COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES

January 12th, 2009

EXECUTIVE SESSION
5:00 p.m.
Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING
5:30 p.m.
Taylor Building – SUB 248

AGENDA

MINUTES – EXECUTIVE SESSION OF DECEMBER 15, 2008: (A) Mike Mason
MINUTES – REGULAR MEETING OF DECEMBER 15, 2008: (A) Mike Mason
TREASURER’S REPORT: (A) Mike Mason
TRANSFER OF DONOR FUNDS TO CSI FOUNDATION: (A) Mike Mason
HEAD START REPORT: (I) Mike Mason
COLLEGE OF WESTERN IDAHO UPDATE REPORT: (I) Dr. Jeff Fox
ABE DEPARTMENT REPORT: (I) Dr. Marian Steel
10-YEAR NURSING ACCREDITATION REPORT: (I) Dr. Mark Sugden & Janet Sandy
LEGISLATIVE UPDATE: (I) President Beck
PRESIDENT’S REPORT: (I) President Beck

OLD BUSINESS

NEW BUSINESS
CALL TO ORDER: 5:45 p.m.  Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman
            Donna Brizee, Dr. Allan Frost and Dr. Thad Scholes

College Administration: Gerald L. Beck President
                      John M. Mason, Vice President of Administration
                      Robert Alexander, College Attorney
                      Dr. Jeff Fox, Executive Vice President and Chief
                      Academic Officer
                      Dr. Edit Szanto, Vice President of Student Services
                      and Planning and Development
                      Dr. Ken Campbell, Dean of Technology
                      Dr. Mark Sugden, Instructional Dean
                      Dr. Todd Schwarz, Instructional Dean
                      Dr. Cindy Bond, Instructional Dean
                      Jeffrey M. Harmon, Dean of Finance
                      Graydon Stanley, Dean of Students
                      Scott Scholes, Dean of Student Services
                      Randy Dill, Physical Plant Director
                      Doug Maughan, Public Information Director
                      Monty Arrossa, Human Resources Director
                      Curtis Eaton, Advisor to the President
                      Kathy Deahl, Administrative Assistant to the
                      President

CSI Employees: Dr. Marian Steel and Valerie Warner

Visitors: Janet Sandy and LaVar Steel

Faculty Representative: Clark Draney

PACE Representative: Connie Stout and Kim Taylor

Times News: None

MINUTES OF THE EXECUTIVE SESSION OF DECEMBER 15, 2008 AND THE
REGULAR SESSION OF DECEMBER 15, 2008 were approved on MOTION
by Dr. Thad Scholes. Affirmative vote was unanimous.

Treasurer's Report: The Treasurer's report was approved on
MOTION by Dr. Allan Frost. Affirmative vote was unanimous.
PRESIDENT'S REPORT:

1. The Board approved the transfer of $19,042.52 of donated funds to the College of Southern Idaho Foundation on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

   The donors' intent was that the funds be deposited into the Foundation. The funds were donated directly to the College due to Internal Revenue Service requirements concerning the transfer of funds from individual retirement accounts.

2. Mike Mason reported that Head Start would be conducting Policy Council training on January 22, 2009 at the Hansen center. Leadership training will be the primary focus of the meeting. Mike Mason and Trustee Frost will attend the meeting on behalf of the college.

3. Dr. Jeff Fox reported on the activities we had undertaken in assisting with the start up of the College of Western Idaho. We have assisted them with hiring faculty, registration, financial aid, accreditation, general operations and in the transition of professional technical programs from Boise State University. We are also running their bookstore for them for the next year or so.

   Our goal remains to get the College of Western Idaho accredited as soon as possible. The current target date is the summer of 2010.

   Dr. Beck advised the Board that Mike Mason would be attending the College of Western Idaho grand opening on January 13, 2009. Dr. Beck also commended all College of Southern Idaho staff for their efforts in assisting the College of Western Idaho.

4. Dr. Marian Steel gave an extensive report to the Board concerning our Adult Basic Education Program. In addition to the statistical report, Dr. Steel detailed the models of success and the importance of college support. She also noted that the community and college partnerships were critical factors in the success of the program.
4. (continued) The Board commended Dr. Steel and told her they were very proud of the Adult Basic Education program.

5. Dr. Mark Sugden, Valerie Warner and Janet Sandy reported on the ten year associate degree in nursing accreditation. The process involved an extensive self study and evaluation by outside accreditors. While similar in process, this program accreditation is more detailed and is in addition to the College regular ten year accreditation.

Dr. Beck thanked Dr. Sugden and the nursing department for their outstanding work.

10. President Beck reported the following:
    a. State revenues are projected to be down by nine point five percent. It is expected that approximately thirty five percent of reserve funds will be utilized to cover revenue shortfalls and K-12 will most likely participate in reduced funding in fiscal year 2010.
    b. Governor Otter has indicated that legislation will be introduced to restructure the Idaho State Board of Education.
    c. The governor is recommending a state Health Care Council with Lewis and Clark State College Provost Tony Fernandez as the chair.
    d. We have sent four percent of our state funding back and are holding an additional two percent in reserve for future holdbacks.
    e. The governor’s budget recommendation for fiscal year 2010 included a reduction of seven percent for community colleges and a ten percent reduction for colleges and universities. Various other agencies were reduced from thirty five to fifty percent.
    f. CTA Architects are working with us on a professional technical building to be funded with a federal economic development grant.
    g. President Beck attended the Mountain States Community College President’s meeting in Phoenix, Arizona.
    h. We will plan on presenting a revised budget at the regular Board meeting on February 23, 2009.
    i. Early indications are that enrollment is up for the spring semester.
ADJOURNMENT was declared at 6:38 p.m.

John M. Mason,
Vice President of Administration

Approved: February 23, 2009

Chairman
January 7, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Transfer of Funds to the College of Southern Idaho Foundation

We are very careful concerning the maintenance of the separation between the College and the College of Southern Idaho Foundation. With the exception of a few checks written to the College in error, we do not write, transfer or endorse checks made out to the College without the permission of the Board of Trustees.

The College of Southern Idaho received a donation of $14,042.52 from an anonymous donor with the intent that the funds be deposited into an endowment in the College of Southern Idaho Foundation. We also received a donation of $5,000 from a second anonymous donor. These funds were received and receipted to the College in late December of 2008. Due to the source of the funds and specific tax regulations, these donations could not be made to or deposited directly into the Foundation.

I respectfully request that the Board authorize me to write a check and transfer $19,042.52 to the College of Southern Idaho Foundation for deposit into the proper Foundation accounts.
COLLEGE OF SOUTHERN IDAHO
ADULT BASIC EDUCATION STATISTICAL REPORT
2007-2008

Program Totals

Number of Sites: 11
Number of Students Served: 2,189
With 12+ Hours: 1,670
Number of Volunteers: 37
Number of Instructors: Full time: 0
Part time: 70
Number of Administration/Support Personnel: 10

Program Breakdown

Funding
Students

Demographics:

Gender
Female: 879  Male: 791

Age:
16-18: 256
19-24: 383
25-44: 813
45-59: 183
60+: 35

Ethnicity:
American Indian/Alaska Native: 34
Asian: 39
Black/African American: 12
Hispanic/Latino: 1,006
Native Hawaiian/Pacific Islander: 5
White: 574

By Site

GENERAL EDUCATIONAL DEVELOPMENT (GED)

Examinees: 614 (329 Male/285 Female)
Passed: 74% Honors (600 or above) 14%
Incomplete: 18%

GED Completers
By County:

By Age: