

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

December 15, 2008

EXECUTIVE SESSION

5:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

5:30 p.m.

Taylor Building – SUB 248

AGENDA

MINUTES – EXECUTIVE SESSION OF NOVEMBER 17, 2008 : (A) *Mike Mason*

MINUTES – REGULAR MEETING OF NOVEMBER 17, 2008: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

AUTOBODY PAINT BOOTH BID: (A) *Mike Mason*

PIANO BID: (A) *Mike Mason*

PURCHASE OF BOOKSTORE SOFTWARE: (A) *Mike Mason*

HERRETT CENTER PROPOSED ACQUISITIONS: (A) *Mike Mason*

HEAD START REPORT: (I) *Mike Mason*

CERTIFIED ELECTION RESULTS: (A) *Mike Mason*

TRUSTEE OATH: (A) *Mike Mason*

BOARD REORGANIZATION: (A) *Mike Mason*

“GREAT OBSERVATORIES: INTERNATIONAL YEAR OF ASTRONOMY”: (I) *Chris Anderson*

PRESIDENT’S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
DECEMBER BOARD OF TRUSTEES MEETING
DECEMBER 15, 2008

CALL TO ORDER: 5:45 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman
Donna Brizee, Dr. Allan Frost and Dr. Thad Scholes

College Administration: Gerald L. Beck President
John M. Mason, Vice President of Administration
Dr. Jeff Fox, Executive Vice President and Chief
Academic Officer
Dr. Edit Szanto, Vice President of Student Services
and Planning and Development
Dr. Ken Campbell, Dean of Technology
Dr. Mark Sugden, Instructional Dean
Dr. Todd Schwarz, Instructional Dean
Dr. John Miller, Instructional Dean
Jeffrey M. Harmon, Dean of Finance
Graydon Stanley, Dean of Students
Randy Dill, Physical Plant Director
Gail Schull, Registrar
Doug Maughan, Public Information Director
Monty Arrossa, Human Resources Director
Curtis Eaton, Advisor to the President
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Chris Anderson

Visitors: Barbara Beck, Yesica Flores and Sonia Monreal

Faculty Representative: John Boling and Ryan Jund

PACE Representative: Cindy Flowers

Times News: Ben Botkin

MINUTES OF THE EXECUTIVE SESSION OF NOVEMBER 17, 2008 AND THE
REGULAR SESSION OF NOVEMBER 17, 2008 were approved on MOTION
by Dr. Thad Scholes. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on
MOTION by Dr. Charles Lehrman. Affirmative vote was
unanimous.

BIDS:

1. The Board approved the low bid of Peterson Brothers Construction of Twin Falls, Idaho in the amount of \$133,000 for the specified demolition and installation of a new paint booth on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

The funding for this project is from the Plant Facility Fund.

2. The Board approved the sole qualifying bid of Welch Music of Twin Falls, Idaho in the amount of \$31,420 for twelve digital keyboards and one teaching station on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Funding for this purchase is from budgeted academic instruction departmental funds.

3. The Board approved the purchase of an upgrade to the Nebraska Bookstore software utilized by the College of Southern Idaho Bookstore in the amount of \$72,000 on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Funding for this purchase is from the College of Southern Idaho Bookstore operating fund.

PRESIDENT'S REPORT:

1. At the start of the Board meeting Fy 09 Budget Discussion and Fy 10 Budget Discussion were added to the agenda on MOTION by Donna Brizee. Affirmative vote was unanimous.

2. The Board accepted the acquisitions of items to be included in the Herrett Center for Arts and Science collection based on the recommendation of the Herrett Center Collections Committee on a MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

3. The Board reviewed a report from Head Start concerning the duties of the South Central Head Start Policy Council. Mike Mason also advised the Board that the college was setting up a new chart of accounts and accounting policies for Head Start. The change will be effective January 1,

3. (continued) 2009 and will bring Head Start more in line with college accounting methods.

Mike Mason also reported that Head Start's fiscal year ends on December 31, 2008 and they are on track to meet budgets.

4. The Board certified the results of the November 8, 2008 trustee election on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

As a result of the election, Dr. Thad Scholes was elected to a four year term beginning on January 1, 2009.

5. Dr. Thad Scholes signed the Trustee Oath of Office.

6. The Board was reorganized on MOTION by Dr. Thad Scholes as follows: LeRoy Craig-Chairman, Dr. Charles Lehrman-Vice Chairman, Dr. Allan Frost- Clerk, Dr. Thad Scholes-Trustee and Donna Brizee-Trustee and College of Southern Idaho Foundation Representative. Affirmative vote was unanimous.

7. Chris Anderson gave a presentation on the International Year of Astronomy and outlined the Herrett Centers activities in support of this event.

8. President Beck advised the Board that the current four percent holdback of State of Idaho appropriated funds was expected to be sufficient to allow the State of Idaho to meet Fy 09 revenue projections. The college is experiencing additional revenues due to increased students and expenditures are running below budgets. Spring enrollment is also looking positive.

Based upon the significant changes in revenues and expenditures, the Board requested that the administration present a revised Fy 09 budget to the Board at the regular meeting on February 23, 2009. The request was approved on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

9. President Beck advised the Board that we would be experiencing an additional six percent reduction in our base funding from the State of Idaho in Fy 10. This is in addition to the previous four percent and essentially equates to a ten percent reduction from our Fy 09 state appropriation.

9. (continued) In their discussion, Board members emphasized that the elimination of personnel was not part of the current plan in dealing with the revenue shortfalls. The Board directed the administration to go through a base budget analysis for all departments. They directed that upon completion of this analysis, the administration come back to the Board with a plan for Fy 10. This plan is to be submitted to the Board prior to the issuance of employment contracts for Fy 10. These directives were based upon a MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

President Beck emphasized that we needed to operate efficiently but to keep and expand programs that provide training for good jobs.

10. President Beck reported the following:

a. The President and Curtis Eaton made four more executive awareness presentations for the Major Gifts Campaign. These continue to be well received.

b. The President attended the Governor's Workforce Summit to discuss the current economic conditions.

c. The President spoke to the faculty senate concerning legislation that would allow them to be members of PERSI versus the Optional Retirement Plan.

d. President Beck wanted to publicly thank Candy McElfresh and Carleen Herring for their work on the WIRED grant.

e. The President's Council, which is made up of presidents from all public higher education institutions in Idaho, discussed tuition and fee increases and articulation agreements.

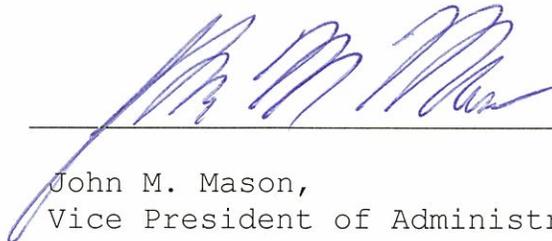
f. President Beck outlined our fiscal year 2010 legislative agenda at the annual legislative dinner at the Herrett Center.

g. President Beck met with the Idaho Department of Commerce about attracting new businesses to the area.

11. Chairman Craig stated that the Board recognized that we have a terrific group of people working at the college. He said that the Board and administration would work very hard to see that we keep people so we can provide needed services and instruction to students.

11. (continued) Graydon Stanley said that the students were willing to participate in assisting us in weathering these difficult economic times.

ADJOURNMENT was declared at 6:40 p.m.



John M. Mason,
Vice President of Administration

Approved: January 12, 2009



Chairman



December 11, 2008

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Desert Building Paint Booth Bid

We received four bids for the specified demolition of the existing paint booth and installation of a new paint booth. The bids were as follows:

| | |
|--------------------------------|-----------|
| Excelsior Construction | \$153,500 |
| Hobson Construction | \$152,000 |
| Hayes Construction | \$142,818 |
| Peterson Brothers Construction | \$133,000 |

Based upon a review of the bid by Randy Dill and Allen Scherbinske, it is my recommendation that we accept the low bid of Peterson Brothers Construction of Twin Falls, Idaho in the amount of \$133,000.00.

Funding for this purchase is from the Plant Facility Fund.



December 15, 2008

To: President Beck and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon *Jeffrey M. Harmon*

Re: Digital keyboards

We received bids from two vendors for twelve digital keyboards and one teaching digital keyboard for the music lab.

Based on the review of the bids by Sue Miller, I recommend that we accept the bid in the amount of \$31,420 from Welch Music of Twin Falls which meets all of the specifications required for the digital keyboard classroom lab.

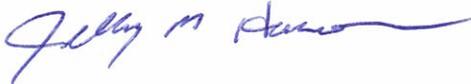
The bid that was received from the second bidder did not meet the minimum bid specifications for the music lab.

Funding for this purchase is from the General Fund.



December 15, 2008

To: President Beck and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Bookstore Point of Sale / Inventory system upgrade

The Bookstore is utilizing the same system that was purchased over ten years ago. Our IT staff has advised us that the current hardware cannot support new operating systems that are being released. Our server uses a UNIX base system that is not compatible with other campus systems. Some of our registers still run on Windows 98. As component (Scanners Key boards etc.) break and need to be replaced, we are unable to get Drivers that work with replacement parts. Our computer center has been recommending for over three years that we are living on borrowed time with our current configuration.

Our current system is PRISM. We would like to upgrade to the latest version WIN PRISM. WIN PRISM has been actively sold and supported for over 10 years. Our current system is not designed to run multiple locations and keep inventory separate. The new system is truly a multi store environment and will allow precise tracking by location. The new system will allow point-of-sales stations to be placed in Burley, Hailey and Nampa. Future expansion would be available to other campus and off campus locations as the need arises.

Boise State is in the process of converting to the new WIN PRISIM and will be in full production in the spring of 2009. Four weeks of training are required either in Lincoln, Nebraska or we can pay for trainers to train on site. If we upgrade now we can participate in training in Boise in March of 2009 and pay for only the seats that we need and avoid the cost of sending staff to Lincoln, Nebraska for an extended training session.

WIN PRISIM is currently installed or will be used by Boise State, Treasure Valley Community College, Northwest Nazarene University, and North Idaho College. We believe that this is a needed upgrade and will serve CSI for many years. Any equipment that is installed in the Nampa location eventually can be sold to the College of Western Idaho upon their acquiring the Bookstore from the College of Southern Idaho.

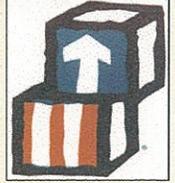
The cost to upgrade and expand our current system including additions hardware and licensing to accommodate sales in four locations is approximately \$72,000. This price includes a reduction of \$25,900 base upon current software that we can continue to use. We can fund this upgrade with current bookstore operating funds.

We respectfully request permission to upgrade our current Nebraska Bookstore Company software to the most current version for a cost of approximately \$72,000.

PROUD TO BE PART OF THE CSI FAMILY



SOUTH CENTRAL HEAD START



Policy Council

- Policy Council is a governing board consisting of parents and community representatives. Each Head Start Center elects one Policy Council Member per unit/classroom; with one Alternate and one Community Representative.
- Community Representatives act as a liaison to the community and serve in an advisory position at Parent Meetings. Community Representatives serve in a voting capacity at Policy Council Meetings.
- Policy Council Members meet on a monthly basis to review work plans, policies, procedures, and budgets. Policy Council also approves or disapproves funding applications.
- Policy Council reviews the annual community assessment and helps to identify program goals and develop ways to meet these goals.
- Policy Council Members serve on hiring panels for new Head Start staff. The Policy Council approves or disapproves of the hiring and/or termination of all staff.
- Policy Council Members assist in conducting a yearly Self- Evaluation and any Federal Reviews.
- Policy Council Members report back to their centers at Parent Meetings. They assist the Parent Committee to ensure that all parents understand their rights, responsibilities, and opportunities, and encourage parent participation in the program.
- Policy Council Members have the opportunity to enroll in a Policy Council Class to further develop leadership skills and earn a college credit.

Policy Council is one of the strengths of our program. Parents are offered various training opportunities and develop leadership skills as they serve on Policy Council. The Policy Council parents provide valuable feedback to the operation of our program and remind us of our purpose and direction.

| CATEGORY | TOTAL APPROVED | TOTAL THIS MONTH | CASH OUTLAY TO DATE | BALANCE | REVENUES | COMMITMENTS | BALANCE OF BUDGET | PROJ % | ACTUAL % |
|---|-----------------|------------------|---------------------|----------------|----------------|--------------|-------------------|--------|----------|
| SALARIES | \$ 2,440,931.00 | \$ 189,229.88 | \$ 2,140,811.51 | \$ 300,119.49 | \$ (7,291.00) | | \$ 307,410.49 | 91.4% | 87.4% |
| BENEFITS | \$ 1,203,628.00 | \$ 108,298.63 | \$ 1,117,269.63 | \$ 86,358.37 | \$ (4,173.00) | | \$ 90,531.37 | 91.4% | 92.5% |
| OUT OF AREA TRAVEL | \$ 7,289.00 | | \$ 1,089.06 | \$ 6,199.94 | | | \$ 6,199.94 | 100.0% | 14.9% |
| EQUIPMENT | \$ 23,500.00 | \$ 23,500.00 | \$ 23,500.00 | \$ - | | | \$ - | 100.0% | 100.0% |
| SUPPLIES | | | | | | | | | |
| OFFICE CONSUMABLES | \$ 13,692.00 | \$ 487.93 | \$ 11,732.31 | \$ 1,959.69 | \$ (19.00) | \$ 767.85 | \$ 1,210.84 | 91.3% | 91.2% |
| CENTER SUPPLIES | \$ 45,875.00 | \$ 1,485.63 | \$ 64,740.34 | \$ (18,865.34) | \$ (57.00) | \$ 4,433.62 | \$ (23,241.96) | 94.8% | 150.7% |
| TRAINING SUPPLIES | \$ 9,742.00 | \$ 234.03 | \$ 8,032.01 | \$ 1,709.99 | \$ (9.00) | \$ 285.00 | \$ 1,433.99 | 92.6% | 85.3% |
| FOOD | \$ 28,190.00 | \$ 15,027.43 | \$ 29,228.69 | \$ (1,038.69) | \$ (34,002.13) | \$ 10,265.33 | \$ 22,698.11 | 95.2% | 19.5% |
| CONTRACTUAL | | | | | | | | | |
| OTHER | | | | | | | | | |
| CONTRACTS | \$ 43,960.00 | \$ 3,133.50 | \$ 36,354.72 | \$ 7,605.28 | \$ (121.00) | \$ 1,815.00 | \$ 5,911.28 | 92.3% | 86.6% |
| MEDICAL | \$ 14,795.00 | \$ 2,070.43 | \$ 8,708.37 | \$ 6,086.63 | | \$ 2,105.32 | \$ 3,981.31 | 93.1% | 73.1% |
| DENTAL | \$ 53,548.00 | \$ 4,234.68 | \$ 35,981.68 | \$ 17,566.32 | | \$ 2,841.11 | \$ 14,725.21 | 91.0% | 72.5% |
| CHILD TRAVEL | \$ 70,650.00 | \$ 9,594.41 | \$ 107,688.60 | \$ (37,038.60) | \$ (1,275.00) | \$ 8,753.58 | \$ (44,517.18) | 92.2% | 163.0% |
| EMPLOYEE TRAVEL | \$ 33,164.00 | \$ 2,840.44 | \$ 35,649.45 | \$ (2,485.45) | \$ (110.00) | \$ 1,915.72 | \$ (4,291.17) | 89.4% | 112.9% |
| CAREER DEVELOP | \$ 4,985.00 | \$ 14.00 | \$ 6,156.15 | \$ (1,171.15) | | \$ 406.00 | \$ (1,577.15) | 100.0% | 131.6% |
| PARENT TRAINING | \$ 6,250.00 | \$ 291.00 | \$ 7,244.20 | \$ (994.20) | \$ (11.00) | \$ 1,877.95 | \$ (2,861.15) | 100.0% | 145.8% |
| SPACE | \$ 43,696.00 | \$ 1,152.03 | \$ 33,208.66 | \$ 10,487.34 | \$ (44.00) | \$ 5,428.95 | \$ 5,102.39 | 91.9% | 88.3% |
| UTILITIES | \$ 66,340.00 | \$ 4,072.57 | \$ 48,018.58 | \$ 18,321.42 | \$ (254.00) | \$ 1,073.42 | \$ 17,502.00 | 85.8% | 73.6% |
| TELEPHONE | \$ 36,810.00 | \$ 2,529.99 | \$ 34,346.70 | \$ 2,463.30 | | \$ 205.16 | \$ 2,258.14 | 88.6% | 93.9% |
| OTHER | \$ 43,827.00 | \$ 1,032.00 | \$ 20,024.08 | \$ 23,802.92 | \$ (40.00) | | \$ 100.00 | 100.0% | 45.6% |
| TOTAL DIRECT COSTS | \$ 4,190,872.00 | \$ 369,228.58 | \$ 3,769,784.74 | \$ 421,087.26 | \$ (47,406.13) | \$42,174.01 | \$ 402,576.46 | 91.4% | 89.8% |
| ADMIN COSTS | \$ 267,382.00 | \$ 21,518.00 | \$ 241,359.00 | \$ 26,023.00 | \$ (893.00) | | \$ 26,916.00 | 91.6% | 89.9% |
| GRAND TOTAL | \$ 4,458,254.00 | \$ 390,746.58 | \$ 4,011,143.74 | \$ 447,110.26 | \$ (48,299.13) | \$42,174.01 | \$ 453,235.38 | 91.4% | 89.8% |
| | | | | | (1) | | | | |
| IN KIND NEEDED | \$ 1,001,254.66 | | | | | | | | |
| IN KIND GENERATED | \$ 909,786.92 | | | | | | | | |
| IN KIND (SHORT)/LONG | \$ (91,467.74) | | | | | | | | |
| | (2) | | | | | | | | |
| (1) Reflected revenue(s) include November TANF reimbursement and October and November USDA. | | | | | | | | | |
| (2) In kind for administrative costs totalling \$127,059 have been submitted to be booked. | | | | | | | | | |

College of Southern

Acct Year: 0809 Fund From: 00 Dept From: 7300 Acct From: 3000
 Acct Month: 5 Fund To: 99 Dept To: 7399 Acct To: 5999

| Dept | | Actual | Encumbrance | Total | Budget | Remaining | |
|-----------|----------------------------------|-------------------------|---------------|-------------------------|---------------|-----------------------|--------------|
| Dept 7331 | HEADSTART ACCOUNT 22B | | | | | | |
| 4210 | MISCELLANEOUS REVENUE | (\$30,543.86) | \$0.00 | (\$30,543.86) | \$0.00 | \$30,543.86 | |
| 4220 | FEDERAL REVENUE | (\$1,781,411.06) | \$0.00 | (\$1,781,411.06) | \$0.00 | \$1,781,411.06 | |
| 4650 | MISC REVENUE (AD-BG-CG-CH-CX-G5) | (\$8,430.88) | \$0.00 | (\$8,430.88) | \$0.00 | \$8,430.88 | |
| | SUBTOTAL 4 | (\$1,820,385.80) | \$0.00 | (\$1,820,385.80) | \$0.00 | \$1,820,385.80 | 0.00% |
| 5010 | SALARIES CLASSIFIED | \$594,987.95 | \$0.00 | \$594,987.95 | \$0.00 | (\$594,987.95) | |
| 5011 | SALARIES CLASSIFIED PART-TIME | \$64,487.44 | \$0.00 | \$64,487.44 | \$0.00 | (\$64,487.44) | |
| 5020 | SALARIES EXEMPT | \$286,549.91 | \$0.00 | \$286,549.91 | \$0.00 | (\$286,549.91) | |
| 5021 | SALARIES EXEMPT PART-TIME | \$5,163.91 | \$0.00 | \$5,163.91 | \$0.00 | (\$5,163.91) | |
| | SUBTOTAL 50 | \$951,189.21 | \$0.00 | \$951,189.21 | \$0.00 | (\$951,189.21) | 0.00% |
| 5101 | WORKMEN'S COMP | \$5,488.03 | \$0.00 | \$5,488.03 | \$0.00 | (\$5,488.03) | |
| 5110 | FICA | \$55,195.85 | \$0.00 | \$55,195.85 | \$0.00 | (\$55,195.85) | |
| 5111 | MEDICARE | \$12,909.01 | \$0.00 | \$12,909.01 | \$0.00 | (\$12,909.01) | |
| 5120 | HEALTH INSURANCE | \$341,528.67 | \$0.00 | \$341,528.67 | \$0.00 | (\$341,528.67) | |
| 5130 | RETIREMENT | \$102,571.65 | \$0.00 | \$102,571.65 | \$0.00 | (\$102,571.65) | |
| 5140 | UNEMPLOYMENT INSURANCE | \$4,691.86 | \$0.00 | \$4,691.86 | \$0.00 | (\$4,691.86) | |
| 5150 | GROUP LIFE AND DISABILITY | \$9,562.07 | \$0.00 | \$9,562.07 | \$0.00 | (\$9,562.07) | |
| | SUBTOTAL 51 | \$531,947.14 | \$0.00 | \$531,947.14 | \$0.00 | (\$531,947.14) | 0.00% |
| 5210 | TRAVEL | \$17,368.77 | \$0.00 | \$17,368.77 | \$0.00 | (\$17,368.77) | |
| 5212 | MISCELLANEOUS EXPENSE | \$88,225.08 | \$0.00 | \$88,225.08 | \$0.00 | (\$88,225.08) | |
| 5214 | OUT OF AREA TRAVEL | \$957.85 | \$0.00 | \$957.85 | \$0.00 | (\$957.85) | |
| 5215 | TELEPHONE (PP) | \$15,980.55 | \$0.00 | \$15,980.55 | \$0.00 | (\$15,980.55) | |
| 5220 | REPAIR AND RENTAL | \$12,373.57 | \$0.00 | \$12,373.57 | \$0.00 | (\$12,373.57) | |
| 5225 | MISCELLANEOUS EXPENSE | \$5,700.00 | \$0.00 | \$5,700.00 | \$0.00 | (\$5,700.00) | |
| 5230 | CONSULTING | \$9,871.95 | \$0.00 | \$9,871.95 | \$0.00 | (\$9,871.95) | |
| 5234 | STAFF TRAINING | \$1,965.15 | \$0.00 | \$1,965.15 | \$0.00 | (\$1,965.15) | |
| 5235 | MISCELLANEOUS EXPENSE | \$3,182.33 | \$0.00 | \$3,182.33 | \$0.00 | (\$3,182.33) | |
| 5240 | FOOD SERVICE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 5253 | IDAHO POWER | \$8,363.53 | \$0.00 | \$8,363.53 | \$0.00 | (\$8,363.53) | |
| 5256 | INTERMOUNTAIN GAS | \$2,956.36 | \$0.00 | \$2,956.36 | \$0.00 | (\$2,956.36) | |
| 5257 | TF WATER & SANITATION | \$3,871.81 | \$0.00 | \$3,871.81 | \$0.00 | (\$3,871.81) | |
| 5285 | GARBAGE DISPOSAL | \$2,221.73 | \$0.00 | \$2,221.73 | \$0.00 | (\$2,221.73) | |
| 5290 | OTHER SERVICES | \$4,899.19 | \$0.00 | \$4,899.19 | \$0.00 | (\$4,899.19) | |
| 5291 | ADMINISTRATION EXPENSE | \$107,068.00 | \$0.00 | \$107,068.00 | \$0.00 | (\$107,068.00) | |
| 5292 | MEDICAL | \$6,193.41 | \$0.00 | \$6,193.41 | \$0.00 | (\$6,193.41) | |
| 5293 | DENTAL | \$16,455.06 | \$0.00 | \$16,455.06 | \$0.00 | (\$16,455.06) | |
| | SUBTOTAL 52 | \$307,654.34 | \$0.00 | \$307,654.34 | \$0.00 | (\$307,654.34) | 0.00% |
| 5301 | OFFICE SUPPLIES | \$4,704.53 | \$0.00 | \$4,704.53 | \$0.00 | (\$4,704.53) | |
| 5305 | TRAINING SUPPLIES | \$7,818.34 | \$0.00 | \$7,818.34 | \$0.00 | (\$7,818.34) | |
| 5310 | POSTAGE | \$726.03 | \$0.00 | \$726.03 | \$0.00 | (\$726.03) | |
| 5313 | INSTRUCTIONAL SUPPLIES | \$41,010.13 | \$0.00 | \$41,010.13 | \$0.00 | (\$41,010.13) | |
| 5320 | SMALL TOOLS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 5340 | MISCELLANEOUS EXPENSE | \$51,670.25 | \$0.00 | \$51,670.25 | \$0.00 | (\$51,670.25) | |
| | SUBTOTAL 53 | \$105,929.28 | \$0.00 | \$105,929.28 | \$0.00 | (\$105,929.28) | 0.00% |
| 5420 | EQUIPMENT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | SUBTOTAL 54 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 7331 | HEADSTART ACCOUNT 22B | \$76,334.17 | \$0.00 | \$76,334.17 | \$0.00 | (\$76,334.17) | 0.00% |

Revenue: (\$1,820,385.80) Expense: \$1,896,719.97 Encumb Rev: \$0.00 Encumb Exp: \$0.00 Net: \$76,334.17
 Non Federal Revenues -38,974.74
 Spend thru 6/30/2008 2,153,398.51
 NET SPEND \$4,011,143.74



December 11, 2008

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: 2008 Trustee Election

Twin Falls County Clerk Kristina Glascock and Jerome County Clerk Michelle Emerson certified the following trustee election results for us:

| | Dr. Thad Scholes | Cathy Holston |
|-------------------|------------------|---------------|
| Twin Falls County | 13,406 | 10,878 |
| Jerome County | 3,052 | 3,104 |
| Totals | 16,548 | 13,982 |

Dr. Thad Scholes and Cathy Holston ran against each other for one trustee position.

Upon certification of the above election results by the College of Southern Idaho Board of Trustees, Dr. Thad Scholes will be elected to four year term commencing January 1, 2009.



COLLEGE OF
SOUTHERN
IDAHO

December 11, 2008

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Board Reorganization

In accordance with Idaho Code 33-2106, the Board must reorganize after every election. The current positions are as follows: LeRoy Craig - Chairman, Dr. Charles Lehrman - Vice Chairman, Donna Brizee - Clerk, Dr. Thad Scholes - Trustee, Dr. Allan Frost - Trustee and John M. Mason - Secretary/Treasurer.

After the last election in November of 2006, Donna Brizee was officially designated as the Board of Trustees representative to serve on the College of Southern Idaho Foundation. It is my recommendation that the Board officially appoint a Trustee to serve on the College of Southern Idaho Foundation Board each time the Board is reorganized.

If you have questions or need further information, do not hesitate in contacting me at 732-6203.

**Herrett Center for Arts and Science
Collections Committee Proposed Acquisitions
for consideration of approval by
The College of Southern Idaho Board of Trustees**

DATE ACCEPTED BY HERRETT CENTER COLLECTIONS COMMITTEE: December 8, 2008

DATE REPORT REVIEWED BY THE BOARD OF TRUSTEES: December 15, 2008

DONORS AND DONATIONS:

DONATED BY: David Roholt

Object(s) donated: Painting: Deckside acrylic on canvas

DONATED BY: Renae Taylor

Object(s) donated: Pre-Columbian cultures - Maya , Aztec, Colima: 2 miniature Colima figurines, 1 Llama head stamping tool, 1 Toltec clay head, 13 projectile points, 1 biface, 5 obsidian blade fragments, 1 clay corn effigy fragment, 1 stone ball, 1 whorl, 2 whorl fragments, 1 pipe stem fragment, 2 bells, 32 cluster bells, 2 pieces of yarn for stringing cluster bells, 6 beads, 6 pendants and/or clothing ornaments, 1 drill cap, 1 small clay piece with 2 baskets handles (?), 3 shell fragments, 1 clay holder for an obsidian blade, 1 - half moon translucent obsidian piece, 1 hand squeezed clay piece, 2 complete tweezers, 5 - half tweezer sections, 1 chisel, 5 needles, 6 awl fragments, 1 bone with 2 partially drilled holes, 4 animal teeth, 1 container of bell fragments

DONATED BY:

Object(s) donated:

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Object(s) donated:

Date approved by the Board of Trustees: DECEMBER 15 2008

Authorized Board of Trustees signature: _____

(If there are any questions please contact Phyllis Oppenheim, Collections Manager, ext. 6660)
(Please return this signed form to Phyllis Oppenheim, Herrett Center, thank you.)



COLLEGE OF SOUTHERN IDAHO
TRUSTEE'S OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Idaho; that I will faithfully discharge all of the duties for the Office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.

Trustee Signature

SUBSCRIBED AND SWORN to before me on this 15TH day of DECEMBER, 2008

Secretary/Treasurer