AGENDA

I. CALL TO ORDER
Chairman Stone
3:00PM/President’s Board Room

II. RECESS TO EXECUTIVE SESSION
Motion to convene in Executive Session
Chairman Stone

III. RECONVENE REGULAR MEETING
Chairman Stone
4:00PM/Taylor Bldg Room 276

IV. APPROVAL OF MEETING AGENDA
Chairman Stone

V. STUDENT/FACULTY/STAFF ACHIEVEMENTS
President Fisher

VI. MINUTES & BUSINESS REPORTS
Jeff Harmon

Approval of Minutes
July 19, 2021
August 3, 2021 (Special Session)

Approval of Treasurer’s Report
Jeff Harmon

VII. OPEN FORUM
Chairman Stone

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS
Laird Stone

Information Items
1. Board of Trustees Bylaws Review and Policy Discussion
   a) Removal of individuals disrupting meetings policy
   b) Discussion related to alcohol policy adoption
2. CSI Athletics Update
3. New School Year Highlights

Action Items
   President Fisher
2. Axis Milling Machine Bid Approval
   Jeff Harmon
3. Options for June 2022 Trustees Meeting
   President Fisher
4. South Central District Health Construction Request
   Jeff Harmon
5. Property Development Proposal
   President Fisher / Chris McKay

X. PRESIDENT’S REPORT
President Fisher

XI. CSI STUDENT BODY PRESIDENT REPORT
Skyler Bollar

XII. REMARKS FOR THE GOOD OF THE ORDER
Chairman Stone

XIII. ADJOURNMENT
Chairman Stone
AGENDA

I. CALL TO ORDER

Chairman Stone
3:00 p.m./President's Board Room

A. Pursuant to Idaho Code 74-206, the Board will convene to:
   - Consider personnel matters
     [Idaho Code §74-206(1)(a) & (b)]
   - Deliberate regarding an acquisition of interest in real property
     [Idaho Code § 74-206(1)(c)]

II. ADJOURNMENT

Chairman Stone
CALL TO ORDER: 3:00p.m.

EXECUTIVE SESSION: 3:05p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:
Laird Stone, Chairman
Jack Nelsen, Vice-Chairman
Anna Scholes, Clerk
Jan Mittleider, Trustee
Scott McClure, Trustee

College Administration:
Dr. Dean Fisher, President
Eric Nielson, Director of Human Resources
Jeff Harmon, Vice President of Finance and Administration

Other Attendees:
Kirt Naylor, Naylor and Hales Law

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- Consider personnel matters
  [Idaho Code §74-206(1)(a) & (b)]

- Deliberate regarding an acquisition of interest in real property
  [Idaho Code § 74-206(1)(c)]

Jan Mittleider moved to go into Executive Session.
The vote to do so by roll call:

- Laird Stone  Aye
- Jack Nelsen  Aye
- Anna Scholes  Aye
- Jan Mittleider  Aye
- Scott McClure  Aye

The Board returned to public session at 4:00p.m.
BOARD MEETING ATTENDEES:

Trustees:
- Laird Stone, Chairman
- Jack Nelsen, Vice-Chairman
- Anna Scholes, Clerk
- Jan Mittleider, Trustee
- Scott McClure, Trustee

College Administration:
- Dr. Dean Fisher, President
- Dr. Todd Schwarz, Provost
- Jeff Harmon, Vice President of Finance and Administration

Employees, visitors and media:
- Chris Bragg
- Jason Ostrowski
- Kristy Carpenter
- Eric Nielson
- Kim LaPray
- Ginger Nukaya
- Jayson Lloyd
- Tiffany Seeley-Case
- Crystal Ayers
- Joel Bate
- Megan Jacobsen
- Elizabeth Jones
- Ashley Sandau
- Dara Rodemack
- Chris McKay
- Dr. Barry Pate
- Kevin Mark
- Jonathan Lord
- Spencer Cutler
- Ruby Allen
- Ed Ditlefsen
- Larisa Alexander
- Serena Jenkins-Clark
- Caleb Aoi
- Mikelle Magalogo
- Tiffany Clark
- Nolan Melinsky
- Michael Konrad
- Grayson Stone
- Eric Myers
APPROVAL OF AGENDA: Chairman Stone asked to amend the agenda to reflect a COVID vaccination incentive topic as an action item. The amended agenda was approved on MOTION by Trustee Scholes. Affirmative vote was unanimous.

STUDENT/FACULTY/STAFF ACHIEVEMENTS: President Fisher recognized INBRE interns Audrey Howell, Kiara Kimbell, Bailey Stonebreaker, and Julie Graff. He also recognized CSI’s new faculty members.

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee Nelsen.

July 19, 2021 – Regular Meeting
August 3, 2021 – Special Meeting

TREASURER’S REPORT: The Treasurer’s report was accepted on MOTION by Trustee McClure. Affirmative vote was unanimous.

OPEN FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Information Items

1. Chairman Stone presented information that addresses an amendment to board policy indicating the removal of an “unruly” board member. If in the event the chair of the Board needed to be removed from a meeting, the chair elect would have the authority to ask for a vote to remove the chair. A formal reading of the amended policy and a vote will take place at the September meeting.

2. President Fisher presented information regarding the adoption into policy of alcohol being allowed on the CSI campus for some events. The board agreed to delay any purposeful action until the new director of the CSI Foundation can give input. A proposal will be brought back to the board at a future meeting.

3. Joel Bate, CSI Athletic Director presented an update on Athletics. He noted the athletes excelled in the classroom and in their individual sport. As of now, athletics will return back to normal with physical attendance by fans. There are no restrictions due to the pandemic.
4. Todd Schwarz, Provost gave an Academic Affairs update. He highlighted the fact that CSI is exceeding the national trend for students. CSI has seen an increase in enrollment.

Other notable items in report:
- Vet tech building is complete, and an open house will be held on Friday, September 3rd at 5:30pm.
- The Canyon building remodel is very near completion.
- Online delivery is up considerably. CSI provided technology and capabilities to students in need due to the emergency relief funding.

**Action Items**

1. **HEAD START/EARLY HEAD START REPORT**: The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Scholes. Affirmative vote was unanimous.

2. Jeff Harmon, Vice President of Finance and Administration presented a proposal to accept a bid from Haas Factory Outlet in the amount of $158,021.90, to purchase a 5th Axis Milling Machine. He noted CSI applied for and received a postsecondary grant through Idaho Career Technical Education to aid in the purchase. The Board approved the bid from HAAS Factory Outlet in the amount of $158,021.90 to purchase a 5th Axis Milling Machine on MOTION by Trustee Nelsen. Affirmative vote was unanimous.

3. President Fisher explained that the June 20th, 2022 Board of Trustees meeting conflicts with the new federal holiday, Juneteenth and asked the board to evaluate and identify a new date for its June 2022 meeting. Three options were presented. The Board approved for the June 2022 meeting be held on Tuesday, June 21st at the regularly scheduled time on MOTION by Chairman Stone. Affirmative vote was unanimous.

4. Eric Myers, South Central Public Health District (SCPHD) Business Operations Director, presented a request to build a 20x40 structure on the south side of the existing SCPHD building. The Board approved a 20x40 building to be constructed on the south side of the existing SCPHD building, on MOTION by Trustee McClure. Affirmative Vote was unanimous.

5. President Fisher presented the vaccine incentive program proposal which specifies that every CSI employee and students taking classes for credits, who provides evidence they are vaccinated against COVID-19 qualifies for $100. The incentive is federally funded.
6. After Chairman Stone recused himself, President Fisher along with Chris McKay from Ironvista Development Group presented a proposal for CSI to sign a letter of intent that would allow Ironvista Development Group and CSI to begin exclusive negotiations, for a 90-day duration, regarding the lease of a portion of land that CSI currently owns. Trustee Mittleider motioned to table the proposal until further information can be gathered. Scott McClure seconded the motion. 2 in favor, 2 opposed. Motion failed. Trustee Scholes moved to approve the proposal. Vice-Chairman Nelsen seconded the motion. 1 in favor, 3 opposed. Motion failed. Chris McKay withdrew his proposal.

PRESIDENT’S REPORT: President Fisher gave his monthly report.

CSI STUDENT BODY PRESIDENT REPORT: Skyler Bollar gave his monthly report

REMARKS FOR THE GOOD OF THE ORDER: Board members gave remarks for the good of the order.

ADJOURNMENT DECLARED: 6:37 p.m.

Jeffrey M. Harmon, Secretary Treasurer

Approved: September 20, 2021

Laird Stone, Chairman
## General Fund Board Report

**As of July 31, 2021**

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Prior Year</th>
<th>Current Year</th>
<th>Budget</th>
<th>Remaining</th>
<th>Remaining %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition &amp; Fees</td>
<td>($14,666)</td>
<td>($756)</td>
<td>$0</td>
<td>$756</td>
<td>-</td>
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<tr>
<td>County Tuition</td>
<td>$4,550</td>
<td>$750</td>
<td>$0</td>
<td>($750)</td>
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</tr>
<tr>
<td>State Funds</td>
<td>($13,819,832)</td>
<td>($15,293,500)</td>
<td>$0</td>
<td>$15,293,500</td>
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<tr>
<td>County Property Tax</td>
<td>$171,924</td>
<td>$185,636</td>
<td>$0</td>
<td>($185,636)</td>
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<tr>
<td>Grant Management Fees</td>
<td>($1,000)</td>
<td>($45,227)</td>
<td>$0</td>
<td>$45,227</td>
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<tr>
<td>Other</td>
<td>($2,921)</td>
<td>($8,090)</td>
<td>$0</td>
<td>$8,090</td>
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<tr>
<td>Unallocated Tuition</td>
<td>($147,174)</td>
<td>($59,032)</td>
<td>$0</td>
<td>$59,032</td>
<td>-</td>
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<tr>
<td>Departmental Revenues</td>
<td>($24,086)</td>
<td>($72,812)</td>
<td>$0</td>
<td>$72,812</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>($13,833,205)</td>
<td>($15,293,031)</td>
<td>$0</td>
<td>$15,293,031</td>
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</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th></th>
<th></th>
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<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Personnel Expense</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Salaries</td>
<td>$1,636,203</td>
<td>$1,595,032</td>
<td>$0</td>
<td>($1,595,032)</td>
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<tr>
<td>Variable Fringe</td>
<td>$362,667</td>
<td>$348,241</td>
<td>$0</td>
<td>($348,241)</td>
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<tr>
<td>Health Insurance</td>
<td>$363,530</td>
<td>$325,339</td>
<td>$0</td>
<td>($325,339)</td>
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<tr>
<td><strong>Total Personnel Expense</strong></td>
<td>$2,362,400</td>
<td>$2,268,612</td>
<td>$0</td>
<td>($2,268,612)</td>
<td>-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Operating Expense</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Services &amp; Supplies</td>
<td>$673,161</td>
<td>$840,945</td>
<td>$0</td>
<td>($840,945)</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>$2</td>
<td>$1,011</td>
<td>$0</td>
<td>($1,011)</td>
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</tr>
<tr>
<td>Capital</td>
<td>$108,511</td>
<td>$16,839</td>
<td>$0</td>
<td>($16,839)</td>
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<tr>
<td>Institutional Support</td>
<td>$384,965</td>
<td>$315,596</td>
<td>$0</td>
<td>($315,596)</td>
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</tr>
<tr>
<td>Transfers</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Operating Expense</strong></td>
<td>$1,166,640</td>
<td>$1,174,390</td>
<td>$0</td>
<td>($1,174,390)</td>
<td>-</td>
</tr>
</tbody>
</table>

| **Total Expense**            | $3,529,040 | $3,443,002   | $0     | ($3,443,002)| -           |

| **Rev/Expense Total**        | ($10,304,165) | ($11,850,029)| $0     | $11,850,029| -           |
Enrollment

<table>
<thead>
<tr>
<th>Program</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start ACF Federal Funded</td>
<td>457</td>
</tr>
<tr>
<td>Head Start TANF</td>
<td>12</td>
</tr>
<tr>
<td>Early Head Start ACF Federal Funded</td>
<td>92</td>
</tr>
<tr>
<td>Total</td>
<td>561</td>
</tr>
</tbody>
</table>

Program Options

- Center Based (PD/PY; FD/PY), Early Head Start - Home Based, Early Head Start Toddler Combo.
- Head Start Overall Attendance
  - *Summer Break*
- EHS Toddler Combo Attendance: 81%
- IEP/IFSP Enrollment
- Over Income Enrollment
- 100-130% Poverty Level

Meals and Snacks

- Total meals served: 275
- Total snacks served: 282

Documents for Board Review and Approval: Board / Financial Reports

Program Notes

Office of Head Start-Region X approved the facility application to construct the addition to the new Twin Falls Center. We are very excited to move forward with the process. Renewal of the Special Use Permit will be presented to the Planning and Zoning Board on August 24th. There was no public concern from residents at the last public hearing, so I remain hopeful that this time will be the same. Once complete we can move forward with the bidding process.

All staff returned to work on August 2nd. The wellness committee planned an epic return to work celebration, it was a great way to start the week of training. The week ended with a morning on the CSI Ropes Course with follow-up. Staff evaluations are very complimentary of the training provided throughout the week.

The program was ready to start classes at capacity with regular program options. As the Delta variant is spreading through the communities we serve, we have pulled back from full enrollment to 10 children per classroom, but with regular program options. The expectation is that we will be fully enrolled by December 2020. Those classrooms that staff have been vaccinated will be at capacity by the end of September. We are not pushing anyone to be vaccinated but did provide abundant information at Pre-Service in hopes those on the fence will use the information to make an informed decision. Office of Head Start, currently, is requiring all programs to be full enrolled as of January 1, 2022.

The increase to the Salary Administration Plan has proven effective at bringing former staff back to Head Start. Also, this is the first year we did not lose staff on the first day back to work. Throughout my time with the Program, it is typical to lose at least three people after summer break. I am very excited to see this trend not repeat this year.
<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>TOTAL APPROVED</th>
<th>TOTAL THIS MONTH</th>
<th>CASH OUTLAY TO DATE</th>
<th>BALANCE OF BUDGET</th>
<th>REMAINING BUDGET %</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALARIES</td>
<td>$3,304,487.00</td>
<td>$238,397.82</td>
<td>$1,665,492.49</td>
<td>$1,638,994.51</td>
<td>49.6%</td>
</tr>
<tr>
<td>BENEFITS</td>
<td>$2,042,950.00</td>
<td>$137,171.37</td>
<td>$910,807.12</td>
<td>$1,132,142.88</td>
<td>55.4%</td>
</tr>
<tr>
<td>EQUIPMENT</td>
<td>$75,000.00</td>
<td>$ -</td>
<td>$ -</td>
<td>$75,000.00</td>
<td>-</td>
</tr>
<tr>
<td>CONTRACTUAL</td>
<td>$60,000.00</td>
<td>$373.01</td>
<td>$7,192.12</td>
<td>$52,807.88</td>
<td>88.0%</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>$226,359.00</td>
<td>$10,437.18</td>
<td>$103,325.52</td>
<td>$123,033.48</td>
<td>54.4%</td>
</tr>
<tr>
<td>FACILITIES/CONST.</td>
<td>$1,185,930.00</td>
<td>$50.00</td>
<td>$50.00</td>
<td>$1,185,880.00</td>
<td>0.0%</td>
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<tr>
<td>OTHER</td>
<td>$783,037.00</td>
<td>$79,935.24</td>
<td>$413,107.31</td>
<td>$369,929.69</td>
<td>47.2%</td>
</tr>
<tr>
<td>TOTAL DIRECT COSTS</td>
<td>$7,677,763.00</td>
<td>$466,364.62</td>
<td>$3,099,974.56</td>
<td>$4,577,788.44</td>
<td>59.6%</td>
</tr>
<tr>
<td>ADMIN COSTS (9.0%)</td>
<td>$481,269.00</td>
<td>$34,436.46</td>
<td>$231,958.16</td>
<td>$249,310.84</td>
<td>51.8%</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$8,159,032.00</td>
<td>$500,801.08</td>
<td>$3,331,932.72</td>
<td>$4,827,099.28</td>
<td>59.2%</td>
</tr>
<tr>
<td>IN KIND NEEDED</td>
<td>$1,738,907.00</td>
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<td></td>
</tr>
<tr>
<td>IN KIND GENERATED</td>
<td>$1,467,256.36</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IN KIND (SHORT)/LONG</td>
<td>$(271,650.64)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROCUREMENT CARD EXPENSE</td>
<td>$17,180.00</td>
<td></td>
<td></td>
<td></td>
<td>3% of Total Expense. Detailed report available upon request.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CACFP</th>
<th>Repair/Maint</th>
<th>Food</th>
<th>Non-Food</th>
<th>Total for Month</th>
<th>YTD Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total All Centers</td>
<td>398.63</td>
<td>-</td>
<td>-</td>
<td>398.63</td>
<td>50,020.10</td>
</tr>
</tbody>
</table>

**HEAD START T/TA**

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>TOTAL APPROVED</th>
<th>TOTAL THIS MONTH</th>
<th>CASH OUTLAY TO DATE</th>
<th>BALANCE</th>
<th>REMAINING BUDGET %</th>
</tr>
</thead>
<tbody>
<tr>
<td>OUT OF AREA TRAVEL</td>
<td>$46,824.00</td>
<td>$ -</td>
<td>$ -</td>
<td>$46,824.00</td>
<td>100.0%</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>$3,303.00</td>
<td>$718.01</td>
<td>$2,540.30</td>
<td>$762.70</td>
<td>23.1%</td>
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<tr>
<td>OTHER</td>
<td>$16,447.00</td>
<td>$14,079.45</td>
<td>$30,341.22</td>
<td>$(13,894.22)</td>
<td>-84.5%</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$66,574.00</td>
<td>$14,797.46</td>
<td>$32,881.52</td>
<td>$33,692.48</td>
<td>50.6%</td>
</tr>
<tr>
<td>CATEGORY</td>
<td>TOTAL APPROVED</td>
<td>TOTAL THIS MONTH</td>
<td>CASH OUTLAY TO DATE</td>
<td>BALANCE OF BUDGET</td>
<td>REMAINING BUDGET %</td>
</tr>
<tr>
<td>-------------------</td>
<td>----------------</td>
<td>------------------</td>
<td>---------------------</td>
<td>-------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>SALARIES</td>
<td>$ 813,331.00</td>
<td>$ 61,939.98</td>
<td>$ 229,763.52</td>
<td>$ 583,567.48</td>
<td>71.8%</td>
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<td>BENEFITS</td>
<td>$ 466,023.00</td>
<td>$ 33,774.07</td>
<td>$ 118,563.85</td>
<td>$ 347,459.15</td>
<td>74.6%</td>
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<tr>
<td>EQUIPMENT</td>
<td>$ 75,000.00</td>
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<td>-</td>
<td>$ 75,000.00</td>
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<tr>
<td>CONTRACTUAL</td>
<td>$ 65,110.00</td>
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<td>$ 4,393.02</td>
<td>$ 60,716.98</td>
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<td>SUPPLIES</td>
<td>$ 37,200.00</td>
<td>$ 2,814.69</td>
<td>$ 20,043.40</td>
<td>$ 17,156.60</td>
<td>46.1%</td>
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<td>FACILITIES/CONST.</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>OTHER</td>
<td>$ 161,431.00</td>
<td>$ 8,964.41</td>
<td>$ 23,784.76</td>
<td>$ 137,646.24</td>
<td>85.3%</td>
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<tr>
<td>TOTAL DIRECT COSTS</td>
<td>$ 1,618,095.00</td>
<td>$ 110,007.82</td>
<td>$ 396,548.55</td>
<td>$ 1,221,546.45</td>
<td>75.5%</td>
</tr>
</tbody>
</table>

| ADMIN COSTS (9.0%)| $ 115,142.00   | $ 8,538.04       | $ 31,430.35         | $ 83,711.65       | 72.7%              |

**GRAND TOTAL**

| TOTAL Planned | $ 1,733,237.00 | $ 118,545.86 | $ 427,978.90 | $ 1,305,258.10 | 75.3% |

| IN KIND NEEDED  | $ 435,319.00 |
| IN KIND GENERATED| $ 391,570.45 |
| IN KIND (SHORT)/LONG | $ (43,748.55) |

<table>
<thead>
<tr>
<th>CACFP</th>
<th>Repair/Maint</th>
<th>Food</th>
<th>Non-Food</th>
<th>Total for Month</th>
<th>YTD Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total All Centers</td>
<td>$ 29.83</td>
<td>$ 474.16</td>
<td>$ 423.04</td>
<td>$ 927.03</td>
<td>$ 4,426.61</td>
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### EARLY HEAD START T/TA

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<thead>
<tr>
<th>CATEGORY</th>
<th>TOTAL APPROVED</th>
<th>TOTAL THIS MONTH</th>
<th>CASH OUTLAY TO DATE</th>
<th>BALANCE</th>
<th>REMAINING BUDGET %</th>
</tr>
</thead>
<tbody>
<tr>
<td>OUT OF AREA TRAVEL</td>
<td>$ 16,176.00</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 16,176.00</td>
<td>100.0%</td>
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<tr>
<td>SUPPLIES</td>
<td>$ 1,428.00</td>
<td>$ 113.68</td>
<td>$ 1,665.59</td>
<td>(237.59)</td>
<td>-16.6%</td>
</tr>
<tr>
<td>OTHER</td>
<td>$ 11,323.00</td>
<td>$ 2,549.85</td>
<td>$ 9,523.14</td>
<td>$ 1,799.86</td>
<td>15.9%</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$ 28,927.00</td>
<td>$ 2,663.53</td>
<td>$ 11,188.73</td>
<td>$ 17,738.27</td>
<td>61.3%</td>
</tr>
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</table>
August 16, 2021

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

Re: 5th Axis Milling Machine

We applied for and received a Building Idaho’s Future postsecondary grant through Idaho Career Technical Education. This grant will help CSI purchase equipment that will modernize and expand our current CTE programs. As part of this grant we advertised for the purchase of a 5th axis milling machine to be used in CSI’s Manufacturing Technology program. We received one bids as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Haas Factory Outlet</td>
<td>Meridian, Idaho</td>
<td>$158,021.90</td>
</tr>
</tbody>
</table>

Based on the review of the proposal by Jim Kellis, I recommend that we accept this bid from Haas Factory Outlet of Meridian, Idaho in the amount of $158,021.90.
College of Southern Idaho

Board of Trustees Agenda Action Item

In June 2021, the U.S. Congress and President Biden took legislative action to add a new federal holiday. Juneteenth was established as June 19 each year.

By previous action, the Board of Trustees approved the meeting date schedule for the 2021-2022 fiscal year. As approved, the Board would be scheduled to meet on June 20, 2022 which is now designated as a holiday.

It is recommended that the Board evaluate and identify a new date for its June 2022 meeting. Three options are identified for the Board’s consideration:

Option 1: June 13, 2022

This option would create an earlier meeting of the Board – one week before its normal meeting day of the month.

Option 2: June 27, 2022

This option would create a meeting on the 4th Monday of the month – one week later than the norm.

Option 3: June 21, 2022

This option would create a meeting on the Tuesday that immediately follows Juneteenth – one day later than the normal meeting would have occurred.

Calendar for June 2022 (United States)

<table>
<thead>
<tr>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>June</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
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</tbody>
</table>
College of Southern Idaho
Vaccination Incentive Program Proposal

Cognizant that the COVID-19 vaccinations that are widely available in the United States are effective in combatting the virus and known variants, the College of Southern Idaho will provide a benefit for those that provide evidence that they have received the two doses for the Pfizer and Moderna vaccines, and the one dose for the Johnson & Johnson (Jansen) vaccine. The incentive program will be:

- Upon presentation of evidence that documents that the individual CSI faculty, staff or student has received the full vaccination protocol for COVID-19, the College will provide a $100 Visa gift card, or equivalent, to the individual.
- The College will track aggregate participation numbers but will not retain copies of the vaccination record.
- For employees, the benefit has a monetary value and will be reported on the W-2.
- The College will include all full-time and part-time employees within eligibility to participate in the incentive program.
- All enrolled students are eligible to participate in the incentive.

DRAFT
MEMORANDUM

To: Chair Stone and Trustees
From: Dr. L. Dean Fisher, President
Re: Property Development Options
Date: August 10, 2021

This memo is to provide you some background information to expedite further discussions at the upcoming board meeting. As a part of the August 2021 Board of Trustees agenda materials, you’ll find a Letter of Intent from Iron Vista Development Group from Provo, Utah.

Discussing the letter of intent in a public meeting rather than having an opportunity in an executive session is required under Idaho statutes. An executive session is allowed when there is the need to privately discuss the possible acquisition of property, or the sale of property. Property already owned by the College and a possible lease of that land does not meet the requirements for an executive session, since neither a purchase or sale of land is being considered. This memo will be included, along with the Letter of Intent with the minutes of the Board meeting.

The Letter of Intent simply requests a lease of land from the College with a multi-family housing project built by Iron Vista Development Group. The housing would be a market-rate housing development. The College would not be subsidizing the construction or other associated costs to the development. The proposed terms would generate out an annual payment equivalent to six percent of the value of the land (current value). At the expiration of the lease term, all capital improvements would revert to CSI.

The presentation by a representative of Iron Vista Development Group at the upcoming Board meeting will be done within a public meeting and will allow for the presentation of their proposed use of the land. The only action item available to the Board would be related to approval (or not) of an authorization to proceed with negotiations concerning land development options. Any resulting proposal would, of course, come back to the Board of Trustees in the future for their review and consideration for ratification. In short, any approval you might provide at the upcoming meeting would be to negotiate, not to execute.

Should you have any questions, please feel free to give me a call.