COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
Monday, October 20, 2025
315 Falls Ave. – Twin Falls, ID 83301

**CALL TO ORDER:** 3:40 p.m.

**EXECUTIVE SESSION:** 3:40 p.m.

Vice-Chair Mittleider moved to go into Executive Session.
The vote to do so by roll call:

- Anna Scholes Aye
- Jan Mittleider Aye
- Scott McClure Aye
- Joshua Kern Aye
- Laird Stone Absent

**EXECUTIVE SESSION ATTENDEES:**

Trustees:
Anna Scholes, Chair
Jan Mittleider, Vice-Chair
Scott McClure, Clerk
Joshua Kern, Trustee
Laird Stone, Trustee (Absent)
College Administration:
Dr. Dean Fisher, President
Dr. Jonathan Lord, Vice President of Student Affairs and Enrollment Management

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- Consider personnel matters
[Idaho Code §74-206(1)(b)]
- Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

The Board returned to public session at 4:00 p.m.

**BOARD MEETING ATTENDEES:**
Trustees:
Anna Scholes, Chair
Jan Mittleider, Vice-Chair
Scott McClure, Clerk
Joshua Kern, Trustee
Laird Stone, Trustee (Absent)

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Vice-Chair Mittleider. Affirmative vote was unanimous.

**STUDENT/FACULTY/STAFF ACHIEVEMENTS:** Solutions Developer Gio Plascencia was recognized for his recent completion of master's degree. Athletic Director DQ Montreal was recognized for being inducted into his high school's Alumni Hall of Fame. Distinguished Professor of Communication Mark Wasden and Assistant Professor of Biology Dr. Anna Hegsted were recognized for being awarded Gem Innovative Educator Awards by the Idaho State Board of Education. Board Chair Anna Scholes was congratulated for being selected for the Dr. Dan King Trusteeship Award of Excellence by the American Association of University Administrators.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written on MOTION by Vice-Chair Mittleider. Affirmative vote was unanimous.

September 15, 2025, 2025 (Executive and Regular meetings)

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee Kern. Affirmative vote was unanimous.

September 22, 2025 (Special Session)

**TREASURER'S REPORT:** The Treasurer's report was accepted on MOTION by Trustee McClure. Affirmative vote was unanimous.

**OPEN FORUM:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Action Items**

1. President Fisher recommended that Chief Financial Officer Kristy Carpenter be appointed as the Board Secretary. Trustee Vice-Chair Mittleider made the following **MOTION: I move to appoint CSI Chief Financial Officer Kristy Carpenter as the Board Secretary, effective immediately.** Affirmative vote was unanimous

2. Director of Head Start Ruby Behm presented the Head Start board and financial reports. Trustee Kern made the following **MOTION: I move to accept the Head Start board and financial reports as presented.** Affirmative vote was unanimous.

3. Representatives of the CSI audit firm, Eide Bailly, presented the results of the annual financial audit. The auditors reported that the college's financial statements had been reviewed and found to be accurate. Trustee Kern made the following **MOTION: I move to accept the audit report as presented. Affirmative vote was unanimous.**

**Information Items**

1. Mini-Cassia Campus Director Amy Christopherson presented her annual report. She highlighted some examples of intersections where Academic, Workforce, and Dual Credit student populations interact.

2. Dean of General and Transfer Education Whitney Smith-Schuler provided an annual report for CSI's participation in the Idaho INBRE Program. The applied research accomplished by our recent student participants was highlighted.

3. Senior Director of Workforce Development and Training Brett Madron provided an annual report for Workforce Development and Training.

**PRESIDENT'S REPORT:** President Fisher provided his monthly President's report.

**CSI STUDENT BODY PRESIDENT REPORT:** Student Body President Emmary Parker provided her monthly report.

**REMARKS FOR THE GOOD OF THE ORDER:** Board members provided remarks for the Good of the Order.

**ADJOURNMENT DECLARED:** 5:31 p.m.

Kristy Carpenter
Kristy Carpenter, Secretary

Approved: November 17, 2025

Anna Scholes
Anna Scholes, Chair