

**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**July 20, 2009**

**EXECUTIVE SESSION**

**5:00 p.m.**

**Taylor Building – President’s Board Room**

**BOARD OF TRUSTEES MEETING**

**5:30 p.m.**

**Taylor Building – SUB 248**

**AGENDA**

**APPROVAL OF MEETING AGENDA: (A) *LeRoy Craig***

**MINUTES – REGULAR MEETING OF JUNE 15, 2009: (A) *Mike Mason***

**TREASURER’S REPORT: (A) *Mike Mason***

**OPEN FORUM:**

**MANUFACTURING LAB EQUIPMENT BID OF JUNE 15, 2009: (A) *Mike Mason***

**PROGRAM DESIGN AND DEVELOPMENT SERVICES: (A) *Mike Mason***

**HEAD START REPORT: (I) *Mike Mason***

**HERRETT CENTER PROPOSED ACQUISITIONS: (A) *Mike Mason***

**WASHINGTON STREET RIGHT OF WAY FROM FALLS AVENUE TO NORTH COLLEGE:**

**(A) *Mike Mason***

**CSI WIND ENERGY PROGRAM UPDATE: (A) *Dr. Todd Schwarz***

**PTE EXEMPLARY PROGRAM AWARDS: (A) *Dr. Todd Schwarz & Dr. Mark Sugden***

**PRESIDENT’S REPORT: (I) *President Beck***

**OLD BUSINESS**

**NEW BUSINESS**

THE COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
JULY BOARD OF TRUSTEES MEETING  
JULY 20, 2009

CALL TO ORDER: 6:22 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman  
Donna Brizee, Dr. Allan Frost and Dr. Thad Scholes

College Administration: Gerald L. Beck President  
John M. Mason, Vice President of Administration  
Dr. Edit Szanto, Vice President of Student Services  
and Planning and Development  
Dr. Ken Campbell, Dean of Technology  
Dr. Mark Sugden, Instructional Dean  
Dr. Todd Schwarz, Instructional Dean  
Dr. Cindy Bond, Instructional Dean  
Dr. John Miller, Instructional Dean  
Jeffrey M. Harmon, Dean of Finance  
Scott Scholes, Dean of Student Services  
Graydon Stanley, Dean of Students  
Monty Arrossa, Human Resources Director  
Randy Dill, Physical Plant Director  
Kathy Deahl, Administrative Assistant to the  
President

CSI Employees: Kristin Beck

Visitors: Student Body President Lacey, Haggan

Faculty Representative: John Boling and Tonya Bowcut

PACE Representative: Revis Turner and Rae Jean Larsen

Times News: Ben Botkin

The meeting agenda was approved on MOTION by Donna Brizee.  
Affirmative vote was unanimous.

MINUTES OF THE REGULAR SESSION OF JUNE 15, 2009 were approved  
on MOTION by Dr. Charles Lehrman. Affirmative vote was  
unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on  
MOTION by Donna Brizee. Affirmative vote was unanimous.

There were no speakers for the Open Forum.

BIDS:

1. The Board approved the rebid of the CIM cell system due to a valid bid protest by Northwest Technical Products on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

2. The Board approved the awarding of the rapid prototype machine to the higher bid of Northwest Technical Products due to the previously awarded low bid of Technical Training Systems not meeting minimum specifications on MOTION by Dr. Chuck Lehrman. Affirmative vote was unanimous.

3. The Board approved the selection of Dr. Jerry Gee of Coeur d' Alene as a consultant for the program design and development of a competency based welding program with a contract amount of \$31,050 on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Funding for the contract is from the Community Based Job Training 2 grant.

PRESIDENT'S REPORT:

1. Mike Mason reviewed the monthly Head Start report with the Board. The South Central Head Start Procedures for Shared Governance and the Dispute Resolution Procedure were approved by the Board on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

2. The Board approved the proposed donations as recommended by the Herrett Center Collections Committee on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. The Board approved sale of the requested right of way to the City of Twin Falls along North Washington Street between Falls Avenue and North College Road in the amount of \$101,298.79 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

4. Dr. Todd Schwarz gave an extensive Power Point presentation on the new wind energy technology, industrial mechanics technology and environmental technology programs. He noted that we will have the first wind energy technology program in Idaho, there were only ten programs in the United States and discussed the process for setting up a program.

5. Dr. Mark Sugden advised the Board that the College of Southern Idaho Emergency Medical Services program was awarded the Idaho Professional Technical Program of the Year. Dr. Sugden recognized instructors Gordy Kokx and Jim Massey for their leadership and innovation in the Emergency Medical Services industry. Dr. Todd Schwarz stated that the College of Southern Idaho Law Enforcement program received second place and was recognized as an exemplary post secondary program by the Idaho Division of Professional Technical Education.

6. Graydon Stanley introduced Lacey Haggan as the Student Body President for the 2009-2010 school year. He noted the outstanding work she has been doing in his office this summer and his appreciation for her organizational skills.

7. President Beck reported the following:

a. The College of Southern Idaho hosted the Idaho State Board of Education at the Blaine County Outreach Center and Wood River High School.

b. He has been working with State Superintendent Tom Luna to provide two additional rooms in the North Side Center for the local charter school. The charter school is to vacate the center after this school year.

c. He has held several more executive awareness meetings with local businesses and Board members as part of the ongoing College of Southern Idaho major gifts campaign.

d. President Beck attended the Idaho TechConnect meeting in Boise and also met with the new president of the College of Western Idaho.

e. He reviewed the construction technology program and their progress on existing structures.

f. The College hosted the members of the Permanent Building Fund Advisory Council on a tour of the new Heath Sciences and Human Services building.

g. President Beck initiated a project to collect an oral history of the College of Southern Idaho.

h. The President signed a notice of intent to start the new dental hygiene program.

i. President Beck attended the Annual Pacific Northwest Economic Region conference in Boise where he participated in a president's roundtable discussion with fifteen other presidents from the northwest and Canada.

j. President Beck met with the Ada County Paramedics to discuss the possibility of overseeing their program.

ADJOURNMENT was declared at 7:23 p.m.



John M. Mason,  
Secretary Treasurer

Approved: August 17, 2009



Chairman



July 15, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Manufacturing Lab Equipment Bid of June 15, 2009

At the June 15, 2009 Board meeting we recommended that the X-Cal Corporation CIM cell be purchased. The recommendation that was presented to you is listed below.

**“We received three bids for the programmable CIM cell. The bids are as follows:**

<b>Northwest Technical Products</b>	<b>\$199,361.71</b>
<b>X-Cal Corporation</b>	<b>\$182,604.00</b>
<b>Technical Training Systems</b>	<b>\$162,255.00</b>

**Based upon a review of the bids by Todd Schwarz and Ben Hamlett, it is my recommendation that we accept the low qualifying bid of X-Cal Corporation of Houston, Texas in the amount of \$182,604 for the specified equipment. The Technical Training systems bid did not have all of the required components in their base bid. When the required components were added in, the bid exceeded the X-Cal Corporation bid.”**

In the process of awarding this bid to X-Cal Corporation, we received a bid protest from Northwest Technical Products. The sales and engineering staff at Northwest Technical Products identified some technical points leading to the conclusion that the X-Cal Corporation product did not meet all of the specifications. Based upon this protest and the issues brought up, we are rebidding this equipment with new specifications that will address the issues raised in the protest. The new bid specifications will allow us to get a competitive bid on equipment that will specifically meet our needs.

At the June 15, 2009 Board meeting we also recommended the purchase of the rapid prototype machine from Technical Training Systems. The recommendation presented to you is listed below.

**“We received two bids for the specified rapid prototype machine. The bids were as follows:**

<b>Northwest Technical Products</b>	<b>\$43,985</b>
<b>Technical Training Systems</b>	<b>\$39,980</b>

**Based upon a review of the bids by Todd Schwarz and Ben Hamlett, it is my recommendation that we accept the low bid of Technical Training Systems of Meridian, Idaho in the amount of \$39,980 for the specified equipment.**

**The rapid prototype machine, also known as a 3-D printer, will be located on campus in the Canyon Building.”**

In an additional review of bids and specifications, we discovered the Technical Training Systems product costing \$39,980 did not meet specifications concerning the size of the output area. Based upon this, we are now recommending the purchase of the Northwest Technical Products rapid prototype machine in the amount of \$43,985. This is the only bid that fully meets our specifications.

Funding for this purchase is from Professional Technical and WIRED grant funds.

I regret the errors in this bid and respectfully request the Board approve the rebidding of the CIM cell equipment and the purchase of the sole qualifying bid of Northwest Technical Products in the amount of \$43,985 for the rapid prototype machine.



July 15, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Program Design and Development Services

We received one proposal for the specified program design and development consultant services for the competency based welding curriculum. The proposal was evaluated by a qualified committee and it was determined the consultant could perform the required services.

Based upon a review of the proposal by Dr. Cindy Bond and Don Hall, it is my recommendation that we accept the proposal of Dr. Jerry Gee of Coeur d' Alene, Idaho in the amount of \$31,050 for the specified services. The price includes all in state travel and associated costs.

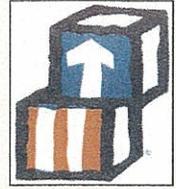
The project may involved additional costs for out of state site visitations by the consultant and faculty, a consultation fee for assistance from high school welding faculty and funds to purchase a pre-existing competency based modular curriculum. The costs are not expected to exceed \$11,500 and will be paid for directly by the College.

Funding for this purchase is from the Community Based Job Training Grant II.

# PROUD TO BE PART OF THE CSI FAMILY



## SOUTH CENTRAL HEAD START



### HEAD START SELECTION AND ENROLLMENT

**ELIGIBILITY:** Families with a child who will be four on or before September 1st of the program year for which they are applying, whose household income is at or below the Federal Income Guidelines.

- Children that turn three on or before September 1st of the program year for which they are applying can be accepted when the opening cannot be filled with an income eligible four year old.
- At least 10% of enrolled children will have a diagnosed disability.

**WAITING LIST:** Families of eligible children are placed on a waiting list until the time of accepting and enrolling families begins. The waiting list affords Head Start staff the time to “prioritize” families, and determine which should be accepted first.

- First priority for enrollment is given to families receiving TANF funds, SSI Disability, or foster children.
- Families are then selected based on income, beginning with those at or below 50% of the Federal poverty guidelines, and moving upward on the poverty scale.
- Should two households have an identical income ratio, priority is given based on other risk factors, such as parental incarceration, child abuse or neglect issues, single parents, teen parents, parents' education level, etc.

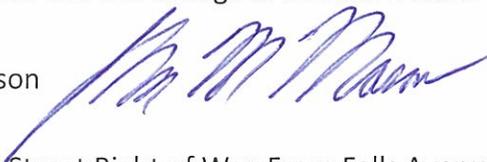
### Current Wait List

	0 - 2 year olds	3 - 4 year olds
Cassia	71	405
East End	25	147
Hagerman	10	23
Hailey	12	91
Little Wood	12	156
Minidoka	70	185
North Side	66	403
Orchard Valley	21	123
Power	9	67
Twin Falls	92	713
West End	24	146
<b>Total</b>	<b>412</b>	<b>2459</b>

July 16, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason



Re: Washington Street Right of Way From Falls Avenue to North College

The City of Twin Falls is finalizing right of ways for the Washington Street expansion. While we understand the need for the expansion, it is also important that we understand the impact on the west boundary of the campus. For about half of the area, we will have to totally replace 30 years of developed landscaping.

The following are areas that the college will have to address:

1. About 58 trees will be directly impacted by construction. The relocation of the power lines will cause us to plant new trees farther east along the Washington Street boundary. This is due to trees growing and interfering with the power lines. No large trees can be planted underneath or within a radius of 15 feet of the new power line.
2. We will be able to move some trees. We estimate that about 10 could qualify for movement. This will cost a minimum of \$1,000 per tree with no guarantee of life. Labor to maintain the trees after they are moved is also extensive.
3. Riedesel Engineering indicated that berms impacted by the project would feathered out to their impacted height. This means that if a 3 foot berm is cut in half, the new berm will be 18 inches high feathered out on each side. We will need to restore these berms to their original height. The berms north of the tennis courts are far enough off of the right of way and should not be impacted.
4. The expansion will bring the road close enough to our Student Health Center that we will have to develop a sound shielding system. This will most likely involve evergreens planted closely together and/or a wall.
5. Our maintenance electronics storage building is within 2 feet of the right of way. This is too close to the bike path and edge of campus. While we can still function in the building, there is not room to hide the building with landscaping.

The square footage of the major impact area is a combination of the appraisal areas Parcel #66 and Parcel #77. Parcel #66 is 21,372.31 square feet and Parcel #77 is 29,195.93 square feet. The total offered for these two parcels which contain 50,568.24 square feet is \$101,298.79. The attached spreadsheet details the appraisal values.

The expansion of North Washington will effectively remove over 30 years of landscaping from the western border of our campus. The improvements to North Washington and especially the bike path will provide easier access and a great community park for our taxpayers. At the same time, we will need to totally restore the western border to the campus with trees, berms, shrubs and grass to at least the campus standard.

The City and College have a long history of cooperation. The City serves as the fiscal agent for the Student Safety Initiative Grant. The city engineer's assistance and guidance on this grant along with numerous issues ranging from PUD's to zoning to utility hook ups has been of significant value to the College.

Based upon past and future cooperation with the City on mutually beneficial projects, I recommend that we accept the offer of \$101,298.79 for appraisal parcels 66 and 72 which include property from Falls Avenue to North College Road. These funds will be utilized to restore the landscaping along Washington Street.

College of Southern Idaho  
 Washington Street Right of Way Proposals  
 June 2, 2009

Parcel #	Description	Square Feet	Price Per Square Foot	Land Price Offered	Tempoary Easement	Improvements/ Replacements	Permanent Easement	Total Price
66	Falls Ave to 1,200 feet North (3 houses north of Ridgeway) 13 feet east - 21 feet at entrance 39 trees @ \$500, sprinkler & lawn loss @ .50 sq foot, sprinkler repair @ .50 sq foot	21,372.31	0.37	7,850.25	368.84	50,872.32		59,091.41
72	From above end point north to North College Road 13 feet with extra for turnaround 19 trees @ \$500 each, Lost Sprinklers - .50 per sq foot, Lawn Loss - .50 per sq foot, repair sprinkler-.50 sq foot	29,195.93	0.37	10,723.94	385.48	31,097.96		42,207.38
Total Offered								101,298.79

**Herrett Center for Arts and Science  
Collections Committee Proposed Acquisitions  
for consideration of approval by  
The College of Southern Idaho Board of Trustees**

DATE ACCEPTED BY HERRETT CENTER COLLECTIONS COMMITTEE: June 30, 2009

DATE REPORT REVIEWED BY THE BOARD OF TRUSTEES. July 20, 2009

**DONORS AND DONATIONS:**

**DONATED BY:** Steve Kohntopp

**Object(s) donated:** Cedar Draw Cache - 9 obsidian bifaces This collection has been loaned to the Herrett several times for research in Masters thesis. Bifaces are often found, but it is rare to find a cache with several bifaces with the chipping consistency shown in this cache.

**DONATED BY:** Steve Kohntopp

**Object(s) donated:** Two clovis point fragments from the Simon Site in Fairfield. In May, 2007 Dr. Ken Kvamme, University of Arkansas, conducted geophysical surveys at the Simon farm. These 2 fragments were surface finds by Dr. Kvamme and Steve Kohntopp. They will enhance our Simon Cache and they do present the possibility that there is more to be found.

**DONATED BY:** Peggy Hays, widow and Administrator of Dr. Bonnichsen's estate

**Object(s) donated:** Robson Bonnichsen grew up near Filer and spent his early years collecting Native American artifacts and learning to flintknapp by studying with Don Crabtree. He passed away in 2004 in Bend, OR. At that time he was Director of the Center for the Study of First Americans at Texas A&M. His family has donated the collection of approximately 1,017 artifacts to the Herrett. The collection consists of projectile points, bifaces, drills, awls, knives, scrapers, pipe bowls, abriders, pendants, and debitage.

**Date approved by the Board of Trustees:** \_\_\_\_\_

July 20, 2009

**Authorized Board of Trustees signature:** \_\_\_\_\_

(If there are any questions please contact Phyllis Oppenheim, Collections Manager, ext. 6660)  
(Please return this signed form to Phyllis Oppenheim, Herrett Center, thank you.)