EXECUTIVE SESSION
3:00 P.M.
Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING
4:00 P.M.
Taylor Building – Room 277

AGENDA

CALL TO ORDER

APPROVAL OF MEETING AGENDA: (A) Chairman Kleinkopf

MINUTES – EXECUTIVE SESSION – MARCH 21, 2016: (A) Jeff Harmon

MINUTES – REGULAR MEETING – MARCH 21, 2016: (A) Jeff Harmon

MINUTES – SPECIAL SESSION – APRIL 6, 2016: (A) Jeff Harmon

TREASURER’S REPORT: (A) Jeff Harmon

HEAD START OPERATIONAL REPORT: (A) Mancole Fedder

UNFINISHED BUSINESS

TRUSTEE ZONING: (I) President Fox

NEW BUSINESS

RODEO PROGRAM HORSE BARN BID: (A) Jeff Harmon

WELL ENCLOSURE BID: (A) Jeff Harmon

DORMITORY, APARTMENT & MEAL PLAN PRICING: (A) Jeff Harmon

FY 17 EMPLOYEE BENEFITS - SELECT HEALTH INSURANCE: (A) Jeff Harmon

CAMPUS SAFETY UPDATE: (I) Jim Munn

REMARKS FOR THE GOOD OF THE ORDER

PRESIDENT’S REPORT: (I) President Fox

ADJOURNMENT
THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
APRIL REGULAR BOARD OF TRUSTEES MEETING
April 18, 2016

CALL TO ORDER:  4:00 p.m.  Presiding: Karl Kleinkopf

Attending:  Trustees: Karl Kleinkopf, Dr. Thad Scholes,
            Laird Stone, Bob Keegan and Jan Mittleider

            College Administration: Dr. Jeff Fox, President
            Robert Alexander, Board Attorney
            Dr. Todd Schwarz, Executive Vice President and Chief
            Academic Officer
            Jeff Harmon, Vice President of Finance and Administration
            Curtis Eaton, Special Advisor to the President
            Dr. Michelle Schutt, Associate Vice President of Student
            Services
            Employees, visitors and media – Attached List

APPROVAL OF AGENDA:  The agenda was approved as written on MOTION
                     by Bob Keegan.  Affirmative vote was unanimous.

BOARD MINUTES:  The following Board minutes as written were
                accepted by the Board.
                March 21, 2016 Executive Session
                March 21, 2016 Regular Session
                April 6, 2016 Special Session

TREASURER’S REPORT:  The Treasurer’s report was accepted by the
                     Board on MOTION by Dr. Thad Scholes.  Affirmative vote was
                     unanimous.

HEAD START/EARLY HEAD START REPORT:  The Board approved the Head
                                      Start/Early Head Start monthly fiscal and operational reports for
                                      Head Start/Early Head Start as presented, and approved the
                                      reallocation of funds thru June 30, on MOTION by Bob Keegan.
                                      Affirmative vote was unanimous.

OPEN FORUM:
None

UNFINISHED BUSINESS:
None
CSI Trustees
April 18, 2016
Page 2

NEW BUSINESS:

1. The Board approved the purchase of a horse barn in the amount of $192,700 from C2 Construction on MOTION by Jan Mittleider. Affirmative vote was unanimous.

2. The Board approved the purchase of a well enclosure in the amount of $61,490 from Anderson Construction on MOTION by Laird Stone. Affirmative vote was unanimous.

3. The Board approved the recommendation of the administration and the Dormitory Housing Commission for pricing for the dormitory, meal plans, North View Apartments and Eagle View Apartments on MOTION by Laird Stone. Affirmative vote was unanimous.

4. The Board approved Select Health as the College of Southern Idaho health insurance provider along with health insurance policy changes and pricing, Delta Dental as the dental insurance provider and pricing, VSP as the vision insurance provider and pricing and BPH as our employee assistance program provider and pricing on MOTION by Laird Stone. Affirmative vote was unanimous.

REMARKS FOR THE GOOD OF THE ORDER

1. The President reported on his activities for the month.

ADJOURNMENT was declared at 5:08 p.m.

Jeffrey M. Harmon,
Secretary Treasurer

Approved: May 16, 2016

Chairman
Monthly Board Meeting List of Attendees

Dr. Cindy Bond, Dean of Instruction
Jayson Lloyd, Dean of Instruction
Terry Patterson, Dean of Instruction
Kristy Carpenter, Chief Finance Officer
Cesar Perez, Associate Dean of Extended Studies
Dr. Teri Fattig, Director, Library & Herrett Center
Allen Scherbinske, Interim Director of Physical Plant
Debra Wilson, Executive Director Foundation
Doug Maughan, Director of Public Information
Jim Munn, Interim Director of Public Safety
Mancole Fedder, Director of Head Start
Kathy Deahl, Executive Administrative Assistant to the President
Dr. Michele McFarlane, Registrar
Scott Farkas, Faculty Senate Representative
Larisa Alexander, PACE Representative
Mellie Teffer, Security Supervisor
Jeff Cooper, Instructor
Devon Jenks, Accountant
Julie Wootton, Times News
# General Fund YTD Board Statement of Revenue and Expenses

**Thursday, April 07, 2016**

<table>
<thead>
<tr>
<th></th>
<th>Last Year</th>
<th>This Year</th>
<th>Budget</th>
<th>Remaining Budget</th>
<th>Rem Bud%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition &amp; Fees</td>
<td>($10,010,670.35)</td>
<td>($10,427,126.94)</td>
<td>($10,543,400.00)</td>
<td>($116,273.06)</td>
<td>1.10%</td>
</tr>
<tr>
<td>County Tuition</td>
<td>($1,557,525.00)</td>
<td>($1,611,227.63)</td>
<td>($1,356,000.00)</td>
<td>$255,227.63</td>
<td>-18.82%</td>
</tr>
<tr>
<td>State Funds</td>
<td>($17,073,055.27)</td>
<td>($18,824,473.08)</td>
<td>($18,793,300.00)</td>
<td>$31,173.08</td>
<td>-0.17%</td>
</tr>
<tr>
<td>County Property Tax</td>
<td>($3,967,478.84)</td>
<td>($4,148,930.46)</td>
<td>($6,602,700.00)</td>
<td>($2,453,769.54)</td>
<td>37.16%</td>
</tr>
<tr>
<td>Grant Management Fees</td>
<td>($404,167.62)</td>
<td>($401,246.12)</td>
<td>($550,000.00)</td>
<td>($148,703.88)</td>
<td>27.04%</td>
</tr>
<tr>
<td>Other</td>
<td>($516,902.18)</td>
<td>($383,648.13)</td>
<td>($407,600.00)</td>
<td>($23,951.87)</td>
<td>5.88%</td>
</tr>
<tr>
<td>Unallocated Tuition</td>
<td>($1,067,639.60)</td>
<td>($728,419.56)</td>
<td>$0.00</td>
<td>$728,419.56</td>
<td>0.00%</td>
</tr>
<tr>
<td>Departmental Revenues</td>
<td>($861,719.36)</td>
<td>($748,422.56)</td>
<td>($713,100.00)</td>
<td>$35,322.28</td>
<td>-4.95%</td>
</tr>
</tbody>
</table>

**Total Revenue**  
($35,459,158.22)  
($37,273,544.20)  
($38,966,100.00)  
($1,692,555.80)  
4.34%

|                      |             |             |              |                  |          |
| **Expenditures**     |             |             |              |                  |          |
| Personnel            |             |             |              |                  |          |
| Salaries             | $14,926,806.04 | $15,103,374.87 | $20,799,200.00 | $5,695,825.13   | 27.38%   |
| Variable Fringe      | $3,050,609.92  | $3,096,626.44  | $4,263,200.00  | $1,166,573.56   | 27.36%   |
| Health Insurance     | $2,552,344.41  | $2,747,262.49  | $3,929,300.00  | $1,182,037.51   | 30.08%   |
| Total Personnel      | $20,529,760.37 | $20,947,263.80 | $28,991,700.00 | $8,044,436.20   | 27.75%   |

**Expense Catagories**  
Services  
$1,542,121.41  
$2,023,301.11  
$2,689,300.00  
$655,998.89  
24.76%  
Supplies  
$681,643.09  
$699,219.65  
$1,061,200.00  
$361,980.35  
34.11%  
Other  
$473,047.58  
$676,243.30  
$561,400.00  
($114,843.30)  
-20.46%  
Capital  
$303,748.31  
$666,033.54  
$749,300.00  
$83,266.46  
11.11%  
Institutional Support  
$4,112,916.65  
$4,243,088.53  
$4,913,200.00  
$670,111.47  
13.64%  
Transfers  
$16,967.50  
$32,226.68  
$0.00  
($32,226.68)  
0.00%  
Total Expense Catagories  
$7,130,444.54  
$8,340,112.81  
$9,974,400.00  
$1,634,287.19  
16.38%  
**Total Expenditures**  
$27,660,204.91  
$29,287,376.61  
$38,966,100.00  
$9,678,723.39  
24.84%  

**Rev/Expense Total**  
($7,798,953.31)  
($7,986,167.59)  
$0.00  
$7,986,167.59  
0.00%
Enrollment
Head Start ACF Federal Funded 560
Head Start TANF 27
Early Head Start 82
Total 669

Program Options

Head Start Attendance
March Head Start Overall Attendance 84%
March Head Start Self Transport Attendance 82%
March EHS Toddler Combo Attendance 78%

Meals and Snacks
Total meals served for March 5,583
Total snacks served for March 5,422

Program Notes
As the 2014-2015 program year winds down, several important projects are underway. The annual Self-Assessment process is just about complete; specialists at Central Office are now gathering all of the data collected in their respective areas and putting it into a final report to be delivered to Policy Council and the CSI Board of Trustees in May. Also, The Community Needs Assessment questionnaires to parents and community partners have been distributed and information collection is ongoing. Staff Surveys will be provided to all CSI HS/EHS staff via Survey Monkey in the near future, responses will be collected until the end of May. Staff will begin compiling data for the program’s annual PIR report to the federal government with the final numbers set to be finalized and uploaded to HSES, the government reporting database.

Documents for Board review and Approval:
Financial Reports

Important Program Dates

April

11 Health Services Advisory Board
Family Services Advisory Board
Education Services Advisory Board

18 PIR Training
21 Policy Council
<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>TOTAL APPROVED</th>
<th>TOTAL THIS MONTH</th>
<th>CASH OUTLAY TO DATE</th>
<th>BALANCE OF BUDGET</th>
<th>REMAINING BUDGET %</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALARIES</td>
<td>$3,898,012.00</td>
<td>$203,926.68</td>
<td>$3,134,562.00</td>
<td>$763,450.00</td>
<td>19.6%</td>
</tr>
<tr>
<td>BENEFITS</td>
<td>$2,243,194.00</td>
<td>$111,593.30</td>
<td>$1,678,230.99</td>
<td>$564,963.01</td>
<td>25.2%</td>
</tr>
<tr>
<td>OUT OF AREA TRAVEL</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
</tr>
<tr>
<td>EQUIPMENT</td>
<td>$68,000.00</td>
<td>$-</td>
<td>$36,365.63</td>
<td>$31,634.37</td>
<td>46.5%</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>$102,562.00</td>
<td>$7,489.29</td>
<td>$144,169.74</td>
<td>$(41,607.74)</td>
<td>-40.6%</td>
</tr>
<tr>
<td>CONTRACTUAL FACILITIES/CONST.</td>
<td>$-</td>
<td>-</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
</tr>
<tr>
<td>OTHER</td>
<td>$628,737.00</td>
<td>$71,026.11</td>
<td>$614,054.64</td>
<td>$14,682.36</td>
<td>2.3%</td>
</tr>
<tr>
<td>TOTAL DIRECT COSTS</td>
<td>$6,940,505.00</td>
<td>$394,035.38</td>
<td>$5,607,383.00</td>
<td>$1,333,122.00</td>
<td>20.1%</td>
</tr>
</tbody>
</table>

| ADMIN COSTS (8.228%)      | $508,386.00    | $25,960.98       | $394,909.92         | $113,476.08       | 22.3%              |
| GRAND TOTAL               | $7,448,891.00  | $419,996.36      | $6,002,292.92       | $1,446,598.08     | 20.6%              |

IN KIND NEEDED: $1,862,223.00
IN KIND GENERATED: $1,589,501.39
IN KIND (SHORT)/LONG: $(272,721.61)

PROCUREMENT CARD EXPENSE: $10,312.76 - 2% of Total Expense. Detailed report available upon request.

<table>
<thead>
<tr>
<th>USDA</th>
<th>Food</th>
<th>Non-Food</th>
<th>Repair/Maint</th>
<th>Total for Month</th>
<th>YTD Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total All Centers</td>
<td>$23,623.64</td>
<td>(1,108.14)</td>
<td>43.26</td>
<td>$22,558.76</td>
<td>$206,299.45</td>
</tr>
</tbody>
</table>

**HEAD START T/TA**

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>TOTAL APPROVED</th>
<th>TOTAL THIS MONTH</th>
<th>CASH OUTLAY TO DATE</th>
<th>BALANCE</th>
<th>REMAINING BUDGET %</th>
</tr>
</thead>
<tbody>
<tr>
<td>OUT OF AREA TRAVEL</td>
<td>$52,779.00</td>
<td>$656.20</td>
<td>$30,835.57</td>
<td>$21,943.43</td>
<td>41.6%</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>$6,424.00</td>
<td>$-</td>
<td>$3,560.64</td>
<td>$2,863.36</td>
<td>44.6%</td>
</tr>
<tr>
<td>OTHER</td>
<td>$25,004.00</td>
<td>$1,380.00</td>
<td>$49,079.87</td>
<td>$(24,075.87)</td>
<td>-96.3%</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$84,207.00</td>
<td>$2,036.20</td>
<td>$83,476.08</td>
<td>$730.92</td>
<td>0.9%</td>
</tr>
</tbody>
</table>

IN KIND NEEDED: $21,052.00
IN KIND GENERATED: $35,937.00
IN KIND (SHORT)/LONG: $14,885.00
### EARLY HEAD START
#### COLLEGE OF SOUTHERN IDAHO

**MONTHLY FINANCIAL REPORT**

January 1, 2015-June 30, 2016

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>TOTAL APPROVED</th>
<th>TOTAL THIS MONTH</th>
<th>CASH OUTLAY TO DATE</th>
<th>BALANCE OF BUDGET</th>
<th>REMAINING BUDGET %</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALARIES</td>
<td>$809,470.00</td>
<td>$46,187.23</td>
<td>$681,072.52</td>
<td>$128,397.48</td>
<td>15.9%</td>
</tr>
<tr>
<td>BENEFITS</td>
<td>$411,003.00</td>
<td>$22,554.69</td>
<td>$334,838.13</td>
<td>$76,164.87</td>
<td>18.5%</td>
</tr>
<tr>
<td>OUT OF AREA TRAVEL</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>EQUIPMENT</td>
<td>$50,000.00</td>
<td>$</td>
<td>$15,160.48</td>
<td>$34,839.52</td>
<td>69.7%</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>$43,663.00</td>
<td>$544.74</td>
<td>$26,383.37</td>
<td>$17,279.63</td>
<td>39.6%</td>
</tr>
<tr>
<td>CONTRACTUAL FACILITIES/CONST.</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>OTHER</td>
<td>$161,415.00</td>
<td>$10,629.42</td>
<td>$169,844.72</td>
<td>$(8,429.72)</td>
<td>-5.2%</td>
</tr>
<tr>
<td>TOTAL DIRECT COSTS</td>
<td>$1,475,551.00</td>
<td>$79,916.08</td>
<td>$1,227,299.22</td>
<td>$248,251.78</td>
<td>16.8%</td>
</tr>
<tr>
<td>ADMIN COSTS (8.228%)</td>
<td>$103,712.00</td>
<td>$5,656.09</td>
<td>$83,888.53</td>
<td>$19,823.47</td>
<td>19.1%</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$1,579,263.00</td>
<td>$85,572.17</td>
<td>$1,311,187.75</td>
<td>$268,075.25</td>
<td>17.0%</td>
</tr>
<tr>
<td>IN KIND NEEDED</td>
<td>$394,816.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IN KIND GENERATED</td>
<td>$649,371.52</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IN KIND (SHORT)/LONG</td>
<td>$254,555.52</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### USDA

<table>
<thead>
<tr>
<th>Foods</th>
<th>Non-Food</th>
<th>Repair/Maint</th>
<th>Total for Month</th>
<th>YTD Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>445.31</td>
<td>50.61</td>
<td>3.92</td>
<td>499.84</td>
<td>8,426.92</td>
</tr>
</tbody>
</table>

### EARLY HEAD START T/TA

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>TOTAL APPROVED</th>
<th>TOTAL THIS MONTH</th>
<th>CASH OUTLAY TO DATE</th>
<th>BALANCE</th>
<th>REMAINING BUDGET %</th>
</tr>
</thead>
<tbody>
<tr>
<td>OUT OF AREA TRAVEL</td>
<td>$20,212.00</td>
<td>$610.70</td>
<td>$21,096.40</td>
<td>$(884.40)</td>
<td>-4.4%</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>$2,149.00</td>
<td>-</td>
<td>$17.95</td>
<td>$2,131.05</td>
<td>99.2%</td>
</tr>
<tr>
<td>OTHER</td>
<td>$17,121.00</td>
<td>$1,365.00</td>
<td>$15,716.27</td>
<td>$1,404.73</td>
<td>8.2%</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$39,482.00</td>
<td>$1,975.70</td>
<td>$36,830.62</td>
<td>$2,651.38</td>
<td>6.7%</td>
</tr>
</tbody>
</table>

| IN KIND NEEDED | $9,871.00     |                  |                     |        |                   |
| IN KIND GENERATED | $1,150.00   |                  |                     |        |                   |
| IN KIND (SHORT)/LONG | $(8,721.00) |                  |                     |        |                   |
April 18, 2016

To:    President Fox and the College of Southern Idaho Board of Trustees

From:  Devon L. Jenks

Re:     Rodeo Program Horse Barn

We advertised for the construction of a horse barn to be constructed on the east side of the Expo Center. We received four bids to construct the barn:

<table>
<thead>
<tr>
<th>Company</th>
<th>Location</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2 Construction, Inc.</td>
<td>Mountain Home, Idaho</td>
<td>$192,700</td>
</tr>
<tr>
<td>Peterson Brothers Construction, Inc.</td>
<td>Twin Falls, Idaho</td>
<td>$215,000</td>
</tr>
<tr>
<td>Don Anderson Construction, Inc.</td>
<td>Twin Falls, Idaho</td>
<td>$251,589</td>
</tr>
<tr>
<td>Brideganeta Construction, Inc.</td>
<td>Mountain Home, Idaho</td>
<td>$252,700</td>
</tr>
</tbody>
</table>

Based on the review of the proposal by Allen Scherbinske, Steve Birnie, and Richard Creason, I recommend that we accept the low bid from C2 Construction, Inc. of Mountain Home, Idaho in the amount of $192,700. This amount includes the main barn, horse stall panels and exterior fences and gates. $28,260 may be removed from the contract pending a review of the exterior fences and gates portion of the contract.

Funding for this project is from the Rodeo account.
April 18, 2016

To: President Fox and the College of Southern Idaho Board of Trustees

From: Jeff Harmon

Re: Well Enclosure

We advertised for the specified well enclosure project and received three bids.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Location</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson Construction</td>
<td>Twin Falls, Idaho</td>
<td>$61,490</td>
</tr>
<tr>
<td>Dewall Construction</td>
<td>Pocatello, Idaho</td>
<td>$84,300</td>
</tr>
<tr>
<td>Stanley Associates, Inc.</td>
<td>Twin Falls, Idaho</td>
<td>$86,500</td>
</tr>
</tbody>
</table>

Based upon the recommendation of Allen Scherbinske, I recommend that we accept the low bid from Anderson Construction of Twin Falls, Idaho in the amount of $61,490 for the specified well enclosure project. The bid price includes construction of a new brick well enclosure located between the maintenance building and the dorms.

Funding for this project is from the Idaho State Division of Public Works project number 16093 in the amount of $60,000 plus $3,000 for contingency.
April 11, 2016

To: President Fox and the College of Southern Idaho Board of Trustees
From: Kristy N. Carpenter
Re: Dormitory, Apartment and Meal Pricing

Occupancy in the dorms continues to run nearly full in the fall with declining occupancy in the spring due to students opting for off campus housing. We are recommending no change in pricing for dorm rates in the upcoming year.

Meal plans are recommended to increase by an average of 2.96%. This increase will add $40.00 to each of the 100, 125, and 150 meal plans, and a $25.00 increase to the 200 and 250 meal plans. The chart below presents a breakdown of the increase and cost per meal compared with 2014-2015.

<table>
<thead>
<tr>
<th></th>
<th>14-15</th>
<th>15-16</th>
<th>$ Change</th>
<th>% Increase</th>
<th>Per Meal</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 Meals</td>
<td>$910.00</td>
<td>$950.00</td>
<td>$40.00</td>
<td>4.21%</td>
<td>$9.50</td>
</tr>
<tr>
<td>125 Meals</td>
<td>$1,010.00</td>
<td>$1,050.00</td>
<td>$40.00</td>
<td>3.81%</td>
<td>$8.40</td>
</tr>
<tr>
<td>150 Meals</td>
<td>$1,160.00</td>
<td>$1,200.00</td>
<td>$40.00</td>
<td>3.33%</td>
<td>$8.00</td>
</tr>
<tr>
<td>200 Meals</td>
<td>$1,325.00</td>
<td>$1,350.00</td>
<td>$25.00</td>
<td>1.85%</td>
<td>$6.75</td>
</tr>
<tr>
<td>250 Meals</td>
<td>$1,520.00</td>
<td>$1,545.00</td>
<td>$25.00</td>
<td>1.62%</td>
<td>$6.18</td>
</tr>
</tbody>
</table>

|        | Average Increase | 2.96% |

Dr. Michelle Schutt, AVP and for Student Services and Nolan Goubeaux, Associate Dean of Students are evaluating a plan for year-long housing contracts as well as a strategic housing master plan for future renovations.
April 18, 2016

To: President Fox and the College of Southern Idaho Board of Trustees

From: Jeff Harmon

Re: Fy 17 Employee Benefits

Eric Nielson, Dannette Starr, Kristy Carpenter and I met with Tom Allred of Select Health and Toni Hughes, our Hub International insurance agent. Based on our usage from prior years and year to date utilization our rate proposal from Select Health would be an increase of 17.9%.

Select Health strongly recommended some changes to our plan that will hopefully mitigate some cost increases in the future and bring our policies more into line with their other clients. The three recommended changes are as follows:

1. The in network deductible be increased from $500 to $750 per individual and from $1,500 to $2,250 per family.
2. Increase the maximum out of pocket from $3,000 to $3,500 for individual and $6,000 to $7,000 per family.
3. Increase the medical office visits from $20 to $35 and visits to specialist from $35 to $50.

If we adopt these two changes, the rate increase will decrease from the proposed 17.9% increase to a 12.2% increase.

Delta Dental came in with a 5% increase based upon utilization and costs. The plan also allows the carrying forward of half of your unused benefit up to $250 per year. Vision and our EAP program rates remained the same as last year.

With the adjustment to benefits and to limit the impact to employee monthly contributions I am recommending we hold the employee contributions the same as 2016 and cover the increased cost to the plan with institutional funds.

I respectfully request that the Board authorize me to enter into contracts for fiscal year 2017 with our health insurance providers based upon the prices listed on the attached spreadsheet.