Creating Fill in the Blank Questions

Fill in the Blank answers are scored based on an exact text match. Answers are not case sensitive, but are evaluated based on spelling.

Before choosing specific question types, you’ll want to review the Testing Overview handout. It includes basic test setup and design.

1. Hover your mouse over the Create Question tab. Move to the Fill in the Blank option and click on it.

2. The Create Fill in the Blank Question screen opens. Enter the Question Text in step one. (Entering a Question Title is optional). Include an underscored area for where answer would fit.

3. Set the possible correct Answers. You may want to include multiple answers. For example, your desired answer may be “Web page” but you would also accept the answer “webpage”. You would need two possible answers.

4. There are also other options available, like providing feedback, adding categories and keywords to the test, and adding instructor notes.

5. Once you have set options as desired, click Submit.

6. You will be returned to the Test Canvas where you can create additional test questions.