

By-Laws

BY-LAWS OF THE ASCSI SENATE

Article I: Duties of the Student Senate are:

Section 1. To approve by majority vote all events concerning the ASCSI.
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Section 3. Senate has the discretion to change the meeting and material submission times by unanimous vote.

Section 4. To promote in every way possible the interests and spirit of CSI.

Section 5. To authorize all appropriations from funds.

Section 6. To approve the annual budget the last meeting of April, for the ensuing year.

Clause 1. All annual budget proposals must be scheduled through the Secretary.

Section 7. To keep the members informed of all business brought before the Senate and any action taken.

Section 8. To ratify all Presidential appointments.

Section 9. To perform its appropriate duties when a vacancy occurs.

Section 10. To enforce recall of any Senator, President, Vice-President, Secretary, or Treasurer for missing three regularly scheduled meetings per semester including: general senate meeting, council meeting, STANDING committee meeting and executive meetings. Unless he/she can show just cause why he/she should not be recalled. Showing up more than fifteen minutes late constitutes an absence.

Section 11. In the absence of the Vice-President:

Clause 1. The Pro-Tempore is to conduct the meeting; if the Pro-Tempore is also absent the President may recommend a member of the Senate to conduct the meeting.

Clause 2. If no recommendation is made, then the President shall conduct the meeting.

Clause 3. In the case that both the President and Vice-President are unable to attend a meeting, the Treasurer will preside and the Pro-tempore will conduct the meeting. In the event that three of the four executives are unable to make the meeting, then the meeting will be canceled for that week.

Section 12. Submit a weekly Council or Standing Committee report to the Secretary.

Clause 1. The weekly report must be submitted electronically by Friday at 11:59pm during the week in which the meeting took place, or as established by the Rules Committee.

Clause 2. The report will include a brief summary of the council meeting, and attendance.

Section 13. Attend all Council meetings and Committee meetings to which they are so obligated.

Article II: Duties of the Elected and Appointed Officers

Section 1. The elected offices are as determined in the constitution.

Section 2. Each officer shall be required to work at various Senate sponsored activities.

Section 3. Duties of the elected officers:

Clause 1. Attend all regularly scheduled Senate meetings.

Clause 2. Each Senator shall serve four hours each week.

Clause 3. The President, Vice-President, Secretary, Treasurer and Pro-Tempore shall serve six office hours each week.

Clause 4. In office hours shall be posted outside the Senate office at all times.

Clause 5. All in office hours must be must occur between 7 am – 7 pm, Monday through Friday. All office hours after the submission deadline can be counted towards the following week's office hours.

Clause 6. In the event that a school week is shortened for any reason the Senate may vote to lessen required office hours for that week with a simple majority vote.

Clause 7. Office hours will be reported on the official office hours sheet and must be submitted to the Vice-President no later than the Executive Meeting in the week in which the office hours took place, or as established by the Rules Committee.

Clause 8. Office hours may include but are not limited to; work for any Senate related event or project, committee meetings, helping with events of other councils, or any other work that benefits the ASCSI.

Clause 9. Office hours for Required Council meetings, Executive Council meetings, regular Senate meetings and Standing Committee meetings will not be counted on a 1 to 1 basis.

1. When recording the office hours for a regularly scheduled Senate, Executive Council, or Required Council meeting no more than 50 percent of the meetings total duration, as recorded in the meetings minutes, will be admissible as office hours.
2. When recording the office hours for standing committee meetings only meeting time that goes beyond 30-minutes, as recorded by the committee chair person, will be admissible as office hours.

Clause 10. If the Rules Committee determines that the office hours of any member of the Senate were not utilized for the benefit of the ASCSI, the Rules Committee must report their findings in writing to the individual within 7 days of the Rules Committee meeting.

Clause 11. All senators and executives will be responsible for providing an annual report to the current Senate, incoming Senate and Advisors.

Section 4. The President shall:

Clause 1. Attend all Senate meetings, except once a month when the Board of Trustees meeting occurs. This is only in the case that there is a conflict between the two.

Clause 2. Call all special meetings of the Senate.

Clause 3. Make recommendations for appointed offices.

Clause 4. Has the power to veto legislations appointed by the Senate. The veto must be done within 10 days of approval by the Senate.

Clause 5. Call all special elections in the case of an initiative or referendum.

Clause 6. Appoint members of the Senate to serve as liaisons or chairs of the various Councils or Senate established Standing Committees. Unless otherwise outlined in the By-Laws or Constitution.

Clause 7. Coordinate legislative contact on the state and local level assuming responsibility for student interest lobbying.

Clause 8. Has the power to approve the emergency expenditure of no more than \$200 per semester from the Senate budget without a vote from Senate.

1. The money must be used in the benefit of an official Senate event or activity.
2. No more than \$100 per event may be approved by the President.
3. Any emergency Presidential expenditure must be reported to the Senate during the next Senate meeting.
4. The President may only approve the use of these funds if time doesn't allow for a Senate meeting or emergency Senate meeting to take place before the event or activity.

Clause 9. Serve on at least one committee established by the Senate each semester.

Section 5. The Vice-President Shall:

Clause 1. In the absence of the President, shall assume all of the duties of the President.

Clause 2. Serve as the chair of the Senate.

Clause 3. Vote in the case of a tie.

Clause 4. Create the weekly Senate meeting agenda.

3. The agenda must be completed and made available to all the members of the Senate no later than 24 hours before the regularly scheduled Senate meeting.
4. Guest speakers, Senators, Executives, or Senate Advisor who wish to propose anything to the Senate that requires an official Senate vote must submit their proposal to the Vice-President no later than 5 pm on the Thursday before the next Senate meeting.
5. Any Guest Speaker, Senator, Executive, or Senate Advisor who does not submit a proposal to the Vice-President in the required time may still present in the Senate meeting with a super-majority vote of approval.
6. The Vice-President shall include all proposals and speakers on the agenda and must send out complete proposals with the agenda. The Senate meeting agenda must contain at the

minimum: the date, term, what week in the term it is, who is presiding, who is conducting, call to order, attendance, agenda approval, minutes approval, speakers from the floor, guest speakers, announcements, Council or Senate established Standing Committee reports, old business, new business, for the good of the Quorum, Treasurer's report, Vice-President's report, President's report, advisor's report, board liaison's report, ending roll call, and adjournment.

7. Any proposals to the Senate must be made available by the Vice-President to all the members of the Senate no later than 5 pm on the Friday before the next regularly scheduled Senate meeting.
8. The Senate meeting agenda must contain at the minimum: the date, term, what week in the term it is, who is presiding, who is conducting, call to order, attendance, agenda approval, minutes approval, speakers from the floor, guest speakers, announcements, Council or Senate established Standing Committee reports, old business, new business, for the good of the Quorum, Treasurer's report, Vice-President's report, President's report, advisor's report, board liaison's report, ending roll call, and adjournment.

Clause 5. Serve on at least one committee established by the Senate each semester.

Clause 6. Shall be responsible for providing an annual report to the Senate, President, and incoming Senate and Advisors.

Section 6. The Treasurer Shall:

Clause 1. Monitor and report all controlled accounts.

Clause 2. Keep a file of budget requests up to date.

Clause 3. Present the most up to date Senate budget and projected budgets during the Treasurer's report.

Clause 4. Shall keep track of all Senate established committee expenditures.

Clause 5. Serve on at least one committee established by the Senate each semester.

Section 7. The Secretary shall:

Clause 1. Record and disseminate all records of the Senate.

Clause 2. Keep minutes of all meetings of the Senate.

Clause 3. Provide all correspondence and clerical work for the Senate.

Clause 4. Be in charge of filing and reporting all petitions, referendums, initiatives, bills, resolutions and impeachments.

Clause 5. Be in charge of keeping records of all Council Constitutions.

Clause 6. Make Senate meeting minutes available to all the members of Senate by 5 pm on the Friday during the week in which the meeting took place.

Clause 7. Keep track of all committee attendance by monitoring committee reports.

Clause 8. Serve on at least one committee established by the Senate each semester.

Clause 10. Shall be responsible for posting all weekly reports each week for Rules Committee to review.

Section 8. The Senators shall:

Clause 1. Be liaisons as defined in Article VIII of the Senate By-laws.

Clause 2. Assist in providing activities for the ASCSI.

Clause 3. Propose and enact legislation.

Clause 4. Serve on at least two committees established by the Senate each semester.

Article III: Dismissal of Senators

Section 1. Any member of the Senate or its Councils who is convicted of a misdemeanor or felony may be immediately dismissed from the Senate or Council. Students may appeal to the Senate if they believe there are extraordinary or extenuating circumstances.

Article IV: Legislative Powers of the Senate

Section 1. To enact legislation of the ASCSI.

Clause 1. The Senate shall be barred from voting on any presented proposals the day that it is presented unless the Senate votes to wave this rule with a super-majority vote.

Section 2. To establish committees or other appendages necessary to assist in legislative and administrative functions.

Section 3. To approve all expenditures.

Section 4. To conduct investigations into matters concerning student welfare and to make recommendations to appropriate college authorities.

Section 5. To establish election rules.

Section 6. To grant recognition to campus clubs and organizations.

Section 7. To approve the annual Budget.

Section 8. Can override a veto by a super-majority vote.

Article V: Procedures of the Senate

Section 1. A quorum must be present in order for the Senate to conduct official business. A quorum will be a simple majority of voting members.

Section 2. Senate meetings shall be conducted under Robert's Rules of Order.

Section 3. In the case of a voting member being absent from a Senate meeting, he/she may vote by a proxy written ballot on issues brought before the Senate, via any voting Senate member present at the meeting.

Section 4. When the need arises, an appeals committee shall be formed to address an appeal.

Clause 1. An appeals committee will consist of the Executive Council, who will review the circumstances and determine if the appeal warrants further consideration.

Clause 2. Recommendations of the appeals committee must be approved by a super-majority of the Senate. If the Senate does not concur with the recommendations of the appeals committee, the appeal will be returned to the committee for further consideration.

Clause 3. No appeal shall be brought before the Senate more than two times.

Clause 4. A Senator or Executive member can only appeal twice during their full tenure in office.

Section 6. In the event that a Senator or Executive is absent from a Senate, Council or Senate established Standing Committee meeting in which they are obligated to attend they may submit an absence excuse form.

Clause 1. The Senator or Executive wishing to submit an absence excuse form may do so within exactly 7 days before the absence, or up to 7 days after an absence.

Clause 2. The absence excuse form must be submitted to the Rules Committee no later than 5 pm on the 7th day after the absence.

Clause 3. All absence excuse forms will be reviewed by the Rules Committee during the next regularly scheduled Rules Committee meeting.

Clause 4. Absence excuse forms are voluntary and are made available for the benefit of Senate and Executive members who have missed three regularly scheduled Senate meetings, three Council or Senate established Standing Committee meetings and thus must show just cause as to why he/she should not be recalled.

Article VI: Councils

Section 1. Requirements of Being a Council:

Clause 1. All councils so recognized must meet the requirements as set forth by the Senate. These requirements will be evaluated each year by the Senate to review the standing councils and student liaison positions.

Clause 2. The term “student Council” shall apply to all structured groups which conform to the qualifications of the Senate, have a constitution that conforms with the Senate constitution, have the Senate liaison duties clearly outlined in their constitution, constitution approval form, have at least one Advisor and at most two, one of which MUST be an employee of the College. There must be a list of members, council registration form, budget, and a council summary.

Clause 3. A council will be defined as a structured group whose soul intention(s) is for the betterment of all fee-paying CSI students, with the purpose of creating a positive student experience.

Clause 4. Councils shall have at least one Senate liaison so the Senate and Councils may work in unity to bring about a collaborative student experience.

Clause 5. Councils will submit a spending report to their liaison at the request of the Senate.

Clause 6. All current College of Southern Idaho Councils will not discriminate based on race, color, religion, sex, age, national origin, or disability. (Civil rights Act of 1964, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973.)

Clause 7. All councils must have a minimum of 8 current members.

Clause 8. All council members must be currently enrolled CSI students. Some councils may further define and limit their membership based upon non-discriminatory practices.

Clause 9. Individuals who are non-CSI students may join a council as non-voting members at the discretion of the individual council. Non-CSI students may not receive funding from the council. Councils may not discriminate against non-student members in a manner prohibited by law.

Clause 10. Personal beliefs or viewpoint specific beliefs may not be used as criteria for membership or for eligibility to hold an officer position within the council, except that officers may limit to students who share the beliefs, values and purposes of the council.

Clause 11. Only CSI students may serve as officers in councils.

Clause 12. In order to be considered for receiving student fee monies, a Council must have a student member present at their Council's proposed budget during the annual Senate budgetary hearing.

Clause 13. The Senate may disband or revoke approval of any council who fails to maintain qualifications required by the Senate or by unanimous vote of the current Senate.

Clause 14. Upon the event that the request to be considered a council is denied, Senate reserves the right to approve them as a club or organization.

Clause 15. Advisors are not eligible for voting or making money related decisions.

Section 2. Dissolving a Council:

Clause 1: A council will be dissolved if they fail to meet the minimum requirements set up by senate for 4 weeks in a row or for 6 weeks in a semester.

Clause 2: A council will be notified of having been dissolved at which point they will have 1 week to appeal to the senate. During this week they will still be a council.

Clause 3: In the case of an unsuccessful appeal or lack of appeal from a council they will no longer be a council. All remaining funds in their account will be transferred into the fund balance.

Clause 4: No council will be given more than two chances to appeal being dissolved per academic year.

Article VII: Entities

Section 1. Requirements of Being an Entity:

Clause 1: All Entities so recognized must meet the requirements as set forth by the Senate. These requirements will be evaluated each year by the Senate to review the standing entities and student liaison positions.

Clause 2: The term “Entity” shall apply to all structured groups which conform to the qualifications of the Senate, have a set of established regulations that conform to the Senate’s constitution, and have at least one Advisor and at most two, one of which **MUST** be an employee of the College. Additional responsibilities are to have clearly outlined Senate liaison duties, a regulation approval form, a list of members (if any), Entity registration form, budget, Entity regulations, and an Entity summary.

Clause 3: If at any point the entities regulations are changed, they must be approved by the senate before said changes can take effect.

Clause 4: An Entity will be defined as a structured group that receives student fee dollars from Student Senate with the purpose of creating a positive student experience.

Clause 5: The Entity shall have at least one Senate liaison so the Senate and Entity may work in unity to bring about a collaborative student experience.

Clause 6: The Entity will submit a spending report from the allocated amount from the Student Senate to their liaison at the request of the Senate.

Clause 7: All current College of Southern Idaho Entities will not discriminate based on race, color, religion, sex, age, national origin, or disability. (Civil rights Act of 1964, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973.)

Clause 8: All Entities shall have no required number of members

Clause 9: All Entity members, if any, must be currently enrolled CSI students. Some Entities may further define and limit their membership based upon non-discriminatory practices.

Clause 10: Individuals who are non-CSI students may join an Entity as non-voting members at the discretion of the individual Entity. Non-CSI students may not receive funding from the Entity.

Clause 11: Personal beliefs or specific viewpoint beliefs may not be used as criteria for membership or for eligibility to hold an officer position within the Entity, except that such positions may be limited to students who share the purposes of the Entity.

Clause 12: Only CSI students may serve as officers in an Entity.

Clause 13: In order to be considered for receiving student fee money, an Entity must have a representative present at their Entity’s proposed budget during the annual Senate Budgetary Hearing.

Clause 14: The Senate may disband or revoke approval of any Entity who fails to maintain qualifications required by the Senate or by unanimous vote of the current Senate. The By-laws for dissolving a council will also apply to Entities.

Clause 15: Upon the event that the request to be considered an Entity is denied, Senate reserves the

right to approve them as a club or organization.

Clause 16: Advisors are eligible for voting or making money related decisions.

Article VII: Standing Committees

Clause 1. These are the two standing committees within Senate, all members of the Senate shall serve on at LEAST one of these two.

Section 1. The Legislative Affairs Committee:

Clause 1. Shall be open to any voting member of Senate.

Clause 3. Legislative Committee must have a minimum of three voting Senate members, plus one executive member, for a total of four members, not including the Chairperson.

Clause 4. Standing meeting time is to be determined by standing members through super-majority vote, with a minimum of one meeting per month.

Clause 5. The Chairperson shall call special sessions when necessary to protect and maintain the welfare of the Senate.

Clause 6. All standing members, excluding the Chairperson and executive member(s), shall have the power to vote. The Chairperson shall have the power to vote in the case of a tie.

Clause 7. Will have responsibility for organizing efforts to advocate to the Idaho State Legislature, the CSI Board of Trustees, and other bodies whose actions concern in order to represent the best interests of students and the College.

Clause 8. Will have responsibility for planning and holding Regional and Statewide Leadership workshops and/or meetings.

Clause 9. Chairperson shall assign a member of the committee to record minutes.

Clause 10. Chairperson shall create and submit all weekly and annual committee reports and keep record of all official documents related to the Legislative Affairs Committee.

Section 2. The Rules Committee:

Clause 1. Shall be open to any voting member of Senate.

Clause 2. Chairperson shall assign a member of the committee to record minutes.

Clause 3. Rules Committee must have a minimum of three voting Senate members, plus one executive member, for a total of four members, not including the Chairperson.

Clause 4. Standing meeting time is to be determined by standing members through super-majority vote, with a minimum of one meeting per month.

Clause 5. The Chairperson shall call special sessions when necessary to protect and maintain the welfare of the Senate.

Clause 6. All standing members, excluding the Chairperson and executive member(s), shall have the power to vote. The Chairperson shall have the power to vote in the case of a tie.

Clause 7. Chairperson shall create and submit all weekly and annual committee reports and keep record of all official documents related to the Rules Committee.

Clause 8. Shall resolve procedural, legislative, ethical, and constitutional questions and matters related to the legality and jurisdiction of the Constitution and By-laws.

Clause 9. Shall oversee the structural and organizational needs of the ASCSI and will propose amendments and/or solutions that will, in the committee's judgment, facilitate the execution of business in a fair, ethical, democratic, and efficient manner.

Clause 10. The Rules Committee shall perform additional duties as prescribed in these By-laws and the Constitution, including, but not limited to, the monitoring and recording of attendance records, development of Standing Rules, probationary contracts, disciplinary sanctions, and calculating scholarships for the four Executive Officers of the Senate.

Clause 11. Review the Constitution and By-laws every semester to ensure legitimacy and applicability.

Article VIII: Liaison Duties

Section 1. Senate Liaison

Clause 1. A Senator assigned to a Council or Senate established Standing Committee shall be known as a liaison.

Clause 2. Liaisons are required to attend regular Council or Senate established Standing Committee meetings.

Clause 3. A liaison must submit a Council or Senate established Standing Committee report to the Secretary for every Council or Senate established Standing Committee meeting by 11:59 pm Friday on the week the Council meeting was held.

Clause 4. Council liaisons are responsible to send in a spending report to the Treasurer after every Council meeting by 11:59 pm Friday on the week the Council meeting was held.

Clause 5. A liaison must receive a monthly progress report from the Council Advisor or Senate established Standing Committee Advisor and submit that report to the Secretary at a time prescribed by the Rules Committee.

Clause 6. Liaisons are responsible for assuring each Council has a current Constitution on file with the ASCSI Senate.

Clause 7. Liaisons are responsible for carrying out the responsibilities set forth by each Council's Constitution.

Article IX: Student Clubs and Organizations

Section 1. Requirements of Being a Club:

Clause 1. A club is any kind of group that has members who meet for a social, literary, or political purpose, to better the lives of CSI students and community members.

Clause 2. The term "Student Clubs" shall apply to all structured groups which conform to the qualifications of the Senate and have a constitution that conforms with the Senate constitution.

Clause 3. Clubs must have an advisor, list of members, club registration form, budget, and a club summary up to date and filed with the Office of Student Affairs.

Section 2. Requirements of Being an Organization:

Clause 1. An organization is an association composed of people who voluntarily meet on a regular basis for a mutual purpose for educational, religious, charitable, or financial pursuits.

Clause 2. The term "Student Organization" shall apply to all organized groups which conform to the qualifications of the Senate and have a constitution that aligns with the Senate Constitution.

Clause 3. Organizations must have an advisor, list of members, organization registration form, budget, and an organization summary up to date and filed with the Office of Student Affairs.

Clause 4. The Senate may revoke approval of any clubs or organizations which fail to maintain the qualifications required.

Clause 5. The Senate may extend approval to temporary groups as it deems necessary.

Section 3. Funding Criteria:

Clause 1. Interclub Council will consider funding only those clubs and organizations that enhance the image of the College of Southern Idaho and also directly benefit CSI students.

Clause 2. To be eligible for funding, a club or organization must participate in the designated activities assigned by the Interclub Executive Council.

Section 4. Allocations of Funds:

Clause 1. The maximum allocation per club will be determined by Interclub Council.

Clause 2. Each club will be required to be in good standing with Interclub Council in order to receive any sort of funding from Interclub Council or Student Senate.

Clause 3. All additional awards or payments are at the discretion of the Interclub Executive Council.

Section 5. Funding Requirements:

Clause 1. To be considered for funding from the Senate a club or organization must meet the following requirements:

1. The club or organization must be recognized as an official CSI club or organization by the Senate.

2. A funding request form must be filled out and turned into the Treasurer one full week in advance before the Senate meeting in which the club or organization will be presenting and officially asking for funds.

Article XI: Membership

Section 1. Active membership shall be granted to those students who have paid their tuition/fees, are in good standing, and hold a current student body identification card.

Article XII: Payment of Senate Members

Section 1. All members, either elected or appointed to the ASCSI Senate, shall receive a scholarship.

Clause 1. All Senators shall receive up to a \$1,000 scholarship per semester.

Clause 2. All Executive Council members shall receive up to a \$1,150 scholarship per semester.

Section 2. The scholarship amounts each member of the Senate may be awarded may be reduced upon the following circumstances and by said amounts.

Clause 1. Not maintaining regular office hours will constitute a deduction of \$10 for every hour that is missed.

Clause 2. Not maintaining regular in office hours will constitute a deduction of \$5 for every hour that is missed.

Clause 3. For every Executive and Senate meeting that is missed there will be a deduction of \$30 regardless of whether or not the absence is excused or unexcused; the Rules Committee may waive this deduction for any Senate member who can show just cause. (Must appeal to the Rules Committee within 7 business days of the absence)

1. Being more than 15min. Late constitutes an absence.

2. Missing more than 1/3 of a meeting constitutes an absence.

Clause 4. Deductions will not occur for missing Executive or Senate meetings for CSI events or activities.

Clause 5. For every unexcused Council, standing committee, and non-standing committee meeting that is missed there will be a deduction of \$20.

Clause 6. Not showing up at an activity or event to which a member of the Senate has previously signed up for, without a 24 hour notice, will result in a deduction of \$20, per incident; the Rules Committee may waive this deduction for any Senate member who can show just cause.

Clause 7. Not sending a weekly Senate Council, Standing Committee or Executive report to the Student Body Secretary or being late in sending the report will constitute a deduction of \$10 per incident.

Clause 8. Not making the Senate meeting minutes available to the members of the Senate by the established time will result in a deduction of \$10 per incident; applies to the Secretary.

Clause 9. Not making the weekly agenda or proposals available by the established time will result in a deduction of \$10 per incident; applies to the Vice-President.

Clause 10. Not submitting an annual Council, Standing Committee or Executive report to the Secretary by the Senate approved deadline will result in a 10% scholarship deduction from the final scholarship disbursement.

Clause 11. There will be a deduction of \$15 for failing to turn in an advisor report. It may only be turned in up 7 days after it was due.

Clause 12. There will be a deduction of \$30 for failing to turn in a grade check.

Section 3. The Senate scholarship shall be given in two equal installments; one during midterms and the other during finals week.

Clause 1. The members of the Executive council shall meet to calculate and determine the total amount of scholarship for the eight senators of the Senate before midterms and before finals week of each semester.

Clause 2. The Rules Committee shall meet to calculate and determine the total amount of scholarship for the four Executive Council members of the Senate before midterms and before finals week of each semester.

Clause 3. Each member of the Senate shall submit a grade check to the Senate Advisor by 12 pm no later than a week before midterms and finals every semester.

Article XIII: Bill Procedure

Section 1. Definitions

Clause 1. Bills shall be defined and referred to as: a draft of a law presented to a legislature for enactment.

Clause 2. Simple majority shall be defined and referred to as: 50 percent plus one.

Clause 3. Super-majority shall be defined and referred to as: 2/3.

Clause 4. Unanimous shall be defined and referred to as: without any dissension.

Clause 5. In office hrs shall be defined as the scheduled time spent within the senate office.

Clause 6. Office hrs shall be defined as the time spent working on senate related duties.

Section 2. Only Senators who are in good standing may sponsor a bill.

Section 3. All proposed bills shall proceed in consecutive order, in three stages, Introduction, debate, and vote stages.