



**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**



July 16, 2012

EXECUTIVE SESSION

5:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

6:00 p.m.

Taylor Building – SUB 248

AGENDA

APPROVAL OF MEETING AGENDA: (A) *Chairman Scholes*

MINUTES – EXECUTIVE SESSION JUNE 18, 2012: (A) *Mike Mason*

MINUTES – REGULAR MEETING OF JUNE 18, 2012: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

OPEN FORUM:

STAR MOTORCYCLE BID: (A) *Mike Mason*

HEAD START REPORT: (A) *Mike Mason*

APPROVAL OF PRESIDENT’S EMPLOYMENT CONTRACT: (A) *Chairman Scholes*

DIVISION OF PUBLIC WORKS DEFERRED MAINTENANCE PROJECTS: (I) *Mike Mason*

PRESIDENT’S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

**** There will NOT be a dinner following the meeting.**

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
JULY BOARD OF TRUSTEES MEETING
JULY 16, 2012

CALL TO ORDER: 6:03 p.m. Presiding: Dr. Thad Scholes

Attending: Trustees: Dr. Thad Scholes, Bob Keegan and
Karl Kleinkopf

College Administration: Gerald L. Beck, President
John M. Mason, Vice President of Administration
Robert Alexander, College Attorney
Dr. Jeff Fox, Executive Vice President and Chief
Academic Officer
Dr. Edit Szanto, Vice President of Student Services
and Planning and Development
Terry Patterson, Instructional Dean
Dr. Cindy Bond, Instructional Dean
Dr. John Miller, Instructional Dean
Jeff Harmon, Dean of Finance
Graydon Stanley, Dean of Students
Scott Scholes, Dean of Student Services
Monty Arrossa, Human Resources Director
Randy Dill, Physical Plant Director
Debra Wilson, Executive Director of the College of
Southern Idaho Foundation
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: None

Visitors: Jeremy Bridges and Angela Ellis

Faculty Representatives: Ron Cresswell

PACE Representatives: None

Times News: Julie Wootton

The agenda was approved on MOTION by Karl Kleinkopf.
Affirmative vote was unanimous.

MINUTES OF THE REGULAR AND EXECUTIVE SESSION OF JUNE 18, 2012
WERE APPROVED AS WRITTEN on MOTION by Bob Keegan. Affirmative
vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Bob Keegan. Affirmative vote was unanimous.

There were no speakers for Open Forum.

Board Agenda Items:

1. The Board approved the low bid of Rexburg Motorsports of Rexburg, Idaho in the amount of \$59,028.00 for the sixteen specified motorcycles on MOTION by Bob Keegan. Affirmative vote was unanimous.

Funding for the motorcycle purchase is from the STAR program operational budget.

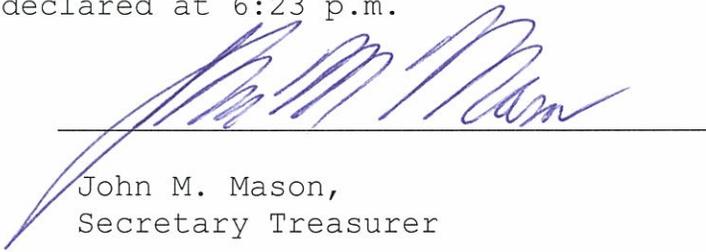
2. The Board approved the Head Start/Early Head Start operational report and fiscal report on MOTION by Karl Kleinkopf. Affirmative vote was unanimous.

3. The Board approved the President's Employment Agreement on MOTION by Bob Keegan. Affirmative vote was unanimous.

4. Mike Mason advised the Board concerning the Idaho State Division of Public Works preventative maintenance projects in progress on the campus. He also reviewed the processes for regular projects, delegated projects and service contracts.

5. The President reported upon his activities for the month.

ADJOURNMENT was declared at 6:23 p.m.



John M. Mason,
Secretary Treasurer

Approved: August 20, 2012



Chairman



July 12, 2012

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: STAR Motorcycle Bid

We properly advertised in both the Idaho Statesman and the Times News for the sixteen specified motorcycles we need to purchase. We received the following bids:

Rexburg Motorsports	\$59,028.00
Snake River Yamaha	\$62,449.60
Birds of Prey Motorsports (late bid)	\$65,200.00

Based upon a review of the bids by Marc Santoro, Statewide Site Manager for the Idaho STAR program, I recommend that we accept the low bid of Rexburg Motorsports of Rexburg, Idaho in the amount of \$59,028.00 for the twelve specified 2012 Yamaha V Star 250 and the four specified Yamaha TW 200 motorcycles.

The motorcycles will replace existing older motorcycles that are used for training. Funding for this purchase is from budgeted STAR operational program funds.

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %	
SALARIES	\$ 2,493,476.00	\$ 212,288.05	\$ 1,213,424.51	\$ 1,280,051.49	\$ 1,280,051.49	50.0%	48.7%	
BENEFITS	\$ 1,406,973.00	\$ 119,257.86	\$ 673,638.02	\$ 733,334.98	\$ 733,334.98	50.0%	47.9%	
OUT OF AREA TRAVEL	\$ -		\$ -	\$ -	\$ -	0.0%	0.0%	
EQUIPMENT	\$ -		\$ -	\$ -	\$ -	0.0%	0.0%	
SUPPLIES								
OFFICE CONSUMABLES	\$ 21,925.00	\$ 1,565.18	\$ 7,614.88	\$ 14,310.12	\$ 14,310.12	50.0%	34.7%	
CLASSROOM SUPPLIES	\$ 24,188.00	\$ 2,318.37	\$ 14,488.58	\$ 9,699.42	\$ 9,699.42	50.0%	59.9%	
CENTER SUPPLIES	\$ 21,950.00	\$ 743.52	\$ 5,236.53	\$ 16,713.47	\$ 16,713.47	50.0%	23.9%	
TRAINING SUPPLIES	\$ 7,150.00	\$ (5,195.16)	\$ 2,517.16	\$ 4,632.84	\$ 4,632.84	50.0%	35.2%	
FOOD	\$ 7,400.00	\$ 272.17	\$ 1,530.10	\$ 5,869.90	\$ 5,869.90	50.0%	20.7%	
CONTRACTUAL				\$ -				
OTHER								
CONTRACTS	\$ 13,590.00	\$ 1,941.38	\$ 4,027.50	\$ 9,562.50	\$ 9,562.50	50.0%	29.6%	
MEDICAL	\$ 10,200.00	\$ 448.00	\$ 2,541.39	\$ 7,658.61	\$ 7,658.61	50.0%	24.9%	
DENTAL	\$ 13,600.00	\$ -	\$ 599.00	\$ 13,001.00	\$ 13,001.00	50.0%	4.4%	
CHILD TRAVEL	\$ 116,300.00	\$ 2,987.66	\$ 57,000.80	\$ 59,299.20	\$ 59,299.20	50.0%	49.0%	
EMPLOYEE TRAVEL	\$ 37,000.00	\$ 3,742.89	\$ 17,425.56	\$ 19,574.44	\$ 19,574.44	50.0%	47.1%	
CAREER DEVELOP	\$ 2,000.00	\$ -	\$ 312.01	\$ 1,687.99	\$ 1,687.99	50.0%	15.6%	
PARENT TRAINING	\$ 20,490.00	\$ 180.00	\$ 2,676.54	\$ 17,813.46	\$ 17,813.46	50.0%	13.1%	
SPACE	\$ 77,224.00	\$ 1,662.22	\$ 45,596.08	\$ 31,627.92	\$ 31,627.92	50.0%	59.0%	
UTILITIES	\$ 54,600.00	\$ 3,684.76	\$ 27,098.09	\$ 27,501.91	\$ 27,501.91	50.0%	49.6%	
TELEPHONE	\$ 31,450.00	\$ 3,098.05	\$ 19,291.23	\$ 12,158.77	\$ 12,158.77	50.0%	61.3%	
OTHER	\$ 50,887.00	\$ 3,186.67	\$ 45,837.09	\$ 5,049.91	\$ 5,049.91	50.0%	90.1%	
TOTAL DIRECT COSTS	\$ 4,410,403.00	\$ 352,181.62	\$ 2,140,855.07	\$ 2,269,547.93	\$ 2,269,547.93	50.0%	35.7%	
ADMIN COSTS	\$ 282,271.00	\$ 26,378.33	\$ 120,988.19	\$ 161,282.81	\$ 161,282.81	42.0%	42.9%	**
GRAND TOTAL	\$ 4,692,674.00	\$ 378,559.95	\$ 2,261,843.26	\$ 2,430,830.74	\$ 2,430,830.74	50.0%	48.2%	
IN KIND NEEDED	\$ 1,388,206.00							
IN KIND GENERATED	\$ 640,033.94	46% of Total Needed						
IN KIND (SHORT)/LONG	\$ (748,172.06)		** Does not yet reflect Admin Costs for June					
PROCUREMENT CARD EXPENSE	\$ 6,125.91	2% of Total Expense. Detailed report of PCARD charges available upon request.						
USDA	Food	Non-Food	Repair/Maint	Total for Month	Year-To-Date	USDA Revenue	Expense Balance	
Totals	\$ 4,325.86	\$ 408.94	\$ 124.00	\$ 4,858.80	\$ 57,935.47	\$ (75,078.79)	#####	

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 23,290.00	\$ 214.00	\$ 5,329.42	\$ 17,960.58	50.0%	22.9%
6e. SUPPLIES						
Training Supplies	\$ 16,801.00	\$ 12,115.41	\$ 15,340.25	\$ 1,460.75	50.0%	91.3%
6g. OTHER						
Contracts	\$ -					
Career Development	\$ 10,220.00	\$ 2,368.13	\$ 9,228.14	\$ 991.86	50.0%	90.3%
TOTAL DIRECT COSTS	\$ 50,311.00	\$ 14,697.54	\$ 29,897.81	\$ 20,413.19	50.0%	59.4%
ADMIN COSTS	\$ 3,021.00	\$ -	\$ 753.73	\$ 2,267.27	42.0%	24.9%
GRAND TOTAL	\$ 53,332.00	\$ 14,697.54	\$ 30,651.54	\$ 22,680.46	48.0%	57.5%
IN KIND NEEDED	\$ 11,275.00					
IN KIND GENERATED	\$ 11,275.00					
IN KIND (SHORT)/LONG	\$ -					

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %	
SALARIES	\$ 514,291.00	\$ 41,108.98	\$ 229,295.92	\$ 284,995.08	\$ 284,995.08	50.0%	44.6%	
BENEFITS	\$ 229,464.00	\$ 19,995.62	\$ 115,157.27	\$ 114,306.73	\$ 114,306.73	50.0%	50.2%	
OUT OF AREA TRAVEL		\$ 86.72	\$ 86.72					
EQUIPMENT	\$ 36,592.00	\$ -	\$ -	\$ 36,592.00	\$ 36,592.00	50.0%	0.0%	
SUPPLIES								
OFFICE CONSUMABLES	\$ 4,200.00	\$ 80.67	\$ 720.04	\$ 3,479.96	\$ 3,479.96	50.0%	17.1%	
CENTER SUPPLIES	\$ 8,830.00	\$ 443.07	\$ 2,565.41	\$ 6,264.59	\$ 6,264.59	50.0%	29.1%	
CLASSROOM SUPPLIES	\$ 23,500.00	\$ -	\$ 1,135.10	\$ 22,364.90	\$ 22,364.90	50.0%	4.8%	
TRAINING SUPPLIES	\$ 9,825.00	\$ -	\$ 1,467.75	\$ 8,357.25	\$ 8,357.25	50.0%	14.9%	
FOOD	\$ 4,400.00	\$ -	\$ 211.14	\$ 4,188.86	\$ 4,188.86	50.0%	4.8%	
CONTRACTUAL								
OTHER								
CONTRACTS	\$ 66,240.00	\$ 6,296.74	\$ 32,683.30	\$ 33,556.70	\$ 33,556.70	50.0%	49.3%	
MEDICAL	\$ 16,200.00	\$ 445.00	\$ 2,705.74	\$ 13,494.26	\$ 13,494.26	50.0%	16.7%	
DENTAL	\$ 12,000.00	\$ -	\$ 84.40	\$ 11,915.60	\$ 11,915.60	50.0%	0.7%	
CHILD TRAVEL	\$ -	\$ -						
EMPLOYEE TRAVEL	\$ 23,000.00	\$ 871.82	\$ 3,207.12	\$ 19,792.88	\$ 19,792.88	50.0%	13.9%	
CAREER DEVELOP	\$ 500.00	\$ 85.00	\$ 569.88	\$ (69.88)	\$ (69.88)	50.0%	114.0%	
PARENT TRAINING	\$ 2,924.00	\$ -	\$ 337.74	\$ 2,586.26	\$ 2,586.26	50.0%	11.6%	
FACILITIES/CONST.	\$ 31,528.00	\$ 41,741.47	\$ 75,461.89	\$ (43,933.89)	\$ (43,933.89)	50.0%	239.3%	
UTILITIES	\$ 8,400.00	\$ 455.36	\$ 3,510.00	\$ 4,890.00	\$ 4,890.00	50.0%	41.8%	
TELEPHONE	\$ 4,400.00	\$ 432.48	\$ 2,464.89	\$ 1,935.11	\$ 1,935.11	50.0%	56.0%	
OTHER	\$ 12,000.00	\$ 380.00	\$ 4,397.85	\$ 7,602.15	\$ 7,602.15	50.0%	36.6%	
TOTAL DIRECT COSTS	\$ 1,008,294.00	\$ 112,422.93	\$ 476,062.16	\$ 532,318.56	\$ 532,318.56	50.0%	47.2%	
ADMIN COSTS	\$ 85,711.00	\$ 4,697.16	\$ 26,685.70	\$ 59,025.30	\$ 59,025.30	42.0%	31.1%	**
GRAND TOTAL	\$ 1,094,005.00	\$ 117,120.09	\$ 502,747.86	\$ 591,257.14	\$ 554,665.14	49.6%	46.0%	
IN KIND NEEDED	\$ 273,501.25							
IN KIND GENERATED	\$ 314,206.13		** Does not yet reflect Admin Costs for June					
IN KIND (SHORT)/LONG	\$ 40,704.88							



July 5, 2012

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

A handwritten signature in blue ink, appearing to read 'Mike Mason', is written over the 'From:' line.

Re: Division of Public Works Deferred Maintenance Projects

The Idaho State Division of Public Works provides funds to state agencies, state colleges, universities and community colleges for preventative maintenance projects. Each year each institution puts together a list of projects in priority order and submits them to the Permanent Building Fund Council. The council, along with the Director of Public Works, selects the projects to be funded. The highest priority projects for funding are life safety issues and roofing.

The projects approved for College of Southern Idaho are usually directly administered by the Division of Public Works with College of Southern Idaho staff providing input to architects and engineers throughout the process. The College has administered a few projects as delegated projects utilizing Division of Public Works funds. These delegated projects have to be less than \$200,000 in total value and all of the same processes followed by the Division of Public Works have to be followed by the College. Delegated projects are a significant amount of work for the College.

The Division of Public works also utilized service contracts to perform some projects. This process involves a public bid to provide a range of services at a specified price for projects that may come up over a two year period. If a service contract is utilized, the Division of Public Works negotiates a price with the service contractor for the project. Projects utilizing service contractors are relatively simple to administer and can be completed much faster than a regular Division of Public Works project. This mainly due to the time involved in hiring design professionals, developing specifications, bidding, bonding and developing contracts.

Service contracts are generally utilized for simple remodel projects, repairs and carpeting. We are currently utilizing a service contractor for the library carpet project that is in progress this summer.

The first attached spreadsheet is for maintenance projects that we are requesting for Fy 2014. While we will not get the total \$1,866,900, it is helpful to prioritize our short term needs. The second half of the spreadsheet shows projects that we need to get completed over the next several years. Both of these lists can change if we have unexpected issues come up.

We usually get about \$450,000 to \$650,000 worth of Division of Public Works projects each year. The amount is dependent upon both legislative funding and the importance of our needs.

As you can tell from the lists, chip coating parking lots is going to be a high priority over the next several years. Since it is unlikely that the Division of Public Works funds will be adequate to pay for all of our needs, we will have to allocate Plant Facility Funds for some of these projects. We have a significant investment in our new parking lots and in our roads and it is critical that we not let them deteriorate.

The second spreadsheet shows Division of Public Works projects that are in progress and that have been completed since fiscal year 2005. These projects are identified, developed and managed by Randy Dill and Allen Scherbinske of our Physical Plant department.

The Idaho State Division of Public Works has been very supportive of the College of Southern Idaho over the years. The funding of these projects has not only preserved our campus but allowed us to focus our resources on students. We are extremely grateful for their continuous support over the years and their willingness to work with us.

If you have questions or need further information, please let me know.

College of Southern Idaho
 FY14 Capital Budget Request
 Summary of Projects by Category by Priority
 June 19, 2012

Priority/Project Category/Project Title	FY 14 Request Gen Acct	Total	Project Total
New Buildings, Major Renovated/Additions:			
1 No Capital Request for Fy 2014	0	0	0
Alteration and Repair Projects:			
1 Shields Main Water Line Replacement	77,900	77,900	77,900
2 Fine Arts Rigging Replacement	124,100	124,100	124,100
3 Campus-Electrical Upgrade Phase 2	155,400	199,200	199,200
4 Chip Coat Entryways-Falls Ave and NW	109,800	109,800	109,800
5 Chip Coat Entryways-NE & Washington	109,800	109,800	109,800
6 Chip Coat Campus Circle	303,000	303,000	303,000
7 Chip Coat Parking Lots Bays 1-6	275,400	275,400	275,400
8 Chip Coat Parking Lots Bays 9-16	411,300	411,300	411,300
9 Chip Coat North Overflow Parking Lot	118,200	118,200	118,200
10 Chip Coat North Desert Parking Lot	182,000	182,000	182,000
 Fy 14 Request	 1,866,900	 1,910,700	 1,910,700
Deferred Maintenance Projects			
11 Chip Seal Evergreen Parking Lot	147,000	147,000	147,000
12 Chip Seal East Aspen/Canyon Parking Lot	394,100	394,100	394,100
13 Update Lower Gym Seats-Both Sides	360,000	360,000	360,000
14 Taylor Building Water Line Replacement	80,000	80,000	80,000
15 Re-Pave CSI Child Care Parking Lot	161,600	161,600	161,600
16 Re-Pave North & South IOOA Parking Lot	133,300	133,300	133,300
17 Vet Tech Bathroom & Heat	50,000	50,000	50,000
18 Aspen Building Water Line Replacement	60,000	60,000	60,000
19 Herrett Center Water Line Replacement	50,000	50,000	50,000
20 Expo Center Water Line Replacement	40,000	40,000	40,000
21 Update Campus Parking Lot Lights	90,000	90,000	90,000
22 Scotts Property-Repave Parking Lot	417,000	417,000	417,000
 Total Deferred Maintenance Projects	 1,983,000	 1,983,000	 1,983,000
 Total Fy 14 Request and Deferred Maint.	 3,849,900	 3,893,700	 3,893,700
Asbestos Abatement Projects:	0	0	0
Underground Storage Tank Projects:	0	0	0
Building Demolition Projects:	0	0	0
Americans with Disabilities Act Compliance:	0	0	0
Subtotal	0	0	0
Total of All Projects	3,849,900	3,893,700	3,893,700

College of Southern Idaho
 Summary of DPW Projects Funded
 July 6, 2012

Priority/Project Category/Project Title	Projects Funded	Annual Totals
New Buildings, Major Renovated/Additions:		
Alteration and Repair Projects - Fy 13 in Progress		
1 Mini-Cassia Center Fire Alarm System	187,300	
2 HVAC Controls Replacement	56,300	
3 Library Carpet	175,300	
4 Side Walk South of PE Building	71,900	
		\$ 490,800
Alteration and Repair Projects - Fy 12 in Progress		
2 Campus Electrical Upgrade - Phase 1	128,100	
3 Parking Lot Chip Seal	41,200	
4 Evergreen North Sidewalk Entryway	58,600	
5 Canyon & Desert Fire Lane	199,000	
6 Evergreen Fire Lane Connector	53,900	
		\$ 480,800
Alteration and Repair Projects - Fy 11		
1 Shields Building Lighting Retrofit	109,500	
2 Shields Building Duct Replacement	62,700	
3 Canyon Bldg Water Line Replacement	145,900	
4 Evergreen, Canyon & ECC Parking Lots	191,600	
5 Heating Plant Compressor Repair	50,400	
6 Burley Center Floor Tile	48,600	
		\$ 608,700
Alteration and Repair Projects - Fy 10		
1 Fire Alarm Systems, Gym & Desert Bldg	74,600	
2 Expo Water Tree & Fire Alarm System	50,600	
3 Canyon Building Re-Lamp - Holdback 09	170,600	
4 Evergreen Building Re-Lamp	129,600	
5 Aspen Building Re-Lamp - Holdback 09	58,900	
6 Desert Building Re-Lamp- Holdback 09	61,800	
7 Taylor & UI Bldg Carpet	46,600	
8 Diesel & Welding Classroom AC-Holdback 09	44,000	
		\$ 636,700
Alteration and Repair Projects - Fy 09		
1 Air Conditioning-PE Building	299,100	
2 Diesel & Welding Classroom AC-Hldbk 09	49,200	
3 Desert Bldg Refrig Unit & Controls	90,400	
		\$ 438,700

Alteration and Repair Projects - Fy 08

1	Evergreen HVAC Retrofit	116,800	
2	Parking Lot Resurface Bays 9-12	269,200	
3	Parking Lot Resurface Bays 1-6	435,800	
4	Desert Building Air Handler	53,000	
5	Expo Parking Lot Resurface	377,700	
6	Physical Education Bldg Lighting	75,400	
7	Campus Lighting Replacement	118,400	
8	Gym Water Line Replacement	100,000	
9	Paving Coulee Road	63,500	
10	Pave Gravel Parking Lot	222,600	
11	Chip Seal Desert & Evergreen Lots	104,900	
12	Aspen/Shields Sidewalk Replcmnt	119,200	
			\$ 2,056,500

Alteration and Repair Projects - Fy 07

1	Shields Bldg Fire Alarm System	117,700	
2	Burley Center Roofs	71,500	
3	Scotts Classroom Re-roof	67,100	
4	Aspen & Evergreen Firelane	120,800	
5	Taylor Firelane/Sidewalk	109,600	
6	Chip Seal East Parking Lot	110,800	
7	Parking Lot Resurface Bays 13-16	303,700	
			\$ 901,200

Capital and Alteration and Repair Projects - Fy 06

Health Sciences and Human Services Building 21,111,600

1	Shields Bldg HVAC Conversion	163,700	
2	Expo Gas Heat Retrofit	376,700	
3	SIDC HVAC Upgrade	110,700	
			\$ 651,100

Alteration and Repair Projects - Fy 05

1	Chipseal Campus Roads	100,600	
2	Campus Fire Lane Completion	100,000	
3	Aspen Air Handler Replacement	60,000	
4	Fine Arts HVAC Retrofit	56,000	
5	Canyon Building Air Handlers	109,100	
6	Newer Parking Lot Seal Coating	78,000	
			\$ 503,700

Alteration and Repair Projects - Fy 05

1	Scott Building Roof Repair	68,100	
2	Canyon Fire Alarm Upgrade	43,700	
3	Maintenance Paint Booth Building	115,100	
4	Canal Water Irrigation Project	80,000	
5	Chipseal Campus Circular Roads	105,300	
			\$ 412,200

PROUD TO BE PART OF THE CSI FAMILY



COLLEGE OF SOUTHERN IDAHO HEAD START/EARLY HEAD START



Eligibility Criteria and Risk Factors

Policy council reviews the Head Start/Early Head Start Eligibility Criteria for the program on an annual basis. This is a requirement of the Office of Head Start. This year several changes were made in the points system used to determine eligibility in order to ensure that risk factors are taken into consideration in addition to income and categorically eligible criteria. In the eligibility criteria chart below, the first form of eligibility is Income, which is scored based on percentage below the poverty line. Only a maximum of 10% of participants in the program can be over-income. Those slots are generally reserved for children with disabilities. There are several criteria that make a family categorically eligible, regardless of income. These categories are seen below and are Public Assistance, SSI, and Foster Care. Homeless families are also categorically Eligible. Children transitioning from Early Head Start to Head Start are also a high priority in order to ensure continuity of services when EHS families re-apply to the program for Head Start. Finally, risk factors are taken into consideration. By providing a point value to risk factors, income eligibility and categorical eligibility are seen in view of other circumstances the family is experiences in order to establish acceptance priorities on the wait list. Since every situation is unique, the program determined that each risk factor carry the same point value.

Income at 50% or less of the poverty line	15	Single Parent	5
Income 51%-75% of the poverty line	10	Absent Parent	5
Income 76% -%100 of the poverty line	5	Military Deployed	5
Public Assistance (TANF/TAFI)	150	Single Teen Parent	5
SSI	150	Drug/Alcohol Dependency	5
Foster Care	150	Refugee	5
Homeless	150	Parent is a Registered Sex Offender	5
IFSP/IEP (child with a disability)	100	Parent Education < HS Diploma/GED	5
Transitioning EHS Child	120	Unemployment	5
Child Abuse, Neglect, Open H&W Case	5	Custody Issues Between Parents	5
Domestic Violence	5	Language Barrier	5
Incarcerated Parent	5	Custodial Grandparents/Kinship	5
Recent Death in Family	5	Teen Parents (not single)	5
Agency/Nurse Referral	5	Deported Parent/risk of deportation	5
Chronic/Terminal Illness (parent or child)	5	Other	5
Recent Divorce (6 months or <)	5		

**College of Southern Idaho Head Start/ Early Head Start
Monthly Program Summary
For June 2012**

Enrollment

Early Head Start	80
Total	80 *

- * Early Head Start services are provided year round including the summer months. Head Start services are suspended for the summer months and will resume again in September.

Program Options

Part-day/ Part-year, Double Sessions, School District, Pre- K, Early Head Start.

Program Participation for June

EHS Home Visit Completion Rate	95%
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Meals and Snacks

Total meals served for June	35
Total snacks served for June	0

Education

Pre-Service training for staff is August 13-17, 2012. Training will include IMIL (I'm Moving I'm Learning), PROMIS (data base for program), home visiting, High/Scope, USDA, and pre-trip inspection for transportation. School readiness goals have been developed for all children 0-5 and "crosswalked" with the Head Start Early Learning Framework and the State of Idaho Early Learning Guidelines. Classroom Assessment Scoring System (CLASS) training was given to 15 management staff June 25-27, 2012. The CLASS is a tool that is used on federal reviews as an assessment for quality adult/child interactions in the classroom.

Parent Involvement

A draft of the 2012 Communitywide Strategic Planning and Needs Assessment is pending and will be presented to Policy Council in August. New to the assessment is program wide community survey results in an easy to read pie graph format. Also, a new addition to the assessment is mental health statistics in Idaho and the U.S. Included in individual county profiles are snapshots of a specific community service. Current program data from the Domestic Violence shelter and the Idaho Foodbank and action plans from HS/EHS parents as well as updates, new statistics and services offered in the Head Start/Early Head Start service area are included.

Early Head Start

The program anticipates that 13 EHS children will transition into Head Start for the next program year. EHS is currently recruiting pregnant women, teen parents and families with children birth to three years old.

Documents for Board Review/ Approval:

Financial Reports