



COLLEGE OF  
SOUTHERN IDAHO

**Biennial Review and Report  
Drug Free Schools and Communities  
Act (DFSCA)**

October 2023 (FY 2022 – FY 2023)

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## Section I – Summary

The College of Southern Idaho (CSI) continues to take active steps to ensure a safe and drug-free campus.

The 2022-2026 Strategic Plan <https://www.csi.edu/files/pdf/institutional-effectiveness/strategic-plan-2022-2026.pdf> emphasizes core values and strategic goals and objectives for engaging students, removing barriers to success, and meeting the diverse and changing needs and expectations of our students and the communities we serve.

## Section II – Meeting Minimum Requirements

The Drug-Free Schools and Campuses Regulations require at a minimum that each institution distribute the following in writing to all students and employees annually:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol on school property or as part of any school activities.
- A description of the applicable legal sanctions under federal, state, or local law for the unlawful possession or distribution of illicit drugs and alcohol
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
- A description of any drug or alcohol counseling, treatment, rehabilitation, and re-entry programs that are available to employees or students.
- A clear statement that the institution will impose disciplinary sanctions on students and employees (consistent with federal, state, or local law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct (5)

Each semester, CSI emails to all students and employees a document which covers all five of the above topics in detail. (See Appendix A).

In addition to the annual notification to all students and employees, the College of Southern Idaho engages in ongoing activities to promote a safe and drug/alcohol-free campus and student lifestyle. Details relevant to each of the five mandates are provided below.

### **1: Standards of conduct prohibiting unlawful possession, use or distribution of illicit drugs and alcohol on property or as part of activities**

- a. Student Code of Conduct, on the CSI website at <https://www.csi.edu/student-handbook/>
- b. Student Code of Conduct and other policies are referenced in the CSI catalog- <https://csi.smartcatalogiq.com/>
- c. CSI Employee Policies and Procedures <https://www.csi.edu/hr/>
- d. Student athletes are required to submit to random drug testing. Process and disciplinary sanctions are outlined in the Athlete Drug and Alcohol Policy and Athlete Code of Conduct.
- e. Residence Hall Rules & Regulations (Appendix B) include specific prohibitions against the use of alcohol, drugs, or tobacco on campus.

## 2: Health risks associated with the use of illicit drugs and abuse of alcohol

- a. Health risks are discussed in the Annual Notification document (Appendix A) on pages 2-4 of the document.

## 3: Applicable legal sanctions under local, state, or federal law

- a. Legal sanctions are described in the Annual Notification document (See Appendix A).

## 4: Applicable counseling, treatment, or rehabilitation or re-entry programs

- a. The Annual Notification document (Appendix A) discusses treatment resources including counseling and health resources for students and employees.
- b. The CSI Counseling Services web pages <https://www.csi.edu/counseling-services/default.aspx> offer an “in Crisis” link <https://www.csi.edu/counseling-services/in-crisis.aspx> with contact information for emergency situations.
- c. Student Health medical services are described at: <https://www.csi.edu/student-health-services/default.aspx>
- d. The CSI Employee Assistance Program is described in the Employee Policies and Procedures Manual #4.10 <https://www.csi.edu/hr/default.aspx>
- e. The Drug- and Alcohol-Free Campus Policy #6.04 describes the testing, return to duty and appeals processes. Employees must log in to CSI Connect to access this policy.

## 5: Disciplinary sanctions the institution will impose on students and employees who violate standards

- a. The “Disciplinary Sanctions” section of the Notification document (Appendix A) describes disciplinary sanctions that may be imposed on students and employees found to be in violation of the CSI Drug and Alcohol-Free Campus policy. Sanctions range from oral admonition to filing of criminal charges.
- b. The CSI Drug & Alcohol-Free Campus Policy covers disciplinary sanctions in detail in the section entitled “**Drug and Alcohol Policy Violation Procedures.**” <http://www.csi.edu/studentHandbook/substanceAbusePolicy.asp>
- c. **Student athletes are required to submit to random drug testing. Disciplinary sanctions are outlined in the Athlete Drug and Alcohol Policy and Athlete Code of Conduct.** <https://www.csi.edu/campus-life/default.aspx>
- d. Residence Hall Rules & Regulations (Appendix B) provide disciplinary processes for infractions.

## 6: Beyond Minimum Requirements: Additional Activities at the College of Southern Idaho

In compliance with the Drug-Free Schools and Communities Act, the College of Southern Idaho fosters ongoing events and communication for students and employees. These elements have been categorized according to the ten components cited in Sourcebook 2001 Promising Practices: Campus Alcohol Strategies <https://www.ncjrs.gov/App/Publications/abstract.aspx?ID=194663>.

These ten components are:

- Awareness and information programs
- Environmental/targeted population approach
- Curriculum
- Peer-based programs
- Training

- Support and intervention services
- Staffing and resources
- Policies and implementation
- Enforcement
- Assessment and evaluation

### **6.1 Awareness and Information Programs**

- a. Students residing in the Residence Hall attend a mandatory meeting at the beginning of each semester, wherein the Residence Hall Rules and Regulations are presented, and students are required to sign for receipt and understanding.
- b. Students are made aware of the risks of alcohol poisoning and the effects of street drugs, including strength and types of alcoholic drinks and the dangers of leaving drinks unattended, through posters, and articles shared through email.
- c. As cited in the appendix A document, Section II, Item 2a, health risks of substance use are discussed in the Annual Notification document (Appendix A).
- d. Pamphlets and posters on the risks associated with drugs, alcohol and tobacco are displayed throughout campus on bulletin boards maintained by CSI Career and Counseling Services
- e. As cited in Section II, Item 4a, the Annual Notification document (Appendix A) discusses treatment resources.
- f. The CSI Counseling Services web pages <https://www.csi.edu/counseling-services/default.aspx> offer an “in Crisis” link <https://www.csi.edu/counseling-services/in-crisis.aspx> with contact information for emergency situations.
- g. As cited in Section II, Item 4e, the CSI Employee Assistance Program is described in the Employee Handbook found in the CSI connect HR page, Section 4/10.
- h. As students register for courses through MyCSI, they are required each semester to certify that they have read and will comply with the College’s alcohol-free, drug-free, and smoke-free policies.

### **6.2. Environmental/Targeted Population Approach**

- a. As alcohol and smoking are prohibited on the CSI campus, all campus events can be considered alcohol- and tobacco-free. Further, as outlined in the notification document (Appendix A), “It is the policy of the College of Southern Idaho that the unlawful manufacture, distribution, dispensation, possession, use of a controlled substance, or the use of alcohol by students and employees is prohibited in the workplace, on College time, or on College property.”
- b. CSI Established programming days titled “Eagle Hours” during the lunch hours on Tuesdays and Thursdays to promote educational and social engagement which are substance free events and often target mental health, substance abuse prevention and support services for students.
- c. The CSI Student Program Board, Diversity and Resident Advisor Councils hosts consistent alcohol-free activities such as:
  - a. Bowling at Bowladrome
  - b. Movies at the Magic Valley Cinema
  - c. Educational, fun, and social programming every week
  - d. Current activities and events are posted on the CSI App, Instagram, and in the Eagle Informs Newsletter that is distributed on Mondays via email.
- d. CSI students receive free admission to CSI sporting events (basketball, baseball, softball, volleyball, rodeo, and cross country)
- e. April and October are designated as Alcohol Awareness Month with targeting active and passive programming throughout the month across campus and in residential facilities aimed at alcohol awareness.
- f. The CSI campus is made accessible to students to provide safe locations for substance-free activities. The Student Union Building and Student Recreation Center are open 7 days per week from early morning until late evening.

- g. CSI Counseling Services continues to present training each semester on many of the following topics: Stress Management, Communication, Multimedia Use, Drug Use, Alcohol Use, Relationships, Mindfulness, and Stress Activity Group sessions.
- h. CSI Counseling Services presents Dorm RAs on topics such as: Drug Use, Peer Counseling, Alcohol Use, Bystander Training, Relationships, Communication, Stress Management and Multimedia use.
- i. During Summer semesters CSI Counseling Services trains Summer Bridge students in areas such as: Multimedia use, Stress Management, Relationships, Communication, Test Anxiety & Bystander training.
- j. Throughout the Spring and Summer semesters, CSI Counseling Services participates in Student Instant Enrollment and Registration sessions to make students and parents aware of counseling options for students.

### **6.3 Curriculum**

- a. Orientation for new students and employees includes campus policies prohibiting alcohol, drugs, and tobacco.

### **6.4 Peer-Based Programs**

CSI promotes positive, healthy norms and student leadership and mentorship of peers as follows:

- a. Student Senate is the governing body of the Associated Students of CSI and provides a means of communication between the college's students and its administration regarding educational improvements, student-faculty relations, and student life.
- b. Students are encouraged to participate and take leadership roles in student clubs.  
<https://www.csi.edu/student-activities/clubs.aspx>
- c. CSI Counseling Services continues to present bystander intervention training to classes and other student groups upon request.

### **6.5 Training**

- a. Residence hall staff receive training annually in effective listening and intervention for student crisis and support needs.
- b. New employees are oriented to the College and their workplace by the HR office, immediate supervisors, and through regularly scheduled new hire orientation sessions offered throughout the year.
- c. Counseling staff maintain licensure through continuing education, which includes topics such as suicide prevention, prevention of domestic and sexual violence, alcohol, and other drug abuse.

### **6.6 Support and Intervention Services**

- a. CSI Counseling Services employs two licensed counselors who are available to students experiencing academic or personal issues. The Counseling Services web pages <https://www.csi.edu/counseling-services/> contain information for students, parents and faculty, along with access to the College of Southern Idaho Campus Assessment Resource and Evaluation (CARE) team resource guide for resources available for many student issues. Consultation with counseling staff by faculty is encouraged whenever student exhibits cause for concern.
- b. The College contracts with the mental health provider BetterMynd to deliver a virtual counseling. Many of our students utilize this delivery method.
- c. CSI promotes healthy lifestyles through its Wellness Program [Lifelong Wellness | CSI - College of Southern Idaho](#) which includes wellness-related items available to all employees, incentive programs for physical activities and health screening, and an Employee Assistance Program which makes counseling available at no cost to employees.
- d. CSI has an established Campus Assessment Resource and Education team (CARE) to address concerns about issues or students who may pose a threat to campus safety or who are struggling with support in many other facets. Examples include but are not limited to mental

health concerns, food insecurities, housing insecurities and homelessness, and general care. Information about community resources has been collected and provided to faculty in both online and print form to assist them in addressing the wide array of non-academic concerns brought by students to their teachers. The CARE team web page and Faculty Resource Guide can be viewed at. <https://www.csi.edu/security/emergency-management/care-team.aspx>

### **6.7 Staffing and Resources**

- a. Contact information for CARE can be found at <https://www.csi.edu/security/emergency-management/care-team.aspx>.
- b. Student Health medical services are described at <https://www.csi.edu/student-health-services>
- c. CSI Counseling Services employs two licensed counselors who are available to students experiencing academic or personal issues. Counseling Services are described in Counseling Services web pages <https://www.csi.edu/counseling-services/>

### **6.8 Policies and Implementation**

- a. The Student Code of Conduct, is placed on the CSI website at <http://www.csi.edu/studentHandbook/>
- b. The Student Code of Conduct and other policies are referenced in the CSI Catalog <https://csi.smartcatalogiq.com/>
- c. The CSI Employee Policies and Procedures Manual [Human Resources - CSI Employee Personnel Manual Final 230717.pdf - All Documents \(sharepoint.com\)](#) is introduced during new employee orientation, described in further detail within the New Employee Canvas training.
- d. Residence Hall Rules & Regulations (Appendix B) include specific prohibitions against the use of alcohol, drugs, or tobacco on campus.
- e. The Drug- and Alcohol-Free Campus Policy describes the testing, return to duty and appeals processes.

### **6.9 Enforcement**

- a. Student athletes are required to submit to random drug testing. Disciplinary sanctions are outlined in the Athlete Drug and Alcohol Policy and Athlete Code of Conduct. <https://www.csi.edu/campus-life/default.aspx>
- b. Legal sanctions are described in the Annual Notification document (See Appendix A) in the “Legal Sanctions” section on pages 4-9 of the document.
- c. The Drug- and Alcohol-Free Campus Policy describes the testing, return to duty and appeals processes.
- d. The “Disciplinary Sanctions” section of the Notification document (Appendix A) describes disciplinary sanctions that may be imposed on students and employees found to be in violation of the CSI Drug and Alcohol-Free Campus policy. Sanctions range from oral admonition to filing of criminal charges.
- e. The CSI Drug & Alcohol-Free Campus Policy covers disciplinary sanctions in detail in the section entitled “Drug and Alcohol Policy Violation Procedures.”
- f. The College revised its incident reporting procedures and now notifies the appropriate local authorities concerning alleged violations of college policy related to drugs and alcohol that also constitute a violation of law (e.g., alleged use of illegal drugs, underage possession, etc.).
- g. CSI Continues to utilize Maxient. This system helps the colleges to track patterns of behavior and store documentation and data in a secure database.

### **6.10 Assessment and Evaluation**

- a. The National College Health Assessment (NCHA) was conducted in October 2010, 2011, 2013, 2015, 2017, 2019 and 2022 with at minimum 2,000 randomly selected students requested to take this confidential survey to establish campus norms of risky lifestyle behaviors (tobacco, alcohol, drugs, sexual activity, eating behaviors, etc.). The information is being used to develop programs in response to areas of concern.
- b. The reporting database, Maxient, allows CSI to track data and better assess if programs and

services are having an impact in both the behavioral and conduct areas. It also allows for an online report structure which allows support services to respond to students in need more quickly and efficiently. That form is found at:

<https://cm.maxient.com/reportingform.php?CollegeofSouthernID>.

### **Section III – Determining Program Effectiveness**

1. The National College Health Assessment (NCHA) was conducted in November 2022 with 3,000 randomly selected students requested to take this confidential survey to establish campus norms of risky lifestyle behaviors (tobacco, alcohol, drugs, sexual activity, eating behaviors, etc.).
  - i. This confidential online survey covers the following topics:
    - a. General Health and Campus Climate
    - b. Nutrition, BMI, Physical Activity, and Food Security
    - c. Health Care Utilization
    - d. Impediments to Academic Performance
    - e. Violence, Abusive Relationships, and Personal Safety
    - f. Tobacco, Alcohol and Other Drug Use
    - g. Sexual Behavior
    - h. Mental Health and Wellbeing
    - i. Acute Conditions
    - j. Ongoing or Chronic Conditions
    - k. Sleep
2. The findings from this assessment are being used to develop programs in response to areas of concern. At CSI the areas of greatest academic impact are Stress 42.5%, Anxiety 35.2%, Depression 28.3, and Sleep 25.1%
3. Alcohol use had an extremely low impact of 1.6% and drug use at 0.6%.

### **Section IV – Consistent Enforcement of Sanctions**

- a. The College of Southern Idaho has adopted the use of Maxient, a database for tracking student disciplinary trends. This tool allows the collection of incident reports such that patterns of student behavior emerge as information is contributed by faculty and staff throughout the campus. The database is maintained by the office of the Dean of Students, allowing disciplinary follow-up when problem trends appear.
- b. The Department of Human Resources oversees all employee disciplinary action as well as supervisory training, ensuring that CSI procedures are consistently followed.

## Institutional Data and Trends

### Drug or Alcohol Violations of law that resulted in arrest:

<b>On-Campus</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Drug violations	0	1	0
Liquor law violations	0	1	0
<b>Public Property</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Drug violations	0	1	0
Liquor law violations	0	6	0
<b>Non-Campus</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Drug violations	0	0	0
Liquor law violations	0	0	0

### Drug or Alcohol Violations of Institutional Policy that resulted in disciplinary action:

<b>On-Campus</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Drug violations	0	1	0
Alcohol violations	0	1	1
<b>Public Property</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Drug violations	0	1	1
Alcohol violations	0	6	0
<b>Non-Campus</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Drug violations	0	0	0
Alcohol violations	0	0	0

## Section V - Accomplishments and Recommendations

### Accomplishments

- a. The College of Southern Idaho is a tobacco- and alcohol-free campus and culture, with “smoke-free campus” signage in all buildings.
- b. Ongoing weekly activities provide students with ample opportunities for alcohol-free socializing. (See details in Environmental/Targeted Populations Approach section.)
- c. The CSI Counseling department continues to provide a pro-social/bystander training program that provides students with the skills and mindset to intervene in potentially troublesome situations.
- d. The CSI Campus Assessment Recourse and Education Team (CARE), consists of a variety of team members across the college campus. The CARE team meets regularly to discuss issues and students of concern who have been referred to the team by faculty or staff, thus ensuring better communication between departments and coordination of responses across campus.
- e. CSI has utilized the National College Health Association and has participated in continuous campus-wide assessments of students’ health behaviors, including drug and alcohol consumption in the past.
- f. A strong partnership has been formed between CSI Counseling Services and Eagle Hall, our on-campus dormitory. Several presentations per semester have been delivered to Resident Advisors on topics such as conflict management, bystander intervention and anxiety management. We have also added trained RA staff in our Apartments.
- g. The College is now part of a statewide coalition with the mission to address drug and alcohol prevention strategies within the higher education environment.

### Recommendations

- a. CSI Student Activities staff and administration should consider implementing a Medical Amnesty policy to encourage students to report risky behavior without fear of sanction.
- b. CSI Counseling department should continue to report to the Dean of Students as this is a more effective fit between personnel and functions.
- c. A representative of the College of Southern Idaho should attend the annual NASPA conference to learn about the most recent developments in Best Practices for keeping drug and alcohol use among students low.
- d. Counseling staff needs to attend further training in meeting the needs of students who have served in the military, as their issues frequently involve substance abuse and differ significantly from those faced by non-veteran students.
- e. The practice of allowing academic credit for participation in prosocial activities such as bystander intervention training, and attendance of presentations aimed at increasing campus safety, should be expanded from Social Science to more classes and programs. Such academic credit can be the incentive for students to access learning beyond the classroom.
- f. Sustain the Eagle Leads program and expand Mentor Collective to include Bridge to Success students to assist with campus wide programming and educational efforts led by students.

## APPENDIX A



### Annual Notification to all CSI Students and Employees

## Drug-Free Schools and Communities Act (DFSCA) and Drug and Alcohol Abuse Prevention

In accordance with the federal **Drug-Free Schools and Campuses Act (DFSCA)**, the College of Southern Idaho developed a policy that establishes standards of conduct in relation to the unlawful possession, use or distribution of illicit drugs and alcohol. The Board of Trustees of the College of Southern Idaho adopted a [DRUG AND ALCOHOL FREE CAMPUS POLICY](#). CSI also adopted a [SMOKE FREE CAMPUS POLICY](#). All students and employees must read and abide by these policies.

**It is the policy of the College of Southern Idaho that the unlawful manufacture, distribution, dispensation, possession, use of a controlled substance, or the use of alcohol by students and employees is prohibited in the workplace, on College time, or on College property.**

**Smoking is prohibited on all college properties, including off- campus centers and any properties owned or leased by the College. For the purposes of this policy, smoking is defined as burning any type of tobacco product including, but not limited to, cigarettes, cigars, cigarillos, pipes, bidis, and e-cigarettes.**

### **Disciplinary Sanctions**

Violations of CSI's [DRUG AND ALCOHOL FREE CAMPUS POLICY](#) may result in serious disciplinary sanctions, up to and including termination, suspension or expulsion, and referral for prosecution. Students and employees found in violation of this policy may also be required to satisfactorily participate in a drug or alcohol abuse assistance or rehabilitation program.

Depending on the severity of the infraction, disciplinary sanctions imposed upon students may range from oral admonition, to written warning/reprimand, disciplinary probation, restitution, education program (such as drug or alcohol education or counseling, writing a paper, making a presentation), loss of privileges (such as residence hall transfer/suspension/expulsion), suspension, expulsion from the College, and referral for prosecution.

Employee sanctions may range from oral and/or written reprimands, to mandatory participation in an Employee Assistance Program, suspension, and termination of employment.

Disciplinary action by the College does not preclude the filing of criminal charges against a student, employee, or guest; nor does the filing of criminal charges prevent the College from taking disciplinary action.

[Procedures/typical responses](#) for student [DRUG AND ALCOHOL-FREE CAMPUS POLICY](#) violations.

## Health Risks

There are numerous health risks associated with the use of illicit drugs and the abuse of alcohol, including but not limited to:

- There are many health risks associated with the use of illicit drugs and the abuse of alcohol including impairment of brain activity, digestion, and blood circulation; impairment of physiological processes and mental functioning; and physical and psychological dependence. Such use during pregnancy may cause miscarriage, various birth defects or fetal alcohol syndrome. Additionally, the illicit use of drugs increases the risk of contracting hepatitis, AIDS, and other infections. If used excessively, the use of alcohol or drugs singularly or in certain combinations may cause death.
- Alcohol is a central nervous system depressant that can impair coordination, inhibitions, self-control, memory, judgment, and reflexes. Copious quantities may produce staggering, slurred speech, mood changes, unconsciousness and possibly death. Prolonged use can damage many organs of the body including the heart, liver, stomach, and pancreas.
- Marijuana can increase heart rate, interfere with sexual development, may cause a reduction in male fertility, and disrupt the female menstrual cycle. It can increase the risk of disease/damage to the body's respiratory system, impair eye-hand coordination and other essential functions needed to operate a motor vehicle safely. It can also impair the body's immune system.
- Cocaine can cause feelings of depression, inability, impatience, and pessimism. It can also cause severe weight loss, anxiety, hallucinations, increased heart rate and blood pressure. Cocaine has caused death by convulsion, failure of the respiratory system, and by heart attack.
- Certain over the counter and prescription drugs can also cause drug tolerance, dependence, and addiction.
- Interaction between various drugs, legal and illegal, may have profound consequences to the user. Various combinations of drugs may work at cross purposes within the body, and the combined effects of two or more drugs may be more potent than the effect of a single drug.
- Club drugs such as MDMA (Ecstasy), GHB, LSD, Rohypnol, Ketamine and Methamphetamine can cause serious health problems and possibly death. Many of these drugs are tasteless and odorless. The chemicals, drug sources and pharmacological agents used to manufacture these drugs often vary, making it difficult to determine all the effects, symptoms and health risks associated with club drugs. Confusion, depression, impaired motor function, amnesia, psychotic behavior, cardiac failure, and permanent neurological and organ damage are some known effects associated with the use of these drugs.
- Alcohol consumption causes several marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Extremely high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects described.
- Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-

term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

- Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.
- The health risks associated with the inappropriate use of drugs include, but are not limited to, physical and psychological addiction, physical, psychological, and spiritual deterioration, disease, and death.

**For more information, please visit:**

- [U.S. Department of Health and Human Services and SAMHSA's National Clearinghouse for Alcohol & Drug Information](#)
- [Partnership for a Drug-Free America](#)

**Drug and Alcohol Counseling, Treatment, and Rehabilitation Programs**

The College supports participation in programs for the prevention of the inappropriate use of illicit drugs, controlled substances and tobacco or alcohol abuse. The Counseling Center can provide confidential assistance/referral for students with drug and alcohol abuse problems. Assistance is available in the form of educational training programs, health information, and referral for outside medical assistance. The College also offers student and employee assistance programs. For students seeking assistance, please contact the [Counseling Center](#). For more information on the **Employee Assistance Program (EAP)** please contact [BPA HEALTH](#) or call 1-800-726-0003.

**Legal Sanctions**

Students or employees who violate the [DRUG AND ALCOHOL FREE CAMPUS POLICY](#) may be subject, in addition to College disciplinary sanctions, to applicable federal, state, or local legal sanctions for the unlawful possession or distribution of illicit drugs and alcohol. These sanctions include, but are not limited to, incarceration and monetary fines.

All students are reminded that conviction under state and federal laws that prohibit alcohol-related and drug-related conduct can result in fines, confiscation of automobiles and other property, and imprisonment. In addition, licenses to practice certain professions may be revoked, and many employment opportunities may be barred.

It is impractical to list all the alcohol and drug-related state and federal crimes and penalties. But all persons should be aware that in Idaho any person under twenty-one who possesses an alcoholic beverage, and any person who provides alcohol to such person, is at risk of arrest. Any person who is intoxicated in public risks arrest. A person convicted of driving while intoxicated may be punished by fine, be jailed, and lose his/her license to drive an automobile. Any selling of alcoholic beverages without a license is illegal.

**Idaho State Law(s) Pertaining to Controlled Substances**

**I.C. § 37-2732 (a) Manufacture and Distribution**

- Except as authorized by this chapter, it is unlawful for any person to manufacture or deliver, or possess with intent to manufacture or deliver, a controlled substance.
- Any person who violates this subsection with respect to:

- A controlled substance classified in schedule I which is a narcotic drug, or a controlled substance classified in schedule II, except as provided for in section 37-2732B(a)(3), [Idaho Code,] is guilty of a felony and upon conviction may be imprisoned for a term of years not to exceed life imprisonment, or fined not more than twenty-five thousand dollars (\$25,000), or both;
- Any other controlled substance which is a nonnarcotic drug classified in schedule I, or a controlled substance classified in schedule III, is guilty of a felony and upon conviction may be imprisoned for not more than five (5) years, fined not more than fifteen thousand dollars (\$15,000), or both;
- A substance classified in schedule IV, is guilty of a felony and upon conviction may be imprisoned for not more than three (3) years, fined not more than ten thousand dollars (\$10,000), or both;
- A substance classified in schedules V and VI, is guilty of a misdemeanor and upon conviction may be imprisoned for not more than one (1) year, fined not more than five thousand dollars (\$5,000), or both.

### **I.C. § 37-2732 (c) Possession**

- It is unlawful for any person to possess a controlled substance unless the substance was obtained directly from, or pursuant to, a valid prescription or order of a practitioner while acting in the course of his professional practice, or except as otherwise authorized by this chapter.
- Any person who violates this subsection and has in his possession a controlled substance classified in schedule I which is a narcotic drug or a controlled substance classified in schedule II, is guilty of a felony and upon conviction may be imprisoned for not more than seven (7) years, or fined not more than fifteen thousand dollars (\$15,000), or both.
- Any person who violates this subsection and has in his possession lysergic acid diethylamide is guilty of a felony and upon conviction may be imprisoned for not more than three (3) years, or fined not more than five thousand dollars (\$5,000) or both.
- Any person who violates this subsection and has in his possession a controlled substance which is a nonnarcotic drug classified in schedule I except lysergic acid diethylamide, or a controlled substance classified in schedules III, IV, V, and VI is guilty of a misdemeanor and upon conviction thereof may be imprisoned for not more than one (1) year, or fined not more than one thousand dollars (\$1,000), or both.
- It shall be unlawful for any person to be present at or on-premises of any place where he knows illegal controlled substances are being manufactured or cultivated, or are being held for distribution, transportation, delivery, administration, use, or to be given away. A violation of this section shall deem those persons guilty of a misdemeanor and upon conviction shall be punished by a fine of not more than three hundred dollars (\$300) and not more than ninety (90) days in the county jail, or both.
- If any person is found to possess marijuana, which for the purposes of this subsection shall be restricted to all parts of the plants of the genus Cannabis, including the extract or any preparation of cannabis which contains tetrahydrocannabinol, in an amount greater than three (3) ounces net weight, it shall be a felony and upon conviction may be imprisoned for not more than five (5) years, or fined not more than ten thousand dollars (\$10,000), or both.

### **I.C. § 37-2737 Distribution to Minors**

- Any person over the age of eighteen (18) who violates the law by delivering a controlled substance to a person under the age of eighteen (18), who is at least three (3) years his junior, may have his/her punishment doubled.

## Repeat Offenses

- Persons convicted of subsequent controlled substance violations may have their punishments doubled and may face a mandatory minimum penalty. (I.C. §§ 37-2739A, 37-2739B.)

## Federal Penalties and Sanctions for Illegal Possession of a Controlled Substance 21 U.S.C. 844(a)

- First conviction: Up to 1 year imprisonment and fined at least \$1,000 but not more than \$100,000, or both.
- After 1 prior conviction: At least 15 days in prison, not to exceed 2 years and fined at least \$2,500 but not more than \$250,000 or both.
- After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years and fined at least \$5,000 but not more than \$250,000 or both.
- Special sentencing provisions for possession of crack cocaine: Mandatory at least 5 years in prison, not to exceed 20 years and fined up to \$250,000 or both, if:
  - 1st conviction and the amount of crack possessed exceeds 5 grams.
  - 2nd crack conviction and the amount of crack possessed exceeds 3 grams.
  - 3rd or subsequent crack conviction and the amount of crack possessed exceeds 1 gram.

## 21 U.S.C. 853(a)(2) and 881(a)(7)

- Forfeiture of personal and real property used to possess or to facilitate possession of a controlled substance if that offense is punishable by more than 1 year imprisonment. (See special sentencing provisions re: crack.)

## 21 U.S.C. 881(a)(4)

- Forfeiture of vehicles, boats, aircraft, or any other conveyance used to transport or conceal a controlled substance.

## 21 U.S.C. 844a

- Civil fine of up to \$10,000 (pending adoption of final regulations).

## 21 U.S.C. 853a

- Denial of Federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to 1 year for first offense, up to 5 years for second and subsequent offenses.

## 18 U.S.C. 922(g)

- Ineligible to receive or purchase a firearm.

## Miscellaneous

- Revocation of certain Federal licenses and benefits, e.g., pilot license, public housing tenancy, etc., are vested within the authorities of individual Federal agencies.

## References:

- [U.S. Department of Health and Human Services and SAMHSA's National Clearinghouse for Alcohol & Drug Information](#)
- [National Institutes of Health](#)
- [Partnership for a Drug-Free America](#)
- [National Institute on Drug Abuse](#)
- [Idaho Statutes](#)

## APPENDIX B

### EAGLE HALL RULES AND REGULATIONS



Occupancy of Eagle Hall is a privilege extended to students by the College of Southern Idaho (CSI). The continuation of this privilege is dependent upon reasonable and satisfactory personal conduct at the College, in general, and specifically in the residence hall facility. The College expects residents to pursue at least a 12-credit course of study and be making satisfactory progress towards the completion of the credits they are enrolled in while residing in Eagle Hall. In addition, residents who stop attending classes and/or making satisfactory academic progress in their classes may be subject to immediate eviction from Eagle Hall.

The Residence Hall Housing Agreement and Eagle Hall Rules and Regulations are binding for the entire academic year.

Residents moving out of the residence hall within the first week of school will be issued a 75% refund of the money paid for housing and a 50% refund within the second week of school of the fall semester. No refund will be issued after the second week and an additional fine will be incurred for cancelling the academic year contract. The residence hall closes the Thursday of finals week at 6PM each semester. Students must make prior arrangements with the Housing Coordinator to extend their stay.

Meal plans are required for students residing in the residence hall. **Changes made to the meal plan may be made only during *the first two weeks of the semester*.** Meals not eaten during a semester do not roll over to the next semester. A refund is not given for meals remaining on the student's account. However, if meals need to be added to the plan towards the end of the semester, the student is allowed to do so. Any declining balance money remaining on the student's account from fall semester will roll over to spring semester. However, declining balance does not roll over from spring semester to the next enrolled semester. Please see the Food Service Director with any questions.

**A security deposit of \$150 is required to accompany the application for on-campus housing. This deposit is not a partial payment; it is a damage and cleaning deposit. It is refundable when a student permanently moves out of the residence hall at the end of their last semester, provided there is no loss, damage, or cleaning charges directly attributable to the student. If a student moves from the residence hall during the term, money paid for room, board and deposit will be forfeited for that term and an additional fee will be incurred for breaking the yearlong contract.**

The College reserves the right to refuse any application for accommodations in Eagle Hall and will return the deposit with the notice of denial.

Students residing in the residence hall are expected to abide by all state, local, college, and residence hall laws, rules and regulations including, but not limited to:

1. **Student Code of Conduct** [student-code-of-conduct.pdf \(csi.edu\)](#)
2. **CSI Student Substance Abuse Policy.** Possession, consumption, or being under the influence of alcohol in the residence hall may result in an incident report and referral to the Dean of Students. A second alcohol incident that results in a finding of responsible may result in immediate dismissal from the residence hall. Twin Falls Police Department will be notified immediately if any underage students are found in violation of the alcohol policy.
3. Possession or use of illegal drugs, synthetic drugs, or misuse of prescription drugs in the residence hall will result in an incident report and referral to the Dean of Students. Findings of responsible in violation of this policy may result in immediate dismissal from the residence hall. Drug dogs may be utilized by the local police department throughout each semester in the residence hall.
4. If you have ever been convicted of a **felony offense** in any jurisdiction in the U.S or any other country or territory (the term conviction is interpreted broadly and includes pleas of no contest, deferred adjudications, withheld judgments, and similar dispositions), you must notify the Housing Coordinator prior to moving into the residence hall. Permission to live in the residence halls with a felony conviction will be determined on a case-by-case basis by the Dean of Students, dependent upon the circumstances of the conviction and the severity of the crime committed. CSI reserves the right to deny on-campus housing to an applicant who has been convicted of a felony if it is determined that the applicant would present an unacceptable risk to the residence hall community. If, after submitting your application, you are convicted or found guilty of a felony offense, you are required to notify CSI immediately.
5. Failure to comply with the Housing Coordinator or the Residence Advisors may result in dismissal from the residence hall.
6. Damages to the building, fixtures, and/or furniture, beyond normal wear and tear, by the student will be charged to the student.
7. Appropriate clothing will be worn in the common areas, lobbies, and halls to cover bras, sports bras, chest, underwear, etc. Pants will be worn at the waist and not saggy with underwear showing, shirts will be worn that do not show your undergarments, shorts

will be longer than 2 inches below your derriere.

8. Participation, by exiting the building, in fire alarms is mandatory. A citation and/or fine may be imposed by the local authorities and CSI for failure to comply.
9. Students turning in false alarms, tampering with, covering, damaging, or in any way using fire equipment for anything other than its intended use, or altering electrical wiring, may be subjected to fine by the College and/or civil authorities.
10. Possession of firearms, explosives, air soft guns, paintball guns, slingshots, knives with a blade length longer than 2.5 inches, BB guns, pellet guns, or any other weapon is not permitted in the residence hall or any of the residence hall rooms. Such items must be registered and stored with the chief security officer of the College. Do not bring these items into the residence hall at any time.
11. **Smoking, including e-cigs and vapor cigs, is not permitted on CSI campus or in the residence hall.**
12. Showering/bathing with anyone in the same stall, shower, tub, etc. is not permitted.
13. All doors are locked 24 hours - the main front and back doors can be accessed with the room key. Students need to use the front door, north door, or the rear door (activity center) to enter the building. The side doors can be exited but not entered. Coming in an exit door or opening the exit door and allowing someone to enter, is a violation of policy and may result in an incident report.
14. Using windows as an entrance or an exit may result in an incident report.
15. Quiet hours are from 10:00pm-9:00am Sunday through Thursday, and 11:00pm-9:00am Friday, Saturday, and holidays. Noise levels should be kept at a minimum; noise should not be able to be heard through your door or into the next room during quiet hours. Residents must always be considerate of other residents and keep noise within reason at all hours.
16. Noise levels for music, TV, etc. must NEVER be loud enough to be heard in another hall, down the stairway, or more than 3 doors down, regardless of time of day.
17. Removal of residence hall furniture from dorm rooms or taking furniture from common areas is prohibited without specific written authorization from the Housing Coordinator.
18. Bed frames are not to be lofted in any way. Use of multiple mattresses or bedding pads is recommended if you would like your bed higher.
19. **Visitation hours end when quiet hours begin, 10:00pm Sunday through Thursday, and 11:00pm Friday, Saturday, and holidays. Non-residents must vacate Eagle Hall at this time. Overnight guests are only allowed Friday and Saturday nights with prior approval from both the roommate and the Housing Coordinator. If a non-resident is in violation of this rule, he/she will not be allowed back in the residence hall until they have met with the Housing Coordinator. Each resident is allowed up to 10 overnights a semester. No visitor may stay for more than 3 days at a time.**
20. All visitors must be 18 years of age or older and have a valid driver's license or ID with birth date to be in the residence hall unless prior authorization has been given by the Housing Coordinator. Visitors under the age of 18 must have a letter signed by their parents or guardians approving them to be in the residence hall.
21. For safety and security reasons, residents should always have their keys with them. There is a fee for lost room keys or lost mailbox keys. Fees are nonrefundable after replacement key(s) have been made. The residence hall staff reserves the right to establish policy around lockouts with approval from the Dean of Students.
22. For fire safety burning of incense or candles is not allowed. Devices such as curling irons, hair straighteners, etc. are to only be used with proper ventilation (open door or window) in the residence hall rooms or in bathrooms. Open flame or exposed element appliances (such as toaster ovens, griddles, George Forman-style grills, toasters, hot plate appliances, etc.) are prohibited.
23. Pets are not allowed in the residence hall. Fish tanks under 5 gallons are negotiable. See the Housing Coordinator.
24. Students who reside in the residence hall are responsible for providing insurance against loss/damage to their own personal property. The College does not assume responsibility for or carry insurance against the loss/damage of individually owned property. Students are expected to lock/secure their doors. Review of security footage is the sole authority of Campus Safety and College staff.
25. Riding any device with wheels, except when medically necessary, is not allowed in Eagle Hall including but not limited to bicycles, skateboards, roller skates, scooters, etc.
26. For emergency situations, residents must turn in the CSI Emergency Contact/Medical Information form and immediately notify the Housing Coordinator of all updates and changes. This form will be kept on file with the Housing Coordinator.
27. Use of inappropriate, offensive, or obscene language will not be tolerated in public areas of the residence hall. Respectful behavior towards all residents, guests, and CSI staff is expected. Actions which disrupt the community and otherwise make the atmosphere unwelcoming to individuals are prohibited. Disrespect of housing staff will not be tolerated.
28. Balls, other than soft, foam, hacky-sack or Nerf type balls are not allowed to be bounced, thrown, hit, or used in the residence hall.
29. Selling door to door in the residence hall is not permitted.

**When a resident's actions result in an incident report, a meeting with the Housing Coordinator and/or other appropriate staff may follow in accordance with the Student Code of Conduct.**

**The residence hall closes to all residents between semesters unless prior arrangements have been made. A fee will be incurred for staying between semesters.**

**Nondiscrimination Statement**

It is the policy of the College of Southern Idaho to comply with all federal, state and local authorities requiring nondiscrimination, including but not limited to Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), the Age Discrimination Act of 1975, and Executive Orders 12898 (Environmental Justice) and 13166 (Limited English Proficiency). The College of Southern Idaho is an equal opportunity employer.

The College does not exclude from participation in, deny the benefits of, or subject any individual to discrimination based on race, color, national origin, sex, sexual orientation, gender identity, disability, income, protected veteran status, limited English proficiency, or any other status protected under applicable federal, state, or local law.

For more information or if you believe you have been subject to discrimination based on sex, sexual orientation, gender identity, or disability, or if you believe you have been subject to discrimination on any other basis, please contact the College of Southern Idaho’s Title IX, ADA, and 504 Coordinator:

Jonathan Lord  
Title IX Coordinator  
Vice President of Student Affairs  
Office (208) 732-6280  
Taylor Building 120  
[jlord@csi.edu](mailto:jlord@csi.edu)

Eric Nielson  
Title IX Deputy Coordinator  
Director of Human Resources  
Office: (208) 732-6267  
Taylor Building 212  
[enielson@csi.edu](mailto:enielson@csi.edu)

I have read and understand the Eagle Hall Residence hall rules and regulations and agree to abide by them.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name