

**CALL TO ORDER:** 3:05 p.m.

**EXECUTIVE SESSION:** 3:05 p.m.

Vice-Chair Mittleider moved to go into Executive Session.  
The vote to do so by roll call:

- Anna Scholes Aye
- Jan Mittleider Aye
- Scott McClure Absent from Executive Session
- Joshua Kern Aye
- Laird Stone Aye

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Anna Scholes, Chair  
Jan Mittleider, Vice-Chair  
Scott McClure, Clerk (Absent from Executive Session)  
Joshua Kern, Trustee  
Laird Stone, Trustee

College Administration:

Dr. Dean Fisher, President  
Chris Bragg, Vice President of Institutional Effectiveness and Operations

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ♦ Consider personnel matters  
[Idaho Code §74-206(1)(b)]
- ♦ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

The Board returned to public session at 4:00 p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Anna Scholes, Chair  
Jan Mittleider, Vice-Chair  
Scott McClure, Clerk (Joined via ZOOM)  
Joshua Kern, Trustee  
Laird Stone, Trustee

CSI Trustees

August 18, 2025

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Vice-Chair Mittleider. Affirmative vote was unanimous.

**STUDENT/FACULTY/STAFF ACHIEVEMENTS:** President Fisher recognized Dean of Student Access and Outreach Dr. Polly Hulsey for her recently published journal article in the July 2025 issue of Strategic Enrollment Management Quarterly. He also recognized Board Chair Anna Scholes for being named the Stakeholder Award winner by the Career and Technical Educators of Idaho.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written on MOTION by Vice-Chair Mittleider. Joshua Kern abstained. Motion passed 4-0-1.

July 21, 2025 (Executive and Regular Meeting)

**TREASURER'S REPORT:** The Treasurer's report was accepted on MOTION by Trustee Kern. Affirmative vote was unanimous.

**OPEN FORUM:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Action Items**

1. Director of Head Start Ruby Behm presented the Head Start monthly fiscal and operation report. Vice-Chair Mittleider made the following **MOTION: I move to accept the monthly Head Start board and financial reports as presented.** Affirmative vote was unanimous.

**Information Items**

1. Dean of Career and Technical Education Dr. Barry Pate reported on activities funded by the NextGen Grant over the past year.
2. Vice President for Instruction Tiffany Seeley-Case provided a report on CSI's ongoing work to support new faculty.
3. Vice President for Institutional Effectiveness and Operations Chris Bragg presented the first reading of the Board of Trustees Policies and Procedures manual. The revised manual will be presented to the Board at the September meeting for approval.
4. Vice President Bragg presented the first reading of CSI's Operational Policies manual. The revised manual will be presented to the Board at the September meeting for approval.

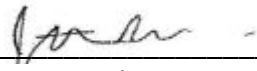
5. Vice President Bragg reported on CSI's Annual Performance Measures Report draft which has been submitted to the Idaho State Board of Education (SBOE).
6. Director of Admissions Maritza Vega and Director of Student Access and Outreach Justin Nukaya provided a report on the College's activities to recruit, admit, and enroll students.

**PRESIDENT'S REPORT:** President Fisher provided his monthly President's report.

**CSI STUDENT BODY PRESIDENT REPORT:** Student Body President Emmery Parker provided her monthly report.

**REMARKS FOR THE GOOD OF THE ORDER:** Board members provided remarks for the Good of the Order.

**ADJOURNMENT DECLARED:** 5:30 p.m.

  
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Vice President, Dr. Jonathan Lord

Approved: September 15, 2025

  
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Anna Scholes, Chair