

## AGENDA

### Board of Trustees

Laird Stone, Chairman  
Anna Scholes  
Jan Mittleider  
Scott McClure  
Joshua Kern

### CSI Mission Statement:

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

### Board Mission Statement:

The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

### I. CALL TO ORDER

**Chairman Stone**  
3:00p.m./President’s Board Room

#### A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

### II. ADJOURNMENT

**Chairman Stone**

CALL TO ORDER: 3:02p.m.

EXECUTIVE SESSION: 3:03p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Laird Stone, Chairman  
Anna Scholes, Vice-Chairman  
Scott McClure, Clerk  
Jan Mittleider, Trustee  
Joshua Kern, Trustee

College Administration:

Dr. Dean Fisher, President  
Dr. Todd Schwarz, Provost  
Jeff Harmon, Vice President of Finance and Administration

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

Trustee Scholes moved to go into Executive Session.

The vote to do so by roll call:

- Laird Stone           Aye
- Anna Scholes        Aye
- Jan Mittleider       Aye
- Scott McClure       Aye
- Joshua Kern          Aye

The Board returned to public session at 3:57p.m.

**BOARD MEETING ATTENDEES:**

**Trustees:**

Laird Stone, Chairman  
Anna Scholes, Vice-Chairman  
Scott McClure, Clerk  
Jan Mittleider, Trustee  
Joshua Kern, Trustee

**College Administration:**

Dr. Dean Fisher, President  
Dr. Todd Schwarz, Provost  
Jeff Harmon, Vice President of Finance and Administration

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

**STUDENT/FACULTY/STAFF ACHIEVEMENTS:** President Fisher recognized Professor of Education Dr. LueLinda Egbert for her selection as the Rocky Mountain/Cascade Regional Coordinator for Phi Theta Kappa. CSI students Bella Nauman and Prince Aganze along with leadership and assistance from Associate Professor of Welding Clay Wilkie, were recognized for their creation of the Welded CSI sign located between the Taylor and Fine Arts buildings. Information Technology Administrative Assistant Leah Scrimpsner was congratulated for her completion of an associate degree. CSI's first soccer coach Alex Ferreira was introduced to the board. He shared a bit of his background and his vision for CSI soccer with the Trustees.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written,

**July 14, 2023 Special Session** on MOTION by Trustee Scholes. Affirmative vote was unanimous.

**July 17, 2023** on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

**August 3<sup>rd</sup>. 2023 Special Session** on MOTION by Trustee Kern. Affirmative vote was unanimous.

**TREASURER'S REPORT:** The Treasurer's report was accepted on MOTION by Trustee McClure. Affirmative vote was unanimous.

**OPEN FORUM:** None

**UNFINISHED BUSINESS:** None

NEW BUSINESS:

Action Items

1. The Board approved the Head Start/Early Head Start 2024 Funding Application as presented on MOTION by Chairman Stone. Affirmative vote was unanimous. The Board approved the monthly fiscal and operational reports as presented on MOTION by Trustee McClure. Affirmative vote was unanimous.
2. The Trustees reviewed the operation Policies and Procedures manual for possible wording changes. Changes included:
  - On page 6, BP.05.02 7<sup>th</sup> bullet and page 21, BP.12 2<sup>nd</sup> bullet, to replace the word Chairman to Chairperson.
  - On page 10, BP.08.01 4<sup>th</sup> bullet to read: To approve annual budgets, which includes setting tuition and fees and the mill levy rate.
  - On page 26, BP.16 current meeting schedule to read:  
<https://www.csi.edu/about/board-of-trustees/schedules/default.aspx> to reflect the new Web address. The last sentence to read: Information concerning specific meeting times and places may be obtained by contacting Jeff Harmon, functioning as the Secretary/Treasurer at (208) 732-62210 or [jharmon@csi.edu](mailto:jharmon@csi.edu).

The Board approved the minor changes on MOTION by Trustee Scholes. Affirmative vote was unanimous.

Information Items

1. Provost Todd Schwarz provided an overview of the planned activities of the instructional units of the College for the 2023-24 academic year. An ongoing emphasis on use of High-impact Practices, which are proven to improve student success highlighted his presentation. Also included in his presentation is the development and deployment of the microcredentials as another way to support students and regional economy.
2. Dean of Institutional Effectiveness and Communication Chris Bragg provided the Trustees with a review on the Annual Performance Measure Report for CSI. That report has been advanced to the Idaho State Board of Education for inclusion on that body's October agenda, as well as the Idaho Division of Financial Management.
3. Dean of Enrollment Services Monze Stark-Magana provided a report regarding planned events for kicking off Hispanic Heritage Month on September 15<sup>th</sup>.
4. A draft policy outlining regulations for the consumption of beer and wine at non-College events in specific venues on the CSI campus was presented by Chairman Stone. No action was taken on the policy this month.

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PRESIDENT'S REPORT: President Fisher provided his monthly President's report.

CSI STUDENT BODY PRESIDENT'S REPORT: Student Body President Dylan Ray provided his monthly report.

REMARKS FOR THE GOOD OF THE ORDER: Board members provided remarks for the Good of the Order.

ADJOURNMENT DECLARED: 5:25p.m.

  
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Jeffrey M. Harmon, Secretary Treasurer

Approved: September 18, 2023

  
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Laird Stone, Chairman