



**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**



September 17, 2012

**Board of Trustees Executive Session
5:00 p.m.
TAYLOR BUILDING – PRESIDENT’S BOARD ROOM**

**Board of Trustees Meeting
6:00 p.m.
TAYLOR BUILDING SUB – ROOM 248**

AGENDA

APPROVAL OF MEETING AGENDA: (A) *Dr. Thad Scholes*
MINUTES - EXECUTIVE SESSION OF AUGUST 20, 2012: (A) *Mike Mason*
MINUTES - REGULAR MEETING OF AUGUST 20, 2012: (A) *Mike Mason*
TREASURER’S REPORT: (A) *Mike Mason*
OPEN FORUM
HEAD START REPORT: (A) *Mike Mason*
LEGAL CLINIC FOR STUDENTS: (I) *Laird Stone, Scott Scholes & Jeremy Bridges*
DIGISTAR DISCUSSION: (I) *Debra Wilson, Teri Fattig & Dr. Al Frost*
REAFFIRMATION OF ACCREDITATION OF CSI: (I) *Dr. Jeff Fox*
PRESIDENT’S REPORT: (I) *President Beck*
***WHERE TO BEGIN – PLACEMENT EXAMS AND COLLEGE REMEDIATION:
(I) *Dr. Edit Szanto & Dr. Debi Klimes***
OLD BUSINESS
NEW BUSINESS

*Will be presented in Taylor 277

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
SEPTEMBER BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2012

CALL TO ORDER: 6:09 p.m. Presiding: Dr. Thad Scholes

Attending: Trustees: Dr. Thad Scholes, Dr. Allan Frost,
Donna Brizee, Bob Keegan and Karl Kleinkopf

College Administration: Gerald L. Beck, President
John M. Mason, Vice President of Administration
Robert Alexander, College Attorney
Dr. Jeff Fox, Executive Vice President and Chief
Academic Officer
Dr. Edit Szanto, Vice President of Student Services
and Planning and Development
Dr. Mark Sugden, Instructional Dean
Terry Patterson, Instructional Dean
Dr. Cindy Bond, Instructional Dean
Dr. Ken Campbell, Dean of Institutional Research and
Technology
Jeff Harmon, Dean of Finance
Scott Scholes, Dean of Student Services
Randy Dill, Physical Plant Director
Teri Fattig, Library and Museum Director
Doug Maughan, Public Relations Director
Debra Wilson, Executive Director of the College of
Southern Idaho Foundation
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Debi Klimes

Visitors: Jeremy Bridges, Laird Stone, Vicki Stone, Osvaldo
Rubi, Amethyst Kruse, Jan Mittleider and Angela Ellis

Faculty Representatives: Ron Cresswell and Robyn Swainston

PACE Representatives: Tina Standlee

Times News: Julie Wootton

The Board did not enter into Executive Session. The Board toured the new apartment complex and the testing center remodeled spaces in the library.

The agenda was approved on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

MINUTES OF THE REGULAR AND EXECUTIVE SESSION OF AUGUST 20, 2012 WERE APPROVED AS WRITTEN on MOTION by Bob Keegan.
Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Donna Brizee. Affirmative vote was unanimous.

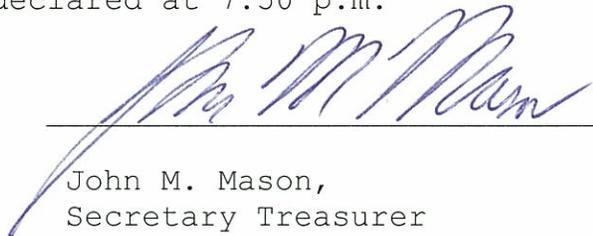
There were no speakers for Open Forum.

Board Agenda Items:

1. The Board approved the submission of the Head Start/Early Head Start calendar year 2013 Head Start/Early Head Start grant request and the fiscal report on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.
2. The Board heard a presentation by Laird Stone concerning a free legal clinic for students. Student Body President Jeremy Bridges spoke in favor of the proposed clinic. The Board took the proposal under advisement and will make a formal decision concerning the clinic at a future meeting.
3. Debra Wilson, Teri Fattig and Dr. Allan Frost spoke to the Board about the condition of the current Digistar projection system in the planetarium. The seventeen year old system is at the end of its operational life. A replacement for the system is estimated to cost between \$850,000 and \$900,000 depending on the features purchased.
President Beck advised the Board that the college had budgeted \$350,000 for matching funds for the equipment and was working both on grants and with the College of Southern Idaho Foundation to raise the remaining funds.
4. Dr. Jeff Fox advised the Board that the accreditation of the College of Southern Idaho had been reaffirmed by the Northwest Commission of Colleges and Universities.
5. The President reported upon his activities for the month.

6. The Board heard a presentation by Dr. Edit Szanto and Dr. Debi Klimes concerning placement exams and remedial education during dinner. Dr. Klimes and Dr. Szanto reviewed current College of Southern Idaho practices as well as nationwide trends and supporting data.

ADJOURNMENT was declared at 7:50 p.m.



John M. Mason,
Secretary Treasurer

Approved: October 15, 2012



Chairman

General Fund YTD Board
Statement of Revenue and Expenses

YEAR: 1213

Acct Month: 3

Tuesday, October 09, 2012

Last Year

This Year

Budget

Remaining Budget

Rem Bud%

Revenue

Tuition & Fees	(\$5,770,903.95)	(\$6,024,761.61)	(\$11,414,900.00)	(\$5,390,138.39)	47.22%
County Tuition	\$219,200.00	\$97,650.00	(\$1,500,000.00)	(\$1,597,650.00)	106.51%
State Funds	(\$11,542,100.02)	(\$12,896,158.34)	(\$17,319,400.00)	(\$4,423,241.66)	25.54%
County Property Tax	(\$92,630.43)	(\$129,323.31)	(\$5,867,600.00)	(\$5,738,276.69)	97.80%
Grant Management Fees	(\$65,116.74)	(\$72,883.47)	(\$480,000.00)	(\$407,116.53)	84.82%
Other	(\$154,977.03)	(\$154,990.25)	(\$325,000.00)	(\$170,009.75)	52.31%
Departmental Revenues	(\$296,944.66)	(\$276,034.10)	(\$720,200.00)	(\$444,165.90)	61.67%

Total Revenue (\$17,703,472.83) (\$19,456,501.08) (\$37,627,100.00) (\$18,170,598.92) 48.29%

Expenditures

Personnel

Salaries	\$4,223,520.41	\$4,705,831.93	\$21,144,100.00	\$16,438,268.07	77.74%
Variable Fringe	\$862,868.65	\$938,768.67	\$4,309,800.00	\$3,371,031.33	78.22%
Health Insurance	\$832,763.70	\$900,528.21	\$3,814,100.00	\$2,913,571.79	76.39%
Total Personnel	\$5,919,152.76	\$6,545,128.81	\$29,268,000.00	\$22,722,871.19	77.64%

Expense Categories

Services	\$442,258.52	\$517,933.18	\$2,101,800.00	\$1,583,866.82	75.36%
Supplies	\$210,782.23	\$216,032.59	\$970,700.00	\$754,667.41	77.74%
Other	\$227,299.54	\$215,001.44	\$649,300.00	\$434,298.56	66.89%
Capital	\$83,526.63	\$115,348.00	\$815,900.00	\$700,552.00	85.86%
Institutional Support	\$2,291,337.20	\$2,746,525.34	\$3,791,400.00	\$1,044,874.66	27.56%
Transfers	\$0.00	\$5,801.51	\$30,000.00	\$24,198.49	80.66%
Total Expense Categories	\$3,255,204.12	\$3,816,642.06	\$8,359,100.00	\$4,542,457.94	54.34%

Total Expenditures \$9,174,356.88 \$10,361,770.87 \$37,627,100.00 \$27,265,329.13 72.46%

Rev/Expense Total (\$8,529,115.95) (\$9,094,730.21) \$0.00 \$9,094,730.21 0.00%

PROUD TO BE PART OF THE CSI FAMILY



COLLEGE OF SOUTHERN IDAHO HEAD START/EARLY HEAD START



Vision Screenings at CSI Head Start/ Early Head Start

A child's brain develops at an amazing pace during the first years of life. It also adapts to the sensory images it receives through the eyes. If one or both eyes see blurry images, the brain will quickly learn to ignore them and focus more on whichever eye delivers the clearer image.

In order to detect vision problems and provide referrals to correct vision concerns CSI Head Start/ Early Head Start uses the Pedia-Vision Screener. The screener detects vision problems such as:

- Near-sightedness (Myopia)
- Far-sightedness (Hyperopia)
- Unequal refractive power (anisometropia)
- Blurred Vision, eye structure problems (astigmatism)
- Pupil size deviations (anisocoria)
- Eye misalignment (Strabismus)



The vision screening takes only a few seconds and requires no response from the child. This screening takes place within 45 days of enrollment into the program and then every year following the child's wellness exam schedule.

Hearing Screenings at CSI Head Start /Early Head Start



It is very important for a child to be able to connect with his/her surroundings. The recognition of sounds helps children to interact and understand everything that goes on around them. Hearing loss to any degree will interfere with a child's social development and in engaging in the world around him or her. A child with hearing loss who demonstrates a speech delay, may shy away from other children because he or she is unable to communicate.

In order to detect hearing loss in infants and children, and provide referrals to correct hearing loss, CSI Head Start/Early Head Start uses the Ero-Scan Otoacoustic Emission Screener (OAE). The OAE involves the detection of emission that is produced by a normal ear in response to incoming sounds. A small hand-held instrument with an ear tip is placed in the child's ear and sound is projected into the ear. The device then measures the response from the ear. The screening takes only a few minutes and requires no response from the child. . This screening takes place within 45 days of enrollment into the program and then every year following the child's wellness exam schedule.

Contact Information

College of Southern Idaho Head Start/ Early Head Start
P.O. Box 1238
Twin Falls, Idaho 83303

Delia Villanueva, Health Specialist delia.villanueva@headstart.csi.edu

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 2,493,476.00	\$ 202,029.42	\$ 1,603,063.38	\$ 890,412.62	\$ 890,412.62	67.0%	64.3%
BENEFITS	\$ 1,406,973.00	\$ 112,967.52	\$ 897,993.43	\$ 508,979.57	\$ 508,979.57	67.0%	63.8%
OUT OF AREA TRAVEL	\$ -		\$ -	\$ -	\$ -	0.0%	0.0%
EQUIPMENT	\$ -		\$ -	\$ -	\$ -	0.0%	0.0%
SUPPLIES							
OFFICE CONSUMABLES	\$ 21,925.00	\$ 1,278.96	\$ 9,120.52	\$ 12,804.48	\$ 12,804.48	67.0%	41.6%
CLASSROOM SUPPLIES	\$ 24,188.00	\$ 656.03	\$ 17,313.39	\$ 6,874.61	\$ 6,874.61	67.0%	71.6%
CENTER SUPPLIES	\$ 21,950.00	\$ 6,368.45	\$ 11,604.98	\$ 10,345.02	\$ 10,345.02	67.0%	52.9%
TRAINING SUPPLIES	\$ 7,150.00	\$ 2,883.24	\$ 6,421.28	\$ 728.72	\$ 728.72	67.0%	89.8%
FOOD	\$ 7,400.00	\$ 879.84	\$ 2,561.96	\$ 4,838.04	\$ 4,838.04	67.0%	34.6%
CONTRACTUAL				\$ -			
OTHER							
CONTRACTS	\$ 13,590.00	\$ -	\$ 4,027.50	\$ 9,562.50	\$ 9,562.50	67.0%	29.6%
MEDICAL	\$ 10,200.00	\$ 221.29	\$ 2,762.68	\$ 7,437.32	\$ 7,437.32	67.0%	27.1%
DENTAL	\$ 13,600.00	\$ 957.51	\$ 1,556.51	\$ 12,043.49	\$ 12,043.49	67.0%	11.4%
CHILD TRAVEL	\$ 116,300.00	\$ 9,375.74	\$ 70,854.12	\$ 45,445.88	\$ 45,445.88	67.0%	60.9%
EMPLOYEE TRAVEL	\$ 37,000.00	\$ 3,198.81	\$ 22,074.83	\$ 14,925.17	\$ 14,925.17	67.0%	59.7%
CAREER DEVELOP	\$ 2,000.00	\$ 105.60	\$ 479.74	\$ 1,520.26	\$ 1,520.26	67.0%	24.0%
PARENT TRAINING	\$ 20,490.00	\$ 167.31	\$ 2,843.85	\$ 17,646.15	\$ 17,646.15	67.0%	13.9%
SPACE	\$ 77,224.00	\$ 9,444.09	\$ 60,832.66	\$ 16,391.34	\$ 16,391.34	67.0%	78.8%
UTILITIES	\$ 54,600.00	\$ 4,751.84	\$ 34,467.99	\$ 20,132.01	\$ 20,132.01	67.0%	63.1%
TELEPHONE	\$ 31,450.00	\$ 3,255.24	\$ 25,026.76	\$ 6,423.24	\$ 6,423.24	67.0%	79.6%
OTHER	\$ 50,887.00	\$ 3,059.26	\$ 53,549.21	\$ (2,662.21)	\$ (2,662.21)	67.0%	105.2%
TOTAL DIRECT COSTS	\$ 4,410,403.00	\$ 361,600.15	\$ 2,826,554.79	\$ 1,583,848.21	\$ 1,583,848.21	67.0%	54.0%
ADMIN COSTS	\$ 282,271.00	\$ 23,617.44	\$ 144,605.63	\$ 137,665.37	\$ 137,665.37	58.0%	51.2%
GRAND TOTAL	\$ 4,692,674.00	\$ 385,217.59	\$ 2,971,160.42	\$ 1,721,513.58	\$ 1,721,513.58	67.0%	63.3%
IN KIND NEEDED	\$ 1,114,705.00						
IN KIND GENERATED	\$ 661,972.41	59% of Total Needed					
IN KIND (SHORT)/LONG	\$ (452,732.59)						
PROCUREMENT CARD EXPENSE	\$ 8,879.28	2% of Total Expense. Detailed report of PCARD charges available upon request.					
USDA	Food	Non-Food	Repair/Maint	Total for Month	Year-To-Date	USDA Revenue Received	Expense Balance
Totals	\$ 25.79	\$ 113.75	\$ 432.00	\$ 571.54	\$ 58,551.01	\$ (75,078.79)	(16,527.78)

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 23,290.00	\$ 7,740.61	\$ 17,494.07	\$ 5,795.93	58.0%	75.1%
6e. SUPPLIES						
Training Supplies	\$ 16,801.00	\$ 1,254.53	\$ 16,407.43	\$ 393.57	58.0%	97.7%
6g. OTHER						
Contracts	\$ -					
Career Development	\$ 10,220.00	\$ 2,560.39	\$ 12,469.00	\$ (2,249.00)	58.0%	122.0%
TOTAL DIRECT COSTS	\$ 50,311.00	\$ 11,555.53	\$ 46,370.50	\$ 3,940.50	58.0%	92.2%
ADMIN COSTS	\$ 3,021.00	\$ 324.34	\$ 1,078.07	\$ 1,942.93	50.0%	35.7%
GRAND TOTAL	\$ 53,332.00	\$ 11,879.87	\$ 47,448.57	\$ 5,883.43	56.0%	89.0%
IN KIND NEEDED	\$ 11,275.00					
IN KIND GENERATED	\$ 11,275.00					
IN KIND (SHORT)/LONG	\$ -					

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 514,291.00	\$ 38,360.59	\$ 310,185.88	\$ 204,105.12	\$ 204,105.12	67.0%	60.3%
BENEFITS	\$ 229,464.00	\$ 20,151.15	\$ 157,134.25	\$ 72,329.75	\$ 72,329.75	67.0%	68.5%
OUT OF AREA TRAVEL			\$ 86.72				
EQUIPMENT	\$ 36,592.00	\$ -	\$ 14,759.00	\$ 21,833.00	\$ 36,592.00	67.0%	40.3%
SUPPLIES							
OFFICE CONSUMABLES	\$ 4,200.00	\$ 221.12	\$ 1,011.49	\$ 3,188.51	\$ 3,188.51	67.0%	24.1%
CENTER SUPPLIES	\$ 8,830.00	\$ 1,631.13	\$ 4,742.30	\$ 4,087.70	\$ 4,087.70	67.0%	53.7%
CLASSROOM SUPPLIES	\$ 23,500.00	\$ 3,689.10	\$ 5,259.18	\$ 18,240.82	\$ 18,240.82	67.0%	22.4%
TRAINING SUPPLIES	\$ 9,825.00	\$ 626.91	\$ 2,289.11	\$ 7,535.89	\$ 7,535.89	67.0%	23.3%
FOOD	\$ 4,400.00	\$ -	\$ 247.74	\$ 4,152.26	\$ 4,152.26	67.0%	5.6%
CONTRACTUAL							
OTHER							
CONTRACTS	\$ 66,240.00	\$ 423.45	\$ 33,106.75	\$ 33,133.25	\$ 33,133.25	67.0%	50.0%
MEDICAL	\$ 16,200.00	\$ 154.81	\$ 2,860.55	\$ 13,339.45	\$ 13,339.45	67.0%	17.7%
DENTAL	\$ 12,000.00	\$ 21.80	\$ 106.20	\$ 11,893.80	\$ 11,893.80	67.0%	0.9%
CHILD TRAVEL	\$ -						
EMPLOYEE TRAVEL	\$ 23,000.00	\$ 843.87	\$ 4,416.37	\$ 18,583.63	\$ 18,583.63	67.0%	19.2%
CAREER DEVELOP	\$ 500.00	\$ -	\$ 569.88	\$ (69.88)	\$ (69.88)	67.0%	114.0%
PARENT TRAINING	\$ 2,924.00	\$ -	\$ 337.74	\$ 2,586.26	\$ 2,586.26	67.0%	11.6%
FACILITIES/CONST.	\$ 31,528.00	\$ 973.44	\$ 63,150.72	\$ (31,622.72)	\$ (31,622.72)	67.0%	200.3%
UTILITIES	\$ 8,400.00	\$ 653.85	\$ 4,663.89	\$ 3,736.11	\$ 3,736.11	67.0%	55.5%
TELEPHONE	\$ 4,400.00	\$ 371.50	\$ 3,141.21	\$ 1,258.79	\$ 1,258.79	67.0%	71.4%
OTHER	\$ 12,000.00	\$ -	\$ 4,613.27	\$ 7,386.73	\$ 7,386.73	67.0%	38.4%
TOTAL DIRECT COSTS	\$ 1,008,294.00	\$ 68,122.72	\$ 612,682.25	\$ 395,698.47	\$ 410,457.47	67.0%	60.8%
ADMIN COSTS	\$ 85,711.00	\$ 5,083.34	\$ 31,769.04	\$ 53,941.96	\$ 53,941.96	58.0%	37.1%
GRAND TOTAL	\$ 1,094,005.00	\$ 73,206.06	\$ 644,451.29	\$ 449,553.71	\$ 427,720.71	66.5%	58.9%
IN KIND NEEDED	\$ 273,501.25						
IN KIND GENERATED	\$ 314,206.13						
IN KIND (SHORT)/LONG	\$ 40,704.88						

TRAINING AND TECHNICAL ASSISTANCE

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
6c. OUT OF AREA TRAVEL	\$ 16,159.00	\$ 1,657.31	\$ 12,728.61	\$ 3,430.39	67.0%	78.8%
6e. SUPPLIES						
Training Supplies	\$ 500.00	\$ -	\$ 253.01	\$ 246.99	67.0%	50.6%
6g. OTHER						
Contracts	\$ -					
Career Development	\$ 5,775.00	\$ 286.01	\$ 11,239.64	\$ (5,464.64)	67.0%	194.6%
TOTAL DIRECT COSTS	\$ 22,434.00	\$ 1,943.32	\$ 24,221.26	\$ (1,787.26)	67.0%	108.0%
ADMIN COSTS	\$ 1,767.00	\$ 256.32	\$ 360.96	\$ 1,406.04	58.0%	20.4%
GRAND TOTAL	\$ 24,201.00	\$ 2,199.64	\$ 24,582.22	\$ (381.22)	64.8%	101.6%
IN KIND NEEDED	\$ 3,246.00		** Budget overage will be absorbed by EHS operating funds.			
IN KIND GENERATED	\$ 3,246.00		This will be reflected on the September report			
IN KIND (SHORT)/LONG	\$ -					



College of Southern Idaho
Head Start/Early Head Start
998 Washington St N
PO Box 1238
Twin Falls, Idaho 83303-1238
208-736-0741



September 13, 2012

To: **President Beck and the College of Southern Idaho Board of Trustees**

From: **Mancole Fedder, Director**

Re: **2012 Communitywide Strategic Planning and Needs Assessment**

The following is a short description of what the community assessment is and why we engage in completing one in the manner in which we do. Also, we hi-light briefly, some interesting pieces of information that come from the process; A full copy is always available for review. First, the performance standard that gives Head Start/Early Head Start our direction and the specific guidance that we must follow.

§1305.3 Determining community strengths and needs.

(c) Each Early Head Start and Head start grantee must conduct a Community Assessment within its service area once every three years. The Community Assessment must include the collection and analysis of the following. The Community Assessment must include the collection and analysis of the following information about the grantee's Early Head Start or Head Start area:

- (1) The demographic make-up of Head Start eligible children and families including their estimated number, geographic location and racial and ethnic composition; Our assessment shows that overall about 26% are Hispanic and 2% are Native American.
- (2) Other child development and child care programs that are serving Head start eligible children, including publicly funded State and local preschool programs, and the approximate number of Head Start children served by each; On average, CSI Head Start serves an *average* of 45% of three to four-year-old children in poverty in the seven counties of its service area (Blaine, Cassia, Gooding, Jerome, Lincoln, Minidoka, Power and Twin Falls). Early Head Start serves an average of 5% of zero to three-year-old children in the three counties that the program serves (Jerome, Minidoka and Twin Falls).
- (3) The estimated number of children with disabilities four years old or younger, including types of disabilities and relevant services and resources provided to these children by community agencies; This year Head Start served 80 children with disabilities, which is 13% of enrollment. Early Head Start served 18 children with disabilities, which is 16% of enrollment. For both Head Start and Early Head Start the minimum requirement is 10% of enrollment.
- (4) Data regarding the education, health, nutrition and social service needs of Head Start eligible children and their families; Hear Start families identified Employment, Housing, Affordable Health Care, Substance Abuse and Youth Violence as their top critical challenges. Early Head Start parents identified similar critical challenges adding Education to the list.

- (5) The education, health, nutrition and social service needs of Head Start eligible children and their families as defined by families of Head start eligible children and by institutions in the community that serve young children; Emerging Issues identified by Public Officials were primarily the Fewer Jobs and Difficulty Finding Jobs combined at 27% (19% and 8% separately), the Economy at 23%, and Drug Issues, Affordable Child Care and Mental Health Service Availability all tied at 8%. Public Agency Cuts that Impacted Families in Poverty included: 21% surveyed stated that they had no cuts, 14% stated both Employment and Youth Programs had been cut, and 11% stated that both Child/Adult Mental Health Services and Medicaid and Health Care Resources had been cut.
- (6) Resources in the community that could be used to address the needs of Head Start eligible children and their families, including assessments of their availability and accessibility. Head Start Families stated that the strengths they saw in their community are Education, Medical Facilities, Health Care (not to be confused with *Affordable* Health Care, a need identified in (c)(4) of this summary), Faith Based Programs, and Child Care. Early Head Start parents identified Education, Medical Facilities, Health/Dental Providers, Youth Programs, and Housing.

Head Start parents stated that the community resources that they would like to see utilized to address critical challenges are After School Programs, Job Training/Shadowing, Prevention Programs, Violence Prevention, and Agency Funded Programs. Early Head Start identified similar resources adding Community Literacy to the list.

Assessment survey results also show that Faith Based Organizations offer some of the programs identified including Addition Counseling and Support at 9%, Youth Programs at 16% and Before/After School Programs at 5%. Of the Businesses surveyed 29% stated that they offered competitive wages, but only 14% stated they offer Health Insurance and only 3% offered child care. Additional resources identified by the assessment to address critical challenges include St. Luke's Behavioral Health Services and Alcohol/Drug Services, Idaho QuitNet and Idaho Prenatal Smoking Cessation Program, the Idaho Child Care Program, The United Way of South Central Idaho, and the Idaho Children's Trust Fund, just name a few.

(d) The Early and Start and Head Start grantee and delegate agency must use information from the Community Assessment to:

- (1) Help determine the grantee's philosophy, and its long range and short range program objectives;
- (2) Determine the type of component services that are most needed and the program option or options that will be implemented;
- (3) Determine the recruitment area that will be served by the grantee, if limitations in the amount of resources make it impossible to serve the entire service area;
- (4) If there are delegate agencies, determine the recruitment area that will be served by the grantee and recruitment area that will be served by each delegate agency.
- (5) Set criteria that define the types of children and families who will be given priority for recruitment and selection.
- (6) Set criteria that define the types of children and families who will be given priority for recruitment and selection.

(e) In each of the two years following completion of the Community Assessment the grantee must conduct a review to determine whether there have been significant changes in the information described in paragraph (b) of this section. If so, the Community assessment must be updated and the decisions described in paragraph (c) of this section must be reconsidered.

Needs can be defined as the gap between what a situation is and what it should be. A need can be felt by an individual, a group, or an entire community. It can be as concrete as the need for food and water or as abstract as improved community cohesiveness. Examining needs helps us discover what is lacking, and points us in the direction of future improvement.

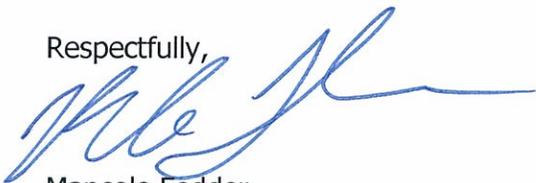
There are many good reasons to identify needs and resources. These include:

- Understanding the environment in which you will be working.
- Knowing how the community feels about an issue and what members think needs to be done about it. Getting the opinions of community members, while at the same time mapping the resources and limitations of the area, gives a holistic view of the issue.
- Making decisions about priorities for program or system improvement. Once you have assessed the community, it is much easier to make improvements that community members will notice and benefit from.

The process of interviewing community members and different organizations has allowed CSI Head Start/Early Head Start to create many long lasting and very productive partnerships within the communities that we serve. Some examples would be: St. Luke's Magic Valley Regional Medical Center, United Way of South Central Idaho, faith based organizations, substance abuse treatment facilities, doctors, dentists, school districts and state government agencies.

A few years ago, the developers of the Fawnbrook Apartments (low income housing), actually used our Community Assessment to determine whether a need for that type of housing existed in Twin Falls as and then determining how to meet that need. Another example of how the Community Assessment has helped strengthen community ties would be our experience with Cactus Pete's. In completing the Community Assessment we interviewed several staff members of that organization and found that transportation and child care were barriers that many employees faced. As a part of the process we (CSI Head Start/Early Head Start) continued to collaborate with Cactus Pete's and helped them to find affordable childcare for their employee, as well as played a role in helping to enhance bussing opportunities for work transportation to the casinos in Jackpot.

Respectfully,



Mancole Fedder,
Director
College of Southern Idaho
Head Start /Early Head Start