instructional Dean
Graydon Stanley, Dean of Students
Scott Scholes, Dean of Student Services
Monty Arrossa, Director of Human Resources
Randy Dill, Physical Plant Director
Doug Maughan, Public Information Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Jeff Harmon and Tiffany Selley-Case

Visitors: Ana Moreno, LeeAnn Snow, Ken Snow and Karen Snow

Faculty Representative: Ryan Jund

PACE Representative: Nina Ramsey and Kim Taylor

Times News: None

MINUTES OF THE REGULAR SESSION AND EXECUTIVE SESSION OF
JANUARY 22, 2008 were approved on MOTION by Dr. Allan Frost.
Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on
MOTION by Dr. Charles Lehrman. Affirmative vote was
unanimous.

College of Southern Idaho

Acct Year: 0708
Acct Month: 7

Fund From: 00
Fund To: 99

Dept From: 7300
Dept To: 7399

Acct From: 3000
Acct To: 5999

Dept		Actual	Encumbrance	Total	Budget	Remaining	
7330	HEADSTART ACCOUNT 22						
4210	STATE REVENUE	(\$108,986.73)	\$0.00	(\$108,986.73)	\$0.00	\$108,986.73	
4220	FEDERAL REVENUE	(\$2,227,327.63)	\$0.00	(\$2,227,327.63)	\$0.00	\$2,227,327.63	
	SUBTOTAL 42	(\$2,336,314.36)	\$0.00	(\$2,336,314.36)	\$0.00	\$2,336,314.36	0.00%
4650	MISCELLANEOUS REVENUE	(\$184,146.28)	\$0.00	(\$184,146.28)	\$0.00	\$184,146.28	
	SUBTOTAL 46	(\$184,146.28)	\$0.00	(\$184,146.28)	\$0.00	\$184,146.28	0.00%
5010	SALARIES CLASSIFIED	\$801,214.98	\$0.00	\$801,214.98	\$0.00	(\$801,214.98)	
5011	SALARIES CLASSIFIED PART-TIME	\$123,287.40	\$0.00	\$123,287.40	\$0.00	(\$123,287.40)	
5020	SALARIES EXEMPT	\$356,757.30	\$0.00	\$356,757.30	\$0.00	(\$356,757.30)	
5021	SALARIES EXEMPT PART-TIME	\$9,643.05	\$0.00	\$9,643.05	\$0.00	(\$9,643.05)	
	SUBTOTAL 50	\$1,290,902.73	\$0.00	\$1,290,902.73	\$0.00	(\$1,290,902.73)	0.00%
5101	WORKMEN'S COMP	\$9,393.38	\$0.00	\$9,393.38	\$0.00	(\$9,393.38)	
5110	FICA	\$76,949.69	\$0.00	\$76,949.69	\$0.00	(\$76,949.69)	
5111	MEDICARE	\$17,996.09	\$0.00	\$17,996.09	\$0.00	(\$17,996.09)	
5120	HEALTH INSURANCE	\$350,886.94	\$0.00	\$350,886.94	\$0.00	(\$350,886.94)	
5130	RETIREMENT	\$137,770.91	\$0.00	\$137,770.91	\$0.00	(\$137,770.91)	
5140	UNEMPLOYMENT INSURANCE	\$6,453.10	\$0.00	\$6,453.10	\$0.00	(\$6,453.10)	
5150	GROUP LIFE AND DISABILITY	\$12,708.80	\$0.00	\$12,708.80	\$0.00	(\$12,708.80)	
	SUBTOTAL 51	\$612,158.91	\$0.00	\$612,158.91	\$0.00	(\$612,158.91)	0.00%
5210	TRAVEL	\$26,798.26	\$0.00	\$26,798.26	\$0.00	(\$26,798.26)	
5212	CHILD TRAVEL	\$54,169.76	\$0.00	\$54,169.76	\$0.00	(\$54,169.76)	
5214	OUT OF AREA TRAVEL	(\$475.57)	\$0.00	(\$475.57)	\$0.00	\$475.57	
5215	TELEPHONE	\$21,711.86	\$0.00	\$21,711.86	\$0.00	(\$21,711.86)	
5220	REPAIRS-SPACE	\$38,995.04	\$0.00	\$38,995.04	\$0.00	(\$38,995.04)	
5225	SPACE RENTAL	(\$11.55)	\$0.00	(\$11.55)	\$0.00	\$11.55	
5226	LEASE/PURCHASE PAYMENTS	\$108,764.01	\$0.00	\$108,764.01	\$0.00	(\$108,764.01)	
5230	CONSULTING	\$24,542.24	\$0.00	\$24,542.24	\$0.00	(\$24,542.24)	
5234	STAFF TRAINING	(\$1,262.95)	\$0.00	(\$1,262.95)	\$0.00	\$1,262.95	
5235	PARENT TRAINING	\$2,699.97	\$0.00	\$2,699.97	\$0.00	(\$2,699.97)	
5255	IDAHO POWER	\$14,264.41	\$0.00	\$14,264.41	\$0.00	(\$14,264.41)	
5256	INTERMOUNTAIN GAS	\$9,351.75	\$0.00	\$9,351.75	\$0.00	(\$9,351.75)	
5257	TF WATER & SANITATION	\$5,446.60	\$0.00	\$5,446.60	\$0.00	(\$5,446.60)	
5283	GARBAGE DISPOSAL	\$2,346.55	\$0.00	\$2,346.55	\$0.00	(\$2,346.55)	
5290	OTHER SERVICES	\$24,209.06	\$0.00	\$24,209.06	\$0.00	(\$24,209.06)	
5291	ADMIN COSTS - 5%	\$120,470.00	\$0.00	\$120,470.00	\$0.00	(\$120,470.00)	
5292	MEDICAL	\$6,308.23	\$0.00	\$6,308.23	\$0.00	(\$6,308.23)	
5293	DENTAL	\$11,533.83	\$0.00	\$11,533.83	\$0.00	(\$11,533.83)	
	SUBTOTAL 52	\$469,861.50	\$0.00	\$469,861.50	\$0.00	(\$469,861.50)	0.00%
5301	OFFICE SUPPLIES	\$6,472.90	\$0.00	\$6,472.90	\$0.00	(\$6,472.90)	
5303	TRAINING SUPPLIES	\$7,688.93	\$0.00	\$7,688.93	\$0.00	(\$7,688.93)	
5310	POSTAGE	\$983.91	\$0.00	\$983.91	\$0.00	(\$983.91)	
5315	INSTRUCTIONAL SUPPLIES	\$25,104.71	\$0.00	\$25,104.71	\$0.00	(\$25,104.71)	
5340	FOOD	\$81,923.89	\$0.00	\$81,923.89	\$0.00	(\$81,923.89)	
5390	OTHER SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	SUBTOTAL 53	\$122,174.34	\$0.00	\$122,174.34	\$0.00	(\$122,174.34)	0.00%
5420	EQUIPMENT	\$85,053.00	\$0.00	\$85,053.00	\$0.00	(\$85,053.00)	
	SUBTOTAL 54	\$85,053.00	\$0.00	\$85,053.00	\$0.00	(\$85,053.00)	0.00%
Dept 7330	HEADSTART ACCOUNT 22	\$59,689.84	\$0.00	\$59,689.84	\$0.00	(\$59,689.84)	0.00%

Revenue: (\$2,520,460.64) Expense: \$2,580,150.48
 Non FEDERAL REVENUES - 293,133.21
 SPEND THRU 4/30/07 + 2,286,927.77

Encumb Rev: \$0.00

Encumb Exp: \$0.00

Net: \$59,689.84

44,551,429.24

PRESIDENT'S REPORT:

1. The Board approved the fiscal year 2009 regular meeting schedule on MOTION by Donna Brizee. Affirmative vote was unanimous.

2. Mike Mason advised the Board that the removal of Temporary Assistance for Needy Families (TANF) federal funding was not completed at this time and that there was still some hope of the funding being restored. This funding amounts to \$197,000 for the College of Southern Idaho Head Start program.

The Board also reviewed the financial statement and Head Start update.

3. Mike Mason reviewed the proposed building materials for the new health sciences and human services building. The Board asked for pictures showing the building using the emperor brick instead of the block and with some pre-cast concrete. Mike Mason will get the schematic pictures showing the impact of this change.

4. Graydon Stanley spoke concerning the New Century Scholar program. This program picks one student per state based upon academic achievement, leadership and community service. This is the third year in a row that a College of Southern Idaho student has been picked to represent Idaho.

Tiffany Seely-Case, Honors Program Director, introduced LeeAnn Snow as this year's winner. President Beck noted that this was a big honor for the College of Southern Idaho. The student and institution are featured in USA Today and Ms. Snow will receive a scholarship for \$2,000 from Coke.

5. President Beck reported the following:

a. The Clements Group conducted executive training in conjunction with our major fundraising campaign.

b. President Beck spoke to the Lion's Club of Mountain Home. They had several questions concerning a community college and community college services.

c. The Mini-Cassia Chamber of Commerce presented the College of Southern Idaho with its Member of the Year award. President Beck accepted the award on behalf of the college.

d. President Beck addressed the Lion's Club state wide convention which was held on campus.

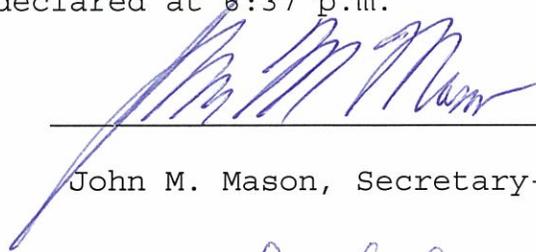
e. The college administration met with the administration of the College of Western Idaho concerning a memorandum of understanding between the two schools. The purpose of the memorandum is for the College of Southern Idaho to assist the College of Western Idaho in the start up and accreditation process. The completed memorandum of understanding between the two schools will be brought to the Board for final approval.

f. The President spoke to the Magic Valley Leadership program about the College of Southern Idaho and its future direction.

g. Tuition and fee discussions were started with students and faculty.

h. The proposed legislation concerning allowing students to carry concealed weapons on campus was discussed. The bill has been pulled back into committee. Our policy is that students must check in all weapons at the security office.

ADJOURNMENT was declared at 6:37 p.m.



John M. Mason, Secretary-Treasurer

Approved: March 24, 2008



Chairman



College of Southern Idaho
Board of Trustees
Notice of Regular Meetings

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday. The 2008-2009 regular meeting schedule is as follows:

July 21, 2008	January 26, 2009
August 18, 2008	February 23, 2009
September 15, 2008	March 23, 2009
October 20, 2008	April 20, 2009
November 17, 2008	May 18, 2009
December 15, 2008	June 15, 2009

The Fy 2009 budget hearing date is set for August 18, 2008.

Information concerning specific meeting times and places may be obtained by contacting Mike Mason at 208-732-6203.

A handwritten signature in blue ink, appearing to read 'Mike Mason', is written over a horizontal line.

Mike Mason
Vice President of Administration

Please publish the above ad in the legal section on the following dates:

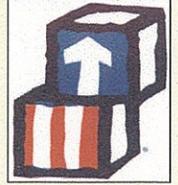
Times News: July 7th and 14th
Northside News: July 7th and 14th
Buhl Herald: July 7th and 14th

PROUD TO BE PART OF THE CSI FAMILY



Program Options

SOUTH CENTRAL HEAD START



Four Program Options are available:

- **Part Day/Part Year**—Offered at all ten Head Start Centers, provides services during the school year. Includes 69 4-hour class days with 16 1&1/2 hour home visits
- **Full Day/Full Year**—Offered at three Head Start Centers, provides services over a twelve month period. 241 10-hour class days with 14 1&1/2 hour home visits throughout the year.
- **Double Session**—Offered at two Head Start centers, provides services during the school year. 138, 3&1/2 hour class days with 14 1&1/2 hour home visits throughout the year.
- **School District Collaboration**—Offered at four Head Start centers provides services during the school year. A minimum of sixty-nine class days (two to four days per week – depending upon individual need) with sixteen one-and-a-half hour home visits per year.

CENTER # of Units	Part Year - Part Day			Full day/Full	Total funded slots
	Regular combination 69 class days 4 hrs. 16 HV	Double Ses- sion 138 class days 31/2 hrs. 14 HV	Number of class day determined by school dist. 16 HV	Services deter- mined by family 14 HV	
	Combina- tion Pro- gram	Center Based	School District Collaboration	Direct Services	
Cassia - 3	14	68	14	13	109
East End - 1	35		0	0	35
Hailey - 1	33		0	0	33
Little Wood - 1	35		0	0	35
Minidoka - 2	70		0	0	70
North Side - 2	49		14	13	76
Orchard Valley - 1	35		0	0	35
Power - 1	35		0	0	35
Twin falls -3	14	68	10	13	105
West End - 1	34		4	0	38
TOTAL	354	136	42	39	571

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REVENUES AND/OR COMMITMENTS	BALANCE OF BUDGET	PROJECTED %	ACTUAL %
SALARIES	\$ 2,317,609.00	\$ (50,083.92)	\$ 2,387,438.55	\$ (69,829.55)	\$ (9,995.00)	\$ (59,834.55)	100.0%	102.6%
BENEFITS	\$ 1,255,579.00	\$ (3,277.18)	\$ 1,175,545.91	\$ 80,033.09	\$ (3,986.00)	\$ 84,019.09	100.0%	93.3%
OUT OF AREA TRAVEL	\$ 4,799.00	\$ (3,692.54)	\$ 2,738.04	\$ 2,060.96		\$ 2,060.96	100.0%	57.1%
EQUIPMENT	\$ 85,083.00		\$ 85,053.00	\$ 30.00		\$ 30.00	100.0%	100.0%
SUPPLIES								
OFFICE CONSUMABLES	\$ 14,728.00	\$ 332.69	\$ 22,278.07	\$ (7,550.07)	\$ 473.50	\$ (8,023.57)	100.0%	154.5%
CENTER SUPPLIES	\$ 49,203.00	\$ 1,799.68	\$ 64,640.03	\$ (15,437.03)	\$ 1,646.86	\$ (17,083.89)	100.0%	134.7%
TRAINING SUPPLIES	\$ 14,960.00	\$ 71.83	\$ 8,713.21	\$ 6,246.79	\$ (140.93)	\$ 6,387.72	100.0%	57.3%
FOOD	\$ 14,600.00	\$ (4,161.02)	\$ 7,104.91	\$ 7,495.09	\$ 25.00	\$ 7,470.09	100.0%	48.8%
CONTRACTUAL								
OTHER								
CONTRACTS	\$ 59,715.00	\$ 5,925.37	\$ 53,151.00	\$ 6,564.00	\$ (1,440.00)	\$ 8,004.00	100.0%	86.6%
MEDICAL	\$ 14,795.00	\$ 492.88	\$ 18,242.88	\$ (3,447.88)		\$ (3,447.88)	100.0%	123.3%
DENTAL	\$ 46,300.00	\$ 1,541.00	\$ 27,185.79	\$ 19,114.21	\$ 4,551.35	\$ 14,562.86	100.0%	68.5%
CHILD TRAVEL	\$ 70,650.00	\$ 2,613.96	\$ 102,465.37	\$ (31,815.37)	\$ 7,536.00	\$ (39,351.37)	100.0%	155.7%
EMPLOYEE TRAVEL	\$ 46,975.00	\$ 1,181.90	\$ 48,622.71	\$ (1,647.71)	\$ 108.03	\$ (1,755.74)	100.0%	103.7%
CAREER DEVELOP	\$ 4,985.00	\$ (2,984.15)	\$ 196.15	\$ 4,788.85	\$ 2,154.00	\$ 2,634.85	100.0%	47.1%
PARENT TRAINING	\$ 9,180.00	\$ 555.00	\$ 7,340.48	\$ 1,839.52	\$ 975.50	\$ 864.02	100.0%	90.6%
SPACE	\$ 112,474.00	\$ 958.31	\$ 100,602.85	\$ 11,871.15	\$ 3,689.39	\$ 8,181.76	100.0%	92.7%
UTILITIES	\$ 67,590.00	\$ 7,381.83	\$ 65,871.95	\$ 1,718.05	\$ (2,350.24)	\$ 4,068.29	100.0%	94.0%
TELEPHONE	\$ 40,390.00	\$ 688.93	\$ 38,869.42	\$ 1,520.58	\$ 213.91	\$ 1,306.67	100.0%	96.8%
OTHER	\$ 44,451.00	\$ (158.58)	\$ 62,755.92	\$ (18,304.92)	\$ 295.00	\$ (18,599.92)	100.0%	141.8%
TOTAL DIRECT COSTS	\$ 4,274,066.00	\$ (40,814.01)	\$ 4,278,816.24	\$ (4,750.24)	\$ 3,756.37	\$ (8,506.61)	100.0%	100.2%
ADMIN COSTS	\$ 272,813.00	\$ 40,988.00	\$ 272,813.00	\$ -	\$ (1,002.00)	\$ 1,002.00	100.0%	99.6%
GRAND TOTAL	\$ 4,546,879.00	\$ 173.99	\$ 4,551,629.24	\$ (4,750.24)	\$ 2,754.37	\$ (7,504.61)	100.0%	100.2%
					(2)			
IN KIND NEEDED	\$ 1,136,720.00							
IN KIND GENERATED	\$ 746,782.80							
IN KIND (SHORT)/LONG	\$ (389,937.20)	(1)						

(1) We continue to collect, process, and book inkind to meet the required match.

(2) Reflected commitments are for known revenues including rent and Jerome School District. Other commitments are being calculated and will be processed as they are known. Other adjustments will be made as needed.

All revenues and expenses must be liquidated by March 31, 2008 as per federal regulations.