

CALL TO ORDER: 3:37 p.m.

EXECUTIVE SESSION: 3:37 p.m.

Vice-Chair Mittleider moved to go into Executive Session.
The vote to do so by roll call:

- Anna Scholes Aye
- Jan Mittleider Aye
- Scott McClure Aye
- Joshua Kern Aye
- Laird Stone Aye

EXECUTIVE SESSION ATTENDEES:

Trustees:

Anna Scholes, Chair (via ZOOM)
Jan Mittleider, Vice-Chair
Scott McClure, Clerk
Joshua Kern, Trustee
Laird Stone, Trustee

College Administration:

Dr. Dean Fisher, President
Chris Bragg, Vice President of Institutional Effectiveness and Operations

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(b)]
- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

The Board returned to public session at 4:01 p.m.

BOARD MEETING ATTENDEES:

Trustees:

Anna Scholes, Chair (joined via ZOOM)
Jan Mittleider, Vice-Chair
Scott McClure, Clerk
Joshua Kern, Trustee
Laird Stone, Trustee (was not in attendance for Regular Meeting)

APPROVAL OF AGENDA: The agenda was approved on MOTION by Trustee Kern. Affirmative vote was unanimous.

STUDENT/FACULTY/STAFF ACHIEVEMENTS: President Fisher recognized Head Softball Coach Nick Baumert for his accomplishments this season and across his career at CSI. Dean of Transfer and General Education Whitney Smith-Schuler and General Education and Assessment Department Chair Tobie Helman were recognized for their recent completion of the Idaho Academic Leadership Academy. Athletic Director Daequon Montreal, Staff Account Erica Kluetz, Business and Information Systems Department Chair Crystal Ayers, Project Manager Jentri King, Head Start Director Ruby Behm and Bridge to Success Senior Coordinator Lisa Nyberg were recognized for their completion of the Magic Valley Leadership Program.

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee McClure. Affirmative vote was unanimous.

May 19, 2025 (Regular meeting)

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Trustee Kern. Affirmative vote was unanimous.

OPEN FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Action Items

1. Director of Head Start Ruby Behm presented the Head Start monthly fiscal and operation report. Vice-Chair Mittleider made the following **MOTION: I move to accept the monthly Head Start board and financial reports as presented.** Affirmative vote was unanimous.
2. Human Resources Director Eric Nielson presented two proposed changes to the CSI Employee Personnel Manual for 2025-26. Changes proposed are as follows:

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G. Payroll Procedures and Paydays

1. Employees are paid monthly throughout the year. Paychecks or direct deposit receipts are issued on the 25th of each month unless the 25th falls on a holiday or weekend, in which case payday will fall on the ~~next~~ previous working day ~~after~~ before the holiday or weekend. Paychecks compensate employees for work performed in the pay period preceding the week in which the check is issued.

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H. Retirement Program Offering

The College participates in the retirement programs of the Public Employees Retirement System of Idaho (PERSI), **Fidelity Investments (ORP)**, and with Social Security (FICA). ~~PERSI~~ **These programs** requires the College to withhold a percentage of an employee's gross salary for ~~pension~~ **retirement** purposes. To contribute an additional **larger** amount ~~on behalf of the employee~~, contact the Human Resources Office for further information.

Trustee Kern made the following **MOTION: I move to accept the Employment Policies Updates as presented.** Affirmative vote was unanimous.

3. President Fisher reported that the FY 2026 budget amount approved at the May 19, 2025 Board of Trustees meeting was incorrect and asked the Board for a Technical Budget Correction. Trustee McClure made the following **MOTION: I move to confirm the FY 2026 budget for the College of Southern Idaho at \$63,396,900.** Affirmative vote was unanimous.

Information Items

1. Athletic Director Daequon Montreal provide his annual report on CSI Athletics. He recognized the academic success of student-athletes across the 2024-2025 season, with an overall student GPA of 3.30.
2. Executive Director for CSI Foundation and Resource Development Erika Allen provided a report on the recent CSI success in obtaining federal and state grants, as well as grants from nonprofit organizations.

PRESIDENT'S REPORT: President Fisher provided his monthly President's report.

CSI STUDENT BODY PRESIDENT REPORT: Student Body Vice President Larios provided his monthly report.

REMARKS FOR THE GOOD OF THE ORDER: Board members provided remarks for the Good of the Order.

ADJOURNMENT DECLARED: 5:10 p.m.



Chris Bragg, Secretary

Approved: July 21, 2025



Anna Scholes, Chair