I understand that I must show a CSI student ID when taking a CSI class exam.

I understand that I must know my test information (instructor’s name, course number, exam name or number) to receive an exam.

I understand that books, papers, food, drinks, etc., are NOT allowed into the testing area.

I understand my coat, hat or cap (baseball caps, beanies, cowboy hats, etc.) is not permitted in the testing area. And headbands may not cover ears.

I understand that I must turn off all electronic devices, cell phones, or smart watches and place in a locker or store with my belongings in reception area. They are NOT allowed in the testing area.

I understand purses or large wallets are NOT allowed in the testing area and must be placed in a locker or stored with my belongings in the reception area.

I understand NO children are allowed in testing area and they may not be left unattended in the Meyerhoeffer building.

I understand that my scratch paper and all test materials and handouts must be returned to proctor at check out. No testing materials used during the test may be removed from the Testing Center (excluding personal calculators which must be cleared before leaving).

I understand I must wait at the testing area door for the proctor to seat me.

I understand I cannot talk to other testers in the testing area and communication with proctors should be in a whisper.

I understand that when closing time arrives I will be expected to turn in my exam.

I understand cheating will not be tolerated.

I understand NO tests will be given out within one hour of closing time.

I understand calculators with keyboards are not allowed in the testing center without prior approval.

I understand articles of clothing may not be placed on the back of my chair.

Please sign on the agreement form to show you understand and agree to follow the policies of the testing center.