

# **COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES**

**August 17, 2009**

**Board of Trustees Executive Session  
5:00 p.m.**

**TAYLOR BUILDING – PRESIDENT’S BOARD ROOM**

**Board of Trustees Meeting  
6:00 p.m.**

**TAYLOR BUILDING SUB - ROOM 248**

## **AGENDA**

**APPROVAL OF MEETING AGENDA: (A) *LeRoy Craig***

**MINUTES – EXECUTIVE SESSION – JULY 20, 2009: (A) *Mike Mason***

**MINUTES – BOARD MEETING – JULY 20, 2009: (A) *Mike Mason***

**TREASURER’S REPORT: (A) *Mike Mason***

### **OPEN FORUM**

**HEALTH AND HUMAN SERVICES BUILDING FURNISHINGS: (A) *Mike Mason***

**PRODUCTION LEVEL COPIER PRINTER: (A) *Mike Mason***

**CIM CELL RE-BID AND MANUFACTURING LAB EQUIPMENT: (A) *Mike Mason***

**DENTAL HYGIENE EQUIPMENT: (A) *Mike Mason***

**LAW ENFORCEMENT TRAINING EQUIPMENT: (A) *Mike Mason***

**RADIOLOGICAL TECHNICIAN TRAINING EQUIPMENT: (A) *Mike Mason***

**HANSEN HEAD START BUILDING CONTRACT: (A) *Mike Mason***

**FALLS AVENUE HEAD START SALE OF RIGHT OF WAY: (A) *Mike Mason***

**HEAD START REPORT: (I) *Mike Mason***

**TWIN FALLS RURAL FIRE PROTECTION DISTRICT LAND SALE: (A) *Mike Mason***

**FY10 BUDGET HEARING: (A) *Mike Mason***

**PRESIDENT’S REPORT: (I) *President Beck***

**OLD BUSINESS**

**NEW BUSINESS**

THE COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
AUGUST BOARD OF TRUSTEES MEETING  
AUGUST 17, 2009

CALL TO ORDER: 6:02 p.m. Presiding: Dr. Charles Lehrman

Attending: Trustees: Dr. Charles Lehrman  
Donna Brizee, Dr. Allan Frost and Dr. Thad Scholes

College Administration: Gerald L. Beck President  
Robert Alexander, College Attorney  
John M. Mason, Vice President of Administration  
Dr. Jeff Fox, Executive Vice President and Chief  
Academic Officer  
Dr. Edit Szanto, Vice President of Student Services  
and Planning and Development  
Dr. Ken Campbell, Dean of Technology  
Dr. Mark Sugden, Instructional Dean  
Dr. Todd Schwarz, Instructional Dean  
Dr. Cindy Bond, Instructional Dean  
Dr. John Miller, Instructional Dean  
Jeffrey M. Harmon, Dean of Finance  
Graydon Stanley, Dean of Students  
Monty Arrossa, Human Resources Director  
Randy Dill, Physical Plant Director  
Doug Maughan, Public Information Director  
Kathy Deahl, Administrative Assistant to the  
President

CSI Employees: None

Visitors: Student Body Secretary Sheree Haggan, Barbara Beck

Faculty Representative: John Boling and Deb Matier

PACE Representative: Dannette Starr and Kim Taylor

Times News: Ben Botkin

The meeting agenda was approved on MOTION by Dr. Allan Frost.  
Affirmative vote was unanimous.

MINUTES OF THE EXECUTIVE AND REGULAR SESSION OF JULY 20, 2009  
were approved on MOTION by Donna Brizee. Affirmative vote was  
unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

There were no speakers for the Open Forum.

BIDS:

1. The Board approved the low bid of Intermountain Design of Boise, Idaho in the amount of \$381,021 for the specified furniture for the new health science and human services building on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Funding for this project is from State of Idaho Division of Public Works building project funds.

2. The Board approved the low bid of Boise Office Equipment of Boise, Idaho in the amount of \$38,383 for the specified production level copier on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this project is from the Copy Center which is an auxiliary enterprise fund.

3. The following manufacturing technology equipment bids were presented to the Board for approval:

The low bid or low qualifying bid of X-Cal Corporation of Houston, Texas in the following amounts for the following equipment:

\$167,604 for the specified CIM Cell,

\$76,062 for the Basic Hydraulic Learning System,

\$69,048 for the specified six Basic Mechanical Drives,

\$12,282 for the specified six Basic Pump Learning

Systems,

\$15,041 for the specified Industrial Wiring Learning

System and

\$10,294 for the specified Electric Motor Control System.

The bids totaled \$359,557 and were approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for the equipment is from WIRED grant funds and budgeted funds from the Division of Professional Education.

4. The following dental hygiene equipment was presented to the Board for approval:

The low bid Buydental.com in the amount of \$4,755 for the automatic countertop steam sterilizer,

The sole bid of Bridgerland Dental Equipment and Supply of West Jordan, Utah in the amount of \$92,261 for the eight specified dental chairs,

The low bid of Bridgerland Dental Equipment and Supply of West Jordan, Utah in the amount of \$20,297 for the specified software,

The low bid Buydental.com in the amount of \$6,950 for the specified air compressor and

The low bid Buydental.com in the amount of \$27,500 for the specified Free Standing Panoramic X-Ray Unit.

The bids totaled \$151,763 and were approved on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Funding for the equipment is made up of \$23,065 from the Plant Facility Fund and \$128,698 from the Community Based Job Training Grant II.

5. The following law enforcement training equipment was presented to the Board for approval:

The low bid of DORON Precision Systems of Binghamton, New York in the amount of \$206,468 for the two specified law enforcement simulators,

The sole bid of Bonanza Motors of Burley, Idaho in the amount of \$20,564 for the specified police version of the 2010 Dodge Charger 4 door sedan and

The sole bids of Premier Vehicle Installation of Salt Lake City, Utah in the amount of \$4,850 for the specified video camera system and \$6,800 for the Mobile Data System.

The bids totaled \$238,682 and were approved by the Board on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for the equipment is from the Community Based Job Training Grant II.

6. The following radiological technician training equipment was presented to the Board for approval:

Table Top Dry Laser Printer	\$ 20,000
Ceiling Mounted Detector Digital Radiological System	\$260,000
Mobile Surgical C-Arm	\$130,000
Clinical PACS	\$ 35,000
Tabletop Computerized Radiological System	\$ 50,000

The sole bidder for this equipment was Turnkey Medical, Inc. of Meridian, Idaho.

The bids totaled \$495,000 and were approved on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Funding for the equipment is from the Community Based Job Training Grant II.

PRESIDENT'S REPORT:

1. The Board granted the administration authority to enter into a contract with the City of Hansen obligating the College to pay for cost over runs on the construction of the new Hansen Head Start center on MOTION by Donna Brizee. Affirmative vote was unanimous.

2. Based upon a recommendation by Head Start Director Mary Marshall, the Board approved the selling of 1,900 square feet of right of way and 1,812 square feet of Falls Avenue frontage for a public utility easement to the City of Twin Falls in the amount of \$22,494.72 on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

The land is located on Falls Avenue in front of the Twin Falls Head Start Center. The price includes \$5,790.72 for improvements.

3. Mike Mason reviewed the Head Start operational report with the Board.

4. The Board granted the administration authority to sell two acres of College property to the Twin Falls Rural Fire District for \$500,000 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

5. The Board approved the fiscal year 2010 operating budget on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

6. President Beck reported the following:

a. College attorney Robert Alexander stated that the college followed the law concerning the design build selection process for the wind energy building, Desert remodel and associated projects.

b. President Beck reviewed summer activities on campus including the numerous continuing education camps for children.

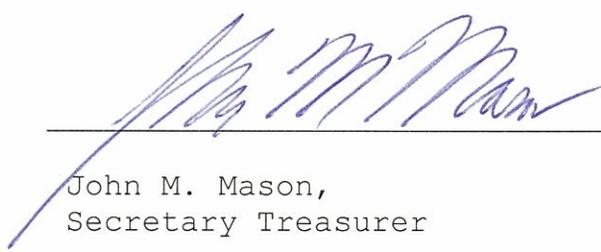
c. President Beck attended the Mountain States Community College Association summer conference in Santa Fe, New Mexico and learned more about funding opportunities from federal stimulus funds.

d. President Beck is attending at least one executive awareness meeting per week to help raise funds for the College of Southern Idaho Foundation.

e. There was a site visit by a company considering locating in the Magic Valley.

f. Meetings were held with INL concerning possible joint ventures involving federal stimulus funds.

ADJOURNMENT was declared at 6:59 p.m.



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John M. Mason,  
Secretary Treasurer

Approved: September 21, 2009



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Chairman

August 12, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: CIM Cell Re-Bid and Manufacturing Lab Equipment

We received two bids in the re-bid for the specified CIM Cell. The bids are as follows:

X-Cal	\$167,604
Technical Training Systems	\$174,340

Based upon a review of the bid by Darrell Buffaloe and Ben Hamlett, it is my recommendation that we accept the low bid of X-Cal of Houston, Texas in the amount of \$167,604 for the specified equipment.

We received four bids for the six specified Basic Hydraulic Learning System. The bids are as follows:

Hampden Engineering	\$64,116
X-Cal	\$76,062
Technical Training Systems	\$80,970
Future Tek, Inc.	\$86,970

The low bid of Hampden Engineering was rejected due to required curriculum not being submitted. Based upon a review of the remaining bids by Darrell Buffaloe and Ben Hamlett, it is my recommendation that we accept the low qualifying bid of X-Cal of Houston, Texas in the amount of \$76,062 for the specified equipment.

We received three bids for the six Basic Mechanical Drives. The bids are as follows:

X-Cal Corporation	\$69,048
Hampden Engineering Corp.	\$94,386
Technical Training Systems	\$102,000

Based upon a review of the bids by Darrell Buffaloe and Ben Hamlett, it is my recommendation that we accept the low qualifying bid of X-Cal Corporation of Houston, Texas in the amount of \$69,048 for the specified equipment.

We received two bids for the Basic Pump Learning System. The bids were as follows:

X-Cal Corporation	\$12,282
Hampden Engineering Corp.	\$15,731

Based upon a review of the bids by Darrell Buffaloe and Ben Hamlett, it is my recommendation that we accept the low bid of X-Cal Corporation of Houston, Texas in the amount of \$12,282 for the specified equipment.

We received two bids for the Industrial Wiring Learning System. The bids are as follows:

Hampden Engineering Corp.	\$ 6,265
X-Cal Corporation	\$15,041

The low bid of Hampden Engineering was rejected due to required curriculum not being submitted. Based upon a review of the bids by Darrell Buffaloe and Ben Hamlett, it is my recommendation that we accept the low qualifying bid of X-Cal Corporation of Houston, Texas in the amount of \$15,041 for the specified equipment.

We received four bids for the specified Electric Motor Control System. The bids are as follows:

X-Cal	\$10,294
Future Tek, Inc.	\$10,661
Hampden Engineering	\$18,319
Technical Training Systems	\$20,905

Based upon a review of the bids by Darrell Buffaloe and Ben Hamlett, it is my recommendation that we accept the low bid of X-Cal of Houston, Texas in the amount of \$10,294 for the specified equipment.

The total of the recommended bids is \$349,557. Funding for this purchase is from Professional Technical and WIRED grant funds.

August 17, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Health and Human Services Building Furnishings

We received two bids for the specified Health and Human Services Building Furnishings. The Bids were as Follows:

Intermountain Design Inc.	\$ 381,021
Sprague Furniture LLC	\$ 440,357

Based upon a review of the bids by Dr. Mark Sugden and myself, it is my recommendation that we accept the low bid of Intermountain Design Inc. in the amount of \$381,021.

Funding for this purchase is from funds earmarked for furnishings from the permanent Building Fund of the State of Idaho for the Health and Human Services Building.

August 17, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Production Level Copier Printer

We received three bids for the specified Production Level Copier Printer. The Bids were as Follows:

Boise Office Equipment	\$ 38,383
Valley Office Systems	\$ 41,253
Xerox Corporation	\$ 43,050

Based upon a review of the bids by Tereasa Bendele-Nichols, it is my recommendation that we accept the low bid of Boise Office Equipment for a Xerox 4112 in the amount of \$38,383.

Funding for this purchase is from the Copy Center which is an Auxiliary Enterprise Fund.



August 12, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Dental Hygiene Equipment

We received two bids for the Automatic Countertop Steam Sterilizer. The bids are as follows:

Buydentalequipment.com	\$ 4,755
Bridgerland	\$ 6,920

Based upon a review of the bid by Tonja Bowcut, Cindy Harding and Don Hall, it is my recommendation that we accept the low bid of Buydental.com in the amount of \$4,755 for the specified equipment.

We received one qualifying bid for the eight specified Hydraulic Wide Back Dental Chairs. Based upon a review of the bid by Tonja Bowcut, Cindy Harding and Don Hall, it is my recommendation that we accept the bid of Bridgerland Dental Equipment and Supply of West Jordan, Utah in the amount of \$92,261 for the eight specified dental chairs.

We received two bids for the specified Dental Office Software. The bids are as follows:

Bridgerland	\$20,297
Buydentalequipment.com	\$30,415

Based upon a review of the bid by Tonja Bowcut, Cindy Harding and Don Hall, it is my recommendation that we accept the low bid of Bridgerland Dental Equipment and Supply of West Jordan, Utah in the amount of \$20,297 for the specified software.

We received two bids for the specified Lubricated Air Compressor. The bids are as follows:

Buydentalequipment.com	\$ 6,950
Bridgerland	\$ 7,415

Based upon a review of the bid by Tonja Bowcut, Cindy Harding and Don Hall, it is my recommendation that we accept the low bid of Buydentalequipment.com in the amount of \$6,950 for the specified air compressor.

We received two bids for the specified Free Standing Panoramic X-Ray Unit.  
The bids are as follows:

Buydentalequipment.com	\$ 27,500
Bridgerland	\$ 30,785

Based upon a review of the bid by Tonja Bowcut, Cindy Harding and Don Hall, it is my recommendation that we accept the low bid of Buydentalequipment.com in the amount of \$27,500 for the specified x-ray unit.

The total of the recommended bids is \$151,763. Funding for these purchases is made up of \$23,065 from the Plant Facility Fund and \$128,698 from the Community Based Job Training Grant II.

August 12, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Law Enforcement Training Equipment

We received two bids for the two Law Enforcement Simulators. The bids are as follows:

DORON Precision Systems	\$206,468
MPRI	\$218,500

Based upon a review of the bid by Brett Reid and Don Hall, it is my recommendation that we accept the low bid of DORON Precision Systems of Binghamton, New York in the amount of \$206,468 for the two specified simulators.

We received one bid for the specified four door police training vehicle. Based upon a review of the bid by Brett Reid and Don Hall, it is my recommendation that we accept the bid of Bonanza Motors of Burley, Idaho in the amount of \$20,564 for the 2010 Dodge Charger LXDH48 4 door sedan Police RWD vehicle.

We received only one bid for the Video Camera System and one bid for the Mobile Data System. The sole bidder was Premier Vehicle Installation, Inc. Based upon a review of the bid by Brett Reid and Don Hall, it is my recommendation that we accept the bid of Premier Vehicle Installation of Salt Lake City, Utah in the amount of \$4,850 for the specified Video Camera System and \$6,800 for the Mobile Data System.

The total of the recommended bids is \$238,682. Funding for these purchases is from the Community Based Job Training Grant II.



August 12, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Radiological Technician Training Equipment

We properly advertised for bids for the radiological equipment. This equipment is very specialized and we ended up with only one bidder.

Based upon a review of the bid by Dr. Gary Lauer and Don Hall, it is my recommendation that we accept the bid of Turnkey Medical, Inc. of Meridian, Idaho for the following equipment and corresponding amounts:

Table Top Dry Laser Printer	\$ 20,000
Ceiling Mounted Detector Digital Radiological System	\$260,000
Mobile Surgical C-Arm	\$130,000
Clinical PACS	\$ 35,000
Tabletop Computerized Radiological System	\$ 50,000

The total of the recommended bids is \$495,000. Funding for these purchases is from the Community Based Job Training Grant II.

Turnkey Medical has also agreed to donate a Quantum X-Ray upgrade valued at \$17,000 and a LoRad MIV Platinum Analog Mammography System valued at \$25,000. Dr. Gary Lauer has room in the new building to incorporate these machines into the program.

August 10, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Hansen Head Start Building

As we have discussed in previous meetings, the City of Hansen, working with Region IV Development, received a federal block grant. With the federal block grant, the City agreed to construct a new Head Start Center in Hansen in exchange for the existing center. The existing center is located at the intersection of 3800 East and Highway 30 and sits very close to both roads. It is not a good place for a school. The City's intent is to tear down the existing center, widen the road so trucks can safely make the turns on to 3800 East and develop the remaining property for commercial purposes.

To strengthen the block grant, Region IV needed a closely knit partnership between the City of Hansen, Head Start and the College of Southern Idaho. Matching funds from Head Start had to be provided for the building project and Head Start had to commit to directly pay for architectural services. The matching funds for the project are coming from the sale of the former Head Start administrative building that was sold to the City of Twin Falls and Head Start's enterprise account.

The total project including land is expected to cost \$719,400. This is made up of \$350,000 from the block grant, \$82,200 of land and utility hook ups donated by the City of Hansen, \$192,400 from CSI Head Start funds and \$95,000 in furniture and supplies provided by CSI Head Start.

Based upon the recommendation of Mary Marshall, Director of South Central Head Start, I approved the hiring of Balteus Architects of Jerome, Idaho for architectural and engineering services in June of 2009. The principle architect is Barrett Craig. Balteus Architects has several successful projects in their portfolio including working with Region IV Development on the building of the Jerome Senior Citizens Center. Our project will be similar in size and scope to the Jerome project along with the required documentation for Davis Bacon.

Mary Marshall utilized Balteus Architects several years ago for some conceptual drawings when we were working on a grant for a new Head Start center for Twin Falls. There was no charge for these services but some groundwork was laid and a working relationship developed. Balteus Architects was already familiar with Head Start standards and could easily develop drawings for the smaller Hansen Head Start Center. Since the contract does not exceed \$25,000, I did not go through a formal selection process.

The construction method will involve the utilization of the low bid general contractor. Contracts will be between the City of Hansen and the general contractor. Head Start will be responsible for matching funds and the payment of the architect. I will be asked to sign a contract obligating the College to cover any cost over runs that exceed the funds available.

This is a great project that has been put together through the hard work and dedication of Mayor Chad Urie and the city council of Hansen, Jeff McCurdy and Carleen Herring of Region IV Development and Mary Marshall of Head Start. While the children of Head Start may benefit most from this project, the City of Hansen will finally be able to address a dangerous intersection and hopefully bring additional economic development to their city.

Based upon the estimates and the bidding climate, I believe we can bring the designed project in under budget. I respectfully request permission to sign a contract with the City of Hansen obligating the College to pay for construction cost over runs if they should occur.



COLLEGE OF  
SOUTHERN  
IDAHO

August 11, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

A handwritten signature in blue ink, appearing to read 'Mike Mason', is written over the printed name.

Re: Sale of Head Start Falls Avenue Right of Way

The City of Twin Falls is expanding Falls Avenue west of the College. The area of expansion covers approximately 1,900 square feet of property in front of our Twin Fall Center along with 1,812 square feet for a public utility easement and 643 square feet of temporary easement. The City had the property appraised and came up with a value of \$4.50 per square foot plus \$5,790.72 for improvements. The total offer is for \$22,494.72.

I discussed the offer with Head Start Director Mary Marshall and the offer is acceptable to Head Start. We have accepted the offer pending approval of the Board. I respectfully request that the Board approve the offer of \$22,494.72 from the City of Twin Falls for the 3,712 square feet of property inclusive of improvements.

Funds from this sale will be deposited in the Head Start federal account.

# PROUD TO BE PART OF THE CSI FAMILY



## **SOUTH CENTRAL HEAD START**



### **Additional Funding**

Head Start applied for and received \$134,070. for a 4.9% COLA increase

Head Start applied for and received \$296,404. in ARRA monies to add staff and increase wages.

Two Applications, one for expansion and one for Early Head Start are pending.

### **TANF Funding**

Head Start will enroll an additional 5 children through TANF. for the fall of 2009.

Due to cost saving efforts over the course of 3 years the program is able to serve the additional children.

### **Comprehensive Community Assessment**

The CCA was completed and will be submitted to the CSI Board at the September meeting.

### **Enrollment**

The 11 Head Start Centers are fully enrolled and children will begin classes on August 25th.

### **Congressional Updates**

Senator Mike Crapo's Washington D.C office staff will meet with the Head Start Director on August 26th.

Representative Mike Simpson's Washington D.C staff will meet with the Head Start Director on August 14th.

CATEGORY	TOTAL	TOTAL THIS	CASH OUTLAY		REVENUES	COMMITMENTS	BALANCE	PROJ	ACTUAL
	APPROVED	MONTH	TO DATE	BALANCE			OF BUDGET	%	%
SALARIES	\$ 2,473,142.00	\$ 221,736.73	\$ 1,375,936.19	\$ 1,097,205.81	\$ 238,098.00		\$ 859,107.81	58.0%	65.3%
BENEFITS	\$ 1,480,514.00	\$ 117,054.28	\$ 718,506.35	\$ 762,007.65	\$ 117,605.00		\$ 644,402.65	58.0%	56.5%
OUT OF AREA TRAVEL	\$ 7,380.00	\$ -	\$ 2,497.87	\$ 4,882.13			\$ 4,882.13	55.0%	33.8%
EQUIPMENT	\$ 29,445.00	\$ -	\$ -	\$ 29,445.00					
SUPPLIES									
OFFICE CONSUMABLES	\$ 13,700.00	\$ 251.45	\$ 6,454.88	\$ 7,245.12			\$ 7,245.12	58.0%	47.1%
CENTER SUPPLIES	\$ 52,020.00	\$ 222.25	\$ 56,644.62	\$ (4,624.62)			\$ (4,624.62)	58.0%	108.9%
TRAINING SUPPLIES	\$ 10,425.00	\$ 897.21	\$ 7,935.17	\$ 2,489.83			\$ 2,489.83	58.0%	76.1%
FOOD	\$ 14,200.00	\$ 25.00	\$ (160.63)	\$ 14,360.63			\$ 14,360.63	50.0%	-1.1%
CONTRACTUAL									
OTHER									
CONTRACTS	\$ 49,190.00	\$ -	\$ 23,853.24	\$ 25,336.76			\$ 25,336.76	58.0%	48.5%
MEDICAL	\$ 19,653.00	\$ 1,111.25	\$ 7,276.85	\$ 12,376.15			\$ 12,376.15	50.0%	37.0%
DENTAL	\$ 57,655.00	\$ -	\$ 3,933.01	\$ 53,721.99			\$ 53,721.99	50.0%	6.8%
CHILD TRAVEL	\$ 91,185.00	\$ 6,433.50	\$ 72,231.98	\$ 18,953.02			\$ 18,953.02	58.0%	79.2%
EMPLOYEE TRAVEL	\$ 51,505.00	\$ 437.77	\$ 20,717.76	\$ 30,787.24			\$ 30,787.24	58.0%	40.2%
CAREER DEVELOP	\$ 21,526.00	\$ -	\$ 6,045.12	\$ 15,480.88			\$ 15,480.88	58.3%	28.1%
PARENT TRAINING	\$ 10,291.00	\$ 360.00	\$ 3,160.99	\$ 7,130.01			\$ 7,130.01	55.0%	30.7%
SPACE	\$ 117,251.00	\$ 2,756.79	\$ 104,649.53	\$ 12,601.47			\$ 12,601.47	85.5%	89.3%
UTILITIES	\$ 72,030.00	\$ 2,152.10	\$ 31,282.19	\$ 40,747.81			\$ 40,747.81	48.9%	43.4%
TELEPHONE	\$ 41,415.00	\$ 2,895.20	\$ 17,901.75	\$ 23,513.25			\$ 23,513.25	50.0%	43.2%
OTHER	\$ 39,945.00	\$ 1,598.80	\$ 46,133.55	\$ (6,188.55)			\$ 35.90	58.0%	115.5%
TOTAL DIRECT COSTS	\$ 4,652,472.00	\$ 357,932.33	\$ 2,505,000.42	\$ 2,147,471.58	\$ 355,703.00	\$0.00	\$ 1,768,548.03	58.0%	61.5%
ANCILLARY REVENUE					\$ 72,115.00				
ADMIN COSTS	\$ 296,966.00		\$ 127,952.33	\$ 169,013.67	\$ 44,681.00		\$ 124,332.67	58.0%	58.1%
GRAND TOTAL	\$ 4,949,438.00	\$ 357,932.33	\$ 2,632,952.75	\$ 2,316,485.25	\$ 472,499.00	\$0.00	\$ 1,843,986.25	58.0%	62.7%
IN KIND NEEDED	\$ 542,275.68								
IN KIND GENERATED	\$ 379,550.85								
IN KIND (SHORT)/LONG	\$ (162,724.83)								

\*\*Enhanced budget amounts by \$134,070 COLA adjustment and \$296,404 ARRA COLA/QI Approved 2009 Awards

HEAD START - ACCOUNT # 20  
January 1, 2009-December 31, 2009

MONTHLY FINANCIAL REPORT  
SOUTH CENTRAL HEAD START

MONTH JULY 2009

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	COMMITMENTS	BALANCE OF BUDGET	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 25,420.00	\$ 1,012.50	\$ 15,735.62	\$ 9,684.38		\$ 9,684.38	58.0%	61.9%
6e. SUPPLIES								
Training Supplies	\$ 4,054.00	\$ -	\$ 920.61	\$ 3,133.39		\$ 3,133.39	36.0%	22.7%
6g. OTHER								
Contracts	\$ 3,000.00	\$ -		\$ 3,000.00		\$ 3,000.00	0.0%	0.0%
Career Development	\$ 11,871.00	\$ 750.00	\$ 7,689.51	\$ 4,181.49		\$ 4,181.49	58.0%	64.8%
<b>TOTAL DIRECT COSTS</b>	\$ 44,345.00	\$ 1,762.50	\$ 24,345.74	\$ 19,999.26	\$ -	\$ 19,999.26	58.0%	54.9%
ADMIN COSTS	\$ 2,830.00	\$ -	\$ 1,409.11	\$ 1,420.89			58.0%	49.8%
<b>GRAND TOTAL</b>	\$ 47,175.00	\$ 1,762.50	\$ 25,754.85	\$ 21,420.15	\$ -	\$ 19,999.26	45.0%	54.6%
IN KIND NEEDED	\$ 5,089.54							
IN KIND GENERATED	\$ 11,794.00							
IN KIND (SHORT)/LONG	\$ 6,704.46							



August 11, 2009

To: President Beck and the College of Southern Idaho Board of Trustees

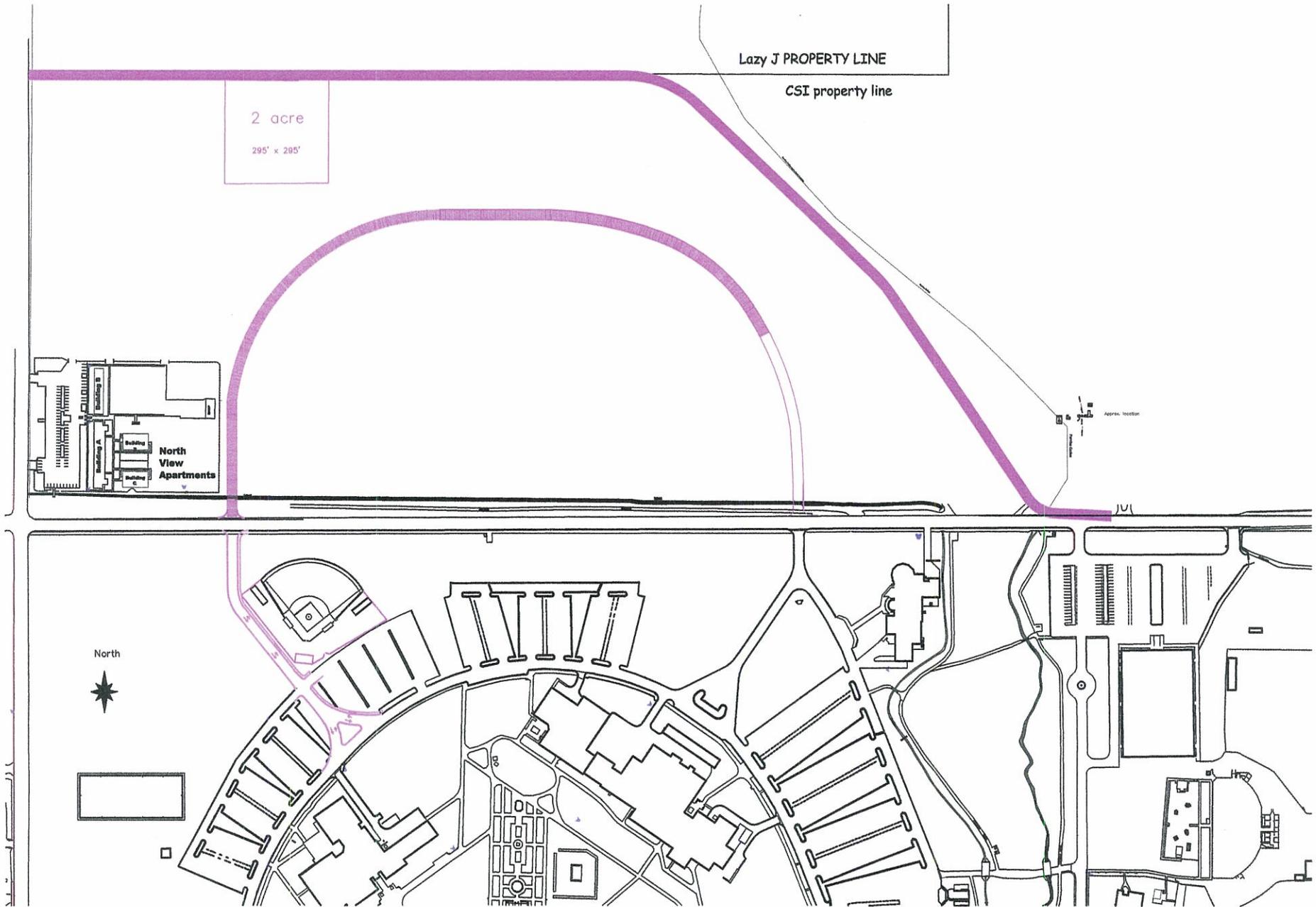
From: Mike Mason

Re: Sale of Two Acres to Twin Falls Rural Fire Protection District

We have completed the platting process with the City of Twin Falls and can now sell two acres of land north east of the North View apartments to the Twin Falls Rural Fire Protection District. The attached diagram shows the location of the two acres along with the future Cheney Road By-Pass.

The agreed upon price for the land is \$500,000. Additionally, the college will have the first right of refusal for the purchasing of the land if the event the land is not used for the specific purpose of a fire station or if it is ever put up for sale. The purchase price to the college will be set based upon a 3% increase in value each year. The Right of First Refusal portion of the land sale contract is also attached. The college will have to provide access to city sewer, water, gas and electricity upon the completion of the Cheney By Pass and the start of construction on the property.

I respectfully request that the Board authorize the administration to enter into a sales agreement with the Twin Falls Rural Fire Protection District for the sale of two acres of land for the sales price of \$500,000.



## Exhibit A

**Right of First Refusal.** In further consideration of the promises and covenants contained herein, Optionee agrees to grant to Optionor a right of first refusal with respect to the property which is being purchased under this agreement. The first right of refusal shall be that should the Optionee, their successors, or assigns determine no need for the said property, and choose to sell, they will give notice of intent to the Optionor, their successors or assigns. They will have thirty (30) days from the receipt of such notice to accept the offer to purchase for original price plus a 3% annum interest to present time. If the response from the Optionee is timely received, the transaction for the purchase of the real property shall proceed to close in accordance with the terms accepted by the Optionor. Should Optionor reject the terms of the notice, or fail to notify Optionee timely of acceptance, Optionee may sell the real property to a third party. The parties shall execute at closing and record in the records of Twin Falls County a memorandum of First Right of Refusal in accordance with Exhibit A attached hereto.

## Exhibit B

**Memorandum of Option.** The parties shall, upon the execution of this agreement, execute and record in the records of Twin Falls County, Idaho, a memorandum of Option, a copy of which is attached hereto as Exhibit B.

**Integration.** The parties hereto acknowledge that the terms conditions and covenants of the agreement shall supersede any prior agreements of the parties, that there are no other agreements not contained in this agreement, and that this agreement shall be the final expression of the agreement of the parties and shall control. No modifications of this agreement shall be valid unless in writing and executed by all the parties hereto.

**Time Being of the Essence.** It is understood and agreed by and between the parties hereto that time is, and shall be of the essence of each and every term and condition of the agreement.

**Binding Effect.** This agreement shall inure to the benefit of, and be binding upon the parties hereto, and their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names, the day and year in this agreement first above written.

OPTIONOR

Twin Falls Rural Fire Protection District

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Jim Olson, President

OPTIONEE

College of Southern Idaho

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Mike Mason; VP, Director of Finance