

Unofficial Transcript Request

*Current CSI students can access, download, and/or print their unofficial transcript through MyCSI.
Unofficial transcripts can only be sent directly to the student.*

Student Information:

Name: _____ Birth Date: _____
 Previous Name(s): _____ CSI Student ID #: _____
 Address: _____ Last 4 of Social Security #: XXX-XX-_____
 City/State/Zip: _____ Phone Number: _____
 Email: _____

SEND TO: (check only one)

- Email
- Mailing Address
- Hold for pickup (**photo ID required**). Taylor Building, Eagle Central, Twin Falls.

Number of copies requested: _____

Official Transcript Information:

Official transcripts can be ordered online for a \$7 fee through the National Student Clearinghouse – studentclearinghouse.org– students have the option to send the transcript via email, electronically, or regular mail.

Student Signature (Required): _____ **Date:** _____
*When this form is completed, please submit for processing to the Office of the Registrar
records@csi.edu*

Office Use Only

Processed by: _____ Date: _____