

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

February 22, 2010
(January & February Combined)

EXECUTIVE SESSION
4:30 p.m.
Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING
6:00 p.m.
Taylor Building – SUB 248

AGENDA

APPROVAL OF MEETING AGENDA: (A) *LeRoy Craig*

MINUTES – EXECUTIVE SESSION OF DECEMBER 21, 2009: (A) *Mike Mason*

MINUTES – REGULAR MEETING OF DECEMBER 21, 2009: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

OPEN FORUM

WIND TURBINE BID: (A) *Mike Mason*

HEAD START REPORT: (I) *Mike Mason*

NWCCU ACCREDITATION CHANGES: (I) *Dr. Jeff Fox*

CWI ACCREDITATION TIMELINES: (I) *Dr. Jeff Fox*

PRESIDENT’S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
JANUARY-FEBRUARY BOARD OF TRUSTEES MEETING
FEBRUARY 22, 2010

CALL TO ORDER: 6:10 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Donna Brizee, Dr. Allan Frost and Dr. Thad Scholes

College Administration: Gerald L. Beck President
Robert Alexander, College Attorney
John M. Mason, Vice President of Administration
Dr. Jeff Fox, Executive Vice President and Chief
Academic Officer
Dr. Cindy Bond, Instructional Dean
Dr. Ken Campbell, Dean of Technology
Jeffrey M. Harmon, Dean of Finance
Graydon Stanley, Dean of Students
Randy Dill, Physical Plant Director
Curtis Eaton, Advisor to the President and Executive
Director of the College of Southern Idaho
Foundation
Doug Maughan, Public Information Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: None

Visitors: Student Body Vice President Blake Lawson, Troy
Jenkins and Neil Christensen

Faculty Representative: Ryan Jund and Ron Cresswell

PACE Representative: Dannette Starr and Kim Taylor

Times News: Damon Hunzeker

The meeting agenda was approved as written on MOTION by Dr.
Thad Scholes. Affirmative vote was unanimous.

MINUTES OF THE EXECUTIVE AND REGULAR SESSION OF DECEMBER 21,
2009 were approved on MOTION by Dr. Allan Frost. Affirmative
vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Donna Brizee. Affirmative vote was unanimous.

There were two speakers for the Open Forum.

Troy Jenkins and Neil Christensen spoke to the Board concerning the annual Fourth of July celebration on the campus. They outlined the plans for added events and for holding the main celebration on July fifth instead of July fourth this year.

BIDS:

1. The Board approved the purchase of two wind turbines from Mountain View Wind Turbines of Teton, Idaho in the amount of \$24,941.14 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this equipment is through the Idaho Department of Labor and WIRED grant.

PRESIDENT'S REPORT:

1. Mike Mason reviewed the Head Start operational and fiscal reports with the Board.

2. Dr. Jeff Fox explained the new accreditation process from the Northwest Commission on Colleges and Universities to the Board. The new process involves requiring the institution to develop four or five unique core themes. Progress concerning achievement in reaching the benchmarks required by these themes will be monitored every two years.

3. Dr. Jeff Fox updated the Board concerning the accreditation process as it pertains to the College of Western Idaho. He noted that the fall of 2011 would be the first opportunity for the College of Western Idaho to present its self study to the Northwest Commission on Colleges and Universities. It would be at least eighteen months after that date that the College of Western Idaho could receive "Candidacy" status and be at least somewhat removed from total oversight by the College of Southern Idaho.

4. President Beck reported the following:

a. The President attended a legislative joint committee session concerning workforce training.

b. The President and administrators attended a meeting with North Idaho College and the College of Western Idaho concerning the methods of counting students and how expenditures are classified.

c. President Beck presented our budget request to the Joint Finance Appropriations Committee.

d. President Beck met with College of Western Idaho president Dr. Bert Glandon and discussed the Memorandum of Understanding between the two colleges.

e. President Beck gave presentations to the Senate Education Committee and the House Education Committee. It was noted that fifty percent of the people in Idaho now pay a property tax in support of community colleges.

f. Continuing conversations are being held concerning a possible tenant for the Dell building.

g. There have been ongoing conversations with the Economic Development Association concerning our request for funding for a new wind energy and environmental technology building.

h. President Beck attended the President's Council. There will be discussions concerning tuition and fees at the April 2010 Idaho State Board of Education meeting.

i. President Beck thanked the Board for their attendance at the Health Sciences and Human Services Building open house. Chairman Craig's remarks at that event were particularly appreciated.

ADJOURNMENT was declared at 7:07 p.m.



John M. Mason,
Secretary Treasurer

CSI Trustees
February 22, 2010
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Approved: March 22, 2010



Chairman

February 22, 2010

To: President Beck and the College of Southern Idaho Board
of Trustees

From: Mike Mason



Re: Wind Turbine Bids

We properly advertised for the specified wind turbines and received no bids. As a result of not receiving any bids, Ross Spackman called the four vendors who had expressed interest in providing turbines to the college and asked them to send in bids.

We received the following four bids for the purchase, assembly and installation of a Skystream 3.7 Land Wind Turbine and a Bergey XL1 24 VDC Turbine:

Beniton Construction	\$44,501.00
Green Team Connect	\$43,952.62
Mountain View Wind Power	\$24,941.34
Wind Energy Solutions (1 Turbine)	\$22,943.00

Based upon a review of the bids by Ross Spackman, I recommend that we accept the low bid of Mountain View Wind Power of Teton, Idaho in the amount of \$24,941.34.

The two wind turbines will be erected north of the Canyon Building near the proposed site of the new Wind Energy and Industrial Technology building.

Funding for this purchase is through the Idaho Department of Labor and the WIRED grant.

PROUD TO BE PART OF THE CSI FAMILY



SOUTH CENTRAL HEAD START



PRISM Self-Audit

Each year South Central Head Start conducts an internal audit of all programs and services provided. Parents, community members, and staff conduct the audit at each site within the program. Audit tasks may include:

- Inspecting facilities and playgrounds for safety
- Monitoring classroom activities and curriculum
- Inspecting the kitchen and food services
- Reviewing files and documents
- Monitoring bus routes and inspecting buses
- Conducting interviews of staff, parents, community partners, and governing boards

Annual PRISM Training will be held February 18th and site visits will begin February 22nd. PRISM Wrap-Up will be April 15th where findings will be addressed.

Communitywide Strategic Planning and Comprehensive Assessment

Each year South Central Head Start conducts a Comprehensive Community Assessment. The CCA includes demographic data, information on child development and child care programs, children with disabilities, needs of children and families both in the program and in the community, and available resources. Surveys are sent to parents, local businesses, faith based organizations, public officials, public agencies, and schools. Each survey asks participants to identify the five main strengths and challenges in their community. The data collected helps determine the ways communities are changing, so services can be shifted to meet current needs.

South Central Head Start Monthly Program Summary For January 2010

Enrollment

ACYF Federal Funded	566
TANF	27
Total	593

Program Options

Part-day/ Part-year, Double Sessions, School District, Pre– K

Attendance

January Attendance 87%

Education

Parents and staff continue to work on child goals and progress toward getting their child ready for kindergarten. The second period for the Child Observation Record, the programs ongoing assessment for children, is over on Feb. 19th. Progress reports will be available in March on mid-year outcomes. Families are the child's first teacher. They continue to collaborate with staff to help children achieve goals in initiative, social relations, creative representation, movement/ music, language/literacy, and mathematics/science.

Meals and Snacks

Total meals served for January	6,903
Total snacks served for January	2,293

Parent Involvement

Head Start parents are encouraged to help conduct the annual self-assessment (PRISM). Parents are given the opportunity to visit other Centers and provide valuable feedback on how program services can be improved.

Parents at each Head Start Center are helping plan and conduct Health Fairs in their local communities. This gives parents an opportunity to connect with additional health resources and participate in planning a community event.

Documents for Board Review/ Approval in February:

Financial Reports

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REVENUES	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 2,393,754.00	\$ 217,051.35	\$ 2,409,087.34	\$ (15,333.34)		\$ (15,333.34)	100.0%	100.6%
BENEFITS **	\$ 1,260,130.00	\$ 109,429.07	\$ 1,246,738.01	\$ 13,391.99		\$ 13,391.99	100.0%	98.9%
OUT OF AREA TRAVEL	\$ 8,254.00	\$ 5,785.17	\$ 9,502.56	\$ (1,248.56)		\$ (1,248.56)	100.0%	115.1%
EQUIPMENT	\$ 47,477.00	\$ 10,911.70	\$ 38,661.84	\$ 8,815.16		\$ 8,815.16	100.0%	81.4%
SUPPLIES								
OFFICE CONSUMABLES	\$ 13,700.00	\$ 1,253.27	\$ 13,827.93	\$ (127.93)		\$ (127.93)	100.0%	100.9%
CENTER SUPPLIES	\$ 90,128.00	\$ 9,950.51	\$ 86,603.90	\$ 3,524.10		\$ 3,524.10	100.0%	96.1%
TRAINING SUPPLIES	\$ 18,002.00	\$ 1,044.56	\$ 14,996.59	\$ 3,005.41		\$ 3,005.41	100.0%	83.3%
FOOD	\$ 10,200.00	\$ 4,744.94	\$ 12,521.99	\$ (2,321.99)		\$ (2,321.99)	100.0%	122.8%
CONTRACTUAL								
OTHER								
CONTRACTS	\$ 30,000.00	\$ 3,059.57	\$ 29,874.05	\$ 125.95		\$ 125.95	100.0%	99.6%
MEDICAL	\$ 19,653.00	\$ 11,594.46	\$ 27,238.29	\$ (7,585.29)		\$ (7,585.29)	100.0%	138.6%
DENTAL	\$ 26,900.00	\$ 10,898.20	\$ 34,995.02	\$ (8,095.02)		\$ (8,095.02)	100.0%	130.1%
CHILD TRAVEL	\$ 133,785.00	\$ 16,762.87	\$ 132,633.05	\$ 1,151.95		\$ 1,151.95	100.0%	99.1%
EMPLOYEE TRAVEL	\$ 43,605.00	\$ 8,167.39	\$ 43,897.03	\$ (292.03)		\$ (292.03)	100.0%	100.7%
CAREER DEVELOP	\$ 21,526.00	\$ 6,861.66	\$ 18,430.08	\$ 3,095.92		\$ 3,095.92	100.0%	85.6%
PARENT TRAINING	\$ 8,896.00	\$ 8,324.94	\$ 13,533.99	\$ (4,637.99)		\$ (4,637.99)	100.0%	152.1%
SPACE	\$ 167,251.00	\$ 67,232.46	\$ 198,504.39	\$ (31,253.39)		\$ (31,253.39)	100.0%	118.7%
UTILITIES	\$ 70,220.00	\$ 12,513.23	\$ 63,923.45	\$ 6,296.55		\$ 6,296.55	100.0%	91.0%
TELEPHONE	\$ 41,415.00	\$ 7,548.90	\$ 36,234.31	\$ 5,180.69		\$ 5,180.69	100.0%	87.5%
OTHER	\$ 50,338.00	\$ 994.55	\$ 51,084.58	\$ (746.58)		\$ (746.58)	100.0%	101.5%
TOTAL DIRECT COSTS	\$ 4,455,234.00	\$ 514,128.80	\$ 4,482,288.40	\$ (27,054.40)	\$ -	\$ (27,054.40)	100.0%	100.6%
ADMIN COSTS	\$ 279,182.00	\$ 43,464.37	\$ 255,998.47	\$ 23,183.53		\$ 23,183.53	100.0%	91.7%
GRAND TOTAL	\$ 4,734,416.00	\$ 557,593.17	\$ 4,738,286.87	\$ (3,870.87)	\$0.00	\$ (3,870.87)	100.0%	100.1%
			(1)					
IN KIND NEEDED	\$ 1,175,270.75							
IN KIND GENERATED	\$ 665,431.36							
	(2)							
IN KIND (SHORT)/LONG	\$ (509,839.39)							
(1) Total Expense does not include December expenses paid in February								
(2) In-Kind sufficient to meet requirement will be booked by Final 2009 Report								

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	COMMITMENTS	BALANCE OF BUDGET	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 22,620.00	\$ -	\$ 22,531.22	\$ 88.78		\$ 88.78	100.0%	99.6%
6e. SUPPLIES								
Training Supplies	\$ 4,754.00	\$ (16.54)	\$ 6,194.40	\$ (1,440.40)		\$ (1,440.40)	100.0%	130.3%
6g. OTHER								
Contracts	\$ 800.00	\$ -	\$ 712.50	\$ 87.50		\$ 87.50	100.0%	89.1%
Career Development	\$ 16,171.00	\$ -	\$ 16,755.09	\$ (584.09)		\$ (584.09)	100.0%	103.6%
TOTAL DIRECT COSTS	\$ 44,345.00	\$ (16.54)	\$ 46,193.21	\$ (1,848.21)	\$ -	\$ (1,848.21)	100.0%	104.2%
ADMIN COSTS	\$ 2,830.00	\$ 708.42	\$ 2,858.93	\$ (28.93)		\$ (28.93)	100.0%	101.0%
GRAND TOTAL	\$ 47,175.00	\$ 691.88	\$ 49,052.14	\$ (1,877.14)		\$ (1,877.14)	100.0%	104.0%
				(1)				
IN KIND NEEDED	\$ 5,089.54							
IN KIND GENERATED	\$ 11,794.00							
IN KIND (SHORT)/LONG	\$ 6,704.46							
(1) Budget will be balanced in Final Report								

CATEGORY	TOTAL	TOTAL THIS	CASH OUTLAY	BALANCE	REVENUES	BALANCE	PROJ	ACTUAL
	APPROVED	MONTH	TO DATE			OF BUDGET	%	%
SALARIES	\$ 2,359,989.00	\$ 191,477.50	\$ 191,477.50	\$ 2,168,511.50		\$ 2,168,511.50	8.2%	8.1%
BENEFITS **	\$ 1,361,353.00	\$ 102,265.50	\$ 102,265.50	\$ 1,259,087.50		\$ 1,259,087.50	8.2%	7.5%
OUT OF AREA TRAVEL	\$ 5,000.00	\$ (619.16)	\$ (619.16)	\$ 5,619.16		\$ 5,619.16	15.4%	-12.4%
EQUIPMENT				\$ -		\$ -	0.0%	#DIV/0!
SUPPLIES								
OFFICE CONSUMABLES	\$ 14,000.00	\$ 645.65	\$ 645.65	\$ 13,354.35		\$ 13,354.35	10.1%	4.6%
CENTER SUPPLIES	\$ 26,640.00	\$ 654.87	\$ 654.87	\$ 25,985.13		\$ 25,985.13	9.2%	2.5%
TRAINING SUPPLIES	\$ 20,200.00	\$ 72.52	\$ 72.52	\$ 20,127.48		\$ 20,127.48	5.9%	0.4%
FOOD	\$ 11,200.00	\$ 119.50	\$ 119.50	\$ 11,080.50		\$ 11,080.50	4.6%	1.1%
CONTRACTUAL				\$ -		\$ -		
OTHER								
CONTRACTS	\$ 8,390.00	\$ 89.40	\$ 89.40	\$ 8,300.60		\$ 8,300.60	7.1%	1.1%
MEDICAL	\$ 15,675.00	\$ -	\$ -	\$ 15,675.00		\$ 15,675.00	7.1%	0.0%
DENTAL	\$ 39,450.00	\$ -	\$ -	\$ 39,450.00		\$ 39,450.00	9.5%	0.0%
CHILD TRAVEL	\$ 86,816.00	\$ 4,896.37	\$ 4,896.37	\$ 81,919.63		\$ 81,919.63	7.9%	5.6%
EMPLOYEE TRAVEL	\$ 46,306.00	\$ 530.58	\$ 530.58	\$ 45,775.42		\$ 45,775.42	8.2%	1.1%
CAREER DEVELOP	\$ 5,000.00	\$ (928.86)	\$ (928.86)	\$ 5,928.86		\$ 5,928.86	24.3%	-18.6%
PARENT TRAINING	\$ 12,500.00	\$ 342.00	\$ 342.00	\$ 12,158.00		\$ 12,158.00	19.1%	2.7%
SPACE	\$ 58,800.00	\$ 6,434.24	\$ 6,434.24	\$ 52,365.76		\$ 52,365.76	15.8%	10.9%
UTILITIES	\$ 58,900.00	\$ 1,533.16	\$ 1,533.16	\$ 57,366.84		\$ 57,366.84	11.5%	2.6%
TELEPHONE	\$ 39,837.00	\$ 2,665.26	\$ 2,665.26	\$ 37,171.74		\$ 37,171.74	8.0%	6.7%
OTHER	\$ 51,670.00	\$ 17,324.34	\$ 17,324.34	\$ 34,345.66		\$ 34,345.66	14.8%	33.5%
TOTAL DIRECT COSTS	\$ 4,221,726.00	\$ 327,502.87	\$ 327,502.87	\$ 3,894,223.13	\$ -	\$ 3,894,223.13	10.3%	7.8%
ADMIN COSTS	\$ 293,709.00	\$ -	\$ -	\$ 293,709.00		\$ 293,709.00	8.3%	0.0%
GRAND TOTAL	\$ 4,515,435.00	\$ 327,502.87	\$ 327,502.87	\$ 4,187,932.13	\$ 0.00	\$ 4,187,932.13	9.3%	7.3%
IN KIND NEEDED	\$ 1,142,123.00							
IN KIND GENERATED	\$ -							
IN KIND (SHORT)/LONG	\$ (1,142,123.00)							

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 27,930.00	\$ 2,049.15	\$ 2,049.15	\$ 25,880.85	1.3%	7.3%
6e. SUPPLIES						
Training Supplies	\$ 6,030.00	\$ (692.23)	\$ (692.23)	\$ 6,722.23	5.0%	-11.5%
6g. OTHER						
Contracts	\$ -					
Career Development	\$ 15,914.00	\$ (243.68)	\$ (243.68)	\$ 16,157.68	1.0%	-1.5%
TOTAL DIRECT COSTS	\$ 49,874.00	\$ 1,113.24	\$ 1,113.24	\$ 48,760.76	3.1%	2.2%
ADMIN COSTS	\$ 3,182.00	\$ -	\$ -	\$ 3,182.00	8.0%	0.0%
GRAND TOTAL	\$ 53,056.00	\$ 1,113.24	\$ 1,113.24	\$ 51,942.76	3.4%	2.1%
IN KIND NEEDED	\$ 13,264.00					
IN KIND GENERATED	\$ -					
IN KIND (SHORT)/LONG	\$ (13,264.00)					

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REVENUES	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 2,393,754.00	\$ 217,051.35	\$ 2,409,087.34	\$ (15,333.34)		\$ (15,333.34)	100.0%	100.6%
BENEFITS **	\$ 1,260,130.00	\$ 109,429.07	\$ 1,246,738.01	\$ 13,391.99		\$ 13,391.99	100.0%	98.9%
OUT OF AREA TRAVEL	\$ 8,254.00	\$ 5,785.17	\$ 9,502.56	\$ (1,248.56)		\$ (1,248.56)	100.0%	115.1%
EQUIPMENT	\$ 47,477.00	\$ 10,911.70	\$ 38,661.84	\$ 8,815.16		\$ 8,815.16	100.0%	81.4%
SUPPLIES								
OFFICE CONSUMABLES	\$ 13,700.00	\$ 1,253.27	\$ 13,827.93	\$ (127.93)		\$ (127.93)	100.0%	100.9%
CENTER SUPPLIES	\$ 90,128.00	\$ 9,950.51	\$ 86,603.90	\$ 3,524.10		\$ 3,524.10	100.0%	96.1%
TRAINING SUPPLIES	\$ 18,002.00	\$ 1,044.56	\$ 14,996.59	\$ 3,005.41		\$ 3,005.41	100.0%	83.3%
FOOD	\$ 10,200.00	\$ 4,744.94	\$ 12,521.99	\$ (2,321.99)		\$ (2,321.99)	100.0%	122.8%
CONTRACTUAL								
OTHER								
CONTRACTS	\$ 30,000.00	\$ 3,059.57	\$ 29,874.05	\$ 125.95		\$ 125.95	100.0%	99.6%
MEDICAL	\$ 19,653.00	\$ 11,594.46	\$ 27,238.29	\$ (7,585.29)		\$ (7,585.29)	100.0%	138.6%
DENTAL	\$ 26,900.00	\$ 10,898.20	\$ 34,995.02	\$ (8,095.02)		\$ (8,095.02)	100.0%	130.1%
CHILD TRAVEL	\$ 133,785.00	\$ 16,762.87	\$ 132,633.05	\$ 1,151.95		\$ 1,151.95	100.0%	99.1%
EMPLOYEE TRAVEL	\$ 43,605.00	\$ 8,167.39	\$ 43,897.03	\$ (292.03)		\$ (292.03)	100.0%	100.7%
CAREER DEVELOP	\$ 21,526.00	\$ 6,861.66	\$ 18,430.08	\$ 3,095.92		\$ 3,095.92	100.0%	85.6%
PARENT TRAINING	\$ 8,896.00	\$ 8,324.94	\$ 13,533.99	\$ (4,637.99)		\$ (4,637.99)	100.0%	152.1%
SPACE	\$ 167,251.00	\$ 67,232.46	\$ 198,504.39	\$ (31,253.39)		\$ (31,253.39)	100.0%	118.7%
UTILITIES	\$ 70,220.00	\$ 12,513.23	\$ 63,923.45	\$ 6,296.55		\$ 6,296.55	100.0%	91.0%
TELEPHONE	\$ 41,415.00	\$ 7,548.90	\$ 36,234.31	\$ 5,180.69		\$ 5,180.69	100.0%	87.5%
OTHER	\$ 50,338.00	\$ 994.55	\$ 51,084.58	\$ (746.58)		\$ (746.58)	100.0%	101.5%
TOTAL DIRECT COSTS	\$ 4,455,234.00	\$ 514,128.80	\$ 4,482,288.40	\$ (27,054.40)	\$ -	\$ (27,054.40)	100.0%	100.6%
ADMIN COSTS	\$ 279,182.00	\$ 43,464.37	\$ 255,998.47	\$ 23,183.53		\$ 23,183.53	100.0%	91.7%
GRAND TOTAL	\$ 4,734,416.00	\$ 557,593.17	\$ 4,738,286.87	\$ (3,870.87)	\$ 0.00	\$ (3,870.87)	100.0%	100.1%
			(1)					
IN KIND NEEDED	\$ 1,175,270.75							
IN KIND GENERATED	\$ 665,431.36							
	(2)							
IN KIND (SHORT)/LONG	\$ (509,839.39)							
(1) Total Expense does not include December expenses paid in February								
(2) In-Kind sufficient to meet requirement will be booked by Final 2009 Report								

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	COMMITMENTS	BALANCE OF BUDGET	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 22,620.00	\$ -	\$ 22,531.22	\$ 88.78		\$ 88.78	100.0%	99.6%
6e. SUPPLIES								
Training Supplies	\$ 4,754.00	\$ (16.54)	\$ 6,194.40	\$ (1,440.40)		\$ (1,440.40)	100.0%	130.3%
6g. OTHER								
Contracts	\$ 800.00	\$ -	\$ 712.50	\$ 87.50		\$ 87.50	100.0%	89.1%
Career Development	\$ 16,171.00	\$ -	\$ 16,755.09	\$ (584.09)		\$ (584.09)	100.0%	103.6%
TOTAL DIRECT COSTS	\$ 44,345.00	\$ (16.54)	\$ 46,193.21	\$ (1,848.21)	\$ -	\$ (1,848.21)	100.0%	104.2%
ADMIN COSTS	\$ 2,830.00	\$ 708.42	\$ 2,858.93	\$ (28.93)		\$ (28.93)	100.0%	101.0%
GRAND TOTAL	\$ 47,175.00	\$ 691.88	\$ 49,052.14	\$ (1,877.14)		\$ (1,877.14)	100.0%	104.0%
				(1)				
IN KIND NEEDED	\$ 5,089.54							
IN KIND GENERATED	\$ 11,794.00							
IN KIND (SHORT)/LONG	\$ 6,704.46							
(1) Budget will be balanced in Final Report								

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REVENUES	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 2,359,989.00	\$ 191,477.50	\$ 191,477.50	\$ 2,168,511.50		\$ 2,168,511.50	8.2%	8.1%
BENEFITS **	\$ 1,361,353.00	\$ 102,265.50	\$ 102,265.50	\$ 1,259,087.50		\$ 1,259,087.50	8.2%	7.5%
OUT OF AREA TRAVEL	\$ 5,000.00	\$ (619.16)	\$ (619.16)	\$ 5,619.16		\$ 5,619.16	15.4%	-12.4%
EQUIPMENT				\$ -		\$ -	0.0%	#DIV/0!
SUPPLIES								
OFFICE CONSUMABLES	\$ 14,000.00	\$ 645.65	\$ 645.65	\$ 13,354.35		\$ 13,354.35	10.1%	4.6%
CENTER SUPPLIES	\$ 26,640.00	\$ 654.87	\$ 654.87	\$ 25,985.13		\$ 25,985.13	9.2%	2.5%
TRAINING SUPPLIES	\$ 20,200.00	\$ 72.52	\$ 72.52	\$ 20,127.48		\$ 20,127.48	5.9%	0.4%
FOOD	\$ 11,200.00	\$ 119.50	\$ 119.50	\$ 11,080.50		\$ 11,080.50	4.6%	1.1%
CONTRACTUAL				\$ -		\$ -		
OTHER								
CONTRACTS	\$ 8,390.00	\$ 89.40	\$ 89.40	\$ 8,300.60		\$ 8,300.60	7.1%	1.1%
MEDICAL	\$ 15,675.00	\$ -	\$ -	\$ 15,675.00		\$ 15,675.00	7.1%	0.0%
DENTAL	\$ 39,450.00	\$ -	\$ -	\$ 39,450.00		\$ 39,450.00	9.5%	0.0%
CHILD TRAVEL	\$ 86,816.00	\$ 4,896.37	\$ 4,896.37	\$ 81,919.63		\$ 81,919.63	7.9%	5.6%
EMPLOYEE TRAVEL	\$ 46,306.00	\$ 530.58	\$ 530.58	\$ 45,775.42		\$ 45,775.42	8.2%	1.1%
CAREER DEVELOP	\$ 5,000.00	\$ (928.86)	\$ (928.86)	\$ 5,928.86		\$ 5,928.86	24.3%	-18.6%
PARENT TRAINING	\$ 12,500.00	\$ 342.00	\$ 342.00	\$ 12,158.00		\$ 12,158.00	19.1%	2.7%
SPACE	\$ 58,800.00	\$ 6,434.24	\$ 6,434.24	\$ 52,365.76		\$ 52,365.76	15.8%	10.9%
UTILITIES	\$ 58,900.00	\$ 1,533.16	\$ 1,533.16	\$ 57,366.84		\$ 57,366.84	11.5%	2.6%
TELEPHONE	\$ 39,837.00	\$ 2,665.26	\$ 2,665.26	\$ 37,171.74		\$ 37,171.74	8.0%	6.7%
OTHER	\$ 51,670.00	\$ 17,324.34	\$ 17,324.34	\$ 34,345.66		\$ 34,345.66	14.8%	33.5%
TOTAL DIRECT COSTS	\$ 4,221,726.00	\$ 327,502.87	\$ 327,502.87	\$ 3,894,223.13	\$ -	\$ 3,894,223.13	10.3%	7.8%
ADMIN COSTS	\$ 293,709.00	\$ -	\$ -	\$ 293,709.00		\$ 293,709.00	8.3%	0.0%
GRAND TOTAL	\$ 4,515,435.00	\$ 327,502.87	\$ 327,502.87	\$ 4,187,932.13	\$ 0.00	\$ 4,187,932.13	9.3%	7.3%
IN KIND NEEDED	\$ 1,142,123.00							
IN KIND GENERATED	\$ -							
IN KIND (SHORT)/LONG	\$ (1,142,123.00)							

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 27,930.00	\$ 2,049.15	\$ 2,049.15	\$ 25,880.85	1.3%	7.3%
6e. SUPPLIES						
Training Supplies	\$ 6,030.00	\$ (692.23)	\$ (692.23)	\$ 6,722.23	5.0%	-11.5%
6g. OTHER						
Contracts	\$ -					
Career Development	\$ 15,914.00	\$ (243.68)	\$ (243.68)	\$ 16,157.68	1.0%	-1.5%
TOTAL DIRECT COSTS	\$ 49,874.00	\$ 1,113.24	\$ 1,113.24	\$ 48,760.76	3.1%	2.2%
ADMIN COSTS	\$ 3,182.00	\$ -	\$ -	\$ 3,182.00	8.0%	0.0%
GRAND TOTAL	\$ 53,056.00	\$ 1,113.24	\$ 1,113.24	\$ 51,942.76	3.4%	2.1%
IN KIND NEEDED	\$ 13,264.00					
IN KIND GENERATED	\$ -					
IN KIND (SHORT)/LONG	\$ (13,264.00)					