

**AGENDA**

**Board of Trustees**

Laird Stone, Chair  
Jan Mittleider  
Jack Nelsen  
Anna Scholes  
Scott McClure

**CSI Mission Statement:**

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

**Board Mission Statement:**

The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

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|---|--|
| <b>I. CALL TO ORDER</b>   | <b>Chairman Stone</b><br>3:00PM/President’s Board Room     |
| <b>II. RECESS TO EXECUTIVE SESSION</b><br><i>Motion to convene in Executive Session</i> | <b>Chairman Stone</b>                                      |
| <b>III. RECONVENE REGULAR MEETING</b>   | <b>Chairman Stone</b><br>4:00PM/Taylor Bldg. Room #276/277 |
| <b>IV. APPROVAL OF MEETING AGENDA</b>   | <b>Chairman Stone</b>                                      |
| <b>V. STUDENT/FACULTY/STAFF ACHIEVEMENTS</b>  | <b>President Fisher</b>                                    |
| <b>VI. MINUTES &amp; BUSINESS REPORTS</b>   |  |
| <b>Approval of Minutes</b>  | <b>Jeff Harmon</b>   |
| November 14, 2022 (Regular, Executive, Special Sessions)                                |  |
| November 29, 2022 (Special Session)   |  |
| <b>Approval of Treasurer’s Report</b>   | <b>Jeff Harmon</b>   |
| <b>VII. OPEN FORUM</b>  | <b>Chairman Stone</b>                                      |
| <b>VIII. UNFINISHED BUSINESS</b>  |  |
| <b>IX. NEW BUSINESS</b>   |  |
| <b>Action Items</b>   |  |
| 1. Head Start/Early Head Start Report   | <b>Ruby Behm</b>   |
| 2. Fund Transfer to CSI Foundation  | <b>Jeff Harmon</b>   |
| 3. Acknowledgement of Election Results  | <b>Jeff Harmon</b>   |
| <b>Information Items</b>  |  |
| 1. Strategic Enrollment Management Report   | <b>Dr. Jonathan Lord</b>                                   |
| 2. Report on ACCT Conference  | <b>Trustee Mittleider</b>                                  |
| 3. Office on Aging Annual Report  | <b>Sharon Underwood / Suzanne McCampbell</b>               |
| 4. Campus Safety Annual Report  | <b>Keith Thompson</b>                                      |
| 5. Presentation of Maxine Bell Awards   | <b>Chairman Stone</b>                                      |
| <b>X. PRESIDENT’S REPORT</b>  | <b>President Fisher</b>                                    |
| <b>XI. CSI STUDENT BODY PRESIDENT REPORT</b>  | <b>Aurora Berumen Ortiz</b>                                |
| <b>XII. REMARKS FOR THE GOOD OF THE ORDER</b>   | <b>Chairman Stone and Trustees</b>                         |
| <b>XIII. ADJOURNMENT</b>  | <b>Chairman Stone</b>                                      |

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**I. CALL TO ORDER**

**Chairman Stone**  
3:00 p.m.

**A. Pursuant to Idaho Code 74-206, the Board will convene to:**

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

**II. ADJOURNMENT**

**Chairman Stone**

**CALL TO ORDER:** 3:00 p.m.

**EXECUTIVE SESSION:** 3:12 p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Laird Stone, Chairman  
Anna Scholes, Vice-Chairman  
Scott McClure, Clerk  
Jack Nelsen, Trustee  
Jan Mittleider, Trustee

College Administration:

Dr. Dean Fisher, President  
Jeff Harmon, Vice President of Finance and Administration

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

Trustee Mittleider moved to go into Executive Session.

The vote to do so by roll call:

- Laird Stone           Aye
- Jack Nelsen         Aye
- Anna Scholes       Aye
- Jan Mittleider      Aye
- Scott McClure       Aye

The Board returned to public session at 4:03 p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Laird Stone, Chairman  
Anna Scholes, Vice-Chairman  
Scott McClure, Clerk  
Jack Nelsen, Trustee  
Jan Mittleider, Trustee

College Administration:

Dr. Dean Fisher, President  
Dr. Todd Schwarz, Provost  
Jeff Harmon, Vice President of Finance and Administration  
Dr. Jonathan Lord, Vice President Student Life and Enrollment Services

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Trustee McClure. Affirmative vote was unanimous.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee Mittleider.

November 14, 2022 – Regular, Executive, Special Session

**TREASURER’S REPORT:** The Treasurer’s report was accepted on MOTION by Trustee Nelsen. Affirmative vote was unanimous.

**STUDENT/FACULTY/STAFF ACHIEVEMENTS:** President Fisher recognized Professor of Geology Shawn Willsey for the success of his book Roadside Geology of Idaho. Also recognized was Assistant Professor of Communication and CSI Forensics Coach Andy Orr and several members of the CSI Speech and Debate Team for their achievements in tournaments this fall. CSI Cross Country Coach Janae Richardson and several representatives from the Women’s team were congratulated for their first-place finish at the recently completed National Junior College Athletic Association (NJCAA) Championship event.

**OPEN FORUM:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Action Items**

1. **HEAD START/EARLY HEAD START REPORT:** The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Mittleider. Affirmative vote was unanimous.
2. Vice President of Finance and Administration Jeff Harmon asked for approval to transfer \$325,000 of donated funds, to the College of Southern Idaho’s Foundation for the use of construction and development of a grazing lab, livestock housing containment and handling facility as well as various equipment to be located on the Foundations Breckenridge Endowment Farm. The Board approved the transfer as presented on MOTION by Trustee Nelsen. Affirmative vote was unanimous.
3. Per Idaho Statute, the 2022 Trustee election results for Trustee Scholes and Trustee McClure were accepted as written on MOTION by Chairman Stone. Affirmative vote was unanimous.

**Information Items**


1. Vice President for Student Life and Enrollment Services Dr. Jonathan Lord presented a summary of the College's Strategic Enrollment Management and Retention Plan. CSI's core mission is to support the instructional and training needs of the Magic Valley and our SEM Plan is aligned with our mission and interwoven with our CSI Strategic Plan.
2. Trustee Mittleider shared a report from a recent conference she attended for the Association of Community College Trustees. She emphasized the ongoing professional development for the Trustees to remain current on what's working well in community colleges.
3. Interim Director of CSI's Office on Aging Sharon Underwood provided a report. She discussed the challenges face by her office in providing services as the needs of individuals outpace available funding, largely due to inflation.
4. CSI Campus Safety Director Keith Thompson provided an update on the current operations. He emphasized ongoing work being done to improve emergency procedures and to support additional training.
5. Chairman Stone led the trustees in congratulating inaugural recipients of Maxine Bell Education Advocate Award. Idaho Commission on Hispanic Affairs Executive Director Margie Gonzales and retired Jerome Public Schools educator Linda Burton were both in attendance to accept the award.

**PRESIDENT'S REPORT:** President Fisher provided his monthly President's report.

**CSI STUDENT BODY PRESIDENT REPORT:** Student Body President Aurora Berumen Ortiz provided her monthly report.

**REMARKS FOR THE GOOD OF THE ORDER:** Board members provided remarks for the Good of the Order. Included in the remarks was Vice-Chairman Jack Nelsen's resignation from service on the CSI's Board of Trustees. He was recently elected to serve as a Representative for the Idaho House of Representatives. Chairman Stone accepted his resignation.

**ADJOURNMENT DECLARED:** 5:32 p.m.

  
\_\_\_\_\_  
Jeffrey M. Harmon, Secretary Treasurer

Approved: January 17, 2023

  
\_\_\_\_\_  
Laird Stone, Chairman

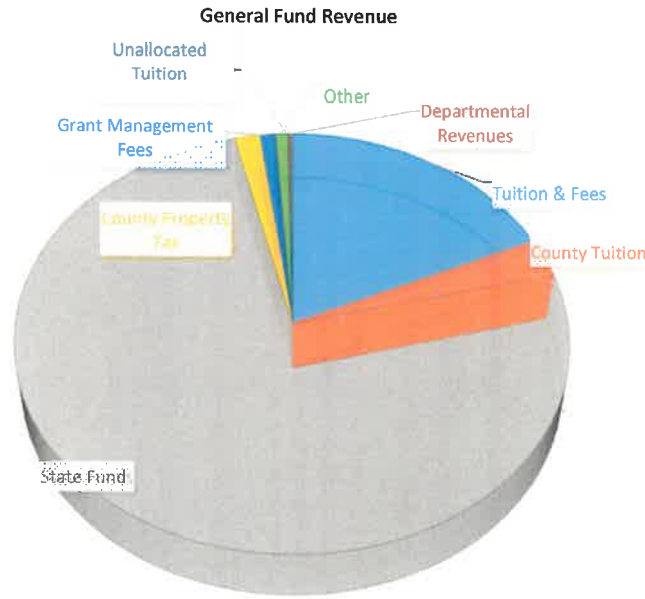


# General Fund Board Report

As of November 30, 2022

	Prior Year	Current Year	Budget	Remaining	Remaining %
<b>Revenue</b>					
Tuition & Fees	(\$5,874,976)	(\$5,965,575)	(\$12,192,000)	(\$6,226,425)	51.07%
County Tuition	(\$913,200)	(\$950,700)	(\$1,972,600)	(\$1,021,900)	51.80%
State Funds	(\$22,303,600)	(\$24,703,666)	(\$25,258,400)	(\$554,734)	2.20%
County Property Tax	(\$372,823)	(\$517,870)	(\$10,447,000)	(\$9,929,130)	95.04%
Grant Management Fees	(\$273,267)	(\$327,267)	(\$500,000)	(\$172,733)	34.55%
Other	(\$99,464)	(\$262,093)	(\$180,000)	\$82,093	(45.61)%
Unallocated Tuition	(\$80,736)	(\$22,772)	\$0	\$22,772	0.00%
Departmental Revenues	(\$401,630)	(\$81,724)	(\$100,000)	(\$18,276)	18.28%
<b>Total Revenue</b>	<b>(\$30,319,696)</b>	<b>(\$32,831,667)</b>	<b>(\$50,650,000)</b>	<b>(\$17,818,333)</b>	<b>35.18%</b>
<b>Expenses</b>					
Personnel Expense					
Salaries	\$9,260,575	\$9,838,747	\$25,295,200	\$15,456,453	61.10%
Variable Fringe	\$1,939,581	\$2,088,607	\$5,513,200	\$3,424,593	62.12%
Health Insurance	\$1,758,692	\$1,754,192	\$4,720,300	\$2,966,108	62.84%
<b>Total Personnel Expense</b>	<b>\$12,958,848</b>	<b>\$13,681,546</b>	<b>\$35,528,700</b>	<b>\$21,847,154</b>	<b>61.49%</b>
Operating Expense					
Operating Expenses	\$3,403,640	\$4,338,226	\$7,467,900	\$3,129,674	41.91%
Other	\$6,105	\$0	\$0	\$0	0.00%
Capital	\$583,915	\$387,208	\$762,000	\$374,792	49.19%
Institutional Support	\$5,050,050	\$5,743,620	\$6,891,400	\$1,147,780	16.66%
Transfers	\$0	\$0	\$0	\$0	0.00%
<b>Total Operating Expense</b>	<b>\$9,043,710</b>	<b>\$10,469,054</b>	<b>\$15,121,300</b>	<b>\$4,652,246</b>	<b>30.77%</b>
<b>Total Expense</b>	<b>\$22,002,558</b>	<b>\$24,150,600</b>	<b>\$50,650,000</b>	<b>\$26,499,400</b>	<b>52.32%</b>
<b>Rev/Expense Total</b>	<b>(\$8,317,138)</b>	<b>(\$8,681,067)</b>	<b>\$0</b>	<b>\$8,681,067</b>	<b>-</b>

% Revenue Received



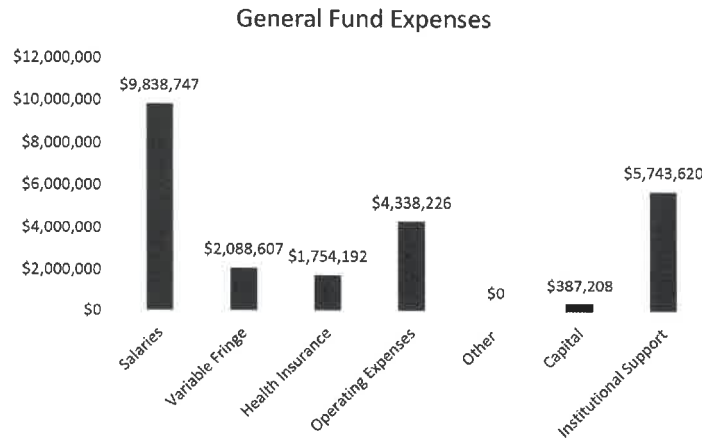
**GENERAL FUND REVENUE SUMMARY**

**TOTAL ANNUAL BUDGET**  
**\$ 50,650,000**

**TOTAL ANNUAL REVENUE**  
**\$ 32,831,667**

**TOTAL REMAINING**  
**\$ 17,818,333**

% Budget Spent



**GENERAL FUND EXPENSE SUMMARY**

**TOTAL YEARLY BUDGET**  
**\$ 50,650,000**

**TOTAL YTD EXPENSES**  
**\$ 24,150,600**

**TOTAL AVAILABLE**  
**\$ 26,499,400**



College of Southern Idaho  
Head Start/Early Head Start

Program Summary for November 2022  
Reported at December Board Meeting



**Funded Enrollment**

Head Start ACF Federal Funded	457
Head Start TANF	12
Early Head Start ACF Federal Funded	92
<b>Total</b>	<b>561</b>

**Current Enrollment**

341
12
66
<b>419</b>
<b>75%</b>

**Program Options**

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

Head Start Overall Attendance	84%
EHS Toddler Combo Attendance	81%
IEP/IFSP Enrollment	3%
Over Income Enrollment	2%
100-130% Poverty Level	11%

**Meals and Snacks**

Total meals served	5075
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**Program Report**

On November 18<sup>th</sup>, the program received the Notice of Award for half of the 2023 program year funds. This is the usual process; the program receives half at the beginning of the grant cycle and the other half typically before May. The Notice of Award is attached for your review.

November’s attendance was significantly lower, HS 78% and EHS 72%, than average. RSV has hit Southern Idaho early and hard. The Twin Falls center was closed for 2 days November 17<sup>th</sup> and 18<sup>th</sup> because more than 50% of the children were out sick. Twin Falls Center staff cleaned and disinfected classrooms and equipment before the Fall break.

The first three months of the program year staff are busy collecting baseline scores and data for all components of the program; Education, Family Services, and Health. Performance Standards require this information to be shared with the Board of Trustee’s and Policy Council. This months Board Report consists of a significant amount of data.

**FAMILY SERVICES**

The Family Outcomes Assessment analyze weaknesses within the family unit and connects families with resources and education to strengthen those weaknesses and encourage family autonomy. Patterns that show areas where families are in urgent need of intervention can be identified and supported at the program level.

The family assessment is completed twice in a program year for Head Start and three times a year for Early Head Start. Prior to assessing families, families are informed of the assessment tool and its purpose. Assessment results are reviewed with each family after each completion and used to create a Family Partnership Agreement goal.

**Head Start:**

- o Family’s first assessment is due within the first 45 days after enrollment.
- o Family’s second assessment is due by 180 days after initial assessment unless the family already had an assessment less than 30 days prior to that date.



CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,649,248.00	\$ 288,847.62	\$ 2,818,458.50	\$ 830,789.50	22.8%
BENEFITS	\$ 2,080,627.00	\$ 146,776.84	\$ 1,438,054.24	\$ 642,572.76	30.9%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 27,500.00	\$ 1,160.13	\$ 11,886.78	\$ 15,613.22	56.8%
SUPPLIES	\$ 222,500.00	\$ 9,496.35	\$ 122,011.52	\$ 100,488.48	45.2%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	0.0%
OTHER	\$ 660,309.00	\$ 42,447.37	\$ 373,812.72	\$ 286,496.28	43.4%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 6,640,184.00</b>	<b>\$ 488,728.31</b>	<b>\$ 4,764,223.76</b>	<b>\$ 1,875,960.24</b>	<b>28.3%</b>
ADMIN COSTS (9.0%)	\$ 515,689.00	\$ 39,206.20	\$ 384,574.53	\$ 131,114.47	25.4%
<b>GRAND TOTAL</b>	<b>\$ 7,155,873.00</b>	<b>\$ 527,934.51</b>	<b>\$ 5,148,798.29</b>	<b>\$ 2,007,074.71</b>	<b>28.0%</b>
IN KIND NEEDED	\$ 1,805,612.00				
IN KIND GENERATED	\$ 2,030,329.44				
IN KIND (SHORT)/LONG	\$ 224,717.44				
PROCUREMENT CARD EXPENSE	\$ 10,802.71	2% of Total Expense. Detailed report available upon request.			

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	1,114.02	16,589.13	1,908.40	19,611.55	161,533.66

**HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 32,200.00	\$ 161.86	\$ 23,771.37	\$ 8,428.63	26.2%
SUPPLIES	\$ 3,500.00	\$ 25.33	\$ 885.51	\$ 2,614.49	74.7%
OTHER	\$ 30,874.00	\$ -	\$ 14,091.48	\$ 16,782.52	54.4%
<b>GRAND TOTAL</b>	<b>\$ 66,574.00</b>	<b>\$ 187.19</b>	<b>\$ 38,748.36</b>	<b>\$ 27,825.64</b>	<b>41.8%</b>

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 913,380.00	\$ 70,687.53	\$ 754,122.12	\$ 159,257.88	17.4%
BENEFITS	\$ 513,080.00	\$ 35,352.01	\$ 361,669.29	\$ 151,410.71	29.5%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 53,000.00	\$ 3,192.75	\$ 47,180.39	\$ 5,819.61	11.0%
SUPPLIES	\$ 34,039.00	\$ 1,394.80	\$ 23,965.77	\$ 10,073.23	29.6%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	
OTHER	\$ 138,190.00	\$ 8,248.60	\$ 81,650.39	\$ 56,539.61	40.9%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 1,651,689.00</b>	<b>\$ 118,875.69</b>	<b>\$ 1,268,587.96</b>	<b>\$ 383,101.04</b>	<b>23.2%</b>
ADMIN COSTS (9.0%)	\$ 128,381.00	\$ 9,543.55	\$ 100,446.31	\$ 27,934.69	21.8%
<b>GRAND TOTAL</b>	<b>\$ 1,780,070.00</b>	<b>\$ 128,419.24</b>	<b>\$ 1,369,034.27</b>	<b>\$ 411,035.73</b>	<b>23.1%</b>
IN KIND NEEDED	\$ 452,250.00				
IN KIND GENERATED	\$ 599,483.37				
IN KIND (SHORT)/LONG	\$ 147,233.37				

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	\$ 44.98	\$ 940.41	\$ 5.07	\$ 156.85	\$ 1,209.86

**EARLY HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,200.00	\$ 384.22	\$ 8,225.89	\$ 15,974.11	66.0%
SUPPLIES	\$ 1,000.00	\$ -	\$ 171.30	\$ 828.70	82.9%
OTHER	\$ 3,727.00	\$ -	\$ 7,379.00	\$ (3,652.00)	-98.0%
<b>GRAND TOTAL</b>	<b>\$ 28,927.00</b>	<b>\$ 384.22</b>	<b>\$ 15,776.19</b>	<b>\$ 13,150.81</b>	<b>45.5%</b>

To: President Fisher and the CSI Board of Trustees  
From: Jeff Harmon  
Date: 12/12/2022  
Re: Transfer of Funds to the College of Southern Idaho Foundation

We are very careful concerning the separation between the College and the College of Southern Idaho Foundation. Except for a few checks written to the College in error, we do not write, transfer, or endorse checks made out to the College without the permission of the Board of Trustees.

The College of Southern Idaho received a donation of \$325,000 from a donor with the intent that the funds would be used for the Construction and Development of a Grazing Lab, Construction of Livestock Housing Containment and Handling Facility plus various equipment to be located on the Foundations Breckenridge Endowment Farm. These funds were deposited in the general account of the college. Erica Allen Executive Director of the CSI Foundation as well as the CSI Foundation finance committee are aware of the transaction

I respectfully request that the Board authorize me to write a check and transfer \$325,000 to the College of Southern Idaho Foundation to be deposited into the Foundations account dedicated for this project.

### **Motion:**

**I move to allow Vice President Harmon to transfer \$325,000 of doner funds to the College of Southern Idaho Foundation for this specific project on the Foundations Breckenridge Endowment Farm.**

## Statement of Gift

An annual restricted gift (referred to as the "Gift") is given by the mutual consent of Northwest Farm Credit Services (referred to as "Donor") and the College of Southern Idaho (referred to as "College"). It is intended that the Gift be expendable on a current basis for the uses, benefits and purposes of the CSI Agriculture Department, as more fully described below.

### Background

Northwest Farm Credit Services is dedicated to improving the lives of its customers, employees, and the communities and industries it serves. As such, the donor is investing \$325,000 to be used to support the construction of a small animal grazing laboratory and purchase of associated equipment to operate the facility. The lab will be operated to provide instructional opportunities for students in the CSI Agriculture Department and will be located on the CSI Breckenridge Endowment Farm.

### Uses and Purposes

The Gift is designated to the CSI Agriculture Department to advance educational opportunities for students and support hands-on experiential learning. Examples of how the funds will be used include:

### Construction and Development of Grazing Lab

#### Estimated Costs:

Approximately 1,800 linear ft. of 8ft chain-link security fence installed	\$50,000
Approximately 3,000 linear ft. galvanized "hog" panels for paddock subdivision	\$6,000
Approximately 450 T-Posts for installing semi-permanent fencing	\$4,000
Miscellaneous irrigation modifications and updates to current irrigation system	\$10,000
<u>Labor and/or unforeseen expenses</u>	<u>\$5,000</u>
<b>Subtotal</b>	<b>\$75,000</b>

### Construction of Livestock Housing/Containment/Handling facilities

Facilities will include a fully-fenced area approximately 115 ft. x 80 ft. subdivided into 2 containment areas (corrals) with approximately 75 linear feet of loafing sheds, and within the perimeter of this area, a non-insulated 60 ft. x 40 ft. steel animal handling building/animal teaching lab with concrete floor and equipped with solar lighting.

**Estimated Costs:**

2,400 ft <sup>2</sup> steel building with concrete floor @ \$50/ft <sup>2</sup> (installed)	\$120,000
75 ft. x 16 ft. x 12 ft. open-front loafing sheds @ \$25/ft <sup>2</sup> (installed)	\$30,000
Solar power source for animal handling barn (lighting and outlets)	\$15,000
<u>Approximately 400 linear ft. pipe fencing @ \$25/ft. (installed)</u>	<u>\$10,000</u>
<b>Subtotal</b>	<b>\$175,000</b>

**Equipment and Technology**

Purchase of a variety of equipment including, but not limited to:

<b>Ultrasound Unit</b> for detecting pregnancy and assessing multiples (twins, triplets) and measuring back fat thickness and loin eye area	\$5,000
<b>Tilt table</b> for hoof trimming and other veterinary procedures	\$4,000
Two fixed (stationary) <b>electronic identification (EID) readers</b> with blue tooth capability and two handheld EID readers	\$5,000
<b>Laparoscopic Table</b> to restrain animals for laparoscopic artificial insemination, embryo transfer, or ultrasound	\$3,000
<b>Easy Klamp Working Chute</b> with three way sorter and electronic scales and data recorder	\$19,000
<b>Animal working/handling system</b> (tub and alley system) and additional panels	\$10,000
<b>Electronic rising plate meter</b> for collecting forage data and calculating stocking rates	\$1,000
<b>6 ft. no-till drill</b> for establishing pastures and planting annual cover crops	\$20,000
<u>Miscellaneous gates, feed, mineral, and water troughs (with plumbing fixtures)</u>	<u>\$8,000</u>
<b>Subtotal</b>	<b>\$75,000</b>

All expenditures of the Gift shall be used exclusively for the purposes of the College of Southern Idaho as so required and defined under federal tax law and applicable IRS regulations.

**Change of Conditions**

If, at some future date, circumstances should change so that the uses and purposes for which this Gift has been given no longer exist, are impossible or impractical, or are in conflict with the administration or academic policies of the College of Southern Idaho, then the Gift may be expended in a manner which then serves the best interests of the CSI Agriculture Department, bearing in mind the intentions of the donor.

This agreement constitutes the entire understanding between the parties pertaining to its subject matter and supersedes all prior agreements, discussions and understanding, both oral and written, of the parties relating to its subject matter.

The foregoing terms and provisions of the Gift are hereby acknowledged and accepted by Northwest Farm Credit Services and the College of Southern Idaho.

Linda Hendricksen, EVP – Chief Marketing and Learning Officer, Northwest FCS

*Linda Hendricksen*

Date

12-13-21

Jeff Harmon, VP of Finance and Admin, College of Southern Idaho

*Jeff Harmon*

Date

12-13-2021

December 12, 2022

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon



Re: 2022 Trustee Election

Twin Falls County Clerk Kristina Glascock and Jerome County Clerk Michelle Emerson certified the following trustee election results for the College of Southern Idaho Community College District:

**Trustee Zone 1**      **Anna Germana Scholes**

Twin Falls County	21,908
Jerome County	<u>4,028</u>
Totals	25,936

**Trustee Zone 5**      **Scott F. McClure**

Twin Falls County	21,949
Jerome County	<u>4,094</u>
Totals	26,043

The Board of Canvassers of the Election for Twin Falls & Jerome Counties convened on November 17, 2022 and November 14, 2022 to provide complete abstracts of all votes cast within their counties for the candidates at the election held on November 8, 2022 for College of Southern Idaho Board of Trustees. Anna Scholes (Zone 1) and Scott McClure (Zone 5) have been re-elected to four-year terms.

COLLEGE OF SOUTHERN IDAHO

COMMUNITY COLLEGE DISTRICT

TRUSTEE'S OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Idaho; that I will faithfully discharge all the duties for the Office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.

Scott F. McClure

Scott F. McClure

Trustee Signature

12-12-2022

Date

SUBSCRIBED AND SWORN to before me on this 12<sup>th</sup> day of December 2022

Jeffrey M. Harrison

Secretary/Treasurer

12/12/2022

Date



**COLLEGE OF SOUTHERN IDAHO**

**COMMUNITY COLLEGE DISTRICT**

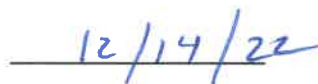
**TRUSTEE'S OATH OF OFFICE**

I do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Idaho; that I will faithfully discharge all the duties for the Office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.



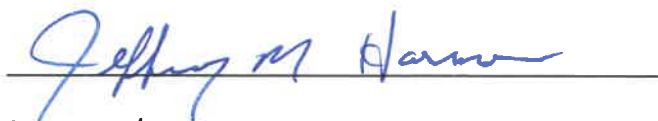
Anna Germana Scholes

Trustee Signature

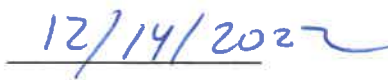


Date

SUBSCRIBED AND SWORN to before me on this 12<sup>th</sup> day of December 2022



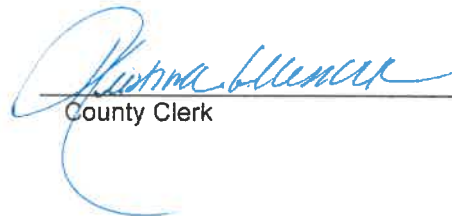
Secretary/Treasurer



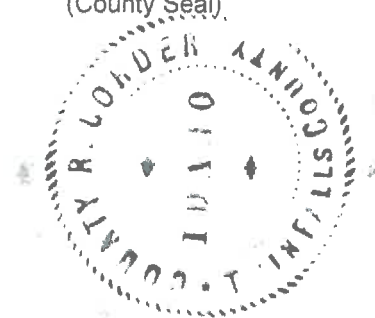
Date

STATE OF IDAHO }  
COUNTY OF TWIN FALLS COUNTY } ss.

I, Kristina Glascock, County Clerk of said county and state, do hereby certify that the attached is a full, true and complete copy of the abstract of votes for the candidates therein named and/or the questions as they appeared on the election ballot on November 8, 2022 for the College of Southern Idaho Trustees, Zone 1 and 5, Election as shown by the record of the Board of Canvassers filed in my office this 17<sup>th</sup> day of November, 2022.

  
\_\_\_\_\_  
County Clerk

(County Seal)



*Michelle Emerson*

CLERK OF THE DISTRICT COURT  
EX-OFFICIO AUDITOR AND RECORDER



*Jerome County*

The Forty-Third County  
of  
The Forty-Third State

**CLERK'S CERTIFICATE OF ELECTION**


General Election

Nov 8, 2022

Jerome County, Idaho

State of Idaho            )  
                                      : ss.  
County of Jerome        )

I, Michelle Emerson, County Clerk of the county and state aforesaid, do hereby certify that the attached is a full, true and complete copy of the abstract of votes for the candidates therein named and/or the questions/bond or levy as they appeared on the election ballot on November 8, 2022, County of Jerome, State of Idaho as shown by the record of the board of canvassers filed in my office this 14th day of November, 2022

  
\_\_\_\_\_  
Cy Lootens, Deputy Clerk for  
Michelle Emerson, Clerk  
Date: 11/14/22

December 12, 2022

To: President Fisher, Chairman on the Board Stone, and members of the CSI Board of Trustees

From: Jack Nelsen

This letter serves as my official resignation from the College of Southern Idaho Board of Trustees.

It is with a great sense of bittersweet that I offer my letter of resignation. For over fifty years CSI has been an intragal part of my life. My first relationships with the college were born when I was a high school student playing in various musical events, which progressed to graduating from CSI, and later returning as a part time teacher and band director. Serving the college as a Board Trustee has absolutely been the cherry on top of a warm and wonderful relationship many, many years in the making.

While my heart will always remain with my CSI family, I am looking forward to serving the college and the greater community in a new capacity within the Idaho State Legislature. It is an honor to take the lessons learned at CSI to a new arena and be a spokesman for not only this institution, but community colleges throughout the state.

Thank you to the community for trusting me to this position six years ago, thank you to President Fisher for the support given to me as a board member and as a friend, and to my fellow board members for the support as I made the difficult decision to leave my formal association with College of Southern Idaho and move on to other avenues. I will remember our time together fondly.

Sincerely,



Jack Nelsen