



**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**



**October 18, 2010**

**Board of Trustees Executive Session  
5:00 p.m.  
TAYLOR BUILDING – PRESIDENT’S BOARD ROOM**

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**Board of Trustees Meeting  
5:30 p.m.  
TAYLOR BUILDING SUB – ROOM 248**

**AGENDA**

**APPROVAL OF MEETING AGENDA: (A) *LeRoy Craig***  
**MINUTES – REGULAR MEETING – SEPTEMBER 20, 2010: (A) *Mike Mason***  
**TREASURER’S REPORT: (A) *Mike Mason***  
**OPEN FORUM**  
**AUTOMOTIVE TECHNOLOGY TOOL BID: (A) *Mike Mason***  
**FINE ARTS ADDITION PROJECT: (A) *Mike Mason***  
**DORMITORY HOUSING COMMISSION APPARTMENT PROJECT: (A) *Mike Mason***  
**FISCAL YEAR 2010 AUDIT: (A) *Mike Mason***  
**HEAD START REPORT: (I) *Mike Mason***  
**DUAL CREDIT ENROLLMENT REPORT: (I) *Dr. John Miller***  
**CSI OFF-CAMPUS CENTERS UPDATE: (I) *Dr. John Miller, Dr. Jenny Emery- Davidson,  
Elaine Bryant, and Kristin Beck***  
**PRESIDENT’S REPORT: (I) *President Beck***  
**OLD BUSINESS**  
**NEW BUSINESS**

THE COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
OCTOBER BOARD OF TRUSTEES MEETING  
OCTOBER 18, 2010

CALL TO ORDER: 5:35 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,  
Donna Brizee, Allan Frost and Dr. Thad Scholes

College Administration:

John M. Mason, Vice President of Administration  
Robert Alexander, College Attorney  
Dr. Cindy Bond, Instructional Dean  
Dr. Todd Schwarz, Instructional Dean  
Dr. John Miller, Instructional Dean  
Dr. Ken Campbell, Dean of Technology  
Graydon Stanley, Dean of Students  
Scott Scholes, Dean of Student Services  
Jeff Harmon, Dean of Finance  
Randy Dill, Physical Plant Director  
Monty Arrossa, Director of Human Resources  
Doug Maughan, Public Information Director  
Curtis Eaton, Advisor to the President  
Teri Fattig, Director of the Library and Herrett  
Center  
Kathy Deahl, Administrative Assistant to the  
President

CSI Employees: Dr. Jenny Emery Davidson, Elaine Bryant and  
Kristin Beck

Visitors: Sheree Haggan and Alma Jam

Faculty Representative: Dave Kiesig and Ryan Jund

PACE Representative: Revis Turner

Times News: Ben Botkin

The meeting agenda was approved as written on MOTION by Dr.  
Charles Lehrman. Dr. Charles Lehrman, Dr. Allan Frost, Donna  
Brizee and Dr. Thad Scholes voted in favor of the MOTION.  
Chairman LeRoy Craig does not vote unless there is a tie vote.

MINUTES OF THE REGULAR SESSION OF SEPTEMBER 20, 2010 were approved on MOTION by Dr. Charles Lehrman. Dr. Charles Lehrman, Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes voted in favor of the MOTION. Chairman LeRoy Craig does not vote unless there is a tie vote.

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Dr. Thad Scholes. Dr. Charles Lehrman, Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes voted in favor of the MOTION. Chairman LeRoy Craig does not vote unless there is a tie vote.

There were no speakers for the open forum.

BIDS:

1. The Board approved the low qualifying automotive tool from the following vendors:

1. Specified Hand Tools	\$3,550.15	MATCO
2. Specified Fuel System	\$ 406.21	MATCO
3. Specified Lab Scopes	\$3,652.48	MATCO
4. Specified Multimeter	\$1,424.80	Grainger
5. GM Hand Tools	\$3,530.95	SPX 1
6. GM Diagnostics	\$9,871.00	SPX 2
7. Scan Tool	\$2,099.00	NAPA Auto

The bids were approved on MOTION by Dr. Charles Lehrman. Dr. Charles Lehrman, Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes voted in favor of the MOTION. Chairman LeRoy Craig does not vote unless there is a tie vote.

PRESIDENT'S REPORT:

1. Mike Mason gave a slide presentation outlining the revised design of the Fine Arts Addition floor plan and truck access road. The Board approved the revised design of the Fine Arts Addition on MOTION by Dr. Thad Scholes. Dr. Charles Lehrman, Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes voted in favor of the MOTION. Chairman LeRoy Craig does not vote unless there is a tie vote.

1. (continued) The Board approved the redesign of the truck access on MOTION by Dr. Allan Frost. Dr. Charles Lehrman, Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes voted in favor of the MOTION. Chairman LeRoy Craig does not vote unless there is a tie vote.

The Board also directed that the secondary drop off point and the renovation of the handicapped parking be included in the project.

2. Mike Mason gave a slide presentation outlining the proposed location of the new Dormitory Housing Commission apartment complex. Of the three sites discussed, the Board approved the six acre site east of campus on MOTION by Donna Brizee. The Board also approved the exchanging the six acre parcel east of campus for the five acre parcel owned by the Dormitory Housing Commission located at the corner of North College and Washington Streets. Both items were approved on MOTION by Donna Brizee. Dr. Charles Lehrman, Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes voted in favor of the MOTION. Chairman LeRoy Craig does not vote unless there is a tie vote.

The site and land exchange were also recommended by the Dormitory Housing Commission at their meeting on October 6, 2010.

3. The fiscal year 2010 audit was approved by the Board on MOTION by Dr. Allan Frost. Dr. Charles Lehrman, Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes voted in favor of the MOTION. Chairman LeRoy Craig does not vote unless there is a tie vote.

4. Mike Mason reviewed the operational and fiscal reports for Head Start and Early Head Start with the Board. He also noted that Early Head Start evaluators were on site this week.

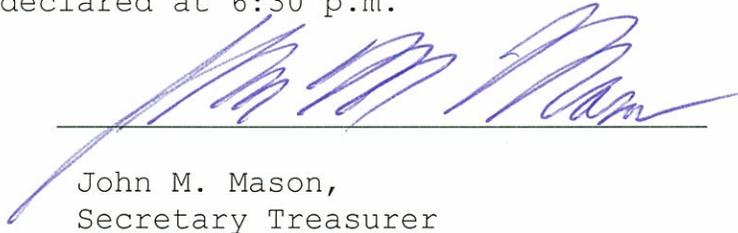
5. Dr. John Miller gave a report to the Board concerning our dual credit program. Dr. Miller noted that we have approximately 2,041 enrollments involving 1,465 high school students. These students account for approximately 386 full time equivalent students which make up about eight percent of the College's total full time equivalent student count.

5. (continued) One out of six students attending the College of Southern Idaho is a dual credit student.

6. Dr. John Miller introduced outreach center coordinators Dr. Jenney Emery Davidson (Blaine County), Elaine Bryant (Northside) and Kristin Beck (Mini-Cassia) to the Board. The coordinators gave a comprehensive report on their current operations and their strategic plans for the future.

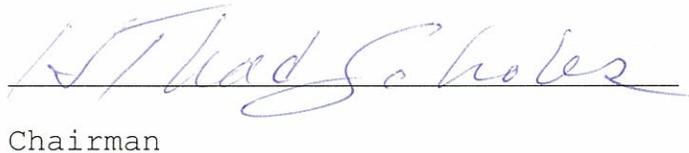
7. Graydon Stanley introduced Student Body President Sheree Haggan and Student Senator Alma Jam. Mr. Stanley spoke about the activities they were involved in on campus and with the outreach centers.

ADJOURNMENT was declared at 6:30 p.m.



John M. Mason,  
Secretary Treasurer

Approved: November 15, 2010



H. Haggan  
Chairman



October 14, 2010

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Automotive Tool Bid

In May of 2009 approximately \$42,000 worth of tools were stolen from our automotive program. The person who stole the tools was caught. A small amount of tools were recovered with some being held for evidence for a period of time. Our insurance company, ICRMP, paid us \$39,295.44 to replace the stolen tools. These funds were deposited in the Plant Facility Fund.

We properly advertised for tools and received bids from seven vendors. The attached sheet shows the bids by each vendor.

Based upon a review of the bids by David Rodriguez and Terry Patterson, I recommend we purchase the specified equipment from the following qualifying low bidders:

1. Specified Hand Tools	\$3,550.15	MATCO
2. Specified Fuel System	\$ 406.21	MATCO
3. Specified Lab Scopes	\$3,652.48	MATCO
4. Specified Multimeter	\$1,424.80	Grainger
5. GM Hand Tools	\$3,530.95	SPX 1
6. GM Diagnostics	\$9,871.00	SPX 2
7. Scan Tool	\$2,099.00	NAPA Auto Parts

The total for these bids is \$24,534.59. We previously purchased a replacement engine analyzer for \$15,805.73. This totals \$40,340.32 which is very close to the \$39,295.44 we received from our insurance.

Funding for this purchase is from insurance proceeds that were deposited in the Plant Facility Fund.

College of Southern Idaho  
 Automotive Tool Bid  
 October 13, 2010

Bidder	Bid Package 1 Hand Tools	Bid Package 2 Fuel System	Bid Package 3 Lab Scopes	Bid Package 4 Mulimeter	Bid Package 5 GM Hand Tools	Bid Package 6 GM Diagnostics	Bid Package 7 Scan Tool
Matco	<b>3,550.15</b>	<b>406.21</b>	<b>3,652.48</b>	1,510.60	5,572.34		4,678.70
Grainger				<b>1,424.80</b>			
Mary Kay Daniel			3,559.74	1,902.20			
NAPA Auto Parts	3,324.90	548.85	3,554.00	1,879.65	6,252.55	17,379.75	<b>2,099.00</b>
Snap On	5,348.97	581.61	6,969.20	1,574.45			5,916.20
SPX 1					<b>3,530.95</b>		
SPX 2						<b>9,871.00</b>	

Note 1: Items in BOLD are the low bid that met specifications  
 Note 2: Items in RED do not meet specifications  
 Note 3: Total of low bids that met specifications is \$24,534.59

October 14, 2010

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason



Re: Fine Arts Addition

We will have a slide show at the Board meeting concerning a change in the building design and the location of the entryway to the back stage. The four attached pictures show the proposed changes.

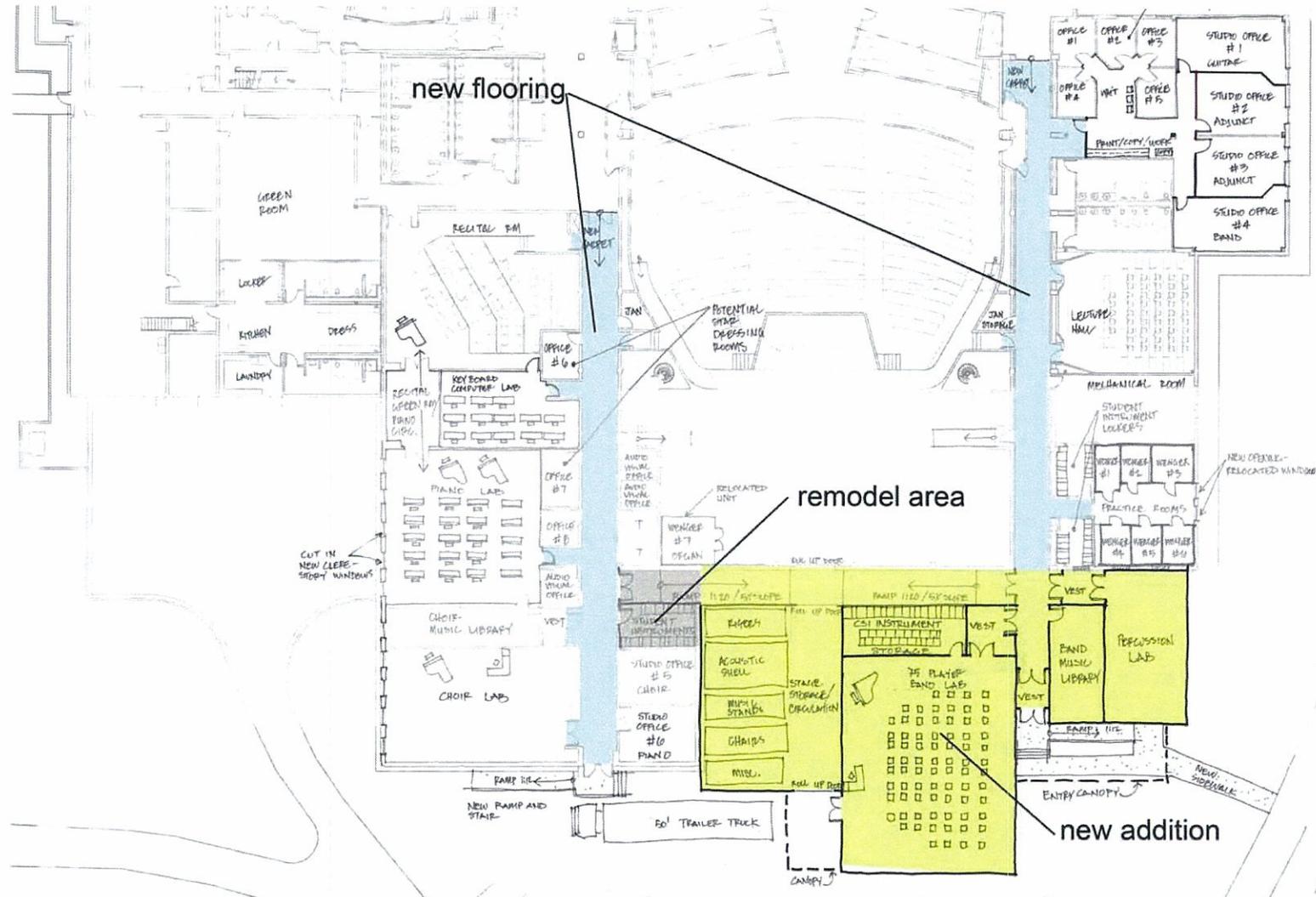
I wanted you to see this prior to the Board meeting so you would have more time to consider it. The first attached picture shows the current design of the new addition that we presented to you several months ago. The second rough sketch is what architects came up with as a way to more efficiently utilize the space. This new design requires us to shift the new south entry to the west. This makes the travel down the corridor to the lobby or large theater shorter and more attractive. It also allows us to utilize the Percussion Room and Band Lab for dressing rooms for performances in the main theater. This can be done without having the actors cross a hallway and could deliver them directly to the corridor back stage. Chris Bragg has reviewed this design with his staff and it is acceptable to them.

The moving of the main entrance to the west also brought up issues concerning the development of a drop off area for this entrance and redesigning the handicapped parking in the main parking lot across from this entrance.

The third picture shows the design for access back stage by trucks that we showed you a few months ago. In staking this out, we became very concerned about what it would look like and the impact it will have on some of our mature landscaping. A 26 foot wide concrete driveway leading to the center of campus between the Meyerhoeffler and Fine Arts Buildings will change the appearance of the south side of campus.

In response to our concerns, the architects came up with a secondary proposal which is contained on the fourth picture. We propose making this access 12 to 14 feet wide and requiring trucks to back into it. This proposal is less disruptive to our landscaping and avoids the 26 foot wide sidewalk. Additionally, the area for the truck approach will not have a curb and could be used for a drop off point similar to what we have for the Meyerhoeffler building.

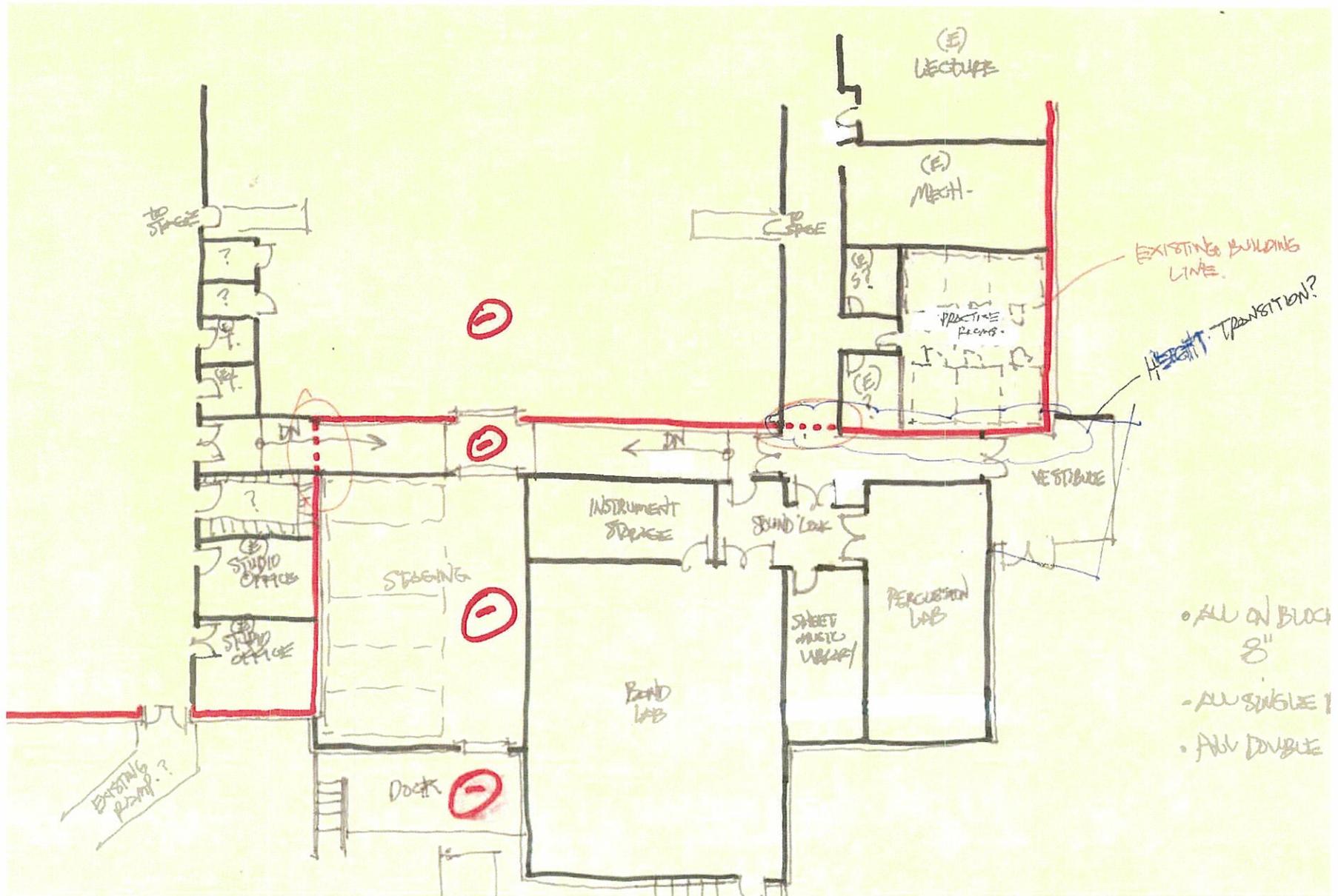
If you have questions or would like more information prior to the Board meeting, please let me know.



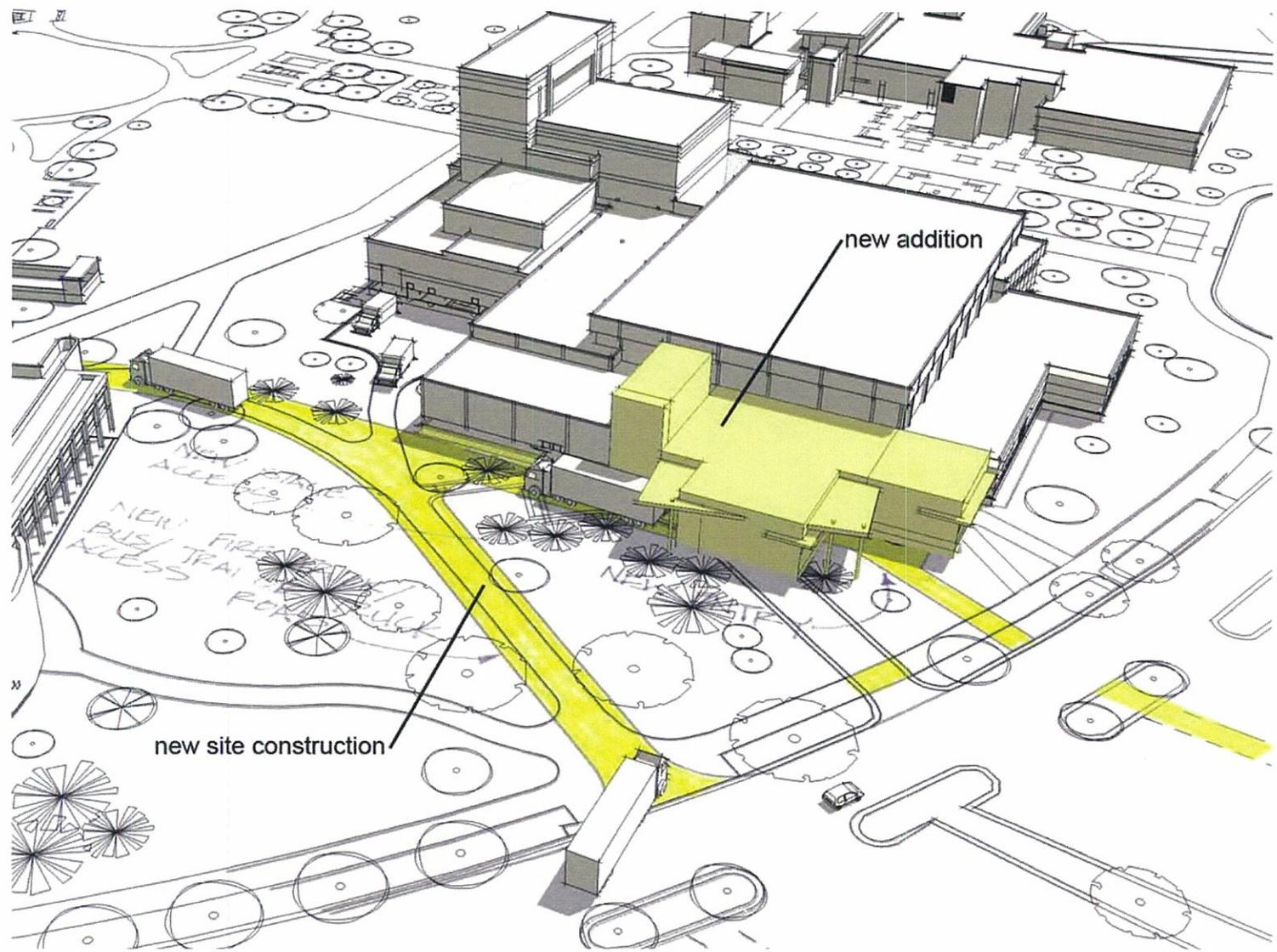
07 - 09 - 2010

# MUSIC FACILITY ENHANCEMENTS CONCEPTUAL FLOOR PLAN





- ALL ON BLOCK 8"
- ALL SINGLE
- ALL DOUBLE

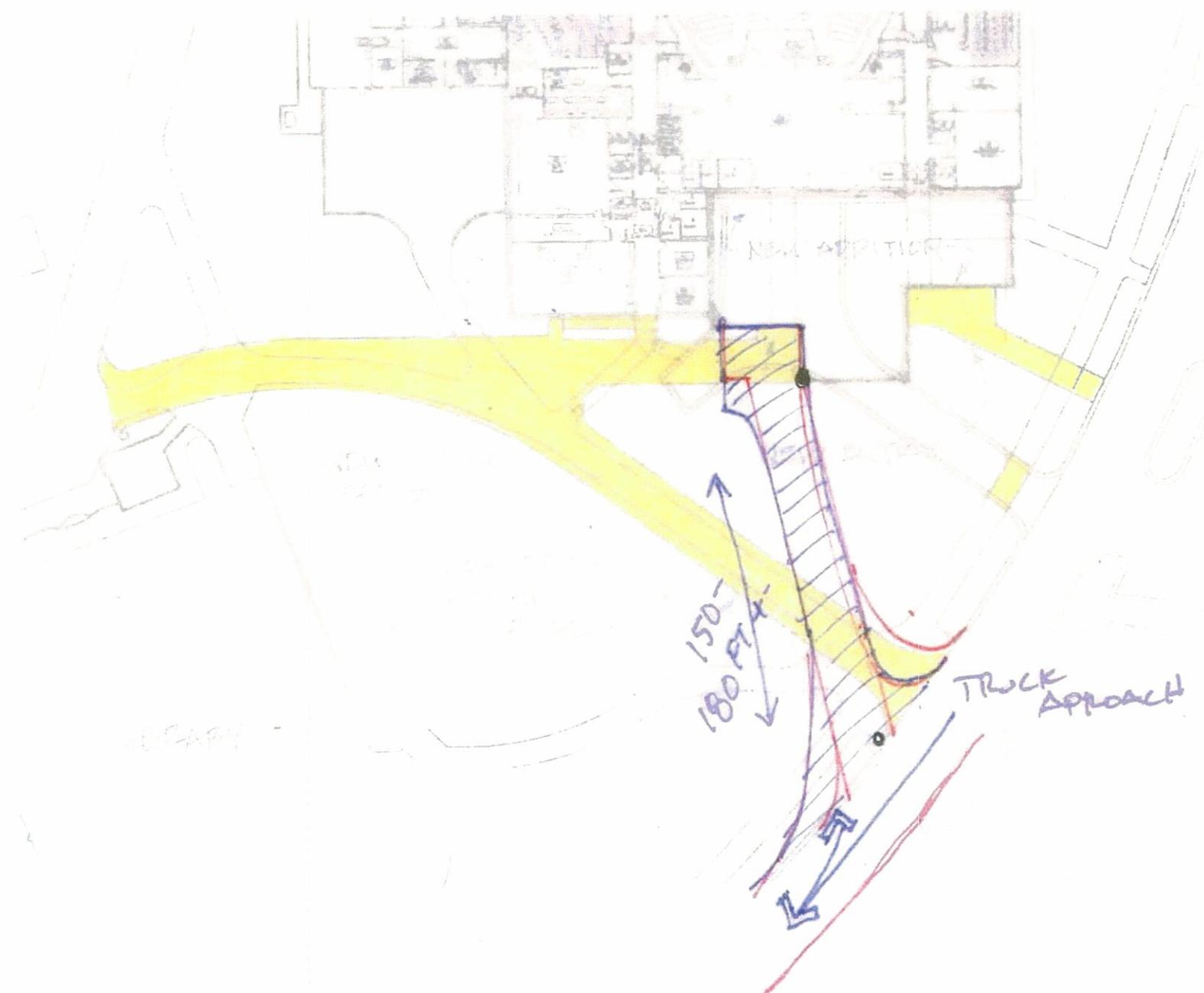


# MUSIC FACILITY ENHANCEMENTS

## CONCEPTUAL BIRDS EYE VIEW — N

07 - 09 - 2010







October 14, 2010

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Apartment Project

We will have a full slide show at the Board meeting concerning the location of the new apartment complex. The attached pictures show our recommendation concerning locating the apartments on the six acre Roy Raymond parcel east of campus.

I wanted you to see this prior to the Board meeting so you would have more time to consider it. If we did locate the apartments on the six acres east of campus, I would recommend that we trade the Dormitory Housing Commission the six acres for the five acres that they own where North View Apartments are located. I would then ask the College to lease the 5 acre North View Apartment complex to the Dormitory Housing Commission for \$1 per year. The lease would be for as long as the Dormitory Housing Commission operates North View Apartments or ten years, whichever the College would prefer.

The apartment location on the six acres and the exchange of land was approved by the Dormitory Housing Commission at our last meeting on October 6, 2010.

If you have questions or would like more information prior to the Board meeting, please let me know.

Existing Campus Overall



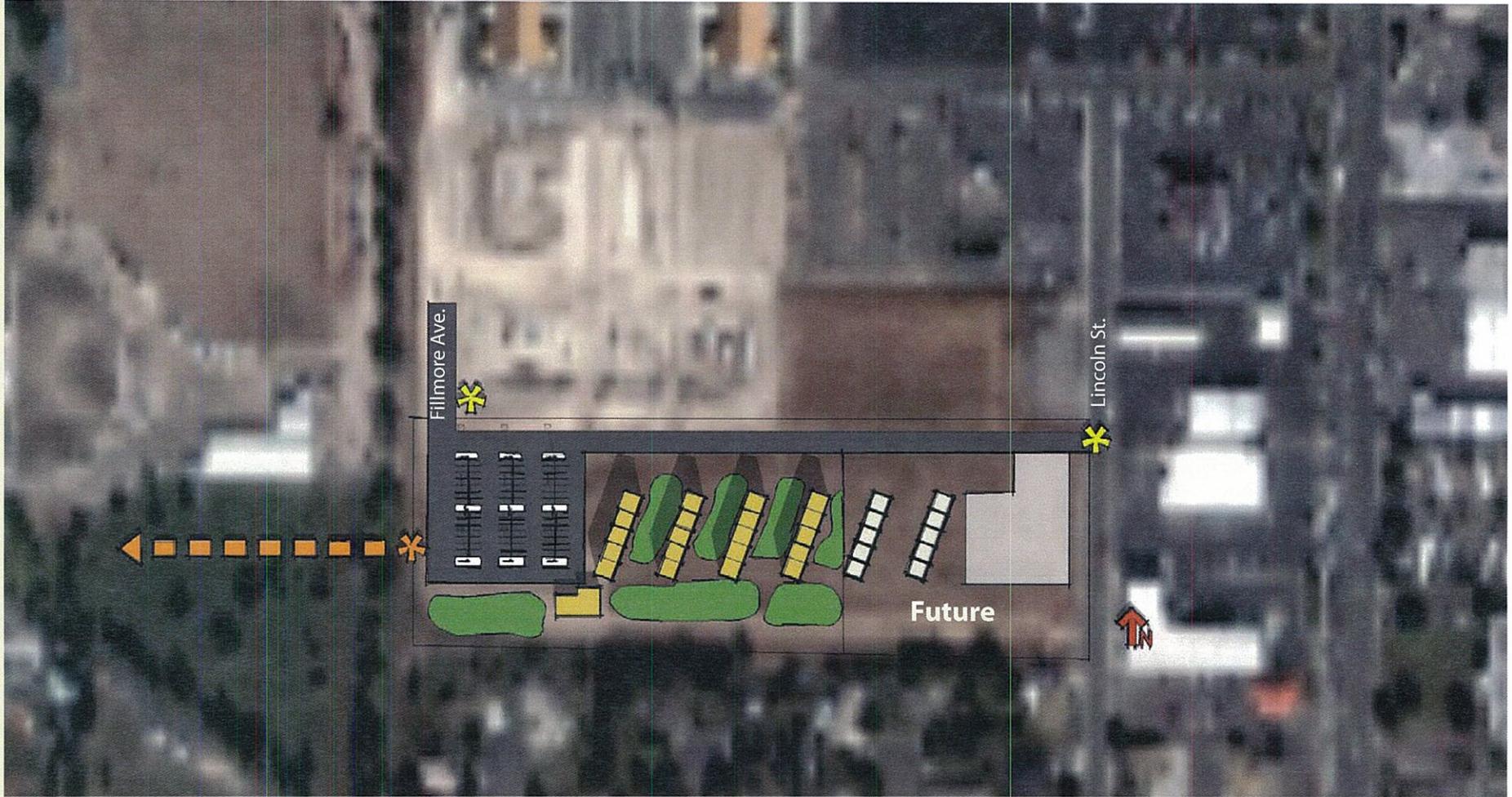
CTA

NEW APARTMENTS - SITE STUDIES

9.30.10



Concept:  
Site - C  
Scheme - 1



Aerial View

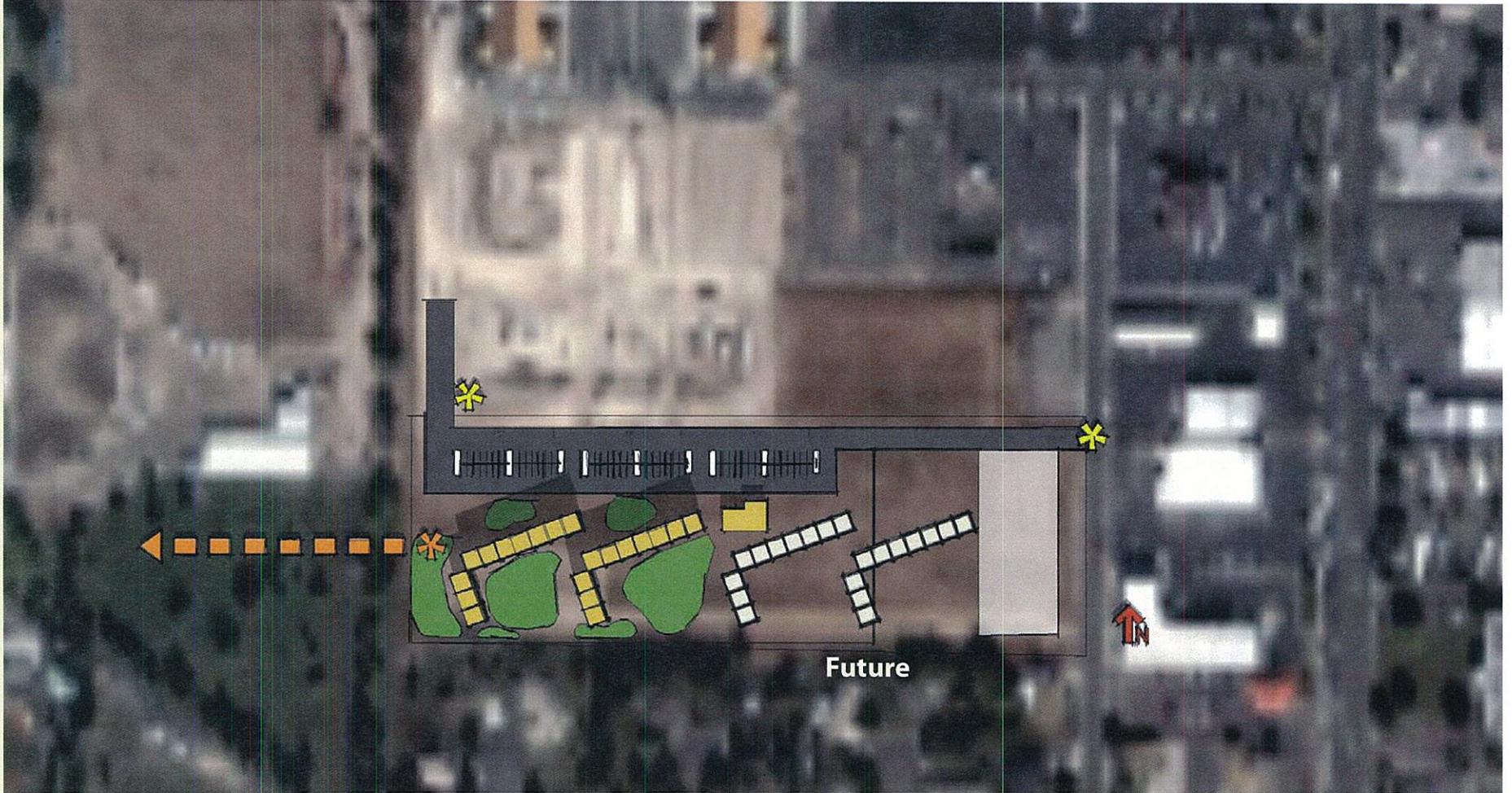


NEW APARTMENTS - SITE STUDIES

9.30.10



Concept:  
Site - C  
Scheme - 2



Aerial View



**NEW APARTMENTS - SITE STUDIES**

9.30.10



# PROUD TO BE PART OF THE CSI FAMILY



## COLLEGE OF SOUTHERN IDAHO HEAD START/EARLY HEAD START



Administration for Children and Families / U.S. Department of Health and Human Services

### Program Design and Management Compliance Framework #3 Program Governance: Duties and Responsibilities

The Governing Body and Policy Council (and/or Policy Committee) are actively engaged in informed decision making, ensuring program integrity and fully participating in the development, planning, and Monitoring of the Head Start and/or Early Head Start program.

Compliance Indicators:

- 3.1 The Governing Body performs required activities and makes decisions pertaining to program administration and operations.
- 3.2 The Governing Body approves financial management, accounting, and reporting policies.
- 3.3 The Governing Body reviews and approves all major policies of the grantee.
- 3.4 Policy Council (or Policy Committee) approves and submits to the Governing Body decisions about identified program activities.

Interview: Governing Body Members (Governing Body Responsibilities)

How are you involved in making decisions pertaining to program administration and operations? Can you describe some of the activities and decisions the Governing Body makes to ensure effective program operations?

**College of Southern Idaho Head Start/ Early Head Start  
Monthly Program Summary  
For September 2010**

**Enrollment**

Head Start ACYF Federal Funded	566
Head Start TANF	27
Early Head Start	80
<b>Total</b>	<b>673</b>

**Program Options**

Part-day/ Part-year, Double Sessions, School District, Pre- K, Early Head Start -Home Based.

**Head Start Attendance**

September Attendance	90%
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**Meals and Snacks**

Total meals served for September	6,972
Total snacks served for September	3,320

**Education**

Classroom staff are completing anecdotal information for the first nine weeks of the program year on the COR (Child Observation Record). This establishes a baseline of the children's learning when they enter the program. The information is compiled four times for Early Head Start and three times for Head Start over the course of the program year. Children in Early Head Start are evaluated on 28 items that cover six categories: sense of self, social relations, creative representation, movement, communication and language, and exploration and early logic. Children in Head Start are evaluated in 32 items that cover six categories: initiative; social relations; creative representation; music and movement; language and literacy; and mathematics and science.

**Parent Involvement**

October is National Head Start month. Each center will be holding an open house and inviting community members to attend. Each center has conducted elections for Parent Committee and Policy Council Representatives. Policy Council Retreat will be held October 22nd and 23rd in Albion, Idaho. At Retreat, Policy Council Members will be trained on their roles and responsibilities and participate in several interactive literacy activities.

**Early Head Start**

Twin Falls Early Head Start has established a partnership with CSI Student Teaching Toddler. The program is excited to have six Early Head Start children enrolled in the CSI Toddler Lab. The Early Head Start program is entering into the third round of socializations and looking forward to using the new age appropriate classroom equipment and materials. Early Head Start is also looking forward to getting construction bids out for remodeling at the Jerome Center and new construction at the Twin Falls and Rupert Centers.

**Documents for Board Review/ Approval:  
Financial Reports**

CATEGORY	ACCT 22	ARRA COLA/QI	ARRA HS EXPANSION	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	PROJ %	ACTUAL %
<b>SALARIES</b>	\$ 2,359,989.00	\$ 185,345.00	\$ 33,426.00	\$ 219,502.52	\$ 1,856,234.48	\$ 722,525.52	75.0%	72.0%
<b>BENEFITS</b>	\$ 1,361,353.00	\$ 40,591.00	\$ 12,334.00	\$ 118,295.16	\$ 958,590.05	\$ 455,687.95	75.0%	67.8%
<b>OUT OF AREA TRAVEL</b>	\$ 500.00				\$ 198.06	\$ 301.94	68.0%	39.6%
<b>EQUIPMENT</b>	\$ 16,000.00	\$ 2,290.00	\$ 60,000.00	\$ 13,786.40	\$ 90,084.07	\$ (11,794.07)	100.0%	115.1%
<b>SUPPLIES</b>						\$ -		
<b>OFFICE CONSUMABLES</b>	\$ 13,000.00			\$ 881.09	\$ 13,993.38	\$ (993.38)	80.0%	107.6%
<b>CENTER SUPPLIES</b>	\$ 35,590.00	\$ 37,731.00	\$ 9,200.00	\$ 5,952.87	\$ 84,987.25	\$ (2,466.25)	80.0%	103.0%
<b>CLASSROOM SUPPLIES</b>	\$ 10,000.00			\$ 1,364.24	\$ 12,613.02	\$ (2,613.02)	80.0%	126.1%
<b>TRAINING SUPPLIES</b>	\$ 10,200.00			\$ 2,991.85	\$ 13,907.88	\$ (3,707.88)	80.0%	136.4%
<b>FOOD</b>	\$ 11,200.00			\$ 1,571.19	\$ 7,098.47	\$ 4,101.53	75.0%	63.4%
<b>CONTRACTS</b>	\$ 26,173.00			\$ -	\$ 22,544.90	\$ 3,628.10	75.0%	86.1%
<b>MEDICAL</b>	\$ 15,675.00			\$ 963.72	\$ 5,250.21	\$ 10,424.79	50.0%	33.5%
<b>DENTAL</b>	\$ 30,000.00			\$ -	\$ 12,360.63	\$ 17,639.37	50.0%	41.2%
<b>CHILD TRAVEL</b>	\$ 86,816.00			\$ 6,088.11	\$ 88,694.35	\$ (1,878.35)	75.0%	102.2%
<b>EMPLOYEE TRAVEL</b>	\$ 31,306.00			\$ 4,581.14	\$ 27,205.96	\$ 4,100.04	75.0%	86.9%
<b>CAREER DEVELOP</b>	\$ 9,000.00	\$ 2,000.00		\$ 3,512.40	\$ 14,417.96	\$ (3,417.96)	75.0%	131.1%
<b>PARENT TRAINING</b>	\$ 8,500.00			\$ 292.92	\$ 3,290.25	\$ 5,209.75	75.0%	38.7%
<b>SPACE</b>	\$ 73,800.00			\$ 17,328.03	\$ 93,079.20	\$ (19,279.20)	80.0%	126.1%
<b>UTILITIES</b>	\$ 53,900.00			\$ 1,561.60	\$ 37,146.34	\$ 16,753.66	67.0%	68.9%
<b>TELEPHONE</b>	\$ 39,837.00			\$ 3,129.45	\$ 32,740.20	\$ 7,096.80	67.0%	82.2%
<b>OTHER</b>	\$ 51,670.00	\$ 10,662.00		\$ 12,109.51	\$ 74,243.44	\$ (11,911.44)	80.0%	119.1%
<b>TOTAL DIRECT COSTS</b>	\$ 4,244,509.00	\$ 278,619.00	\$ 114,960.00	\$ 413,912.20	\$ 3,448,680.10	\$ 1,189,407.90	78.0%	74.4%
<b>ADMIN COSTS</b>	\$ 270,926.00	\$ 17,785.00	\$ 7,338.00	\$ 22,395.47	\$ 179,575.83	\$ 116,473.17	67.0%	60.7%
<b>GRAND TOTAL</b>	\$ 4,515,435.00	\$ 296,404.00	\$ 122,298.00	\$ 436,307.67	\$ 3,628,255.93	\$ 1,305,881.07	70.5%	73.5%
<b>IN KIND NEEDED</b>	\$ 1,216,224.00							
<b>IN KIND GENERATED **</b>	\$ 626,049.28							
<b>IN KIND (SHORT)/LONG</b>	\$ (590,174.72)			** Plan in place to meet 100% of In-Kind by end of year				
<b>PROCUREMENT CARD</b>								
<b>EXPENSE</b>	\$ 14,291.87	3% of expense						

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 155,507.00	\$ 38,073.63	\$ 226,632.91	\$ (71,125.91)	\$ (71,125.91)	100.0%	145.7%
BENEFITS	\$ 96,387.00	\$ 18,463.64	\$ 104,012.57	\$ (7,625.57)	\$ (7,625.57)	100.0%	107.9%
OUT OF AREA TRAVEL	\$ 21,500.00	\$ 489.19	\$ 22,351.10	\$ (851.10)	\$ (851.10)	100.0%	104.0%
EQUIPMENT	\$ 109,000.00	\$ 17,896.00	\$ 123,049.00	\$ (14,049.00)	\$ (14,049.00)	100.0%	112.9%
SUPPLIES							
OFFICE CONSUMABLES	\$ 3,000.00	\$ 77.63	\$ 3,993.19	\$ (993.19)	\$ (993.19)	100.0%	133.1%
CENTER SUPPLIES	\$ 42,870.00	\$ 1,852.61	\$ 51,477.17	\$ (8,607.17)	\$ (8,607.17)	100.0%	120.1%
CLASSROOM SUPPLIES	\$ 32,800.00	\$ 509.88	\$ 27,252.28	\$ 5,547.72	\$ 5,547.72	100.0%	83.1%
TRAINING SUPPLIES	\$ 10,000.00	\$ 152.23	\$ 2,225.80	\$ 7,774.20	\$ 7,774.20	100.0%	22.3%
FOOD		\$ 60.59	\$ 60.59				
CONTRACTUAL							
OTHER							
CONTRACTS	\$ 70,851.00		\$ 45,380.50	\$ 25,470.50	\$ 25,470.50	100.0%	64.1%
MEDICAL	\$ 500.00		\$ 459.85	\$ 40.15	\$ 40.15	100.0%	92.0%
DENTAL							
CHILD TRAVEL							
EMPLOYEE TRAVEL	\$ 2,915.00	1,314.80	\$ 4,286.38	\$ (1,371.38)	\$ (1,371.38)	100.0%	147.0%
CAREER DEVELOP	\$ 38,527.00		\$ 16,288.67	\$ 22,238.33	\$ 22,238.33	100.0%	42.3%
PARENT TRAINING	\$ 1,200.00		\$ 1,115.77	\$ 84.23	\$ 84.23	100.0%	93.0%
FACILITIES/CONST. (2)	\$ 405,000.00	\$ 8,822.84	\$ 24,920.55	\$ 380,079.45	\$ 380,079.45	100.0%	6.2%
UTILITIES	\$ 250.00		\$ 249.63	\$ 0.37	\$ 0.37	100.0%	99.9%
TELEPHONE	\$ 2,083.00	\$ 257.54	\$ 2,590.35	\$ (507.35)	\$ (507.35)	100.0%	124.4%
OTHER	\$ 8,845.00	\$ 970.00	\$ 4,001.22	\$ 4,843.78	\$ 4,843.78	100.0%	45.2%
TOTAL DIRECT COSTS	\$ 1,001,235.00	\$ 88,940.58	\$ 660,347.53	\$ 340,948.06	\$ 340,948.06	89.5%	66.0%
ADMIN COSTS	\$ 47,296.00	\$ 5,286.82	\$ 34,068.56	\$ 13,227.44	\$ 13,227.44	92.0%	72.0%
GRAND TOTAL	\$ 1,048,531.00	\$ 94,227.40	\$ 694,416.09	\$ 354,114.91	\$ 354,114.91	99.6%	66.0%
IN KIND NEEDED	\$ -	(1)					
IN KIND GENERATED	\$ -						
IN KIND (SHORT)/LONG	\$ -						
<b>(1) Early Head Start has been granted a waiver for In-Kind by the Region X OHS for the first year start-up period</b>							
<b>(2) Budget Year ended 9/29/2010, reconciliation to be reported on next month</b>							
<b>(3) A request has been filed to carryover facilities/construction budget</b>							

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 27,930.00	\$ 6,120.18	\$ 20,004.37	\$ 7,925.63	75.0%	71.6%
6e. SUPPLIES						
Training Supplies	\$ 6,030.00	\$ 867.06	\$ 6,555.36	\$ (525.36)	75.0%	108.7%
6g. OTHER						
Contracts	\$ -					
Career Development	\$ 15,914.00	\$ 3,879.20	\$ 8,475.10	\$ 7,438.90	50.0%	53.3%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 49,874.00</b>	<b>\$ 10,866.44</b>	<b>\$ 35,034.83</b>	<b>\$ 14,839.17</b>	<b>66.7%</b>	<b>70.2%</b>
ADMIN COSTS	\$ 3,182.00	\$ 607.13	\$ 1,422.99	\$ 1,759.01	67.0%	44.7%
<b>GRAND TOTAL</b>	<b>\$ 53,056.00</b>	<b>\$ 11,473.57</b>	<b>\$ 36,457.82</b>	<b>\$ 16,598.18</b>	<b>66.8%</b>	<b>68.7%</b>
IN KIND NEEDED	\$ 13,264.00					
IN KIND GENERATED	\$ 13,264.00					
IN KIND (SHORT)/LONG	\$ -					